



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
TeleFax No. 7354979

PURCHASE ORDER NO. 2019-095

| | | |
|-----------|---|---|
| Supplier: | Commerce Asia Inc. | Mode of Procurement: Direct Contracting |
| Address: | 2/F Vasquez-Madrigal Plaza, #51 Annapolis Street, Greenhills, San Juan City | |
| TIN: | - | |

Gentlemen:

Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

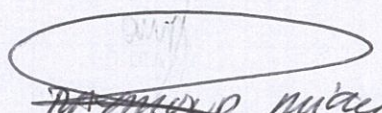
| | |
|--|---|
| Place of Delivery: DBM Building III | Delivery Term: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP) |
| Date of Delivery: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP) | Payment Term: Upon completion of delivery and acceptance |

| Stock No. | Unit | Item and Description /Specification | Quantity | Unit Cost | AMOUNT |
|-----------|------|--|----------|-------------|-------------|
| | lot | Supply and Delivery of Fargo Ultracard Consumables | 1 | ₱ 29,820.00 | ₱ 29,820.00 |
| | | * nothing follows * | | | |

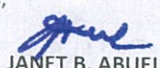
| | |
|--|-------------|
| (Total Amount In Words) Twenty Nine Thousand Eight Hundred Twenty Pesos | ₱ 29,820.00 |
|--|-------------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:


Signature over Printed Name of Supplier
JUL 23 2019
Date

Very truly yours,


JANET B. ABUEL
Officer-in-Charge, DBM
Authorized Official

| | |
|----------------------------------|------------------------------|
| Funds Availability Certified by: | OS No : 021011012019-07-1353 |
| JEFFREY DM. GALARPE | Amount : ₱29,820- |
| OIC - Accounting Division | Date : 07/04/19 |

Distribution of Copies:

- ☒ Original copy for the Supplier's Conforme
- ☒ Agency's Central Supply and Property Section for file
- ☒ COA Auditor



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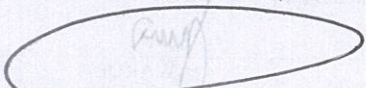
| Stock No. | Unit | Item and Description /Specification | Quantity | Unit Cost | AMOUNT |
|-----------|------|--|----------|-------------|-------------|
| | lot | Supply and Delivery of Fargo Ultracard Consumables | 1 | ₱ 29,820.00 | ₱ 29,820.00 |
| | | * nothing follows * | | | |

(Total Amount In Words)
Twenty Nine Thousand Eight Hundred Twenty Pesos


₱ 29,820.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

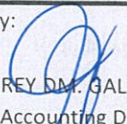
Conforme:


Signature over Printed Name of Supplier
JUL 23 2019
Date

Very truly yours,


JANET B. ABUEL
Officer-in-Charge, DBM
Authorized Official

Funds Availability Certified by:


JEFFREY D.M. GALARPE
OIC - Accounting Division

OS No : 02/01/2019 - 07-1253
Amount : ₱ 29,820
Date : 07/04/19

Distribution of Copies:

- / / Original copy for the Supplier's Conforme
- / / Agency's Central Supply and Property Section for file
- / / COA Auditor

**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. **ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.**
2. Awardee shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the Awardee to comply with the same shall be ground for cancellation of the award and purchase order issued to that Awardee and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.
4. Subject to the provisions of the preceding paragraph, where Awardee has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if Awardee has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that Awardee, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the Defaulting Awardee. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the Awardee shall form part of this Purchase Order.

Accepted By:

JUL 23 2019

[Signature]

AWARDEE

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ () pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED


MR. RAYMUND MIGUEL

Commerce Asia Inc.
2/F Vazquez Madrigal Plaza
51 Annapolis St.
Greenhills, San Juan City

Dear **Mr. Miguel:**

This is to inform your company that performance of the obligations specified in the attached Purchase Order for the Project, "Supply and Delivery of Fargo Ultracard Consumables," shall commence upon receipt of this Notice to Proceed.

