

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Trunkline: 657-3300

	PURCHASE OR	DER NO	. 2019-0	75	
:	Frigid Zone Auto Aircon Specialist Co.	Date:	Jun	ne 03, 2019	
		Mode of Pro	ocurement:	Small Value Proce	urement
:	19 Congressional Extension, cor Visayas Avenue,	1			
	Quezon City				
	-				
emen:					
	Please deliver the article(s) product(s)/supplies/	/materials list	ted below pr	riced in accordance	with your
otation,	subject to the Terms and Conditions enumerated	l at the back l	hereof:		
		Delivery Term: T	wenty (20) work	ing days upon receipt of Pur	rchase Order (P.O.)
very: Twenty	y (20) working days upon receipt of Purchase Order (P.O.)	Payment Terr	m: Upon com	pletion of delivery and	d acceptance
Unit	Item and Description /Specification	n	Quantity	Unit Cost	AMOUNT
lots	for Toyota Innova LHK 603 and LHK 604	ive Parts	2	₱ 23,000.00	₱ 46,000.00
					₱ 46,000.00
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(170) 1	or every day or deary shan oe imposed.			Very truly yours	
				rery trusy yours,	h = 11
Conform	e: Trayful.			THEA MARIE	CORINNE F. PALARCAS
	Theref to muchante			Director IV. A	dministrative Service MAG
	Signature over Printed Name of Supplier	-			orized Official
	JUN 07 2019			(Represe	enting End User)
	Date	•			
ailability		OS No :	0210116	12019-06-196	2
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		Date :		14119	-
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	ат баррту ана тторетсу вестоп поглие				
	emen: otation, Delivery: I very: Twenty Unit lots confailure ont (1%) f Conform railability	### Prigid Zone Auto Aircon Specialist Co. 19 Congressional Extension, cor Visayas Avenue, Quezon City	Please deliver the article(s) product(s)/supplies/materials listotation, subject to the Terms and Conditions enumerated at the back Delivery: DBM Building III Delivery Term: The payment Tensor Toyota Innova LHK 603 and LHK 604 Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604 Conforme: Date	Please deliver the article(s) product(s)/supplies/materials listed below production, subject to the Terms and Conditions enumerated at the back hereof: Delivery: DBM Building III Pelvery: Twenty (20) working days upon receipt of Purchase Order (P.O.) Unit Item and Description / Specification Quantity Iots Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604 Conforme: Twenty day of delay shall be imposed. Conforme: Twenty day of delay shall be imposed. Conforme: Twenty day of delay shall be imposed. OS No Signature over Private Variable of Supplier Date aliability Certified by: Amount : Date ESPERINNA Q. IGNACIO Chief Accountant Date ignal copy for the Supplier's Conforme neys Central Supply and Property Section for file	Mode of Procurement: Small Value Procurement: Small Value Procurement: Small Value Procurement: Quezon City Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance obtation, subject to the Terms and Conditions enumerated at the back hereof: Delivery: DBM Building III Delivery: DBM Building III Unit

TERMS AND CONDITIONS (PURCHASE ORDER)

- 1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
- 2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
- 3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

- Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
- 5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
- Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
- Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment
- 8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

- 9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
- The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

	Accepted l	3y:	Buth.	JUN 07 2019
REPUBLIC OF THE PHILIPPINES) CITY OF MANILA) S.S.		AWARD	<u>, INVOLT (</u> EE	No rated .
BEFORE ME, a Notary Public for and the foregoing Terms and Conditions of a Purchase Order and deed and of the entity that he represents.		known to me to b	e the same	person who accepted
This Instrument refers to a this page and its Annexes, signed by the parties and their m	aterial witness	consisting	of() pages including
WITNESS MY HAND AND SEAL this Doc No; Page No; Book No; Series of 2019.	day of	, 20	19	



GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

June 03, 2019

Ms. Tonet Murchante Frigid Zone Auto Aircon Specialist Co. 19 Congressional Extension, Corner Visayas Avenue, Quezon City

Dear Ms. Murchante:

Per attached Purchase Order No. 2019-075, we hereby notify you that your Office may proceed with the delivery of the project "Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604," upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

THEA MARIE CORINNE F. PALARCA

Director IV, Administrative Service MAD



GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

June 03, 2019

Ms. Tonet Murchante Frigid Zone Auto Aircon Specialist Co. 19 Congressional Extension, Corner Visayas Avenue, Quezon City

Dear Ms. Murchante:

We are pleased to inform you that the Project, "Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604," is hereby awarded to your company in the amount of Forty Six Thousand Pesos (Php46,000.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

