

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2019-086

Supplier:	Microimaging Sales and Services, Inc.	Date: July 2, 2019
Address:	2247 Chino Roces St., Pio Del Pilar,	Mode of Procurement: Direct Contracting
	Makati City	
TIN:	214-748-3647	

Gentlemen:

Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM	Delivery Term: Upon receipt and acceptance of Notice to Proceed
Date of Delivery: Upon receipt and acceptance of Notice to Proceed	Payment Term: Monthly

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Preventive Maintenance for Kodak Scanners (July 19, 2019- December 31, 2019):			
		- i4600 series	1	₱70,500.00	₱70,500.00
		- i3200 series	1	₱25,500.00	₱25,500.00

(Total Amount In Words) Ninety-Six Thousand Pesos	₱96,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

NOEL M. ROMERO

Signature over Printed Name of Supplier

July 11, 2019

Date

Very truly yours,

Janet B. Abuel
JANET B. ABUEL

Officer-in-Charge, DBM
 Authorized Official

Funds Availability Certified by:

Jeffrey M. Galarpe
JEFFREY M. GALARPE
 OIC - Accounting Division

OS No :

Amount :

Date :

02101012019-07-1345

₱ 96,000.00

07/10/19

Distribution of Copies:

// Original copy for the Supplier's Co

// Agency's Central Supply and Property Section for file

// COA Auditor

**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila from Monday to Thursday: 8:00 am-3:00 pm and Friday: 8:00 am-12 noon on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

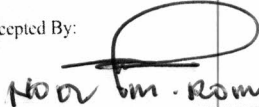
The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:


Noor bin. Romon

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

AWARDEE



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

MR. NOEL M. ROMERO

Microimaging Sales and Services, Inc.
2247 Chino Roces St.
Pio Del Pilar, Makati City

Dear **Mr. Romero**:

We are pleased to inform you that the Project, "Preventive Maintenance of Kodak Scanners," is hereby awarded to your company in the amount of Ninety Six Thousand Pesos (P96,000.00).

In this regard, you are hereby required to post a warranty security in the amount and form stated in Section 62 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 upon acceptance by the Procuring Entity of the delivered supplies.

Very truly yours,

JANET B. ABUEL

Officer-in-Charge, DBM



I acknowledge receipt and acceptance of this Notice on: JULY 11, 2019

Name of Consultant and/or Representative: NOEL M. ROMERO

Authorized Signature: [Signature]



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

MR. NOEL M. ROMERO

Microimaging Sales and Services, Inc.
2247 Chino Roces St.
Pio Del Pilar, Makati City

Dear **Mr. Romero:**

This is to inform your company that performance of the obligations specified in the attached Purchase Order for the Project, "Preventive Maintenance of Kodak Scanners," shall commence upon receipt of this Notice to Proceed.

Very truly yours,

JANET B. ABUEL

Officer-in-Charge, DBM

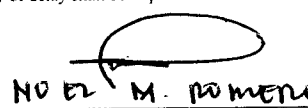
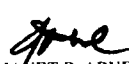
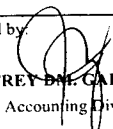



I acknowledge receipt and acceptance of this Notice on: July 19, 2019

Name of Consultant and/or Representative: Noel M. Romero

Authorized Signature: _____

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2019-086					
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TIN:		214-748-3647			
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		- i3200 series	1	₱25,500.00	₱25,500.00
(Total Amount In Words) Ninety-Six Thousand Pesos					₱96,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.					
Conforme:  Signature over Printed Name of Supplier <u>July 11, 2019</u> Date			Very truly yours,  JANET B. ABUEL Officer-in-Charge, DBM Authorized Official		
Funds Availability Certified by:  JEFFREY B. GALARPE OIC - Accounting Division			OS No : <u>0210N012019-07-1345</u> Amount : <u>₱ 96,000.00</u> Date : <u>07/04/19</u>		
Distribution of Copies: // Original copy for the Supplier's Co // Agency's Central Supply and Property Section for file // COA Auditor					

Original P.O. NOA NTP given 7/11/19


June 30, 2018

Distributor Authorization Certificate

To whom it may concern:

This is to confirm that **MICROIMAGING SALES AND SERVICES, INC (MSSI)**, with registered office at 2247 Chino Roces Avenue, Makati City, is the Exclusive Authorized Service provider for Kodak Alaris Information Management Document scanners, Micrographics, Kodak Alaris Capture Pro software, and other related software and accessories in the Philippines.

