



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
TeleFax No. 7354979

**PURCHASE ORDER NO. 2019-089**

Supplier:	Tetra Sales and Services Inc.	Date:	June 27, 2019
Address:	411 Shaw Boulevard, Brgy. Addition Hills, Mandaluyong City	Mode of Procurement:	Small Value Procurement
TIN:	215-421-688-001		

Gentlemen:

Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
Date of Delivery: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II  <i>Please see attached: Technical Specification and Schedule of Requirements</i>  <b>C.O.D.</b>	1	₱ 121,102.69	₱ 121,102.69

(Total Amount In Words)  
**One Hundred Twenty One Thousand One Hundred Two Pesos and 69/100**

₱ 121,102.69

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

**RODERICK D. MABALANG**  
Signature over the Purchase Order  
JUL 05 2019

Supplier

Date

**THEA MARIE CORINNE F. PALARCA**  
Director IV, Administrative Service  
Authorized Official  
(Representing End User)

Funds Availability Certified by:	OS No : 621011012019-07-1336
JEFFREY DM. GALARPE	Amount : ₱ 121,102.69
OIC - Accounting Division	Date : 07/04/19

Distribution of Copies:

- / / Original copy for the Supplier's Conforme
- / / Agency's Central Supply and Property Section for file
- / / COA Auditor

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

1. **ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.**

2. Awardee shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the Awardee to comply with the same shall be ground for cancellation of the award and purchase order issued to that Awardee and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where Awardee has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if Awardee has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that Awardee, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the Defaulting Awardee. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the Awardee shall form part of this Purchase Order.

Accepted By:

RODERICK D. MARSTANG  
AWARDEE

JUL 05 2019

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this \_\_\_\_\_ day of \_\_\_\_\_, 2019, personally appeared \_\_\_\_\_ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a \_\_\_\_\_ consisting of \_\_\_\_\_ ( ) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Doc No \_\_\_\_\_;  
Page No \_\_\_\_\_;  
Book No \_\_\_\_\_;  
Series of 2019.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

June 27, 2019

**Mr. Roderick T. Matalang**  
Tetra Sales and Service Inc.  
411 Shaw Boulevard  
Brgy. Addition Hills  
Mandaluyong City

Dear **Mr. Matalang**:

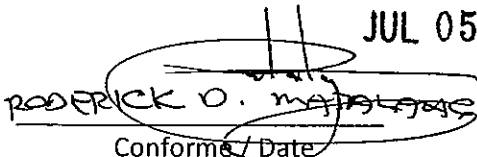
Per attached Purchase Order No. **2019-089**, we hereby notify you that your Office may proceed with the delivery of the project "*Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**THEA MARIE CORINNE F. PALARCA**  
Director IV, Administrative Service MAD

  
**RODERICK D. MATALANG**  
Conforms / Date **JUL 05 2019**



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

June 27, 2019

**Mr. Roderick T. Matalang**  
Tetra Sales and Service Inc.  
411 Shaw Boulevard  
Brgy. Addition Hills  
Mandaluyong City

Dear **Mr. Matalang**:

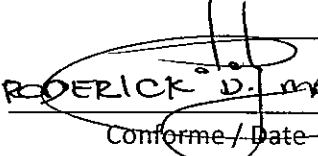
We are pleased to inform you that the project "*Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II*" is hereby awarded to your company in the amount of One Hundred Twenty One Thousand One Hundred Two Pesos and Sixty Nine Centavos (Php121,102.69)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

  
**THEA MARIE CORINNE F. PALARCA**  
Director IV, Administrative Service *MAD*

  
**RODERICK D. MATALANG**  
Conforme / Date **JUL 05 2019**





**Republic of the Philippines**  
**Department of Budget and Management (DBM)**  
**Office of the Secretary, Central Office**  
**PURCHASE ORDER**

**Supplier:** TETRA SALES AND SERVICE INC. **PO No.:** 01-06001-PO-2019-07-00003  
**Address:** 1238 EDSA Balintawk Brgy., A. Samson, 0 **PO Date:** July 02, 2019  
**TIN:** 215421688066 **Bank Name:**  
**Tel.No.:** 111-1111111 **Bank/Branch:**  
**Fax No.:** **Bank A/C No.:**  
**Mode of Procurement:** Small Value Procurement **Account Type:**  
**Month:** July **PR No.:** 01-06001-PR-2019-06-00019  
**Fund Cluster:** 01 - Regular Agency Fund  
**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Delivery Terms:** 10 working days upon receipt of the PO

**Payment Terms:** 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	preventive maintenance check-up for various DBM service Nissan NV350	1.00	121,102.69	121,102.69
<b>Total</b>				<b>P</b>	<b>121,102.69</b>

(Total Amount in Words) \*\*ONE HUNDRED TWENTY ONE THOUSAND ONE HUNDRED TWO PESOS AND 69/100\*\*

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Marco David

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date

Designation

**Delivery Schedule**

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	preventive maintenance check-up for various DBM service Nissan NV350	07/01/2019	07/31/2019		1.00



**Republic of the Philippines**  
**Department of Budget and Management (DBM)**  
**Office of the Secretary, Central Office**  
**PURCHASE REQUEST**

**Fund Cluster:** 01 - Regular Agency Fund

**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

**PR No.:** 01-06001-PR-2019-06-00019

**Date:** June 06, 2019

**Month:** June

No.	Unit	Responsibility Center		Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Lot	075	DBM-General Services Division	preventive maintenance check-up for various DBM service Nissan NV350	1.00	67,000.00	<del>67,000.00</del> 122,000
						<b>Total</b>	<b>P 67,000.00</b>

**Amount In Words**    \*\*SIXTY SEVEN THOUSAND PESOS AND 00/100\*\*

**Description**    preventive maintenance check-up for various DBM service Nissan NV350

<b>Requested By:</b>  Signature : _____  Printed Name :                      ARGEE M. STA. BARBARA  Designation :                      OIC-Chief Administrative Officer	<b>Approved By:</b>  _____  _____  _____
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Project Title: "Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II"  
ABC: One Hundred Twenty Seven Thousand Pesos (Php127,000.00)  
Date: June 26, 2019

Item/Description		Tetra Sales and Service Inc. (Nissan Shaw)		Broadway Motor Sales Corporation		Nissan Suicat	
Qty	Unit	Particulars	Unit Cost	Total Price	Unit Cost	Total Price	Unit Cost
1	lot	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II  Please see attached: Technical Specifications & Schedule of Requirements	₱ 121,102.69	₱ 121,102.69	₱ 127,000.00	₱ 127,000.00	₱ -
Total Price			₱	121,102.69	₱	127,000.00	₱ -
Mayor's / Business Permit Validity Date			19-003448 December 31, 2019		2019012253 December 31, 2019		
Philgeaps Reg. No.			2018-057727		2004-12767		
Omnibus Sworn Statement Signatory			Roderick T. Matalang		Roberto J. Bautista		
Notarized by:			Atty. Domingo A. Doraja		Atty. Maureen Centeno Tolentino		
Date:			June 25, 2019		February 20, 2019		
Technical Specifications:			✓ (All Complying)		X (Not Complying)		
Schedule of Requirements:			✓ (All Complying)		✓ (All Complying)		
Remarks			Tetra Sales and Service Inc. (Nissan Shaw), being the lowest calculated responsive quotation, considered as the awardee for the project "Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II".				

Reviewed by:

Approved by:

**MARCO A. DAVID**  
Administrative Officer II

JOYCE A. LABAO  
OIC-Chief Administrative Officer, PMD

THEA MARIE COLEMAN-PATARCA  
Director IV, Administrative Service MAP





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

June 25, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Tetra Sales and Service Inc.

Nissan Shaw, 411 Shaw Blvd,

Mandaluyong, 1556 Metro Manila

Tel. No. 0935534-3438 || 705-1543

Fax No.

Email [roderick.matalang@yahoo.com.ph](mailto:roderick.matalang@yahoo.com.ph)

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	₱ 121,102.69	₱ 121,102.69

Total: ₱ 121,102.69

Very truly yours,

JOYCE D. LABAO

OIC, Chief Administrative Officer, PMD

Quoted by:

Roderick D. Matalang

Printed name & Signature

Service Advisor

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Remarks:

Quotation obtained through email.

Please see attached.