Very truly yours,


JANET B. ABUEL

Officer-in-Charge, DBM



I acknowledge receipt and acceptance of this Notice on: JUL 23 2019

Name of Consultant and/or Representative: RAYMUND MIGUEL

Authorized Signature: 



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

MR. RAYMUND MIGUEL

Commerce Asia Inc.
2/F Vazquez Madrigal Plaza
51 Annapolis St.
Greenhills, San Juan City

Dear **Mr. Miguel:**

We are pleased to inform you that the Project, "Supply and Delivery of Fargo Ultracard Consumables," is hereby awarded to your company in the amount of Twenty Nine Thousand Eight Hundred Twenty Pesos (P29,820.00).

In this regard, you are hereby required to post a warranty security in the amount and form stated in Section 62 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 upon acceptance by the Procuring Entity of the delivered supplies.

Very truly yours,

JANET B. ABUEL

Officer-in-Charge, DBM



I acknowledge receipt and acceptance of this Notice on: JUL 23 2019

Name of Consultant and/or Representative: RAYMUND MIGUEL

Authorized Signature: _____



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No. : 0241101-2019-07.00/353

Date : July 4, 2019

Fund Cluster: 01

| Payee : | COMMERCE ASIA, INC. | | | |
|-----------------------|---|---------------|------------------|-----------|
| Office : | | | | |
| Address: | 2/F Vazquez Madrigal Plaza, #51 Annapolis Street, Greenhills, San Juan City | | | |
| Responsibility Center | Particulars | MFO/PAP | UACS Object Code | Amount |
| AS | Payment for the Supply and Delivery of FARGO Ultracard for the AS-HRMD. | 10000/10000/1 | 6020399000 | 29,820.00 |
| N/A | | | | 29,820.00 |

A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature :

Printed Name : THEA MARIE CORINNE F. PALARCA

Position : Director IV, AS

Date : Jul 02, 2019

B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature :

Printed Name : EDEN D. PANGILINAN

Position : Head, Budget Division/Unit/Authorized Representative

Date : 7-05-19

C. STATUS OF OBLIGATION

| Reference | | | Amount | | | | |
|-----------|-------------|---------------------------|------------|---------|---------|-------------|--------------------|
| Date | Particulars | ORS/JEV/Check/ADA/TRA No. | Obligation | Payable | Payment | Balance | |
| | | | (a) | (b) | (c) | Not Yet Due | Due and Demandable |
| | | | (a) | (b) | (c) | (d) | (e) |
| | | | | | | | |



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No. : 0210101-2019-07.00/353

Date : July 4, 2019

Fund Cluster: 01

| Payee : | COMMERCE ASIA, INC. | | | |
|-----------------------|---|-------------|------------------|-----------|
| Office : | | | | |
| Address: | 2/F Vazquez Madrigal Plaza, #51 Annapolis Street, Greenhills, San Juan City | | | |
| Responsibility Center | Particulars | MFO/PAP | UACS Object Code | Amount |
| AS | Payment for the Supply and Delivery of FARGO Ultracard for the AS-HRMD. | 10000/10000 | 6020399000 | 29,820.00 |
| N/A | | | | 29,820.00 |

| | |
|---|--|
| A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal Signature : Printed Name : THEA MARIE CORINNE F. PALARCA Position : Director IV, AS Date : Jul 02, 2019 | B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature : Printed Name : EDEN D. PANGILINAN Position : Head, Budget Division/Unit/Authorized Representative Date : 7-05-19 |
|---|--|

| C. STATUS OF OBLIGATION | | | | | | | |
|-------------------------|-------------|---------------------------|------------|---------|---------|-------------|--------------------|
| Reference | | | Amount | | | | |
| Date | Particulars | ORS/JEV/Check/ADA/TRA No. | Obligation | Payable | Payment | Balance | |
| | | | (a) | (b) | (c) | Not Yet Due | Due and Demandable |
| | | | (d) | (e) | | | |
| | | | | | | | |

PRICE QUOTATION FORMDate: June 28, 2019

Bids and Awards Committee
Department of Budget and Management
Ground Floor, DBM Bldg. III, Gen. Solano Street,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation,
hereunder is our quotation/s for the item/s as follows:

| Particulars | Quantity | Unit Cost | Total Cost (Inclusive of Taxes and other Charges) |
|--|---------------------------------|--------------|--|
| Ultracard NC, 30 mil CR-80, 500 pieces | 7 boxes (500 pieces per box) | Php 4,260.00 | Php 29,820.00 |

(Amount in Words) Twenty-nine thousand, eight hundred twenty pesos only

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,


RAYMUND MIGUEL

Name/Signature of Representative
Commerce Asia Inc.