THEA MARIE CORINNE F. PALARCA A Director IV, Administrative Service MAD



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

02- /0/101 Serial No. :	1-2019-06-001062
Date :	June 4, 20/9
Fund Cluster:	101

		NACH OPECIALIST CO.					
Payee :	FRIGID ZONE AUTO AIF	RCON SPECIALIST CO.		Harris County	7. 2		
Office:	18/10/ RA 11860 Current Coppo.						
Address:	19 Congressional Extens	sion, Visayas Avenue, Qu	uezon, City		'1		
Responsibility Center	Partic	ulars	MFO/PAP	UACS Object Code	Amount		
	Payment for the Cleaning an LHK 603 (SPIB) and LHK 60	nd Replacement of Defective 14 (FPRB).	e Parts for Toyota In	nova	46,000.00		
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060016100000 FPRB.			370 100 100001	loco	23,000-		
Purchase Order r	no. 2019-075	•		***************************************	46,000.00		
necessary,	Charges to appropriation /al lawful and under my direct s documents valid, proper an	supervision; and		nt available and oblustment necessary			
Signature : Printed Name :	THEAMARIE CORINNE F.		ature :	EDEN D. PANGI			
Position :	Director IV, AS	MAO Posi	tion : Hea	ad, Budget Division/L Representat			
Date :	Jun 03, 2019	Date	:	6 - 06	19		
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	Reference		Amou		alance		
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	Referer	nce			Amount		
						Bala	ance
Date	Particulars	ORS/JEV/Check/ ADA/TRA No.	Obligation	Payable	Payment	Not Yet Due	Due and Demandable
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1062



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

02-10/101-2019-06-00/062-Sérial No. :

Date : Fund Cluster:

- 101 er: 101

Payee :		FRIGID ZONE AUTO AIRCON SPECIALIST CO.							
Office :		10/10/ RA 11060 Curret Office.							
Address	s:	19 Congressional Extension, Visayas Avenue, Quezon, City							//
	onsibility enter	Particulars				M	FO/PAP	UACS Object Code	Amount
		Payme	ent for the Cleaning ar 03 (SPIB) and LHK 60	nd Replacement 04 (FPRB).	of Defective	Parts f	or Toyota Inno	ova	46,000.00
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06001	6100000 FPRB 1	-03-	·o1			370 le	23,000-		
Purcha	se Order no	. 2019	-075		<u></u>				46,000.00
n ₁	ecessary, la	wful ar	to appropriation /all nd under my direct s nts valid, proper and	supervision; and	fo	r the pu		available and obli tment necessary	
Signatu	ure :		2h16-		Signat	ure	:	Espangil	iaan
-	— I Name :	THEA	MARIE CORINNE F.	PALARCA		i Name	 e:	EDEN D. PANGIL	
Positio	n :		Director IV, AS	MAD	Positio	חי	: Head,	Budget Division/U Representation	
Date	:		Jun 03, 2019		Date		:	6 - 0 G	-19
C.				STATUS	OF OBLIG	ATION			
	Re	ferenc	e				Amount		
Date	Particula	ars	ORS/JEV/Check/	Obligation	Payable		Payment	Not Yet Due	ance Due and Demandable
			ADA/TRA No.	(a)	(b)		(c)	(d)	(e)
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ABSTRACT OF QUOTATIONS

Project Title: "Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604" ABC: 51,000 Date: June 03, 2019

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Tourta Otis Inc	cus mic	564-1811 to 20	Total	P 53,064.58	₱ 53,064.58	3	ardee.	
Tovota	Loyota	564-18	Unit	P 26,532.29			dered as the awa	
anila Bay	ration	581-6168	Total	P 52,521.24	P 52,521.24	2	quotation, consi	Approved by:
Toyota Manila Bay	Corporation	581-(Unit	P 26,260.62			lated responsive	
	Offered Specifications			₱ 46,000.00 Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova SHU 962			Zone Auto Aircon Specialist Co., having the lowest calculated responsive quotation, considered as the awardee.	
Auto Aircon	st Co.	930	Total	P 46,006.00	P 46,000.00		Zone Auto Air	Reviewed by:
Frigid Zone Auto Aircon	Specialist Co.	287-2930	Unit	P 23,000.00		1	Frigid	
	Item/Description		Particulars	lots Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604	ice		\$	by:
			Qty Unit	I	Total Price	Ranking	Remarks	Prepared by:
			Q.	2	Tot	Rai	Rer	Pre

Reviewed by:

OIC-Chief Administrative Officer, PMD JOYCE D. LABAO

MARCO A. DAVID
Administrative Officer II

THEA MARIE CORRING F. PALARCA Director IV, Adranistrative Service MAD



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT GENERAL SOLANO STREET, SAN MIGUEL, MANILA

June 03, 2019	June	03.	20	İ	ç
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Date

REQUEST FOR PRICE QUOTATION

Company	3.77 h A	-				
Frigid Zone Auto Aircon Specialist Co.						
Геl. No. Fax No.	287-2930					
Email	<u>frigidzone.v</u>	risayas@gmail.com				
Please quot	e us your lowe	st price on the item/s listed below.				
Quantity	Unit	Item/s	Unit Price		Total Price	
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604	P	23,000.00	P	46,000.00
				Total:	₽	46,000.00

Very truly yours, JOYCE D. LABAO OIC-Chief Administrative Officer, PMD

Quoted by:

Tonet Murchante

Printed name & Signature Service Personnel

Position/Title

Remarks:

Quotation obtained through

saturation, Please see attached.