Telephone: 657-3300 Loc. 3115 Fax: 735-4979  
email: [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph)

# PRICE QUOTATION FORM

Date: JUNE 24, 2019

The Administrative Service  
Department of Budget and Management  
Ground Floor, DBM Bldg. III, Gen. Solano Street,  
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	<b>I. 30,000 km Check-up (with Labor, Parts and Materials)</b>			972.00
	➤ Oil Filter	1		757.00
	➤ Engine Oil	8	420.00	3,360.00
	➤ Drain Plug Washer	1		61.60
	➤ Air Filter	1		2,491.00
	➤ Fuel Filter	1		2,779.00
	➤ Brake Cleaner	1		347.60
	➤ Brake Paste	1		187.00
	➤ Brake Fluid	1		134.21
	➤ Engine Flushing	1		456.00
	➤ Engine Treatment	1		1,026.00
	➤ Miscellaneous			350.00
	➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)			
	➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts			
	➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components			
	➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components			
	➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links			
	➤ Only for Authorized Nissan Philippines Inc. Dealerships			
	2017 Nissan NV350 Diesel MT			
	Plate number: SAA 1130			
	Engine Number: YD25002936B			

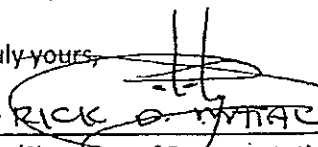
Chassis Number: JN1TC2E26Z0016093 Driver: G. Tacusalme			
2017 Nissan NV350 Diesel MT Plate number: SAA 1132 Engine Number: YD25004247B Chassis Number: JN1TC2E26Z0016657 Driver: R. Estrellado			
2017 Nissan NV350 Diesel MT Plate number: SAA 1133 Engine Number: YD25426990A Chassis Number: JN1TC2E26Z0015361 Driver: D. Espanol			
2017 Nissan NV350 Diesel MT Plate number: SAA 1134 Engine Number: YD25426211A Chassis Number: JN1TC2E26Z0014731 Driver: R. Calinao			
2017 Nissan NV350 Diesel MT Plate number: SAA 1135 Engine Number: YD25004882B Chassis Number: JN1TC2E6Z0016703 Driver: A. Calabia			
2017 Nissan NV350 Diesel MT Plate number: SAA 1136 Engine Number: YD25004803B Chassis Number: JN1TC2E26Z0016677 Driver: J. Navarro			
2017 Nissan NV350 Diesel MT Plate number: SAA 1141 Engine Number: YD25004704B Chassis Number: JN1TC2E26Z0016641 Driver: J. Atanacio			
<b><u>II. 40,000 km Check-up (with Labor, Parts and Materials)</u></b>			<b>1,728.00</b>
➤ Oil Filter	1	420.00	757.00
➤ Engine Oil	8		3,350.00
➤ Drain Plug Washer	1		61.60
➤ Air Filter	1		2,491.00
➤ Fuel Filter	1		2,779.00
➤ Water Separator	1		1,649.00
➤ Brake Cleaner	1		347.60
➤ Brake Paste	1		187.00
➤ Brake Fluid	1		134.21
➤ Engine Flushing	1		456.00
➤ Engine Treatment	1		1,026.00

	<ul style="list-style-type: none"> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1137 Engine Number: YD25004665B Chassis Number: JN1TC2E26Z0016643 Driver: R. Ignacio</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1131 Engine Number: YD25004471B Chassis Number: JN1TC2E26Z0016639 Driver: R. Recopero</p> <p><b>III. Warranty</b></p> <ul style="list-style-type: none"> <li>➤ Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.</li> </ul>			350.00
Total (inclusive of VAT)				121,102.69

(Amount in Words) ONE HUNDRED TWENTY ONE THOUSAND ONE HUNDRED TWO & SIXTY NINE CENTS.

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

  
RODERICK O. NATIVIDAD  
Name/Signature of Representative

NISSAN SHAW - (NATRA SALES & SERVICE INC.)  
Name of Company

0935-534-3438

Contact No.

## TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Statement of Compliance	
Item	Technical Specifications STATEMENT OF COMPLIANCE
	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II
I.	<p><b>30,000 km Check-up (with Labor, Parts and Materials)</b></p> <ul style="list-style-type: none"> <li>&gt; Oil Filter COMPLY</li> <li>&gt; Engine Oil COMPLY</li> <li>&gt; Drain Plug Washer COMPLY</li> <li>&gt; Air Filter COMPLY</li> <li>&gt; Fuel Filter COMPLY</li> <li>&gt; Brake Cleaner COMPLY</li> <li>&gt; Brake Paste COMPLY</li> <li>&gt; Brake Fluid COMPLY</li> <li>&gt; Engine Flushing COMPLY</li> <li>&gt; Engine Treatment COMPLY</li> <li>&gt; Miscellaneous COMPLY</li> <li>&gt; Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks) COMPLY</li> <li>&gt; Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts COMPLY</li> <li>&gt; Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components COMPLY</li> <li>&gt; Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components COMPLY</li> <li>&gt; Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links COMPLY</li> <li>&gt; Only for Authorized Nissan Philippines Inc. Dealerships COMPLY</li> </ul> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1130 Engine Number: YD25002936B Chassis Number: JN1TC2E26Z0016093 Driver: G. Tacusalme</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1132 Engine Number: YD25004847B Chassis Number: JN1TC2E26Z0016657 Driver: R. Estrellado</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1133 Engine Number: YD25426990A</p>

	<p>Chassis Number: JN1TC2E26Z0015361 Driver: D. Espanol</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1134 Engine Number: YD25426211A Chassis Number: JN1TC2E26Z0014731 Driver: R. Calinao</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1135 Engine Number: YD25004882B Chassis Number: JN1TC2E26Z0016703 Driver: A. Calabia</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1136 Engine Number: YD25004803B Chassis Number: JN1TC2E26Z0016677 Driver: J. Navarro</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1141 Engine Number: YD25004704B Chassis Number: JN1TC2E26Z0016641 Driver: J. Atanacio</p>	
II.	<p><b><u>40,000 km Check-up (with Labor, Parts and Materials)</u></b></p> <ul style="list-style-type: none"> <li>➤ Oil Filter COMPLY</li> <li>➤ Engine Oil COMPLY</li> <li>➤ Drain Plug Washer COMPLY</li> <li>➤ Air Filter COMPLY</li> <li>➤ Fuel Filter COMPLY</li> <li>➤ Water Separator COMPLY</li> <li>➤ Brake Cleaner COMPLY</li> <li>➤ Brake Paste COMPLY</li> <li>➤ Brake Fluid COMPLY</li> <li>➤ Engine Flushing COMPLY</li> <li>➤ Engine Treatment COMPLY</li> <li>➤ Miscellaneous COMPLY</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks) COMPLY</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts COMPLY</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components COMPLY</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components COMPLY</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links COMPLY</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships COMPLY</li> </ul>	

	2017 Nissan NV350 Diesel MI Plate number: SAA 1337 Engine Number: VD250046638 Chassis Number: JN1TC2F2620016643 Driver: R. Regalado  2017 Nissan NV350 Diesel MI Plate number: SAA 1331 Engine Number: VD250044718 Chassis Number: JN1TC2F2620016639 Driver: R. Regalado	
III.	<u>III. Warranty</u> > Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.	COMPLY

I hereby certify to comply with all the above Technical Specifications

HUSTARI TITUL (TOTAL SALES & SERVICE INC.)

Name of Company/Bidder

  
 PRODRONCA OYUNAK MC

Signature over Printed Name of

Representative

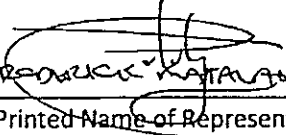
JUNE 24, 2019

Date

## ***SCHEDULE OF REQUIREMENTS***

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	1 lot	Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
I	30,000 km Check-up (with Labor, Parts and Materials)		
II	40,000 km Check-up (with Labor, Parts and Materials)		Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.
III	Warranty		

I hereby certify to comply and deliver all the above requirements.