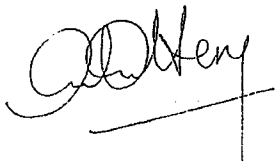
As our exclusive service provider, guaranteed genuine Kodak Alaris parts are used in every service related requests.

Furthermore, they are trained to provide after sales support for all our products. They may further appoint and train channel partners for Alaris products mentioned above to further develop the market and attend to Service requests, nationwide.

This certification is valid from January 1, 2018 to March 31, 2021

For further clarifications please feel free to contact the undersigned.

<https://www.alarisworld.com/en-sg/landing-page/resellersandpartners#section%201>



Rick Ow
Business Solutions Director
Information Management
SEA & Korea
Kodak Alaris Singapore Pte Ltd

KODAK ALARIS (SINGAPORE) PTE LTD
315 Alexandra Road, #04-18, Sime Darty Business Center, Singapore 159944

6/26/2019

Department of Budget and Management Mail - Preventive Maintenance of Kodak Scanners (i4600 & 13200) - DBM



MA. CHARLENE R. CADIZ <mcadiz@dbm.gov.ph>

Preventive Maintenance of Kodak Scanners (i4600 & 13200) - DBM

MA. CHARLENE R. CADIZ <mcadiz@dbm.gov.ph>

Mon, Jun 17, 2019 at 10:14 AM

To: chris.pecajas@microimaging-ph.com, noel.romero@microimaging-ph.com

Good day!

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Direct Contracting Project for the "Preventive Maintenance of Kodak Scanners (i4600 & 13200)" in accordance with Section 50 of the Implementing Rules and Regulations of Republic Act No. 9184.

In this regard, may we request you to submit Microimaging Sales and Services Inc.'s valid and current Mayor's/Business Permit, PhilGEPS Registration Number, Certificate of Exclusive/Authorized Distributorship, and price quotation form for the period of July 19, 2019 - December 31, 2019.

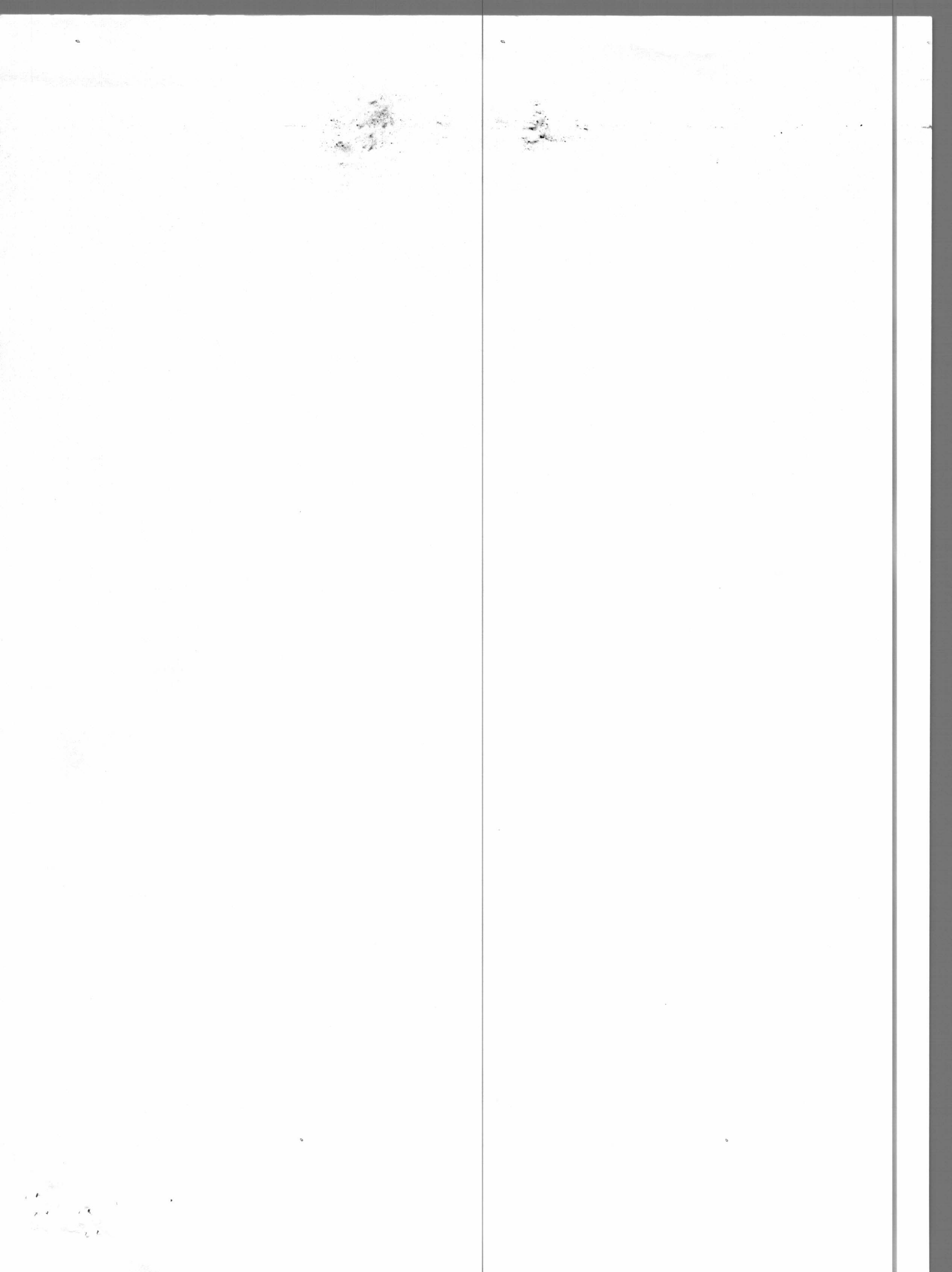
Your response will be highly appreciated.