Name of Company
02 7264030/ 09178579994

Contact No.

THE CITY OF
EXCELLENCE



No 0749 19

REPUBLIC OF THE PHILIPPINES
City of San Juan
METRO MANILA



OFFICE OF THE MAYOR
BUSINESS PERMIT AND LICENSE OFFICE

DISPLAY IN PLAIN VIEW

| | | | | |
|------------------|----------------------------|-----------------------|------------------|---|
| PERMIT NO. | PERMITTEE'S IDENTIFICATION | GROSS SALES | PERMIT FEE | |
| GGG-2019-0000563 | 0003511 | 11,981,860.00 | 82,873.02 | A |
| DATE ISSUED | DATE EXPIRES | OFFICIAL REGISTRATION | DATE PAID | |
| January 10, 2019 | December 31, 2019 | 1097809SJ | January 08, 2019 | |

TAXPAYER'S NAME
COMMERCE ASIA, INC.

BUSINESS NAME
COMMERCE ASIA, INC.

NATURE OF BUSINESS
WHOLESALE-N-2

ADDRESS
2/F LR VASQUEZ MADRIGAL PLAZA, #51 ANNAPOLIS ST., GREENHILLS

1 of 2 Permit(s)
Subject to submission of fire clearance

GUIA G. GOMEZ
CITY MAYOR
Per Authority of the City Council

G-00396

jhun-20190110-15 33.08
Date Registered 3-4-2019
Jan 10, 2019 to Dec 30, 2019

ATTY DOMINIC B. GARCIA
Assistant Department Head

SEE REVERSE SIDE FOR FOOTNOTES

THE CITY OF
EXCELLENCE



No 0750 19

REPUBLIC OF THE PHILIPPINES
City of San Juan
METRO MANILA

**OFFICE OF THE MAYOR
BUSINESS PERMIT AND LICENSE OFFICE**

DISPLAY IN PLAIN VIEW

| | | | | |
|---------------------------|--------------------------|---------------------|-------------------------|----------|
| PERMIT NO | BUSINESS REG. #/STATE NO | GROSS SALES | TAX PAID | |
| GCG-2019-0000563-A | 0003511 | 7,490,000.00 | 92,447.00 | A |
| DATE ISSUED | DATE EXPIRES | OFFICIAL RECEIPT NO | DATE PAID | |
| January 10, 2019 | December 31, 2019 | 1097809SJ | January 08, 2019 | |

TAXPAYER'S NAME
COMMERCE ASIA, INC.

BUSINESS NAME
COMMERCE ASIA, INC.

NATURE OF BUSINESS
RETAILER - N-2

ADDRESS
2/F LR VASQUEZ MADRIGAL PLAZA, #51 ANNAPOLIS ST., GREENHILLS

2 of 2 Permit(s)
Subject to submission of fire clearance

GUIA G. GOMEZ
CITY MAYOR
Ex. Authority of the City Mayor

G-00396

Jun-2019 0110-15:33:18

Date Registered 3/4/2005

Jan 10, 2019 to Dec 30, 2019

ATTY. DOMINIC B. GARCIA
City Government Department of Health

SEE REVERSE SIDE FOR FOOTNOTES



OFFICIAL RECEIPT
Republic of the Philippines
CITY OF SAN JUAN
OFFICE OF THE CITY TREASURER



NO. SJ 1097809

TAXPAYER'S COPY

Date: January 10, 2012

Accountable Form No. 51-B Revised January, 1992

PAID TO: ALFRED R. CRUZ

PAID FOR: MERCEDES BENZ, INC.