NISSAN SHAW (TETRA SOLID & SERVICE INC)          JUNE 24, 2019  
 Name of Company/Bidder     Signature over Printed Name of Representative     Date





REPUBLIC OF THE PHILIPPINES  
CITY OF MANDALUYONG  
BUSINESS PERMITS AND LICENSING DEPARTMENT

**TAX ORDER OF PAYMENT**

TOTAL AMT:

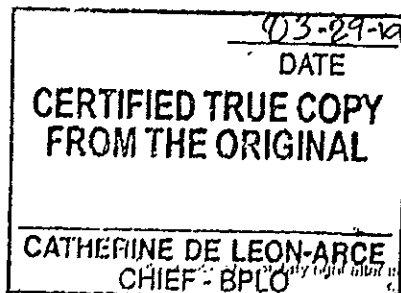
19 000443

Assessment Date: 629,342.13  
01/10/2019

Business Status: RENEWAL Area in sq. m.: 4,495.00  
ULTRA SALES & SERVICE, INC.  
411 SHAW BLVD., ADDITION HILLS

	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	Pt.
	380,004,517.00	542,680.21	0.00	542,680.21	2017
	27,001,118.01	56,881.29	0.00	56,881.29	2018
		3,000.00	0.00	3,000.00	
		4,840.63	0.00	4,840.63	2019
		880.00	0.00	880.00	
		8,000.00	0.00	8,000.00	
		3,800.00	0.00	3,800.00	
		10,114.00	0.00	10,114.00	
		480.00	0.00	480.00	
		480.00	0.00	480.00	
		4,331.85	0.00	4,331.85	
		88.00	0.00	88.00	
		220.00	0.00	220.00	
		100.00	0.00	100.00	

REQUIREMENTS TO BE COMPLIED - (1) BARANGAY CLEARANCE, (2) COMMUNITY TAX CERTIFICATE, (3) SAFETY INSPECTION CERTIFICATE



2017 ITR 2018 VAT Returns  
Breakdown of Consolidated  
and MP for other LGUs

# 3849195  
1/23/19

Non-compliance is subject to P2,000 penalty for 1st offense  
to ordinance 312 Series 2005 for further information.

	833,673.78	0.00	633,673.78	
(Bureau of Fire Protection)			4,331.65	
(Payable to Mandaluyong City Treasurer)			629,342.13	
	First Quarter January 20	Second Quarter April 20	Third Quarter July 20	Fourth Quarter October 20

Approved By: CATHERINE JANE DE ARCE  
Chief

Permit. Please claim your Mayor's Permit after  
SEVEN (7) DAYS from the DATE OF PAYMENT.

...subject to the compliance of requirements imposed by other City Hall departments; and to possible reassessment of  
...Business Permit license. The GRANTOR reserves its right to revoke and cancel all the privileges hereby granted at any  
...or non-compliance with the provisions of the memorandum of agreement submitted,  
...by the GRANTOR, and the approved of this business license/permit will be consequently retained by the GRANTOR as liquidated



REPUBLIC OF THE PHILIPPINES  
CITY OF MANDALUYONG  
BUSINESS PERMITS AND LICENSING DEPARTMENT

**TAX ORDER OF PAYMENT**

TOTAL AMT:

12 000413

Assessment Date: 629,342.13  
01/10/2016

Business Status: RENEWAL

Area in sq. m.: 4,495.00

ULTRA SALES & SERVICE, INC.

411 SHAW BLVD., ADDITION HILLS

	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	Pt.
	383,004,517.00	542,680.21	0.00	542,680.21	2016
	27,001,118.01	50,001.29	0.00	50,001.29	2016
		3,000.00	0.00	3,000.00	
		4,040.03	0.00	4,040.03	2016
		800.00	0.00	800.00	
		6,000.00	0.00	6,000.00	
		3,000.00	0.00	3,000.00	
		10,114.00	0.00	10,114.00	
		400.00	0.00	400.00	
		400.00	0.00	400.00	
		4,331.65	0.00	4,331.65	
		00.00	0.00	00.00	
		220.00	0.00	220.00	
		100.00	0.00	100.00	

REQUIREMENTS TO BE COMPLIED: (1) BARANGAY CLEARANCE, (2) COMMUNITY TAX CERTIFICATE, (3) SAFETY INSPECTION CERTIFICATE

03-29-16  
DATE  
**CERTIFIED TRUE COPY  
FROM THE ORIGINAL**  
CATHERINE DE LEON-ARCE  
CHIEF - BPLO

2017 ITR 2018 VAT Return  
Breakdown of Consolidated  
and MP for other LGUs

# 3849195  
1/23/16

	633,673.78	0.00	633,673.78
(Bureau of Fire Protection)			4,331.65
(Payable to Mandaluyong City Treasurer)			629,342.13

	First Quarter January 20	Second Quarter April 20	Third Quarter July 20	Fourth Quarter October 20

Approved By: Catherine Jane de Leon-Arce  
CHIEF - BPLO  
Please claim your Mayor's Permit after  
30 DAYS from the DATE OF PAYMENT.

Approved By: Catherine Jane de Leon-Arce  
CHIEF - BPLO

This document is subject to the compliance of requirements imposed by other City Hall departments; and to possible reassessment of the City of Mandaluyong. The GRANTOR reserves its right to revoke and cancel all the privileges hereby granted at any time. In case of non-compliance with the provisions of the memorandum of agreement submitted, the GRANTOR reserves the right to suspend, by the City Hall, the operation of this business license/permit will be consequently retained by the GRANTOR as liquidated damages.

Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**

## **CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)**

*THIS IS TO CERTIFY THAT*

**TETRA SALES AND SERVICES INC. NISSAN SHAW  
MANDALUYONG**


411 Shaw Blvd. Brgy Addition Hills Mandaluyong City  
Mandaluyong City Metro Manila

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 13-Nov-2018 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **TETRA SALES AND SERVICES INC. NISSAN SHAW MANDALUYONG** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.*

*This Certificate is valid until 25-Jan-2020.*

Issued this 25th day of January, 2019.

  
**ROSA MARIA M. CLEMENTE**  
Director IV, PhilGEPS

Documentary Stamp Tax Paid Php 30.00

**PhilGEPS Registration No: 2018-252899**  
**Certificate Reference No: 2018057727**

## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

<sup>1</sup> Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

# List of Eligibility Documents

of

## TETRA SALES AND SERVICES INC. NISSAN SHAW MANDALUYONG

411 Shaw Blvd. Brgy Addition Hills Mandaluyong City  
Mandaluyong City Metro Manila

<b>SEC Certificate</b>	Registration Date : 08-Jan-2012 SEC Certificate Number : AA200119069
<b>Mayor's Permit</b>	Expiration Date : 31-Dec-2018 Permit Number : 18-012409 Place of Issue : MANDALUYONG CITY Signatory : CATHERINE DE LEON ARCE CHIEF, BPLD Issuance Date : 19-Jul-2018
<b>Tax Clearance</b>	Expiration Date : 17-May-2019 TCC Number : 08-53B-05-17-R0070-2018 Signatory : GRACE EVELYN A. LACERNA Issuance Date : 17-May-2018
<b>Audited Financial Statement</b>	Date of Filing : 30-Apr-2018 Current Asset : 2,494,874.215 Total Asset : 3,107,955.562 Current Liabilities : 2,736,283.415 Total Liabilities : 2,994,555.825 Name of Auditor : MELVIN R. BONDOC BIR RDO Code : 63B
<b>PCAB License</b>	Expiration Date : Issued By : Issuance Date : License Number : License First Issue Date : Principal Classification : Category :

## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES     )  
CITY/MUNICIPALITY OF QUEZON CITY     ) S.S.

### AFFIDAVIT

I, RODERICK D. MATALANG, of legal age, single, Filipino, and residing at 411 Shaw Blvd., Mandaluyong City, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of Nissan Shaw with office address at 411 Shaw Blvd., Mandaluyong City;
2. I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Nissan Shaw in the bidding as shown in the attached Secretary's Certificate issued by the corporation.
3. Nissan Shaw is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. Nissan Shaw is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of Nissan Shaw is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. Nissan Shaw complies with existing labor laws and standards; and
8. Nissan Shaw is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II.

9. Nissan Shaw did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this day of 25 2019 19 at QUEZON CITY, Philippines.

**RODERICK D. MATALANG**

Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this day of 25 2019 19 at QUEZON CITY Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No.02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her \_\_\_\_\_ No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this day of 25 2019 19.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_

IBP No. \_\_\_\_\_

Doc. No. 67

Page No. 31

Book No. XIV

Series of 709

**ATTY. DOMINGO A. DOROJA**

Notary Public

Until December 31, 2020

PTR No. 7347685 - 01/04/19 - Q.C.

IBP No. 057660 - 12/1/18 - Mla. IV

Roll No. 22155

MCLE Compliance No. V-0027349

Office Address: 8 P. Tuazon Blvd.