Quotation still valid as per supplier

and PO 2019-060 and 062

Canvassed by:

MARCO A. DAVID

Printed name & Signature
Administrative Officer 11

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph



OB ORDER NO.:

FRIGID ZONE AUTO AIRCON SPECIALIST CO.

	JUB ESTIMATE	£5-185 #.	30
ISTOMER: D.BM	•	DATE:	JUNE 03, 2019
DRESS:		TEL. NO.:	
HICLE: T. GLOVA		PLATE NO.:	LHK 603 1 LHK 604
SCOPE OF WORKS	PARTS / MATERIAL (BREAKDOWN)	s	PRICE
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REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT GENERAL SOLANO STREET, SAN MIGUEL, MANILA

					Date	
		REQUEST FOR PRICE Q	UOTATIO	N		
Company		· ·				
Toyota N	Manila Bay Corp	oration				
Roxas Boul	evard, corner EDSA	extension				
	Pasay City					
Tel. No.	581-6171					
Fax No.	581-6123					
Email	s.caruana@to	oyotamanilabay.com.ph				
Please aunt	e us vour lowest	price on the item/s listed below.				
Quantity	Unit	ltem/s	Uı	Unit Price		otal Price
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604	P	26,260.62	P	52,521.24
				Total:	₽	52,521.24

EDD. LABAO OIC-Chief Administrative Officer, PMD

Quotea	by:
	_

Sherman Caruana

Printed name & Signature

Service Advisor

Position/Title

Remarks:

Quotation obtained through email.

Please see attached.

Canvassed by: MARCO A. DAVID

Printed name & Signature
Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

R) TOYOTA

Repeat Repair Appointment

Walk-In

Waiting Non Waiting LHK603 / G04

SHERMAN T CARUANA

TOYOTA MANILA BAY

CORPORATION

Roxas Boulevard, Corner Edsa Extension, Barangay 76.
Pasay City, NCR, Fourth District
Philippines, 1300
Tel:(02) 581-6168
Fax.(02) 581-6122
Melselie water toward manifelater, compt. Fax.(02) 681-6122
Website www.toyotamanilabay.com ph
VAT Reg. Tin: 004-676-716-00000
Business Style: Sap 350,400,042,74

SERVICE QUOTATION

Page 1 of 1 Customer No. 1000989792 Date Received 05/30/2019		PUDGET	Home Phone No	Appointment	Z700 Servic	e Quotation
Date Received 05/30/2019				ICuel Annt Time (Rec. Lime)	Year/Make/Model	l
05/30/2019		DEPARTMENT OF BUDGET AND MANAGEMENT		Cust. Appt. Time (Rec Time) Date: / /		Dsl M/T - AA - 044
				Time::am/pm	Chassis No./VIN/Seria	
Time Received			Mobile No.	District Time	Colour KUN40:	091753 CS No.
05:31:47PM	MABINI HALL MALACANANG		+639299642990 TIN	Production Time Date: //	LIGHT BLUE MICA	TT0246
Purchase Order No	Email Address		449-457-018-00000	Time::am/pm	Kilometers KM	Seiling Dealer
Payment Method	davidmarcodbm@	gmail.com		8	15,313 Warr Exp KM	TMI Delivery Date
∐ Cash	Assignee's Name		Assignee's Contact No.	Appointment Reconfirmation Date Made: / /	100,000	02/08/2013
Credit Card	Driver's Name		Driver's Contact No.	Time Made::am/pm	Engine No	Warr Exp Date
Charge Accou					2KDU232723	
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JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION			0.00	0.00
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Software Provider Address Tax Identification No.

Toyota Motor Philippines Corporation
Toyota Special Economic Zone, Santa Rosa - Tagaylay Highway Santa Rosa City, Laguna 4026 Software Version
200-415-713-00000 Permit-to-Use (PTU) No.

Series Range

Unit CUU-Dealer Business Man Version 5/EHP 7 0/SP09 1803_0124_PTU_CAS_000294 03/08/2018 SAP ECC-Dealer Business Management 02/28/2023 D3DACC00G1 - D3DZ999999

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX." "THIS SERVICE QUOTATION SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF THE PERMIT TO USE."