| Nature of Collection | Fund and Account Code | Amount | Period Covered |
|---------------------------------------|-----------------------|-------------------|----------------|
| Wholesaler-n-2 | 40101000-01-04-10-P4 | 47,800.00 | |
| Retailer - n-2 | 40101000-01-04-10-P4 | 47,800.00 | |
| bt-mayors permit | 40201010-01-01 | 1,000.00 | |
| bt-mayors permit | 40201010-01-01 | 1,000.00 | |
| Sanitary permit fee | 40101010-02-02 | 540.00 | |
| Locational clearance - bt | 40201010-02-17-V | 200.00 | |
| Signboard fee - bt | 40201010-07-02 | 100.00 | |
| Business - sticker | 40201010-08-05 | 50.00 | |
| Environmental protection and prese... | 40201100-02-06 | 500.00 | |
| Building inspection fee-bt | 40201100-03-03 | 100.00 | |
| Electrical inspection fee-bt | 40201100-03-05 | 100.00 | |
| Plumbing inspection fee-bt | 40201100-03-04 | 100.00 | |
| Fire safety inspection fees | 40201100-04-01 | 357.00 | |
| Garbage fee | 40202100-01-01 LCP4 | 1,160.00 | |
| Fire safety seminar fee | 40601010-08-01 | 100.00 | |
| | | 175,320.00 | |

Taxpayer's Copy

NO. SJ1097809

Amount in Words: One hundred and seventy-five thousand and no/100 Pesos
Subtotal: 175,320.00

Received (Cash / Check / Money Order / Treasury Warrant)

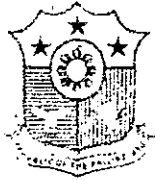
ALFRED R. CRUZ

Received the Amount Stated Above

VASQUEZ, JERULA V.

City Treasurer





Republic of the Philippines
CITY OF SAN JUAN
OFFICE OF THE CITY TREASURER



TAX ORDER OF PAYMENT

Acct. No.: 123456789

Tax Payer: JUAN DELA CRUZ

Commercial Name: JUAN DELA CRUZ & CO.

Commercial Location: 1234 Main Street, San Juan, City of San Juan, Republic of the Philippines

Status: Regular

Processing Date: 12/15/2019

Ownership: 100%

| Code | Tax Description | Tax Base | Current Qtr Due | Annual Due | Period Covered | | |
|------|---|-----------------|-----------------|-----------------|-----------------|---------------|------------------|
| 1000 | WHOLESALE TAX | 1,000,000.00 | 21,428.56 | 85,714.28 | 1-4 QTR 2019 | | |
| 1100 | RETAIL TAX | 1,480,000.00 | 32,571.43 | 130,285.71 | 1-4 QTR 2019 | | |
| 1200 | Market Rent Fee - WHOLESALE TAX | | 100.00 | 100.00 | 2019 | | |
| 1300 | Market Rent Fee - RETAIL TAX | | 1,000.00 | 1,000.00 | 2019 | | |
| 1400 | Storage Fee - RETAIL TAX | | 340.00 | 1,360.00 | 1-4 QTR 2019 | | |
| 1500 | Storage Fee | | 340.00 | 1,360.00 | 2019 | | |
| | BUILDING RISE FEE | | 100.00 | 100.00 | 2019 | | |
| | ELECTRICAL RISE FEE | | 100.00 | 100.00 | 2019 | | |
| | ENVIRONMENTAL PROTECTION AND PRESERVATION FEE | | 100.00 | 100.00 | 2019 | | |
| | LOCAL ROAD CLEARANCE FEE | | 100.00 | 100.00 | 2019 | | |
| | PLUMBING RISE FEES | | 100.00 | 100.00 | 2019 | | |
| | FIRE SAFETY RISE FEE | | 50.00 | 50.00 | 2019 | | |
| | FIRE SAFETY - SEMI-ANNUAL FEE | | 200.00 | 400.00 | 2019 | | |
| | SEWER | | 50.00 | 100.00 | 2019 | | |
| | SURFACING FEE | | 75.00 | 150.00 | 2019 | | |
| | Water | | 1.00 | 1.00 | 2019 | | |
| | Electricity | | 1.00 | 1.00 | 2019 | | |
| | Business Tax (A) | Regulatory Fees | Other Fees | Penalty | Interest | Total Qtr Due | Total Annual Due |
| | 162,693.00 | 1,705.00 | 1,537.00 | 0.00 | 0.00 | 47,202.76 | 175,320.00 |
| | QUARTERLY DUES | | SEMI-ANNUAL | | | | |
| | 2ND QTR | 3RD QTR | 1ST QTR | 1ST SEMI-ANNUAL | 2ND SEMI-ANNUAL | | |
| | 42,705.76 | 42,705.76 | 42,705.76 | 85,411.51 | 85,411.51 | | |

Assessed/Reviewed by:

- NOTICE:
- Please pay the amount due at the Treasury Office on or before 12/15/2019.
 - Failure to do so shall subject the taxpayer to 25% Surcharge & 2% Interest per Month.
 - All dues should be paid in full before retirement.