Thank you.



Ma. Charlene R. Cadiz
Administrative Officer II
Department of Budget and Management
Administrative Service - Procurement Management Division
Contact no. : 657-3300 loc. 3115

 **DC_Preventive maintenance of kodak scanners rfq_11202018 (2).pdf**
16K





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

June 19, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Microimaging Sales and Services Inc.

2247 Chino Roces Avenue, Makati City

Tel. No. 843 - 1462

Fax No./Email Add: 813 - 7907 / noel.romero@microimaging-ph.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Preventive Maintenance for Kodak Scanners: (July 19, 2019 to December 31, 2019)		
		14600 series	p 70,500.00	p 70,500.00
		13200 series	p 25,500.00	p 25,500.00

Total: Php 96,000.00

Very truly yours,

[Signature]
JOYCE D. LABAO

Off. Chief Administrative Officer

Quoted by:

[Signature]
Noel M. Romero

Print Name with Signature

Canvassed by:

[Signature]
MA. CHARLNE R. CADIZ
Administrative Officer II

7192000 Loc. 3115 Fax: 7354979

Remarks:

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

**CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)**

THIS IS TO CERTIFY THAT

MICROIMAGING SALES AND SERVICES, INC.

2247 Chino Roces St. Brgy. Bangkal
Makati City Metro Manila

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 16-Aug-2006 pursuant to Section 8.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that MICROIMAGING SALES AND SERVICES, INC. has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.

This Certificate is valid until 20-Oct-2019.

Issued this 18th day of October, 2018.


ROSA MARIA M. CLEMENTE
OIC, Deputy Executive Director V

Documentary Stamp Tax Paid Php 30.00

PhilGEPS Registration No: 2006-31462
Certificate Reference No: 2018053042

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

PhilGEPS Registration No: 2006-31462
Certificate Reference No: 2018053042

¹ Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of

MICROIMAGING SALES AND SERVICES, INC.

2247 Chino Roces St. Brgy. Bangkal
Makati City Metro Manila

SEC Certificate	Registration Date : 21-Feb-1977 SEC Certificate Number : A19970331
Mayor's Permit	Expiration Date : 31-Dec-2018 Permit Number : 15179 Place of Issue : MAKATI CITY Signatory : HON MAR-LEN ABIGAIL S. BINAY Issuance Date : 27-Jan-2018
Tax Clearance	Expiration Date : 01-Mar-2019 TCC Number : 08-048-03-01-R0038-2018 Signatory : GRACE EVELYN A. LACERNA Issuance Date : 01-Mar-2018
Audited Financial Statement	Date of Filing : 11-Apr-2018 Current Asset : Php 37,613,596.00 Total Asset : Php 43,276,978.00 Current Liabilities : Php 3,535,077.00 Total Liabilities : Php 43,276,978.00 Name of Auditor : C. M. ILAGAN ASSOCIATES BIR RDO Code : 48
PCAB License	Expiration Date : Issued By : Issuance Date : License Number : License First Issue Date : Principal Classification : Category :



