



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

March 30, 2022

The Manager
Chapter II General Merchandise
Tacloban City



Dear **Sir/Madam:**

This is to notify you that your Bid for the **Supply and Delivery of Office Supplies (Items 1, 3, 4, 6, 7, 8, 10, 11, 22, 25, 26, 29, 31, 32)** for the contract Price of **One Hundred Fifty Seven Thousand Four Hundred Fifty Pesos (P157,450.00)** Only is hereby accepted.


Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,





IMELDA C. LACERAS, CESO III
Director IV

Conforme:


(Signature over Printed Name)
Manager / Authorized Representative
Chapter II General Merchandise
Date of Receipt: 4/5/22

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier : CHAPTER II GENERAL MERCHANDISE		P.O. No. : <u>2022-04-001</u>			
Address : Tacloban City		Date : April 1, 2022			
TIN :		Mode of Procurement : Shopping B			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of the following Office Supplies:			
	can	INSECTICIDE, aerosol type, 550 - 700 ML	200	390.00	78,000.00
	pad	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	40	20.00	800.00
	pad	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	40	30.00	1,200.00
	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled (8pcs per pack)	100	140.00	14,000.00
	pack	BATTERY, dry Cell, size AA	5	77.00	385.00
	box	STAPLE WIRE, standard #35, metal	15	35.00	525.00
	piece	RULER, plastic, 450mm	15	35.00	525.00
	can	DISINFECTANT SPRAY, aerosol type, 400-550 grams	100	592.00	59,200.00
	piece	STAMP PAD, felt	4	25.00	100.00
	pair	SCISSORS, symmetrical	5	35.00	175.00
	piece	STAPLER, STANDARD TYPE, load cap: 200 staples min	4	120.00	480.00
	piece	TAPE DISPENSER, table top	4	120.00	480.00
	piece	SIGN PEN, BLACK, gel ink, 0.5mm needle tip	50	19.75	987.50
	piece	SIGN PEN, BLUE, gel ink, 0.5mm needle tip	30	19.75	592.50
		Delivery Period: Thirty (30) calendar days upon receipt of Notice of Award and Purchase Order for Ink and Toner. Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order for other Office and Janitorial Supplies.			
TOTAL					157,450.00
In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.					
Conforme:		Very Truly yours,  IMELDA C. LACERAS, CESO III Regional Director			
 (Signature over printed name)					
Date					
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
 MARIA RINA E. YGAÑA Accountant III		Amount : _____			