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

COMMERCE ASIA, INC.
2/F Vazquez Madrigal Plaza 51 Annapolis St., Greenhills
San Juan City Metro Manila

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 10-Jul-2002 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that COMMERCE ASIA, INC. has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.

This Certificate is valid until 02-Feb-2019.

Issued this 30th day of January, 2018.


ROSA MARIA M. CLEMENTE
OIC, Deputy Executive Director V

Documentary Stamp Tax Paid Php 30.00

PhilGEPS Registration No: 2002-5109
Certificate Reference No: 2018011833

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

¹ Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of

COMMERCE ASIA, INC.

2/F Vazquez Madrigal Plaza 51 Annapolis St., Greenhills
San Juan City Metro Manila

| | |
|------------------------------------|--|
| SEC Certificate | Registration Date : 22-Feb-2018 SEC Certificate Number : AS093-000776 |
| Mayor's Permit | Expiration Date : 31-Dec-2018 Permit Number : 901981 Place of Issue : CITY OF SAN JUAN Signatory : Lolita Reyes Issuance Date : 11-Jan-2018 |
| Tax Clearance | Expiration Date : 05-May-2018 TCC Number : NO-ARMD-05-05-R0097-2017 Signatory : GRACE EVELYN A. LACERNA Issuance Date : 05-May-2018 |
| Audited Financial Statement | Date of Filing : 02-May-2018 Current Asset : Php 62,360,709.00 Total Asset : Php 91,628,164.00 Current Liabilities : Php 30,933,993.00 Total Liabilities : Php 36,831,223.00 Name of Auditor : Arminda T. Acyatan-Guerrero BIR RDO Code : 39 |
| PCAB License | Expiration Date : Issued By : Issuance Date : License Number : License First Issue Date : Principal Classification : Category : |

Yr

Jan 21st, 2019

To Whom It May Concern

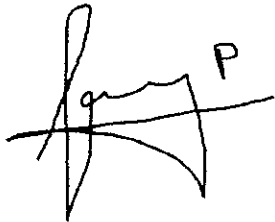
LETTER OF AUTHORIZED DISTRIBUTOR

HID Global, as the manufacturer of FARGO brand printers and supplies, hereby acknowledge and certify that Commerce Asia Inc. is the Exclusive authorized distributor of Fargo products in the Philippines. As such, Commerce Asia is fully authorized by HID Global to import and distribute Fargo printers and supplies in the Philippines. Commerce Asia is also an authorized service center for Fargo Products in the Philippines.

HID Global therefore stands behind the product warranties, after sales service, technical back up and related product warranty claims under Fargo's standard sales terms.

This letter will expire in 1(one) year from issuing date. Should there be any question, please contact the undersigned

For and on behalf of HID Global



Hary Permadi Kartono
Director of Sales, Secure Issuance, ASEAN
Email: hkartono@hidglobal.com

CERTIFIED TRUE COPY

BY:



RAYMOND MCLAUGHLIN
AUP- HID Fargo Sales



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
KEDUTAAN BESAR REPUBLIK FILIPINA
JAKARTA

CERTIFICATE OF AUTHENTICATION

I, JOEL M. PERALTA, Vice Consul of the Embassy of the Republic of the Philippines in Jakarta, Indonesia, duly commissioned and qualified, do hereby certify that DJOKO SULASTOMO was the Head of Sub-Directorate for Flight, Shipping Permit and Legalization, Ministry of Foreign Affairs, Jakarta, Republic of Indonesia at the time he signed the Ministry of Foreign Affairs Republic of Indonesia legalization seal sticker no. 19100175735 affixed on the attached document, and verily believe that his signature is genuine.

For the contents of the attached document, this Embassy and its personnel assumes no responsibility.

In witness whereof, I have hereunto set my hand and caused the seal of the Embassy of the Republic of the Philippines in Jakarta, Indonesia this 30th day of January 2019.