REPUBLIC OF THE PHILIPPINES

CITY OF MAKATI

BUSINESS PERMITS OFFICE

PERMIT NO. 28522

PAHINTULOT SA PANGANGALAKAL
(BUSINESS PERMIT)

MATALASTAS NG LAHAT:

(KNOW ALL MEN BY THESE PRESENTS)

NA SI/ANG:

(THAT)

MICROIMAGING SALES AND SERVICES INC.

na matatagpuan at may pahatirang sulat sa

(with postal address at)

2247 CHINO ROCES ST., PIO DEL PILAR

na itinatag nang may buong karapatan at umiiral sa ilalim ng mga batas ng
(duly recognized and existing under the laws of the)Republika ng Pilipinas, ay pinagkalooban ng pahintulot na mangelalak bilang
(Republic of the Philippines, is hereby granted the permit to operate as)

SEO, I-N, RTN

ngayong ika- 26 ng January 2019
(on this) (day of)Ang pahintulot na ito ay matatapos sa ika- 31 of December 2019
(This permit expires on)Malibang ito'y maagang bawiin at pawalang bisa.
(unless sooner revoked)ATTY. MARIBERT Q. PAGENTE
OIC, BUSINESS PERMITS AND LICENSING OFFICEHON. MAR-LEN ABIGAIL S. BINAY
PUNONG PANGLUNSOD
(CITY MAYOR)

TAX YEAR	2019	QUARTER	1
O.R. NO.	3938335BT	O.R. DATE	01/24/2019
O.R. AMOUNT:	358,015.83		
MAYOR'S PERMIT FEE		14,000.00	
BUSINESS TAX		324,272.07	
SANITARY PERMIT FEE		90.00	
GARBAGE FEE		1,000.00	
SIGNBOARD FEE		200.00	
ENGINEERING FEE		0.00	
INDIVIDUAL MP FEE		50.00	
INDIVIDUAL HC FEE		50.00	
MEAT INSPECTION FEE		0.00	
FSI FEE		1,829.00	
BARANGAY CLEARANCE FEE		0.00	
OTHER FEES /PENALTY/INTEREST:		16,524.76	
TOTAL		358,015.83	

IMPORTANT

Failure to renew this Business Permit within the prescribed period shall subject the taxpayer to a twenty-five percent (25%) surcharge and two percent (2%) penalty per month. Upon closure of business, surrender this permit to City Treasurer's Office on or before the twentieth (20th) day of the month following the quarter to avoid penalty.

9702382

ITO AY DAPAT IPASKIL SA HAYAG NA POOK NG KALAKALAN AT DAPAT IPAKITA
SA SANDALING HINGIN NG MGA KINAUKULANG MAYKAPANGYARIHAN.

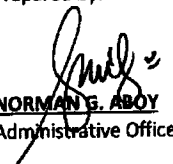
THIS MUST BE POSTED ON CONSPICUOUS PLACE AND BE PRESENTED UPON DEMAND BY PROPER AUTHORITIES.

ABSTRACT OF QUOTATIONS

Project Title: Preventive Maintenance for Kodak Scanners
 ABC: P204,380
 Date: May 11, 2018

Item/Description			Microlmaging Sales and Services, Inc. 819-08-47		American Technologies, Inc. 584-0000 or 584-7777 loc. 3119-22		Tech One Global Phils., Inc. 0977-8375287	
Qty	Unit	Particulars	Unit	Total	Unit	Total	Unit	Total
1	year	Preventive Maintenance for Kodak Scanners						
		14600 series	140,000.00	140,000.00	no quotation submitted		no quotation submitted	
		13200 series	45,800.00	45,800.00				
Total Price				185,800.00				
Ranking			1		2		3	

Prepared by:


NORMAN G. ABOY
 Administrative Officer I

July 19, 2019 - Dec. 31, 2019



Date: June 26, 2019

To: **MR. NORMAN ABOY**
Department of Budget and Management
Email Add.: naboy@dbm.gov.ph

Re: Proposal for Equipment Maintenance Agreement for Kodak Scanner i4600 and i3200 Scanners

Dear Mr. Aboy,

Below our proposal for your Kodak scanner i4600 and i3200 scanners:

Equipment Maintenance Agreement (EMA) for Department of Budget and Management

➤ Price is **PER UNIT COST**

Description	Coverage (July 19, 2019 - December 31, 2019)
Kodak i4600 Scanner Equipment Maintenance	₱ 70,500.00
Kodak i3200 Scanner Equipment Maintenance	₱ 25,500.00

Equipment Maintenance Service Coverage:

- **Inclusive of Scanner Parts and Labor, BUT** scanner major parts such as Cameras and Boards are only given at a discount (15%) and **are not free**.