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT GENERAL SOLANO STREET, SAN MIGUEL, MANILA

May 31, 2019	
Date	-

		REQUEST FOR PRICE Q	UOTAII	JN		
Company						
	oyota Otis Inc. .M. Guazon S					
	y 831, Paco, N					
	564-1811 to 2					
ax No.	50. 10.1 102	····				
	falcesomicha	ael02@gmail.com				
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		st price on the item/s listed below.		O. is Daine	Г т.	al Price
Quantity	Unit	ltem/s	<u> </u>	Unit Price	101	ai riice
2	lots	Cleaning of Aircon and Replacement of Defective Parts for Toyota Innova LHK 603 and LHK 604	ř	26,532.29	P	53,064.58
				Total:	P	53,064.58
				Very truly y JOY (A) B: OIC Chief A	LABAO	e Officer, PMD
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Quoted by:				Canvassed l	by: m	
	fichael Falces	0		MA	RCO A. I	
	d name & Sig				d name &	
S	ervice Adviso	or		Admi	nistrative (
	Position/Title	 -			Position/T	
_						3115 Fax: 735-4979
Remarks:		4 '1		email:	mdavid@dt	m.gov.pn
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Please see at	tached.					

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LHK603/604

Michael Falceso

TOYOTA OTIS, INC.
1770 P.M. Guazon St., Barangay 831, Paco, NCR.
City of Manila, First District, 1007
Tel:(02) 564-1811 to 20
Fax:(02) 564-0436/(02) 338-5933
Website: www.toyotaotis.com.ph
VAT Reg. TIN: 003-498-557-00000
Business Style: Sale of Passenger Motor Vehicles

Appointment Walk-In Waiting

Non Waiting

Repeat Repair

SERVICE QUOTATION

B1DA003597

Page 1 of 1	Business Style:		(1 Db D)		7700.0	o Overhelic -
Customer No.	Customer Name & Address		Home Phone No	Appointment Cust Appt Time (Rec. Tim		e Quotation
1000989792 Date Received	DEPARTMENT O	F BUDGET	+6327359225 Business Phone No	Cust Appr. time (Rec. tim		Dsi M/T - AA - 044
05/31/2019	AND MANAGEME	NT	+6327359225	Time: : an/pm	Chassis No /VIN/Seri	
Time Received			Mobile No	40-110an ar-man	1 '	5091753
11:59:39AM	757 SOLANO ST.		+639267851684	Production Time	Colour	CS No.
Purchase Order No			TIN	Date://	LIGHT BLUE MICA	TT0246
	Email Address		449-457-018-00000	Time::am/pm	Kilometers KM	Selling Dealer
Payment Method Cash	Assignee's Name		Assignee's Contact No	Appointment Reconfirmation	15,315 n Warr Exe KM	Delivery Date
Credit Card	wasidues a usus		Assignee's Contact No	Date Made: / /	100,000	02/08/2013
Cheque	Driver's Name	10.440.77	Driver's Contact No.	Time Made: : am/		Warr Exp Date
Charge Account					2KDU232723	1
JOB INSTRUCTION						
<u>IOB NO. </u>	RATION CODE/PART NO.	DESCRIPTION		ΩΤΥ	UNIT PRICE	TOTA
1 1209	9	AIRCON CLEANIN	G	14	500.00	7,000.0
1 8851	5-0K050	VALVE EXPANSIO	N #1	1	1,386,61	1.386.0
1 8851	5-0K100	VALVE EXPANSION	ON, NO	1	3,757 14	3 757.
1 9009	9-14121	O-RING		4	63.39	253.5
1 9009	9-14120	O-RING		4	58 04	232
1 9009	9-14119	O-RING		4	41 07	164.
1 TOT	FREON	FREON 134A		1	1,170 00	1,170.0
1 TOT	-PAGOIL	PAG OIL (EMKARA	NTE)	1 ~	1,365.00	1 365.
1 8847	'4-17010-LP	DRYER KIT		1	1,412.50	1 412.
1 PZ07	74 0D004	FILTER & ACC AS	SY. A	1	905.80	905.
1 101	-MISC-M	MISCELLANEOUS	-M	1	378 05	378.0
2 0887	9-80010	E ROOM CLEANE	R TOYOTA	1	327 94	327
2 0887	9-80020	E ROOM COAT TO	ATOYO	1	327 94	327.
2 1209	99	CAR CARE		1 341	500 00	670
2 1209	9	FULL DETAILING	+ CARCARE		irt ibtet //Lubricant SC:/Material I scount	4,477 12 147 8,767 378. 0 2 535. 23,828. 0 2 703 26,532.



GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Administrative Service – Procurement Management Division TRANSMITTAL AND ACTION SLIP

"Please do not detach from the request form"

Subject: PR	No. 1902:	13 : air	con Cleani	ng / Replacement of Defects
End User:				Toyota Innova LHK GO:
Date & Time Received	FROM	то	Date & Time Forwarded	REMARKS
30 may	Joya	Mara	30 may	30 June 2019
		, ,,, 		
			-	
<u> </u>				
	**** <u></u>			
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PURCHASE REQUEST

Department of Budget and Management

		Agen	су		
					SPIB-2019-06
Departs Section		Systems & Productivity PR Improvement Bureau SA	190 I No.	223 Date: <u>Ma</u> Date:	
Stock	TI **	Tr. Danishtian	0	Thit Cost	Total Cost
No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Aircon cleaning and	1	23,000.00	23,000.00
		Replacement of defective			
		parts			<u> </u>
			-		<u> </u>
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			<u> </u>		
		.,,,_,,,,			
		Description of the second seco			
					<u> </u>
Purpose Plate No		he official service car of Dir. C. -603.	S. Lacsamana	ı-Drapete, Toyo	ota Innova,
		Requested by:	Approved by	y:	
Signatur Printed Name: Designa		JOSEPINA J. IBANEZ Administrative Officer V, SPIB	CLOTILDE SLACSAMANA-DRAPETE		



REPUBLIC OF THE PHILIPPINES Department of Budget and Management General Solano Street, San Miguel, Manila

REQUISITION AND ISSUE SLIP

Entity Name :	Depar	tment of Budget and Management		Fund Cluste	r:		
Division/Unit:	Admin				Responsibil	ity Center C	ode:
Office:	Systen	ns and Productivity Improvement Burea	u		RI\$ No. :		
		Requisition		Stock Ava	tock Available? Issue		
Stock No.	Unit	Description	QTY	Yes	No	Quantity	Remarks
	unit	Aircon cleaning and replacement of	11		<u> </u>		
		defective parts of aircon		\ <u></u>		_	
					ļ	-	
			· · · · · · · · · · · · · · · · · · ·		ļ		
		Toyota Innova		·			
		Plate No. LHK-603	<u> </u>				
		Fide No. Link oop		-			
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					-		
					-		
	-						
					-		
Purpose:		For the official service car of Director C				İ	
	Reque	sted by:	Approved by:	Issued by:			Received by:
Signature:		(h pm)	<u> </u>				Intares
Printed Name:		JOSEFINAY. IBANEZ	CLOTILDE S. LACSAMANA-DRAPETE				JOSEFINA J. IBANEZ
Designation:		Administrative Officer V	Director IV			Administrative Officer V	
Date:	<u> </u>	21-May-19	21-May-19				May 21,2019



PRE-INSPECTION REPORT

05-23-19-196

Date	05/23/2019	Vehicle / Plate No.	Toyota Innova LHK 603
Requisitio	oning Office/Dept.	SPIB, Dir. C. Drapete	
Nature an	ıd Scope of Last Repair	r , if any :	
	Last aircon cleaning,		
			-
Complain	nts/Defects : Aircon		
	AllCon		
l ,			
Parts /co	omponents to be Repair All parts from aircon		
	All parts from an con-	unit	
FINDING	S / OBSERVATIONS:		
	For maintenance		
			1
		ROBERT #	. MARASIGAN
		1	ty Inspector
		Date: May 23	20119
		, , , , , , , , , , , , , , , , , , ,	72010
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ALTERNATION OF THE PARTY OF THE	ADMINISTRATIVE SERVICE MOTORPOOL JOB REQUEST FORM JRF No: Date: MAY 15, 1019
MOTOR VE	HICLE ASSIGNED TO SPIB DIM. C. DRAPETE
	FREQUEST: Complte Service Change Tire Others (specify) Aircon Cleaning Aircon Repair Change Battery Engine Repair
r	SEFIMA J. IBANEZ CLOTILDE S. LACSAMANA-DRAPETE
Aunn	Wistalistic Officer, Spriver Bure dity (\$01 viice) Pigice Head To be filled by Motorpool Unit:
	IDINGS/WORKS TO BE DONE: AMEUN CHANING MOD REPLACEMENT OF DEFECTIVE PARTS MOM AMEUN commended to be replaced, if any:
Quantity	Parts Name / Description
 	:
	EDDIESON A. FORTUNA EDDIESON A. FORTUNA OIC-Chief Administrative Officer, GSD Administrative Assistant V

DEPARTMENT OF BUDGET AND MANAGEMENT

Vehicle Record

Vehicle Price:

P 982,800.00

Unit Description: TOYOTA INNOVA (DIESEL, M/T)

Date Aquired: February 13, 2013 End-User: Director C. Drapete Director C. Drapete Red Plate:

