

PURCHASE ORDER

**Department of Budget and Management
Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City

Tel. No. (053) 523-7456, 523-1162, 321-2327 & Fax No. (053) 325 - 7848

Supplier Address TIN :		MEET YOUR GARDEN Tacloban City		P.O. No. : <u>2021-11-002</u> Date : November 10, 2021 Mode of Procurement : <u>NV-SVP</u>	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery Date of Delivery :			DBM RO VIII, Marasbaras, Tacloban City See note below.		Delivery Term : Payment Term : LDDAP-ADA
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	<p>Supply, delivery, and arrangement of the following landscaping materials:</p> <p>3 m³ Landscape Boulders/Rocks 75 sqm Frog Grass 18 m³ Garden Soil 45 bags Rubbles #2 (atleast 25kgs per bag) (mix of gold, white and black) 10 pcs Pots (ivory stone cast/fiber resin) (atleast 14in diameter and 12in height)</p> <p>Plants</p> <p>300 pcs Picarra (Small - Medium) (atleast 100mm) 200 pcs Golden Miagos (Small - Medium) (atleast 150mm) 200 pcs Eugenia (Small - Medium) (atleast 180mm) 10 pcs Eugenia (Large) (1000mm - 2500mm) 100 pcs Pandakaki (Medium) (atleast 980mm) 150 pcs Spathiphyllum (Small - Medium) (atleast 120mm) 30 pcs Podo Maki (Small - Medium) (atleast 980mm) 5 pcs Philodendton Tricolor (Small - Medium) (atleast 240mm) 10 pcs McArthur Palm (atleast 950mm) 20 pcs Sensation with Pots (ivory stone cast/fiber resin) (atleast 500mm) 30 pcs Calathea with Pots (ivory stone cast/fiber resin) (100-250mm) (lush) 30 pcs Pothos with Pots (ivory stone cast/fiber resin) (100-600mm) (lush) 30 pcs Boston Fern (Small to Medium) (atleast 150mm) (lush)</p>	1	464,800.00	464,800.00

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Scope of Works: Landscaping inside perimeter fence front gate to PS gate, and plant boxes in covered walks of DBM main building and PS building. (See attached layout.)</p> <p>Potted Plants inside the DBM main building (Flag pole, stairs, RD and ARDs office.</p> <p>Masonry Works (Widening of 23.77m of the left side planters box from the center gate to main gate from 0.67meters to 1.69 meters) (See letter B of the attached layout.)</p> <p>Placement/Arrangement of displaced existing plants in: 1. DBM ROVIII grounds, 2. Back of Procurement Service building (5.68m x 4m), and 3. Outside of perimeter fence from gate near COA to PS gate: PS Gate to Center Gate (0.90m x 51.57m) Center Gate to Main Gate (1m x 24.47m) Main Gate to COA gate(9.43m)</p> <p>Training of DBM Utility Workers for the maintenance of Plants and landscape for two (2) months atleast one (1) hour every Monday, Wednesday, and Friday starting 10:00am.</p> <p>TERMS AND CONDITIONS:</p> <p>Site inspection before quotation. (Schedule of Inspection: October 29 - November 3, 2021 excluding weekends and holidays from 9am to 10am or 4pm to 5pm only)</p> <p>Delivery Period: Thirty (30) calendar days from the receipts of P.O. and NOA.</p> <p>Payment of 50% of the contract amount after delivery and billing and 50% payment shall be made after one (1) month of landscaping maintenance.</p> <p>Warranty on Masonry Works: One (1) year</p> <p>Two (2) months warranty on landscaping maintenance from the date of delivery and acceptance to include watering of plants, trimming and replacement of wilted plants every Monday, Wednesday, and Friday with hour/s synchronous with the training of DBM utility. Garden tools be provided by the Supplier during the maintenance training/warranty.</p> <p>Warranty on Plants Four (4) months</p>			

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Inspection: DBM RO8 Inspection Committee shall at all reasonable times during construction of the Masonry Work, and landscaping of the project be entitled to examine, inspect, measure and test the materials and workmanship, and to check the progress of the landscape project.			
		TOTAL		464,800.00	464,800.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA G. LACERAS, CESO III
Regional Director

Conform:

Corace Anne S. Reyes 11/15/24
(Signature over printed name)

Date

Fund Cluster : _____
Funds Available : _____

MARIA RINA P. YGAÑA
Accountant III 11/14/2024

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____