Scanner Consumables Table

Consumables	Price
Kodak i4000 Series Feeder Consumables Kit (Includes: 1 feed module, 1 separation roller, 18 pre-separation pads, 50 replacement tires)	Php 24,800.00
Kodak i3000 Series Feeder Consumable Kit (Includes: 1 feed module, 4 replacement tires for feed module, 4 pre-separation pads, 2 separation rollers, 4 replacement tires for separation roller, 1 front transport roller)	Php 16,500.00

- Service Work Schedule is **Monday to Friday, 9am to 5pm, excluding holidays**
- **Guaranteed Two (2) Times, annual, pre-scheduled, On-Site Preventative Maintenance Service on each unit** during the Maintenance period. MSSI will provide schedule to the customer or a schedule with the customer's preference.
- **For Service Calls requests, Phone and email support will be provided to help assess the problem and provide solution.** Deployment of engineer will be on a per need basis and after problem assessment.
- **On-Site emergency calls during business hours only.**
- Parts, and incidental costs related to it, will be shouldered by Microimaging Sales and Services, Inc. provided that the damage or error on equipment **is not a result of user damage or misuse after inspection.**
- **External Parts (exposed parts) which are subject to wear and tear**, such as feed tray, output tray, buttons, etc., are not included in this warranty coverage, but will be subject to **"best effort service repair"** if needed.
- Other Accessories, External Parts (Input and Output Tray, buttons), and Consumable items (Feed Module, Separation Module, Separation Pads, Transport rollers, Shaft rollers) are not included in this agreement. **This can be purchased separately** --- these are subject to Customer's use and "wear and tear"



On-Site Response Time

Zone 1: Within 4 Business Hours

Terms and Conditions:

- Price is already VAT (12%) inclusive.
- Payment Terms: **30 days** from date of invoice.
 - Total Amount / Contract Duration chosen will be broken down in to four (4) quarters per year.
 - Customer will be billed quarterly after each Preventive Maintenance Performance has been performed.
 - Equipment Service Reports will be provided for every unit enrolled after service performance.
- Validity of this quotation is only up to **60 days**.

Please email the conforme to chris.pecajas@microimaging-ph.com or helen.narciso@microimaging-ph.com or you can fax it through Fax No. (02) 8137907. We shall furnish you a contract once you approve our proposal. Should you need further assistance, please do not hesitate to call me at (02) 819-0847.

Very truly yours,

Conforme:

Christopher M. Pecajas
Service Assurance Manager
Microimaging Sales and Services, Inc.

