



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

**BAC Resolution Declaring Single/Lowest Calculated and Responsive Bid,  
and Recommending Award of Contract for the  
“Supply and Delivery of Office Supplies”**

**RESOLUTION No. 2022-03-010**

**WHEREAS**, the Department of Budget and Management ROVIII-Bids and Awards Committee (BAC) issued Request for Quotations (RFQ) to eight (8) bonafide local suppliers namely, **Philcopy Corporation, Chapter II General Merchandise, Electrocomputer Data System, JOEBZ Computer Sales and Services, Leyte Mighty Minds Marketing, New Five Star Trading & Printing Press, Leyte Paperworld, and Tacloban Tap Commercial** for the “Supply and Delivery of Office Supplies” thru Shopping 52.1(b) with a total **Approved Budget for the Contract (ABC)** of **₱417,770.00**.

**WHEREAS**, the RFQs were duly acknowledged and received by the above suppliers;

**WHEREAS**, in response to the said request, ALL have submitted their quotation within the deadline of bid submission except, Leyte Paperworld, and Tacloban Tap Commercial;

**WHEREAS**, Sam Sky Office School Supplies and FUK Office and School Supplies have also submitted their quotations but beyond the deadline, thus, the same were not evaluated by the Committee;

**WHEREAS**, the quotations received were evaluated by the Committee on a “per item” basis;

**WHEREAS**, upon careful examination of the quoted/bid price, the following suppliers were found to have offered the Single/Lowest Calculated and Responsive Bid for the items being procured as indicated in the attached Abstract of Quotation:

Supplier	Item Numbers	Remarks
Philcopy Corporation	37	Single Calculated and Responsive Bid
Chapter II General Merchandise	1, 3, 4, 6, 7, 8, 10, 11, 22, 25, 26, 29, 31, 32	Lowest Calculated and Responsive Bid
Electrocomputer Data System	33, 34, 35, 36	Lowest Calculated and Responsive Bid
Leyte Mighty Minds Marketing	16, 18, 19, 21, 23, 27, 38	Lowest Calculated and Responsive Bid
New Five Star Trading & Printing Press	2, 13, 14, 15, 20, 24, 28, 30	Lowest Calculated and Responsive Bid
-	9 and 17	No quotation from any supplier

**WHEREAS**, for items 6 & 29, Chapter II General Merchandise had the same quotation with Five Star Trading and Leyte Mighty Minds, respectively, hence, pursuant to Appendix 11 of the 2016 Revised IRR of RA 9184, the BAC agreed to apply the “draw lots” method of chance to break the tie, where Chapter II General Merchandise was drawn for the said items;

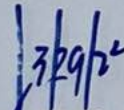


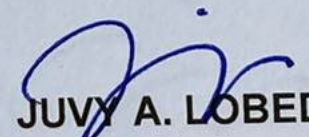
**WHEREAS**, for items 5 and 12, while there are quotations submitted by the suppliers, the Committee noted however that the specifications of the former item are inconsistent since the dimension '210mm x 297mm' pertains to A4 and not legal, while for Item 12, the RFQ did not specify the required number of pcs per pack which is relevant in the quotations to be offered by the suppliers;

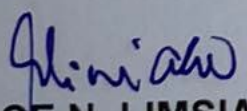
**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a.) To declare **Philcopy Corporation (Item 37)**, Chapter II General Merchandise (items 1, 3, 4, 6, 7, 8, 10, 11, 22, 25, 26, 29, 31, 32), Electrocomputer Data System (items 33, 34, 35, 36), Leyte Mighty Minds Marketing (items 16, 18, 19, 21, 23, 27, 38) and New Five Star Trading & Printing Press (items 2, 13, 14, 15, 20, 24, 28, 30) as the bidders with the **Single/Lowest Calculated and Responsive Bid** and **Recommend award of contract** to the said supplier with a **total contract price** of **₱14,600.00, ₱157,450.00, ₱167,740.00, ₱21,215.00, ₱13,005.00**, respectively;
- b.) To specify in the **Notice of Award (NOA)** that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) **To declare a failure of procurement for Items 5, 9, 12, and 17 and conduct re-procurement** subject to the submission from the Finance and Administrative Division of the procurement request specifying the corrected specifications, among others;
- d.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.

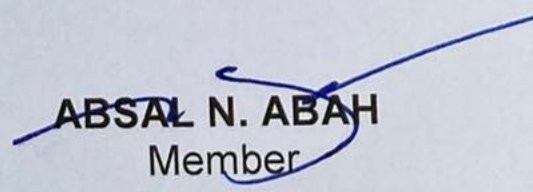
**RESOLVED**, at the DBM-ROVIII Office, this 29<sup>th</sup> day of March 2022

  
**FLORITA M. LACDO-O**  
Chairperson

  
**JUVY A. LOBEDICA**  
Vice-Chairperson

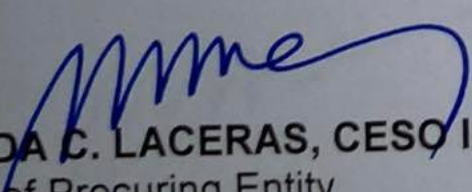
  
**LIBERACE N. LIMSIACO**  
Member

(on official business)  
**EMILIO M. ALBOS III**  
Member

  
**ABSAL N. ABAH**  
Member

APPROVED

DISAPPROVED

  
**IMELDA C. LACERAS, CESO III**  
Head of Procuring Entity  
Date 3/30/22