Security Plate: LHK-603

ENGINE #: 2KDU 232723

CHASIS #: KUN 405091 763

Date	Work / Repair Done	Amount	Total
2013			
04-Feb	thunder alarm w/ remote	5,000.00	
14-Feb	side step board	6,265.00	
22-Feb	rain gutter	1,300.00	
18-Apr	1,000 km check-up	3,693.57	. <u>.</u>
31-Oct	5,000 km check-up	5,079.98	
2014			
08-Feb	15,000 km check-up	7,668.57	
11-Sep-14	complete engine service	5,045.00	
2015			
12-Mar	replacement of tires w/ camber and wheel alignment	17,540.00	
23-Mar	25,000 km check-up	5,365.00	
13-Jul	replacement of 2smf batterty	6,172.00	
29-Jun	complete engine service	5,318.00	
28-Sep	aircon cleaning	5,500.00	<u> </u>
D1-Dec	change oil	3,929.00	
2016			
04-May	Complete engine service	5,391.00	
24-Aug	change oil	4,247.00	
16-Sep	emergency replacement of altrnator pulley and fan motor	5,700.00	
05-Dec	Cleaning of aircon	6,630.00	
20-Dec	Emergency replacement of wiper blade	400.00	
2017			
22-Feb	50,000 km check-up	11,154.55	
17-Mar	Rplacement of clutch component	16,105.45	
18-Aug	Complete engine service, gear oil	7,137.00	
20-Oct	Emergency wheel alignment and tire mounting	1,850.00	
29-Dec	Aircon cleaning	6,160.00	<u> </u>
2018			
27-Mar	Complete engine service	7,231.00	
18-Jun	replacement of battery	6,900.00	
04-Dec	Replacement of wiper front and rear	850.00	
01-Oct	change oil	4,396.00	
2019			
		162,028.12	

RIGID ZONE AUTO AIRCON SPECIALIST CO.

	L. A	581-593	1)
s:		DATE:	0463/2019
: J. leirova		TEL. NO.: _ PLATE NO.: _	***************************************
PE OF WORKS	PARTS / MATERIALS (BREAKDOWN)	· · · · · · · · · · · · · · · · · · ·	PRICE
un uraporatox-dual	1		
abtest i clearing		,	3.00
rge frem Gov 1344			
roter Luora trave		<u> </u>	
sator t. Lugara francisco Malle Spes. ori	Sues original -	1000 1000	2600
to Consora		TOW	
- Sycton -	Parts ; Calor >	<u></u>	377.
TED BY: Crofu.	ty-car warranty		Customer's Signatur
(S (IF JOB DONE)			
IDER NO.:			•

CONFORME :

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Republic of the Philippines

Department of Budget and Management (DBM)
Office of the Secretary, Central Office

PURCHASE REQUEST

Fund Cluster: 01 - Regular Agency Fund

				idgets of National Government Agenci			
PR No	o.: 01-060	01-PR-20	19-05-00058	Date: May 22,	2019	Month: May	
No.	Unit		sibility Center	Item Description	Quantity	Unit Cost	Total Cost
		Code	Description				
1	Unit	019	DBM-Systems and Productivity Improvement Bureau	Aircon cleaning and replacement of defective parts	1.00	23,000.00	23,000.00
:							
	<u> </u>	<u></u>			<u> </u>	Total ₱	23,000.00
Amoı	unt In Wo	rds *	*TWENTY TH	REE THOUSAND PESOS AND 00/10	00**		
Descr	ription	Aircon cle	aning and replac	cement of defective parts			
		R	Requested By:		Approved l	By:	
Signat	ture :	-		1			
Printe	d Name :	_	CLO	OTILDE DRAPETE			
Desig	nation:	_	A	acting Director IV			•

Date & Time Printed: 05/22/2019, 08:59:14 AM, User Name: CLOTILDE DRAPETE

Environment: Production



GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Administrative Service – Procurement Management Division TRANSMITTAL AND ACTION SLIP

"Please do not detach from the request form"

Subject: PRNO. 190270! air con apaning toyota Innova LHK Go End User: FPRB						
Date & Time Received	FROM	то	Date & Time Forwarded	REMARKS		
71 may	Deyce	Mona	3) May	28 June 2019		
-			-			
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No. of Day/s Completed:

		PURCHASE RI			
		Department of Budget a	and Manageme	<u>nt</u>	1
		Agency	ı		
		, igono		19023	n
Departmer Section	nt	Office of the Director	PR No. : SAI No. :		Date: 27-May-19 Date:
Section		Office of the Director	OAITO	•	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		General cleaning of aircon and replacement of			22.222.22
	lot	defective parts.	1 1	23,000.00	23,000.00
		************ nothing follows **********			
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		·			
					
Purpose		: For LHK 604 Toyota Innova service car assigned	d in FPRB-DBC		
Cianatu		Refuested by:		Approved	by:
Signature Printed N		AURELIO D. DELOS REYES, JR.		YOLANDA K	REYES
Designati		Administrative Alize IV		OIC-Direct	or IV
Date		/May 27, 2019		May 27, 2	019



REPUBLIC OF THE PHILIPPINES Department of Budget and Management General Solano Street, San Miguel, Manila