Cubao, Quezon City



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

June 25, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Broadway Motor Sales Corporation

1232 Broadway Building, United Nations

Avenue, Paco, Manila

Tel. No. 498-1770 || 09952565025

Fax No.

Email jo\_entereso@yahoo.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
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1	lot	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	₱ 127,000.00	₱ 127,000.00
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Total: ₱ 127,000.00

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Roberto J. Bautista

Printed name & Signature

Representative

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through email.

Please see attached.



# PRICE QUOTATION FORM

Date: June 15, 2016

The Administrative Service  
Department of Budget and Management  
Ground Floor, DBM Bldg. III, Gen. Solano Street,  
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	<u>I. 30,000 km Check-up (with Labor, Parts and Materials)</u> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1130 Engine Number: YD25002936B</p>	1 lot		<p>₱ 15,000</p>

*Handwritten signature*

	<p>Chassis Number: JN1TC2E26Z0016093 Driver: G. Tacusalme</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1132 Engine Number: YD25004847B Chassis Number: JN1TC2E26Z0016657 Driver: R. Estrellado</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1133 Engine Number: YD25426990A Chassis Number: JN1TC2E26Z0015361 Driver: D. Espanol</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1134 Engine Number: YD25426211A Chassis Number: JN1TC2E26Z0014731 Driver: R. Calinao</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1135 Engine Number: YD25004882B Chassis Number: JN1TC2E6Z0016703 Driver: A. Calabia</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1136 Engine Number: YD25004803B Chassis Number: JN1TC2E26Z0016677 Driver: J. Navarro</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1141 Engine Number: YD25004704B Chassis Number: JN1TC2E26Z0016641 Driver: J. Atanacio</p> <p><u>II. 40,000 km Check-up (with Labor, Parts and Materials)</u></p> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Water Separator</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> </ul>			<p>₱ 15,000</p> <p>₱ 15,000</p> <p>₱ 15,000</p> <p>₱ 15,000</p> <p>₱ 15,000</p> <p>₱ 15,000</p>
--	---	--	--	---

*Low*

	<ul style="list-style-type: none"> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul>			
	2017 Nissan NV350 Diesel MT Plate number: SAA 1137 Engine Number: YD25004665B Chassis Number: JN1TC2E26Z0016643 Driver: R. Ignacio			₱ 11,000 -
	2017 Nissan NV350 Diesel MT Plate number: SAA 1131 Engine Number: YD25004471B Chassis Number: JN1TC2E26Z0016639 Driver: R. Recopero			₱ 11,000
	<b>III. Warranty</b> <ul style="list-style-type: none"> <li>➤ Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.</li> </ul>			
Total (inclusive of VAT)				₱ 127,000.00

(Amount in Words) One hundred twenty seven thousand pesos only

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

ROLET R. ANTONIO  
Name/Signature of Representative

Broadway Motor Sales Corp  
Name of Company

tel. # 270-5780 loc 139  
Contact No.

*[Handwritten signature]*

## TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications	STATEMENT OF COMPLIANCE
	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	
I.	<p><u>30,000 km Check-up (with Labor, Parts and Materials)</u></p> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1130 Engine Number: YD25002936B Chassis Number: JN1TC2E26Z0016093 Driver: G. Tacusalme</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1132 Engine Number: YD25004847B Chassis Number: JN1TC2E26Z0016657 Driver: R. Estrellado</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1133 Engine Number: YD25426990A</p>	Comply

*John*

	<p>Chassis Number: JN1TC2E26Z0015361 Driver: D. Espanol</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1134 Engine Number: YD25426211A Chassis Number: JN1TC2E26Z0014731 Driver: R. Calinao</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1135 Engine Number: YD25004882B Chassis Number: JN1TC2E6Z0016703 Driver: A. Calabia</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1136 Engine Number: YD25004803B Chassis Number: JN1TC2E26Z0016677 Driver: J. Navarro</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1141 Engine Number: YD25004704B Chassis Number: JN1TC2E26Z0016641 Driver: J. Atanacio</p>	Copy
II.	<p><b><u>40,000 km Check-up (with Labor, Parts and Materials)</u></b></p> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Water Separator</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul>	Copy

John

## ***SCHEDULE OF REQUIREMENTS***

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	1 lot	Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
I	30,000 km Check-up (with Labor, Parts and Materials)		
II	40,000 km Check-up (with Labor, Parts and Materials)		
III	Warranty		Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.

I hereby certify to comply and deliver all the above requirements.

Broadway Motor Sales Corp

Name of Company/Bidder

BUSSET P. B. N. S. K. S.

Signature over Printed Name of Representative

June 25, 2014

Date

*LS*

## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES       )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, **Roberto J. Bautista**, of legal age, *Married, Filipino*, and residing at *No. 10 Yakal Drive, Sto Nino Meycuayan Bulacan*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of **Broadway Motor Sales Corporation** with office address at *1232 Broadway Bldg. United Nations Avenue Paco, Manila*;
2. I am granted full power and authority to do, execute and perform any and all acts necessary and/or to Broadway Motor Sales Corporation in the bidding as shown in the attached duly notarized Secretary Certificate issued by the corporation or the members of the joint venture
3. **Broadway Motor Sales Corporation** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **Broadway Motor Sales Corporation** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of **Broadway Motor Sales Corporation** is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **Broadway Motor Sales Corporation** complies with existing labor laws and standards; and
8. **Broadway Motor Sales Corporation** is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles*.
9. **Broadway Motor Sales Corporation** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this 20 day of FEB, 2019 at  
Philippines.

**VANIL**

**ROBERTO J. BAUTISTA**

Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this 20 day of FEB, 2019 at in the city of Manila, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No.02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her \_\_\_\_\_ No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this 20 day of FEB [month] [year].

Doc. No. 107  
Page No. 22  
Book No. 4  
Series of PA

20 FEB 2019

*Maureen Centeno Tolentino*  
**MAUREEN CENTENO TOLENTINO**  
NOTARY PUBLIC FOR THE CITY OF MANILA  
1947 5TH ST. FABIE ESTATE, PACO MANILA  
NOTARIAL COMM. NO. 2013-115/UNTIL DEC. 31, 2019  
ROLL NO. 4203E/ISF LIFETIME MEMBER NO. 1808  
PTR NO. 8011244, MANILA





# BUSINESS PERMIT-RENEWAL



KIND OF BUSINESS

**PERMIT**

REMARKS

FAILURE TO COMPLY WITH THE TERMS & CONDITIONS WRITTEN AT THE BACK HEREON SHALL BE CONSIDERED AN IMMEDIATE REVOCATION OF THIS PERMIT.

BY AUTHORITY OF THE MAYOR

ATTY. EDWARD S. SERAPIO

*[Handwritten signature]*

Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**

## **CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)**

*THIS IS TO CERTIFY THAT*

**BROADWAY MOTOR SALES CORPORATION**

1232 Broadway Building, UN Avenue, Paco,  
Manila Metro Manila

*is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 03-May-2004 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **BROADWAY MOTOR SALES CORPORATION** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.*

*This Certificate is valid until 06-Mar-2020.*

Issued this 6th day of March, 2019.

  
**ROSA MARIA M. CLEMENTE**  
Director IV, PhilGEPS

Documentary Stamp Tax Paid Php 30.00

**PhilGEPS Registration No: 2004-12767  
Certificate Reference No: 2019006148A**

## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

<sup>1</sup> Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

# List of Eligibility Documents

## of BROADWAY MOTOR SALES CORPORATION

1232 Broadway Building, UN Avenue, Paco,  
Manila Metro Manila

<b>SEC Certificate</b>	Registration Date : 08-Mar-1977 SEC Certificate Number : 72414
<b>Mayor's Permit</b>	Expiration Date : 31-Dec-2019 Permit Number : 2019012253 Place of Issue : Manila Signatory : Atty. Edward Serapio Issuance Date : 21-Jan-2019
<b>Tax Clearance</b>	Expiration Date : 20-Mar-2019 TCC Number : LT -124-03-20-R0159-2018 Signatory : Grace Everlyn A. Lacerna Issuance Date : 20-Mar-2018
<b>Audited Financial Statement</b>	Date of Filing : 27-Apr-2018 Current Asset : Php 472,159,862.00 Total Asset : Php 506,213,418.00 Current Liabilities : Php 467,774,863.00 Total Liabilities : Php 467,774,863.00 Name of Auditor : OO & Associates BIR RDO Code : 124
<b>PCAB License</b>	Expiration Date : Issued By : Issuance Date : License Number : License First Issue Date : Principal Classification : Category :



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

June 20, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Nissan Sucat

8390 Dr. A Santos Avenue, Brgy. BF Homes

Paranaque City

Tel. No. 805-4691 | 09175510926

Fax No. -

Email [cristinadono.nsc@gmail.com](mailto:cristinadono.nsc@gmail.com)

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

1	lot	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	P -	P -
---	-----	--	-----	-----

Total: P -

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Cristina Dono

Printed name & Signature

Representative

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Remarks:

Quotation obtained through email,  
considered late since email received  
3:28 PM already.