JOEL M. PERALTA
Vice Consul

Attached Document

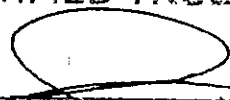
Notary Registered Copy of
LETTER OF AUTHORIZED DISTRIBUTOR
Dated Jan 21st, 2019
of
Hary Permadi Kartono
Director of Sales, Secure Issuance, ASEAN
HID Global

The validity of this certification is for five (5) years, unless specified by the attached document.

Doc. No. 0144
Page No. 04
Book No. 02
Date of 2019
Office No. 370
No. 970179
Paid DR 412,500

CERTIFIED TRUE COPY

BY:


RAYMOND LIM
AVP- HID Foreign Sales



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Bids and Awards Committee (BAC), will undertake a Direct Contracting procurement for the "Supply and Delivery of Fargo Ultracard Consumables," in accordance with Section 50 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : "Supply and Delivery of Fargo Ultracard Consumables"

Approved Budget for : "Twenty Nine Thousand Eight Hundred Twenty Pesos" (P 29,820.00php)
the contract

Delivery Period : Within Fifteen (15) calendar days upon receipt of the Notice to Proceed

Location : Department of Budget and Management, General Solano Street, San Miguel, Manila

In this regard, you are hereby requested to submit a valid Price Quotation Form (Annex A).

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

For inquiry, you may contact us at tel. nos. 657-3300 local 3115 / 3117.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service

DEPARTMENT OF BUDGET AND MANAGEMENT
Malacanang, Manila
SUPPLEMENTAL ANNUAL PROCUREMENT PLAN No. 12, CY 2019

| Code (PAP) | Procurement Program/Project | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget PHP | | | Remarks (Brief Description of Program/Project) |
|--------------|--|--------------|--------------------------------|--|-----------------|-----------------|------------------|-----------------|----------------------|------------|------------|--|
| | | | | Adas/Post of IB/REI | Sub/Opn of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 100010001 | Highly Technical Consultant for the Budget and Treasury Management System (BTMS) | OCIO | NP-Highly Technical Consultant | N/A | N/A | 4-Jun-19 | 11-Jun-19 | GoP | 500,000.00 | 500,000.00 | | Engagement of a consultant to provide support as quality assurance partner for the roll-out of BTMS to identified local spending agencies. |
| 100010001 | Supply and Delivery of Fargo DTC Color Ribbon Consumables | AS | Direct Contracting | N/A | N/A | 4-Jun-19 | 11-Jun-19 | GoP | 274,266.72 | 274,266.72 | | For the quarterly requirement of Fargo DTC Color Ribbon consumables of AS-HRMD for the creation and renewal of DBM employee IDs. |
| 100010001 | Supply and Delivery of Fargo Ultracard Consumables | AS | Direct Contracting | N/A | N/A | 4-Jun-19 | 11-Jun-19 | GoP | 29,820.00 | 29,820.00 | | For the quarterly requirement of Fargo Ultracard consumables of AS-HRMD for the creation and renewal of DBM employee IDs. |
| TOTAL: | | | | | | | | | 804,086.72 | 804,086.72 | 804,086.72 | |
| GRAND TOTAL: | | | | | | | | | | | | |

Prepared by BAC SECRETARIAT:

[Signature]
JOYCE LABAO

RECOMMENDING APPROVAL:

[Signature]
VICENTE A. ORPASAN, JR.
BUDGET Representative

AARON ALBERTO A. ESCALONA

[Signature]
THEA MARE COMINE F. PALARCA
Member

[Signature]
EDEN D. PANGINANAN
Member

not present
YOLANDA R. REYES
Member

[Signature]
ANOREA CELENO M. MAGTALAS
Vice Chairperson

[Signature]
ACHILLES GERARD C. BRAVO
Chairperson

Approved
Disapproved

(Sgd.) JANET B. ABUEL
Officer-in-Charge, DBM
Date: May 28, 2019



AS-HRMD-RIS Date: August 27, 201




Department: Administrative Service
Section: HRMD

PR No: _____
SAI No: _____

Date: August 27, 2019
Date _____

| Requisition | | | | Issuance | |
|-------------|------|-----------------------------|----------|-----------|------------|
| Stock No | Unit | Description | Quantity | Unit Cost | Total Cost |
| | | Fargo Ultracard Consumables | 7 | 4,260.00 | 29,820.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | | | 29,820.00 |