REQUISITION AND ISSUE SLIP

Entity Name:	Department of Budget and Management Fund Clus			Fund Cluster:				
Division/Unit :		OF THE DIRECTOR			Responsibility Center Code :			
Office:	FISCAL	PLANNING AND REFORMS BUREA	AU	RIS No. :				
		Requisition		Stock Available?			Issue	
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks	
	lot	General cleaning of aircon and replacement of defective parts.	1		-			
		хххх-лothing follows-ххх						
			<u>.</u>	<u> </u>	-			
					-			
					-			
			<u>_</u>		-			
					-			
Purpose:		K 604 Toyota Innova service car a	ssigned in FPRB-DBCC					
	Dir. Ro	lando U. Toledo.						
Signature : Printed Name : Designation : Date :		AUREVIO Q. DELOS/REYES, JR. Administrative Aide IV May 27, 2019	JUMAN YOLANDA		Issued by:		AURELIO Q. DELOS REYES, JR. Administrative Aide IV	



PRE-INSPECTION REPORT

05-30-19-198

05/30/2019 ioning Office/Dept.	, FPRI	Vaticle / Plate No. B, DBCC Dir. Reyes	Toyota Innova LHK 604
oming officer bept.	,	5, 5500 Em 1.0,00	
nd Scope of Last Re		0840	
Last cleaning of a	aircon, July 26,	2018	,
nto Majanto .			
nts/Defects : Aircon			
AND SECTION OF SECTION	Alternative time have represented to the second section of the section of the second section of the section	en la proprieta de la la la la la la la la la la la la la	the state of the s
	a par en artir de deservación		
emponents to be Re	epaired / Replac	ced:	
	5 - t 14		
Defective parts o	f aircon unit		
	f aircen unit		arter, porte aleginos as estados en estados en aspectos en alegan en estados en estados en estados en estados e
Defective parts o			
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Defective parts o	S:		
Defective parts o	S:		
Defective parts o	S:		MARASIGAN
Defective parts o	S:	ROBERT	MARASIGAN ty Inspector
Defective parts o	S :	ROBERT E	ty Inspector
Defective parts o	S :	ROBERT E Proper Date: May 30	ty Inspector
Defective parts o	S :	ROBERT E	ty Inspector
Defective parts o	S :	ROBERT E Proper Date: May 30	ty Inspector

DEPARTMENT OF BUDGET AND MANAGEMENT

Vehicle Record

Vehicle Price:

P 982,800.00

Unit Description: TOYOTA INNOVA (DIESEL, M/T)

Date Aquired: End-User:

February 13, 2013

Director R. Toledo

Red Plate: SKS-243 Security Plate: LHK-604

Date	Date Work / Repair Done		Total
2013			
04-Feb	thunder alarm w/ remote	5,000.00	
14-Feb	side step board	6,265.00	
22-Feb	rain gutter	1,300.00	
26-Mar-13	1000 km check-up	2,019.64	<u> </u>
28-May-13	5000 km check-up	5,079.98	
17-Aug-13	10000 km check-up	7,389.04	
2014			
12-Mar	complete engine service	5,595.00	
01-Apr	25,000 km check-up w/ general cleaning of aircon	11,000.00	
01-Jul	complete engine service	7,000.00	
10-Oct	40,000 km complete engine service		
2015			
11-Mar	50,000 km check-up	16,232.00	
12-Mar	replacement of tires w/ camber and wheel alignment	17,540.00	
29-Jun	complete engine service	5,318.00	
13-Jul	replacement of 2smf battery	6,172.00	
04-Dec	chage oil		
2016			···
11-Jan	purchase of floor matting	700.00	<u></u>
31-Mar	75,000 km check-up	5,380.00	
08-Jun	complete engine service	5,153.00	
	Repair and replacement of defective parts from aircon system		
18-Jul	and cluch component	45,275.25	
13-Sep	change oil	4,247.00	
23-Dec	replacement of 2smf battery	6,172.00	
2017			
22-Mar-17	90,000 km check-up and replacement of defective parts	16,547.65	
11-Sep	Complete engine service	5,617.00	
16-Nov	Body detailing w/ vacuum	150.00	
29-Dec	Aircon cleaning	6,169.00	
2018	An con cleaning	0,100.00	
07-Feb	Replacement of defective expansion valve	3,360.00	
27-Mar	complete engine service	7,139.00	
Z1 -ivial	general cleaning of aircon (cooling coil F/R, expansion valve	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
26-Jul	F/R etc.)	16,600.00	
28-Sep	Change oil	4,369.00	· · ·
27-Dec	replacement of defective battery	6,760.00	
2019	Topiacomon or acroairo sallory	-,	
2013			_
			