Code (PAP)	Procurement Program/Project	MUC/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget P/P		Brief Description of Program...	
				Adopted by (BIRE)	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE		CO
II. Repair and Maintenance												
100010001	Preventive Maintenance for Kodak Scanners	AS	Direct Contracting	N/A	N/A	1-May-19	1-May-19	GoP	204,340.00	204,340.00	Preventive maintenance for the Kodak Scanners #600 and #2200 series.	
100010001	Comprehensive Maintenance of Fire Safety System (Automatic Fire Sprinkler System, Fire Detector and Alarm System and Fire Extinguishers)	AS	Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	GoP	1,400,000.00	1,400,000.00	Maintenance of the fire alarm system and fire sprinkler system, including the fire extinguishers in the DBM Central Office.	
100010001	Annual Pest and Termite Management	AS	NP-Small Value	18-Mar-19	25-Mar-19	25-Mar-19	1-Apr-19	GoP	500,000.00	500,000.00	Pest and termite control services for the DBM Central Office.	
100010001	Cleaning of Air-conditioning units	AS	Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	GoP	1,500,000.00	1,500,000.00	Cleaning of DBM Central Office air-conditioning units.	
100010001	Repair and Replacement of Detective Parts for Office Equipment, Furniture, Fixtures	AS	NP-Small Value					GoP	1,000,000.00	1,000,000.00	As needed repair and replacement of detective parts of office equipment, furniture and fixtures.	
100010001	Repair and Maintenance of ICT Equipment	AS	NP-Small Value					GoP	1,300,000.00	1,300,000.00	As needed repair and maintenance of various DBM Central Office ICT equipment.	
100010001	Repair and Maintenance of Sports Equipment	AS	NP-Small Value					GoP	500,000.00	500,000.00	As needed repair and maintenance of various DBM Central Office sports equipment.	
100010001	Repair and Maintenance of DBM Motor Vehicles	AS	NP-Small Value					GoP	1,300,000.00	1,300,000.00	As needed repair and maintenance of DBM motor vehicles.	
100010001	Preventive Maintenance of Passenger Elevator	AS	Direct Contracting	N/A	N/A	1-Jan-19	1-Jan-19	GoP	500,000.00	500,000.00	Maintenance of the two (2) units of passenger elevator in DBM Building II.	
100010001	Rehabilitation of Roofdeck	AS	Public Bidding	11-May-19	1-Jun-19	11-Jun-19	1-Jul-19	GoP	15,000,000.00	15,000,000.00	Rehabilitation of the DBM Central Office Roofdeck.	
100010001	Replacement of BMB-8 Floor Tiles and Repainting of Interior Walls and Finishes	AS	Public Bidding	11-Jan-19	2-Jul-19	12-Jul-19	1-Aug-19	GoP	2,000,000.00	2,000,000.00	Replacement of the discolored floor tiles and repainting of interior walls and finishes at BMB-8.	
100010001	Improvement of Baguio Cottage Furnitures, Fixtures and other Interiors	AS	Public Bidding	9-Feb-19	2-Mar-19	12-Mar-19	1-Apr-19	GoP	1,000,000.00	1,000,000.00	Improvement of furnitures, fixtures and materials at DBM Baguio Cottage.	
100010001	Improvement of Executive Lounge including furnitures, fixtures, and equipment	AS	Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	GoP	3,000,000.00	3,000,000.00	Improvement of the DBM Central Office Executive Lounge.	
100010001	Improvement of DBM Multi Purpose Hall	AS	Public Bidding	11-Nov-18	2-Dec-18	12-Dec-18	1-Jan-19	GoP	6,000,000.00	6,000,000.00	Improvement of the DBM Central Office Multi Purpose Hall.	
100010001	Repair and Replacement of Detective Parts of Motor Vehicle, Office Equipment, Furniture and Fixtures	AS	NP-Small Value					GoP	2,000,000.00	2,000,000.00	As needed repair and replacement of detective parts of motor vehicles, office equipment, furniture and fixtures.	
III. General Services												
100010001	Outsourcing of Multi-skilled Workers	AS	Public Bidding	11-Apr-19	2-May-19	12-May-19	1-Jun-19	GoP	5,065,000.00	5,065,000.00	Provision for six (6) skilled workers including one (1) over all supervisor or DBM building/facilities maintenance.	
100010001	Rental of Photocopying Machines	AS	Public Bidding	11-Mar-19	1-Apr-19	11-Apr-19	1-May-19	GoP	4,200,000.00	4,200,000.00	Rental of three (3) units of photocopying machines.	
IV. Lease of Venue												
100010001	Lease of Venue for the Forum on the FY 2020 Budget Preparation and FY 2019 Budget Execution Guidelines	AS	Agency to Agency					GoP	2,700,000.00	2,700,000.00	For the conduct of forum for DBM officials/staff, MAGs and GOCCs to provide a common understanding of: (a) the preparation of the FY 2020 budget proposals; and (b) procedures on the FY 2019 final release.	
100010001	Conduct of Trainings and Briefings	BITS	NP-Lease of Venue	15-Dec-18	22-Dec-18	22-Dec-18	1-Jan-19	GoP	461,534.00	461,534.00	To sustain the long-term delivery of the PFM systems and reforms and to make it more accessible to as many PFM workers as possible, BITS will continue to deliver training programs. One of these is the Budget Reform Program and other DBM-related trainings/seminars.	
100010001	Lease of Venue for the Mid-Term Review	CPMS	NP-Lease of Venue	18-Aug-19	25-Aug-19	25-Aug-19	1-Sep-19	GoP	808,655.00	808,655.00	Lease of venue for the mid-term review of Strategic Plans.	
100010001	Conduct of Forum/Workshop on Budget Reform Program (BRP)	FPRB	NP-Lease of Venue					GoP	700,000.00	700,000.00	Lease of venue for the quarterly forum on BRP which includes meals and audio video for a maximum of at least 100 persons per room.	
100010001	Conduct of Forum/Workshop on Budget Reform Bill (BRB) and its Implementing Rules and Regulations (IRR)	FPRB	NP-Lease of Venue					GoP	700,000.00	700,000.00	Lease of venue for the quarterly forum on BRB which includes meals and audio video for a maximum of at least 100 persons per room.	