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph)



## Invitation to Bid - Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II

CRISTINA DOÑO <cristinadono.nsc@gmail.com>

Tue, Jun 25, 2019 at 3:28 PM

To: "MARCO A. DAVID" <mdavid@dbm.gov.ph>

Cc: "NSC - Jasmine (SM)" <jasminevangelista\_nwa@yahoo.com>, "NSC - Angel Henson (AGM)" <a.henson.nissansucat@gmail.com>

Sir Marco,

Great Nissan Day!

Please see attached requirements for your reference.

Cristina Garcia Doño  
Service Admin

---

### NISSAN SUCAT

8390 Dr. A Santos Ave. Brgy. BF Homes, Parañaque City

Landline : (02) 805-4691

Mobile No. : 09175510926

E-mail : cristinadono.nsc@gmail.com

For Inquiry and Service Appointments, please call:

Sales : (02) 800-6816 / (02) 805-4697 / (02) 776-5835

Service/Parts : (02) 805-4770 / (02) 805-4691

0909-367-1504

0956-149-1234

Showroom Opens from 8am until 7pm from Mondays to Saturdays and 8:30 to 5:30 during Sundays and Holidays

Please do like our official Facebook page and be updated with our promos and events!

<https://www.facebook.com/NissanSucatPH/>

#### 4 attachments



CCI06252019\_0001.pdf

215K



CCI06252019\_0002.pdf

578K



041619.pdf

1270K



CEDULA TAX CERT.pdf

66K



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**REQUEST FOR QUOTATION**

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II", in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

**Name of Project** : "Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II"

**Approved Budget for the Contract** : "One Hundred Twenty Seven Thousand Pesos" (Php 127,000.00)

**Specifications** : See the attached Annex "A" for specifications

**Location** : Department of Budget and Management, General Solano Street, San Miguel Manila

**Delivery Term** : Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)

Interested suppliers are required to submit their valid and current Mayor's Permit, Latest Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, and price quotation form (Annex "A") during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00 p.m. of **June 25, 2019** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiry, you may contact us at tel. no. 657-3300 local 3115, fax no. 735-4979 and email [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph).

Very truly yours,

  
**THEA MARIE CORINNE F. PALARCA**  
Director IV, Administrative Service MAD

# PRICE QUOTATION FORM

Date: \_\_\_\_\_

The Administrative Service  
Department of Budget and Management  
Ground Floor, DBM Bldg. III, Gen. Solano Street,  
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	<p><b><u>I. 30,000 km Check-up (with Labor, Parts and Materials)</u></b></p> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1130 Engine Number: YD25002936B</p>	1 lot		



	<p>Chassis Number: JN1TC2E26Z0016093 Driver: G. Tacuśalme</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1132 Engine Number: YD25004847B Chassis Number: JN1TC2E26Z0016657 Driver: R. Estrellado</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1133 Engine Number: YD25426990A Chassis Number: JN1TC2E26Z0015361 Driver: D. Espanol</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1134 Engine Number: YD25426211A Chassis Number: JN1TC2E26Z0014731 Driver: R. Calinao</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1135 Engine Number: YD25004882B Chassis Number: JN1TC2E6Z0016703 Driver: A. Calabia</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1136 Engine Number: YD25004803B Chassis Number: JN1TC2E26Z0016677 Driver: J. Navarro</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1141 Engine Number: YD25004704B Chassis Number: JN1TC2E26Z0016641 Driver: J. Atanacio</p> <p><b><u>II. 40,000 km Check-up (with Labor, Parts and Materials)</u></b></p> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Water Separator</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> </ul>			
--	--	--	--	--

*Jan*

	<ul style="list-style-type: none"> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1137 Engine Number: YD25004665B Chassis Number: JN1TC2E26Z0016643 Driver: R. Ignacio</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1131 Engine Number: YD25004471B Chassis Number: JN1TC2E26Z0016639 Driver: R. Recopero</p> <p><b><u>III. Warranty</u></b></p> <ul style="list-style-type: none"> <li>➤ Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.</li> </ul>			
Total (inclusive of VAT)				

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.



# TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification." Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications	STATEMENT OF COMPLIANCE
	<b>Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II</b>	
I.	<p><b><u>30,000 km Check-up (with Labor, Parts and Materials)</u></b></p> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1130 Engine Number: YD25002936B Chassis Number: JN1TC2E26Z0016093 Driver: G. Tacusalme</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1132 Engine Number: YD25004847B Chassis Number: JN1TC2E26Z0016657 Driver: R. Estrellado</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1133 Engine Number: YD25426990A</p>	

	<p>Chassis Number: JN1TC2E26Z0015361 Driver: D. Espanol</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1134 Engine Number: YD25426211A Chassis Number: JN1TC2E26Z0014731 Driver: R. Calinao</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1135 Engine Number: YD25004882B Chassis Number: JN1TC2E6Z0016703 Driver: A. Calabia</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1136 Engine Number: YD25004803B Chassis Number: JN1TC2E26Z0016677 Driver: J. Navarro</p> <p>2017 Nissan NV350 Diesel MT Plate number: SAA 1141 Engine Number: YD25004704B Chassis Number: JN1TC2E26Z0016641 Driver: J. Atanacio</p>	
II.	<p><b><u>40,000 km Check-up (with Labor, Parts and Materials)</u></b></p> <ul style="list-style-type: none"> <li>➤ Oil Filter</li> <li>➤ Engine Oil</li> <li>➤ Drain Plug Washer</li> <li>➤ Air Filter</li> <li>➤ Fuel Filter</li> <li>➤ Water Separator</li> <li>➤ Brake Cleaner</li> <li>➤ Brake Paste</li> <li>➤ Brake Fluid</li> <li>➤ Engine Flushing</li> <li>➤ Engine Treatment</li> <li>➤ Miscellaneous</li> <li>➤ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)</li> <li>➤ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts</li> <li>➤ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components</li> <li>➤ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components</li> <li>➤ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links</li> <li>➤ Only for Authorized Nissan Philippines Inc. Dealerships</li> </ul>	

	2017 Nissan NV350 Diesel MT Plate number: SAA 1137 Engine Number: YD25004665B Chassis Number: JN1TC2E26Z0016643 Driver: R. Ignacio  2017 Nissan NV350 Diesel MT Plate number: SAA 1131 Engine Number: YD25004471B Chassis Number: JN1TC2E26Z0016639 Driver: R. Recopero	
III.	<b>III. Warranty</b> ➤ Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.	

I hereby certify to comply with all the above Technical Specifications.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Representative

\_\_\_\_\_  
Date



## ***SCHEDULE OF REQUIREMENTS***

Item	SCHEDULE OF REQUIREMENTS	Quantity	Contract Duration
	The Bidder/Supplier shall provide the following needed for the project:		
	Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II	1 lot	Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
I	30,000 km Check-up (with Labor, Parts and Materials)		
II	40,000 km Check-up (with Labor, Parts and Materials)		
III	Warranty		Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of Representative

\_\_\_\_\_  
Date





# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

[Help](#)

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6259414  
**Procuring Entity** DEPARTMENT OF BUDGET AND MANAGEMENT  
**Title** Preventive Maintenance and Replacement of Defective Parts of Various Nissan Motor Vehicles  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2019-044	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Vehicle Repair and Maintenance	<b>Date Published</b>	19/06/2019
<b>Approved Budget for the Contract:</b>	PHP 127,000.00	<b>Last Updated / Time</b>	18/06/2019 11:28 AM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	25/06/2019 15:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Marco David Administrative Officer II Mabini Hall, Malacañang Manila Metro Manila Philippines 1005 63-2-6573300 Ext.3115  mdavid@dbm.gov.ph		