Purpose: For ID Creation of DBM employees at AS-HRMD

| | | |
|--|--|--|
| Signature Printed Name Designation | Requested by: | Approved by: |
| |  LOURDES S. BAYATON-MONTE  OIC-CAO, AS-HRMD |  THEA MARIE CORINNE F. PALARCA Director IV |

Entity Name : Department of Budget and Management
Division/Unit : HRMD
Office : AS
Requisition

RIS No. : AS

Issue

[illegible]

Date :

07/03/2019

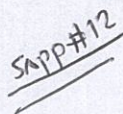
JUL 03 2019

JUL 19 1992

Admin. Officer ✓

for: Jen Kapawan
8/14/19

01-06001-PR-2019-09-00014



Administrative Service (AS) and Finance Service (FS)
TRANSMITTAL AND ACTION SLIP
"Please do not detach from the request form"

PO 2019-095

Commerce Asia Inc.

Subject: SUPPLY AND DELIVERY OF TARGO ULTRACARD CONSUMABLES
End User: AG-HRDD

[illegible]

No. of Day/s Completed:

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: COMMERCE ASIA INC.
 Title of Project: SUPPLY AND DELIVERY OF FARLO ULTRACARD CONSUMABLES
 Contract Cost: 29,820

CHECKLIST OF DOCUMENTS

REMARKS

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

- | | | |
|-----|-------------------------------------|------------------------------------|
| 1. | <input checked="" type="checkbox"/> | Purchase Request/ APP |
| 2. | <input checked="" type="checkbox"/> | Pre-Inspection Report |
| 3. | <input checked="" type="checkbox"/> | Obligation Request and Status |
| 4. | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers |
| 5. | <input checked="" type="checkbox"/> | Purchase Order/Contract |
| 6. | <input checked="" type="checkbox"/> | Request for Price Quotation |
| 7. | <input checked="" type="checkbox"/> | Abstract of Quotation |
| 8. | <input checked="" type="checkbox"/> | Notice of Award |
| 9. | <input checked="" type="checkbox"/> | Notice to Proceed |
| 10. | <input checked="" type="checkbox"/> | Distribution List |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any. |

SAPP # R

2019-095

Received checked items:

Print Name & Signature

Date and Time

B. PROCESSING OF PAYMENT (DV)

- | | | |
|-----|-------------------------------------|--|
| 1. | <input checked="" type="checkbox"/> | Obligation Request and Status |
| 3. | <input checked="" type="checkbox"/> | Pre-Inspection Report |
| 4. | <input checked="" type="checkbox"/> | Inspection and Acceptance Report |
| 5. | <input checked="" type="checkbox"/> | Delivery Receipt |
| 6. | <input checked="" type="checkbox"/> | Sales Invoice/Statement of Account |
| 7. | <input checked="" type="checkbox"/> | Warranty/Guaranty Certificate |
| 8. | <input checked="" type="checkbox"/> | Purchase Request / APP |
| 9. | <input checked="" type="checkbox"/> | Purchase Order/Contract |
| 10. | <input checked="" type="checkbox"/> | Request for Price Quotation |
| 11. | <input checked="" type="checkbox"/> | Abstract of Quotation |
| 12. | <input checked="" type="checkbox"/> | Notice of Award |
| 13. | <input checked="" type="checkbox"/> | Notice to Proceed |
| 14. | <input checked="" type="checkbox"/> | Distribution List |
| 15. | <input checked="" type="checkbox"/> | Certificate of Acceptance from End-user |
| 16. | <input checked="" type="checkbox"/> | FSMI (Report of Supplies and Materials Issued) |
| 17. | <input checked="" type="checkbox"/> | RIS (Requisition and Issue Slip) |
| 18. | <input checked="" type="checkbox"/> | ICS (Inventory Custodian Slip) |
| 19. | <input checked="" type="checkbox"/> | PAR (Property Acknowledgement Receipt) |
| 20. | <input checked="" type="checkbox"/> | WMR (Waste Material Report) |
| 21. | <input checked="" type="checkbox"/> | Other Documents, if any. |

8/16/19

Received checked items:

Print Name & Signature

Date and Time

C. ADDITIONAL DOCUMENTS, if any

Received checked items:

Print Name & Signature

Date and Time