			
			, <u>.</u>
		229,549.56	

229,549.56



DEPARTMENT OF BUDGET AND MANAGEMENT

d'Allender	ADMINISTRAT MOTORPOOL	JOB REQUEST F		JRF No: Date:	070 MAY 15,2019
MOTOR VEHICLE	ASSIGNED TO	_Fpr	CB/PB	CC PIR	. REYES
Aircon Change	te Service Cleaning Battery	Change Tire Aircon Repair Engine Repair		s (specify)	
Requested by:	MUH TW	Approve	OIC - 1	LANDA IR >IRECTOT u/Service/Off	EYES R - IV
Administrate	ve Officer / Driver	To be filled by M		u/Jei vice/Ojj	ne neu
INITIAL FINDINGS Part(s) Recomme	ATRCON OF PETECT	CLANIA INF PART	16 AN 5	D NEPU	ACENTEXO)
Quantity Quantity	ilded to be replac		me / Descri	ption	
				, <u>.</u>	
		ALUARDO EDDIESONA. F Administrative A	ORTUNA		ARGEE M. STA. BARBARA Administrative Officer, GSD.

Revised March 2018



Republic of the Philippines

Department of Budget and Management (DBM)

Office of the Secretary, Central Office

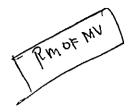
PURCHASE REQUEST

				PURCHASE REQU	1501		
Fund	Cluster:	01 - Regu	lar Agency Fund	i			
Fundi	ng Sourc	e: 011011	101 - Specific B	udgets of National Government Agenci	es		
PR No	.: 01-060	001 - PR-20	19-05-00079	Date: May 27,	2019	Month: May	
		Respon	sibility Center				
No.	Unit	Code	Description	Item Description	Quantity	Unit Cost	Total Cost
1	Lot	010	DBM-Fiscal Planning and Reforms Bureau	I lot General Cleaning of aircon and replacement of defective parts For LHK 604 Toyota Innova service car assigned in FPRB-DBCC	1.00	23,000.00	23,000.00
		<u> </u>		<u> </u>		Total P	23,000.00
Amou	nt In Wo	rds *	*TWENTY TH	REE THOUSAND PESOS AND 00/10	00**		·
Descr		l lot Gene DBCC	ral Cleaning of	aircon and replacement of defective pa	rts For LHK 6	604 Toyota Innova service	car assigned in FPRB
		R	equested By:		Approved l	Ву:	
Signat	ure :	_					
Printed	ł Name :	_					
Desigr	nation :						

Date & Time Printed: 06/03/2019, 13:50:12 PM, User Name: Marco David

Environment: Production





GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Administrative Service (AS) and Finance Service (FS)
TRANSMITTAL AND ACTION SLIP
"Please do not detach from the request form"

FRIGID Zone Auto AIRCON Specimen CO.

Subject: CLEANING AMO REPLACEMENT OF DEFECTIVE PARTS FOR TOJOTA INNOVA LINE GOS
End User: SPIBS FRAB

Date & Time Received	FROM	то	Date & Time Forwarded	REMARKS
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and the second				

No. of Day/s Completed:	

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: TRIGID ZONE AUTO AIRCON S	PECIALITY CO.
Contract Cost: 46,000	DEFECTIVE PARTI FUIL TOYUTA IMMUNA LAKE 603 } LHIC GI
CHECKLIST OF DOCUMENTS	REMARKS
Checklist of documents forwarded to Finance Se	ervice for:
A. FUNDING (OBLIGATION AND CAF)	1
Purchase Request/ APP	19-223/19-2230
2. Pre-Inspection Report	
3. Obligation Request and Status	
(4) x Eligibility Documents of Suppliers	
5. Purchase Order/Contract 40	17-075
6. Request for Price Quotation	
7. Abstract of Quotation	
8. Notice of Award	
9 Notice to Proceed	
(0) Distribution List	
Other Documents, if any.	
Received checked items:	
st water	U/W
Print Name & Signature	Date and Time
•	
B. PROCESSING OF PAYMENT (DV)	
1. Obligation Request and Status	
3. Pre-Inspection Report	
4. Inspection and Acceptance Report	
5. Delivery Receipt	
6. Sales Invoice/Statement of Account	
7. Warranty/Guaranty Certificate	
8. Purchase Request / APP	
9. Purchase Order/Contract	
10. Request for Price Quotation	
11. Abstract of Quotation	
12. Notice of Award	
13. Notice to Proceed	
14. Distribution List	
15. Certificate of Acceptance from End-user	
16. F(SMI (Report of Supplies and Materials Issued)	
17. RIS (Requisition and Issue Slip)	
18. ICS (Inventory Custodian Slip)	t
19. PAR (Property Acknowledgement Receipt)	
20. WMR (Waste Material Report)	
21. Other Documents, if any.	
Received checked items:	
Print Name & Signature	Date and Time
C. ADDITIONAL DOCUMENTS, if any	
C. ADDITIONAL DOCUMENTO, II any	
Received checked items:	
. Togothan diffation united	
Print Name & Signature	Date and Time
a trust advisation of meditaring and me	