#### Description

##### TECHNICAL SPECIFICATIONS

##### I. 30,000 km Check-up (with Labor, Parts and Materials)

- ☐ Oil Filter
  - ☐ Engine Oil
  - ☐ Drain Plug Washer
  - ☐ Air Filter
  - ☐ Fuel Filter
  - ☐ Brake Cleaner
  - ☐ Brake Paste
  - ☐ Brake Fluid
  - ☐ Engine Flushing
  - ☐ Engine Treatment
  - ☐ Miscellaneous
  - ☐ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)
  - ☐ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts
  - ☐ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components
  - ☐ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components
  - ☐ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links
- Only for Authorized Nissan Philippines Inc. Dealerships

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1130  
Engine Number: YD25002936B  
Chassis Number: JN1TC2E26Z0016093  
Driver: G. Tacusalme

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1132  
Engine Number: YD25004847B  
Chassis Number: JN1TC2E26Z0016657  
Driver: R. Estrellado

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1133  
Engine Number: YD25426990A  
Chassis Number: JN1TC2E26Z0015361  
Driver: D. Espanol

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1134  
Engine Number: YD25426211A  
Chassis Number: JN1TC2E26Z0014731  
Driver: R. Calinao

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1135  
Engine Number: YD25004882B  
Chassis Number: JN1TC2E26Z0016703  
Driver: A. Calabia

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1136  
Engine Number: YD25004803B  
Chassis Number: JN1TC2E26Z0016677  
Driver: J. Navarro

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1141  
Engine Number: YD25004704B  
Chassis Number: JN1TC2E26Z0016641  
Driver: J. Atanacio

II. 40,000 km Check-up (with Labor, Parts and Materials)

- ☐ Oil Filter
- ☐ Engine Oil
- ☐ Drain Plug Washer
- ☐ Air Filter
- ☐ Fuel Filter
- ☐ Water Separator
- ☐ Brake Cleaner
- ☐ Brake Paste
- ☐ Brake Fluid
- ☐ Engine Flushing
- ☐ Engine Treatment
- ☐ Miscellaneous
- ☐ Inspect and Correct or Replace if necessary Differential Gear Oil (for level and leaks)
- ☐ Inspect and Correct or Replace if necessary Steering gear and linkage, axle and suspension parts
- ☐ Inspect and Correct or Replace if necessary Brake Pads, Rotors and Other Brake Components
- ☐ Inspect and Correct or Replace if necessary Brake linings, drums and Other Brake Components
- ☐ Inspect and Correct/Lubricate or Replace if necessary Lock, hinges and Sliding door roller and links
- ☐ Only for Authorized Nissan Philippines Inc. Dealerships

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1137  
Engine Number: YD25004665B  
Chassis Number: JN1TC2E26Z0016643  
Driver: R. Ignacio

2017 Nissan NV350 Diesel MT  
Plate number: SAA 1131  
Engine Number: YD25004471B  
Chassis Number: JN1TC2E26Z0016639  
Driver: R. Recopero

III. Warranty

Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.

SCHEDULE OF REQUIREMENTS

I. 30,000 km Check-up (with Labor, Parts and Materials)

II. 40,000 km Check-up (with Labor, Parts, and Materials)

- Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)

III. Warranty Six (6) months on workmanship and back work/job must be done within Seven (7) calendar days.



Interested suppliers are required to submit their valid and current Mayor's Permit, Latest Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, and price quotation form (Annex "A") during submission of offer/quotation.

Submission of quotation and eligibility documents is on or before 3:00 p.m. of June 25, 2019 at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957 or email [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph).

For inquiry, you may contact us at tel. no. 657-3300 local 3115, fax no. 735-4979 and email [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph).

**Created by** Marco David

**Date Created** 18/06/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



## Request for DBM Website Posting under Request for Quotation

MARCO A. DAVID <mdavid@dbm.gov.ph>

Tue, Jun 18, 2019 at 11:34 AM

To: ICTSS HELPDESK <ictsshelpdesk@dbm.gov.ph>

Greetings!

May we request for DBM Website Posting for the following Project:

Title: Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II

Requested by:

Marco A. David

Administrative Officer II

657-3300 local 3115

mdavid@dbm.gov.ph

Please see attached files.

Thank you,

--



### Marco A. David

Public Servant

Procurement Management Division

Department of Budget and Management

General Solano St., San Miguel, Malacañang, Manila

Trunkline: 657-3300 local 3115

Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524

Website: [www.dbm.gov.ph](http://www.dbm.gov.ph)

Email: [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph) || [davidmarcodbm@gmail.com](mailto:davidmarcodbm@gmail.com)

#### 4 attachments



**Omnibus Sworn Statement.docx**

16K



**Omnibus Sworn Statement.pdf**

239K



**06182019083003.pdf**

151K



**RFQ Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles**

**II.doc**

111K

## Invitation to Bid - Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II

MARCO A. DAVID <mdavid@dbm.gov.ph>

Tue, Jun 18, 2019 at 11:50 AM

Bcc: omienissan@yahoo.com, Chuck Magbuhos <cmagbuhos@autohubgroup.com>, rsabino1@autohubgroup.com, jpelobello@autohubgroup.com, dtormo@autohubgroup.com, cristinadono.nsc@gmail.com, larellano@autohubgroup.com, bfontanilla@autohubgroup.com, Ronald Ray Tomas <rrtomas10@gmail.com>, Jaye Manalili <jaye.manalili012186@gmail.com>, ncwreception@nissan-smg.com, blackfear\_13th <blackfear\_13th@yahoo.com>, UN Service <nuncrdservice@gmail.com>, c-laure asuncion <asuncionclaire36@gmail.com>, mnzapanta@nissan-smg.com, roderick.matalang@yahoo.com, warranty.nissanshaw@yahoo.com, JOEBERT ENTERESO <jo\_entereso@yahoo.com>, "Melvin T. Vasquez" <mtvasquez@nissan-smg.com>

Greetings!

We are inviting you to join the bidding for Small Value Procurement on the following project:

### **Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles II**

ABC: P127,000

Deadline of submission: on or before 3:00 PM on June 25, 2019

Delivery Term: within Fifteen (15) calendar days upon receipt of the Notice to Proceed.

#### **Interested bidders/suppliers are required to submit their:**

- Current / Latest Mayor's Permit / Business Permit
- Latest Income/Business Tax Return (for ABCs above P 500,000)
- Philgeps Registration Certificate Number
- Omnibus Sworn Statement (for ABCs above P 50,000) (ATTACHED TO THIS EMAIL)
- Authority of the Signatory (Secretary Certificate)
- Price Quotation Form (Annex "A") (ATTACHED TO THIS EMAIL)

Should you have questions please don't hesitate to call us 657-3300 local 3115 / 3117 or email me mdavid@dbm.gov.ph. If you are unable to access through PHILGEPS you may check our website www.dbm.gov.ph to download documents needed or email me at mdavid@dbm.gov.ph

Thank you,

--



### **Marco A. David**

Public Servant

Procurement Management Division

Department of Budget and Management

General Solano St., San Miguel, Malacañang, Manila


Trunkline: 657-3300 local 3115

Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524

Website: www.dbm.gov.ph

Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com

4 attachments


 RFQ Preventive Maintenance and Replacement of Defective Parts for Various Nissan Motor Vehicles


II.doc

111K

 Omnibus Sworn Statement.docx

16K

 **Omnibus Sworn Statement.pdf**  
239K

 **06182019083003.pdf**  
151K

PURCHASE REQUEST

Department of Budget and Management

Agency

Department: Administrative Service

PR No.: 180234



May 30, 2019

Section: General Service Division

SAI No.: Date:

Stock No.	Unit	Item Description			Quantity	Unit Cost	Total Cost
		Various kilometer check-up of Nissan NV 350					
		Plate no.	End-User	Kilometer Check-up			
	pc	SAA 1130	G. Tacusalme	30,000	1		5,000.00
	pc	SAA 1132	R. Estrellado	30,000	1		5,000.00
	pc	SAA 1133	D. Español	30,000	1		5,000.00
	pc	SAA 1134	R. Calinao	30,000	1		5,000.00
	pc	SAA 1135	A. Calabia	30,000	1		5,000.00
	pc	SAA 1136	J. Navarro	30,000	1		5,000.00
	pc	SAA 1141	J. Atanacio	30,000	1		5,000.00
	pc	SAA 1137	R. Ignacio	40,000	1		16,000.00
	pc	SAA 1131	R. Recopero	40,000	1		16,000.00
		Total:					67,000.00
		*****					

Purpose: For the preventive maintenance of various Nissan NV 350 assigned to GSD/Motorpool

	Requested by:	Approved by:
Signature:		
Printed Name:	ENGR. ARGEE STA BARBARA	THEA MARIE CORINNE F. PALARCA
Designation	OIC Chief Administrative Officer	Director, AS

Prepared by:

EDDIE SONIA FORTUNA  
Administrative Assistant V

REPUBLIC OF THE PHILIPPINES  
Department of Budget and Management  
General Solano Street, San Miguel, Manila

**REQUISITION AND ISSUE SLIP**

Entity Name : Department of Budget and Management

Division/Unit : AS

Office : AS

Requisition

Stock No. Unit Description QTY

Stock No. Unit Description Quantity

	pcs	30,000 kilometer service	7				
	pcs	40,000 kilometer service	2				
						-	
						-	
						-	
						-	
						-	
						-	

Purpose: For the preventive maintenance of various Nissan NV 350 w/ plate no. SAA 1130, 1131, 1132, 1133, 1134, 1135, 1136, 1137 and 1141

Signature :

Printed Name :

Designation :

Date :

Requested by:

Eddieson Fortuna  
Administrative Assistant V

Approved by:

Engr. Argee Sta Barbara  
OIC Chief Administrative Officer

Issued by:

Chozas, Michael Dennis D.  
Administrative Officer IV

Received by:

Eddieson Fortuna  
Administrative Assistant V



# DEPARTMENT OF BUDGET AND MANAGEMENT

## Vehicle Record

**Vehicle Price:** Php 1,315,182.86  
**Unit Description:** NISSAN NV 350 DIESEL  
**Date Acquired:** November 09, 2017  
**End-User:** GUALBERTO TACUSALME

**Red Plate:** OY 6014 /SAA 1130  
**Security Plate:**  
**Engine No.** YD25002936B  
**Chassis No.** JN1TC2E26Z0016093

Date	Work / Repair Done	Amount	Total
<b>2018</b>			
24-Jan	1000 km check-up	no cost	
17-Apr	additional oil and brake fluid	470.00	
29-Jun	10,000 check up	11,058.00	
<b>2019</b>			
✓ 20	20,000 km check up	20,473.00	
	BATTERY	6,200.00	

38,201.00





DEPARTMENT OF BUDGET AND MANAGEMENT  
**PRE-INSPECTION REPORT**

05-31-19-205

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1130

Requisitioning Office/Dept.

AS Motorpool, Driver Tacusalma

Nature and Scope of Last Repair, if any :

20,000 km check up, January 2019

Complaints/Defects :

30,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019

NISSAN NV350

**JRF No:**

Date:

MOTORPOOL R. ESTRELLADO

## The Tire

11

Others (specify)

## Repair

## Repair

Approved by:

Bureau/Service/Office Head

**led by Motorpool Unit:**

**Date of Motor Vehicle Evaluation:**

**INITIAL FINDINGS/WORKS TO BE DONE:**

WORKS TO BE DONE:  
30,000 km check-up (DDO 27816)

Part(s) Recommended to be replaced, if any:

[illegible]

Evaluated by:

EDDIE SONA. FORTUNA

Administrative Assistant V

Approved by:

ENGE ARGEE M. STA. BARBARA  
OIC-Chief Administrative Officer, GSD

# DEPARTMENT OF BUDGET AND MANAGEMENT

## Vehicle Record

Vehicle Price: Php 1,315,182.86  
 Unit Description: NISSAN NV 350 DIESEL  
 Date Aquired: November 09, 2017  
 End-User: RAMON ESTRELLADO

Red Plate: OY 7798 / SAA 1132  
 Security Plate:  
 Engine No. YD25004847B  
 Chassis No. JN1TC2E26Z0016657

Date	Work / Repair Done	Amount	Total
2018			
10-Feb	1000 km check-up	no cost	
30-Jul	10,000 check up	11,058.00	
2019			
✓ 1/11	20,000 km check up	21,178.00	
	battery	6,200.00	

38,436.00



DEPARTMENT OF BUDGET AND MANAGEMENT  
**PRE-INSPECTION REPORT**

05-31-19-208

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1132

Requisitioning Office/Dept.

AS Motorpool, Driver Estrellado

Nature and Scope of Last Repair, if any :

20,000 km check up, January 2019

Complaints/Defects :

30,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019



DEPARTMENT OF BUDGET AND MANAGEMENT  
ADMINISTRATIVE SERVICE  
MOTORPOOL JOB REQUEST FORM

SA 1133  
NISSAN NV 350

JRF No:

084

Date:

MAY 30, 2019

MOTOR VEHICLE ASSIGNED TO

MOTORPOOL D. ESPANOL

NATURE OF REQUEST:

☐

Complete Service

☐

Change Tire

☐

Others (specify)

30,000 km

☐

Aircon Cleaning

☐

Aircon Repair

check up

☐

Change Battery

☐

Engine Repair

Requested by:

D. ESPANOL

Approved by:

Administrative Officer / Driver

Bureau/Service/Office Head

To be filled by Motorpool Unit:

Date of Motor Vehicle Evaluation:

INITIAL FINDINGS/WORKS TO BE DONE:

30,000 km check-up (20032759)

Part(s) Recommended to be replaced, if any:

Quantity

Parts Name / Description

Evaluated By:

EDDIESON A. FORTUNA

Administrative Assistant V

Approved By:

ENGR. ARGEE M. STA. BARBARA  
OIC-Chief Administrative Officer, GSD

## Vehicle Record

**Vehicle Price:** Php 1,315,182.86  
**Unit Description:** NISSAN NV 350 DIESEL  
**Date Aquired:** November 09, 2017  
**End-User:** DANTE ESPAÑOL

**Red Plate:** OY 9462 / SAA 1133  
**Security Plate:**  
**Engine No.** YD25426990A  
**Chassis No.** JN1TC2E26Z0015361

[illegible]

38,276.00



DEPARTMENT OF BUDGET AND MANAGEMENT  
**PRE-INSPECTION REPORT**

05-31-19-209

Date 05/31/2019 Vehicle / Plate No. Nissan NV 350 SAA 1133  
Requisitioning Office/Dept. AS Motorpool, Driver Espanol

Nature and Scope of Last Repair, if any :  
20,000 km check up, January 2019

Complaints/Defects :  
30,000 km check up

Parts /components to be Repaired / Replaced:  
All defective parts

FINDINGS / OBSERVATIONS:  
For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019





# DEPARTMENT OF BUDGET AND MANAGEMENT

## Vehicle Record

Vehicle Price: Php 1,315,182.86  
 Unit Description: NISSAN NV 350 DIESEL  
 Date Aquired: November 09, 2017  
 End-User: ROGELIO CALINAO

Red Plate: OX 8452 / SAA 1134  
 Security Plate:  
 Engine No. YD25426211A  
 Chassis No. JN1TC2E26Z0014731

Date	Work / Repair Done	Amount	Total
<b>2018</b>			
30-Jan	1000 km check-up	no cost	
12-Apr	additiional oil	160.00	
26-Jun	10,000 km check up	11,058.00	
<b>2019</b>			
<i>JAN</i>	20,000 km check up	21,078.00	
	BATTERY	6,200.00	

38,496.00



DEPARTMENT OF BUDGET AND MANAGEMENT  
**PRE-INSPECTION REPORT**

05-31-19-203

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1134

Requisitioning Office/Dept.

AS Motorpool, Driver Calinao

Nature and Scope of Last Repair, if any :

20,000 km check up, January 2019

Complaints/Defects :


30,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

  
ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019



# DEPARTMENT OF BUDGET AND MANAGEMENT

## Vehicle Record

Vehicle Price: Php 1,315,182.86  
 Unit Description: NISSAN NV 350 DIESEL  
 Date Aquired: November 09, 2017  
 End-User: ARTURO CALABIA

Red Plate: OY 7949 / SAA 1135  
 Security Plate:  
 Engine No. YD25004882B  
 Chassis No. JN1TC2E26Z0016703

Date	Work / Repair Done	Amount	Total
2018			
05-Feb	1000 km check-up	no cost	
26-Jul	10,000 check up	11,058.00	
2019			
VAN	20,000 km check up	20,929.00	
	battery	6,200.00	

38,187.00



DEPARTMENT OF BUDGET AND MANAGEMENT  
**PRE-INSPECTION REPORT**

05-31-19-210

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1135

Requisitioning Office/Dept.

AS Motorpool, Driver Calabia

Nature and Scope of Last Repair , if any :

20,000 km check up, January 2019

Complaints/Defects :

30,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019

NISIAN NV 3.50

087

MAY 30, 2019

MOTERPOOL J. NAVARRO

1000

333



30,000 km

Check-up

## Engine Repair

J. NAWROD

Administrative Officer / Driver

Bureau/Service/Office Head

**To be filled by Motorpool Unit:**

**INITIAL FINDINGS/WORKS TO BE DONE:**

30,000 km check-up (1000 30625)

Part(s) Recommended to be replaced, if any:

[illegible]

EVALUATED BY:

EDDIESON A. FORTUNA

### Administrative Assistant V

~~Approved by:~~

ENGR. ARGEE M. STA. BARBARA  
OIC-Chief Administrative Officer, GSD

# DEPARTMENT OF BUDGET AND MANAGEMENT

## Vehicle Record

Vehicle Price: Php 1,315,182.86  
 Unit Description: NISSAN NV 350 DIESEL  
 Date Aquired: November 09, 2017  
 End-User: J. Navarro

Red Plate: OY 7936 / SAA1136  
 Security Plate:  
 Engine No. YD25004803B  
 Chassis No. JN1TC2E26Z0016677

Date	Work / Repair Done	Amount	Total
2018			
23-May	5,000 km check up	266.00	
18-Sep	10,000 km check up	11,058.00	
2019			
✓ JAN	20,000 km check up	21,202.00	
	Battery	6,200.00	

38,726.00



DEPARTMENT OF BUDGET AND MANAGEMENT  
PRE-INSPECTION REPORT

05-31-19-204

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1136

Requisitioning Office/Dept.

AS Motorpool, Driver Navarro

Nature and Scope of Last Repair, if any :

20,000 km check up, January 2019

Complaints/Defects :

30,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019





# DEPARTMENT OF BUDGET AND MANAGEMENT

## Vehicle Record

Vehicle Price: Php 1,315,182.86  
 Unit Description: NISSAN NV 350 DIESEL  
 Date Acquired: November 09, 2017  
 End-User: JIMMY ATANACIO

Red Plate: OY 7791 / SAA 1141  
 Security Plate:  
 Engine No. YD25004704B  
 Chassis No. JN1TC2E26Z0016641

Date	Work / Repair Done	Amount	Total
2018			
31-Jan	1000 km check-up	no cost	
19-Sep	10,000 check up	11,058.00	
2019			
1/2/19	20,000 km check up	20,543.00	
	Battery	6,200.00	

37,801.00



DEPARTMENT OF BUDGET AND MANAGEMENT  
**PRE-INSPECTION REPORT**

05-31-19-211

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1141

Requisitioning Office/Dept.

AS Motorpool, Driver Atanacio

Nature and Scope of Last Repair , if any :

20,000 km check up, January 2019

Complaints/Defects :

30,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019

NISSAN NU350

088

MAY 30, 2019

MOTORPOOL R. 16NARS

☐ Complte Service  
☐ Aircon Cleaning  
☐ Change Battery

- ☐ Change Tire
- ☐ Aircon Repair
- ☐ Engine Repair

☐ Others (specify) 40,000 km  
CHZK-WP

ed by: R. 16/11/2010

Bureau/Service/Office Head

**INITIAL FINDINGS/WORKS TO BE DONE:**

40,000 km check-up  
(000 42/21)

Quantity	Parts Name / Description
----------	--------------------------

EVALUATED BY:

EDDIESON A. FORTUNA  
Administrative Assistant V

APPROVED BY:

ENGR. ARGEEM, STA. BARBARA  
OIC-Chief Administrative Officer, GSD

## Vehicle Record

Red Plate: OY 7793 / SAA 1137  
Security Plate:  
Engine No. YD25004665B  
Chassis No. JN1TC2E26Z0016643

[illegible]



DEPARTMENT OF BUDGET AND MANAGEMENT  
PRE-INSPECTION REPORT

05-31-19-207

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1137

Requisitioning Office/Dept.

AS Motorpool, Driver Ignacio

Nature and Scope of Last Repair, If any :

30,000 km check up, January 2019

Complaints/Defects :

40,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019

NISSAN NV 350

## DRM

Date:

082

MAY 30, 2019

MOTORPOOL R. RECOVERED

☐ Others (specify) 40,000 km

## Check-in

Requested by: \_\_\_\_\_

Approved by:

R. RETORNO

Administrative Officer / Driver

Bureau/Service/Office Head

**To be filled by Motorpool Unit:**

**Date of Motor Vehicle Evaluation:**

**INITIAL FINDINGS/WORKS TO BE DONE:**

WORKS TO BE DONE:  
40,000 km check-up (DOD 42805)

Part(s) Recommended to be replaced, if any:

Quantity

[illegible]

EVALUATED BY:

EDDIESON A. FORTUNA

Administrative Assistant V

APPROVED BY

ENGR. ARJEE M. STA. BARBARA  
OIC-Chief Administrative Officer, GSD

4 . 5

# Vehicle Record

<b>Vehicle Price:</b>	Php 1,315,182.86
<b>Unit Description:</b>	NISSAN NV 350 DIESEL
<b>Date Aquired:</b>	November 09, 2017
<b>End-User:</b>	RONALD RECOPEO

**Red Plate:** OY 7790 / SAA 1131  
**Security Plate:**  
**Engine No.** YD25004471B  
**Chassis No.** JN1TC2E26Z0016639

[illegible]

40,492.00





DEPARTMENT OF BUDGET AND MANAGEMENT  
**PRE-INSPECTION REPORT**

05-31-19-206

Date 05/31/2019

Vehicle / Plate No.

Nissan NV 350 SAA 1131

Requisitioning Office/Dept.

AS Motorpool, Driver Recopero

Nature and Scope of Last Repair, if any :

30,000 km check up, January 2019

Complaints/Defects :

40,000 km check up

Parts /components to be Repaired / Replaced:

All defective parts

FINDINGS / OBSERVATIONS:

For maintenance

ROBERT B. MARASIGAN  
Property Inspector

Date : May 31, 2019



2019-089

TETRA SALT &  
SERVICE INC.

End User: ALP

SAP 1130 ; 1131 ; 1132 : 1133 : 1134 : 1135 : 1136 : 1137 : 1141

No. of Day/s Completed:	
-------------------------	--

**ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)**

Name of Payee: TETRA SALES AND SERVICES INC.

Title of Project: PREVENTIVE MAINTENANCE AND REPLACEMENT OF DEFECTIVE PAINT FOR VARIOUS NISSAN MOTOR

Contract Cost: 121,102.64 VEHICLES II

**CHECKLIST OF DOCUMENTS**

**REMARKS**

Checklist of documents forwarded to Finance Service for:

**A. FUNDING (OBLIGATION AND CAF)**

1. ☒ Purchase Request/ APP
2. ☒ Pre-Inspection Report
3. ☒ Obligation Request and Status
4. ☒ Eligibility Documents of Suppliers
5. ☒ Purchase Order/Contract
6. ☒ Request for Price Quotation
7. ☒ Abstract of Quotation
8. ☒ Notice of Award
9. ☒ Notice to Proceed
10. ☒ Distribution List
11. ☒ Other Documents, if any.

✓ 2019-034

19-087

Received checked items:

*Print Name & Signature*

*Date and Time*

**B. PROCESSING OF PAYMENT (DV)**

1. ☐ Obligation Request and Status
3. ☐ Pre-Inspection Report
4. ☐ Inspection and Acceptance Report
5. ☐ Delivery Receipt
6. ☐ Sales Invoice/Statement of Account
7. ☐ Warranty/Guaranty Certificate
8. ☐ Purchase Request / APP
9. ☐ Purchase Order/Contract
10. ☐ Request for Price Quotation
11. ☐ Abstract of Quotation
12. ☐ Notice of Award
13. ☐ Notice to Proceed
14. ☐ Distribution List
15. ☐ Certificate of Acceptance from End-user
16. ☐ RSMI (Report of Supplies and Materials Issued)
17. ☐ RIS (Requisition and Issue Slip)
18. ☐ ICS (Inventory Custodian Slip)
19. ☐ PAR (Property Acknowledgement Receipt)
20. ☐ WMR (Waste Material Report)
21. ☐ Other Documents, if any.

Received checked items:

*Print Name & Signature*

*Date and Time*

**C. ADDITIONAL DOCUMENTS, if any**