

Republic of the Philippines

DEPARTMENT OF BUDGET AND MANAGEMENTGENERAL SOLANO STREET, SAN MIGUEL, MANILA Trunkline: 657-3300 | TeleFax No. 7354979

		PURCHASE ORE	DER NO. 2	2019-016	;		
Supplier	*:	GBR-GEN General Merchandise	Date:	Febru	uary 15, 2019		
			Mode of Pro	ocurement:	Small Value Procu	ırement	
Address:	:	1034-A Mindoro Street, Sampaloc, Manila	-				
TIN:			╡				
Gentl	lemen:						
noine Ou	·atation	Please deliver the article(s) product(s)/supplies subject to the Terms and Conditions enumerate			priced in accordanc	e with your	
		Subject to the Terms and Conditions enumerate DBM Building III			orking days upon receipt	t of Purchase Order	
Date of De		ithin 15 working days upon receipt of Purchase Order	1		mpletion of delivery		
Stock No.	Unit	Item and Description /Specificatio		Quantity	Unit Cost	AMOUNT	
		Supply and Delivery of 3SMF Battery for Variou	is Motor		2 2 2 2 2 2 2	34.00	2 20
	pcs	Vehicles (2 AS-GSD, 1 OSEC)		3	₱ 8,000.00	₽ 24,000	0.00
						1	
						}	
				<u>]</u>			
		n Words)				24.000	- 00
		ousand Pesos	· · · · · · · · · · · · · · · ·	: of one toni	+- 11 /10) of	₱ 24,000	1.00
		e to make the full delivery within the time specified a for every day of delay shall be imposed.	ibove, a penan	y or one-ten	:u (1/10) oi		
One perc	CHE (T.V)	to every day or delay shall be imposed.			Very truly yours,		
		1. 1.			d	Mr. P.	
	Conform				THEA MARTE	CORINNE F. PALARCA	
		MICKY CASIPUE			•	dministrative Service	MAO
		Signature over Printed Name of Supplier 2 - 9 - 9				orized Official	
		2 - 9 - 9 Date	_		(vehiese	enting End User)	
Funds Av	/ailability	Certified by:	OS No :	02/0//01	2019-02-106		
		\mathcal{L}	Amount :	-224,	121	• -	
		ESPERÁNZA Q. IGNACIO	Date :	1 02	118 /19	-	
		Chie Accountant			·		
•	on of Copic						
		r for the Supplier's Conforme tral Supply and Property Section for file					
	A Auditor	an supply and troperty section to the					



Republic of the Philippines

DEPARTMENT OF BUDGET AND MANAGEMENT GENERAL SOLANO STREET, SAN MIGUEL, MANILA Trunkline: 657-3300 | TeleFax No. 7354979

		PURCHASE ORD	<u> PER NO. 2</u>	<u>:019-</u> 016	<u> </u>		
Supplier	:	GBR-GEN General Merchandise	Date:		uary 15, 2019 Small Value Proci	rement	
Address	:	1034-A Mindoro Street, Sampaloc, Manila	IMIOGE OF PIC	ocurement.	Siliali value FIOCI	ai ement	
TIN:			-				
	emen:		<u> </u>			· · · · · · · · · · · · · · · · · · ·	
Genti	cincii.	Please deliver the article(s) product(s)/supplies	/materials lis	ted below p	oriced in accordance	ce with your	
Price Qu	otation,	subject to the Terms and Conditions enumerate	d at the back	hereof:			
		DBM Building III hin 15 working days upon receipt of Purchase Order	1		orking days upon receip mpletion of delivery		
Stock No.	Unit	Item and Description /Specificatio	n	Quantity	Unit Cost	AMOUN	Т
340.	Oint	Supply and Delivery of 3SMF Battery for Variou		Quantity	Onic Cost	7	•
	pcs	Vehicles (2 AS-GSD, 1 OSEC)	3 1410001	3	₱ 8,000.00	P 2-	4,000.00
	:						
]						
						!	
/7-+-1 A		Walls					
		n Words) pusand Pesos				₱ 24	,000.00
In case	of failure	e to make the full delivery within the time specified a	bove, a penalt	y of one-tent	h (1/10) of		
one perc	ent (1%)	for every day of delay shall be imposed.			Very truly yours,		
	Conferen	Mailes			TUEA SAADIE	Minne F. Pala	e-M-
	Conform	e: Muly GASIPLE				dministrative Serv	
		Signature over Printed Name of Supplier 2 - 19 - 19	_		Autho	orized Official	
		Date	-		(kepres	enting End User)	
Funds Av	ailability	Certified by:	OS No :		101-02-196	_	
		ESPERANZA/D. IGNACIO Chief Accountant	Amount : Date :	7 24,0	101 - 12 / 19	- -	
Distributio	on of Copie	<u> </u>	.l. <u>.</u>		<u> </u>		
/ / Ori	iginal copy	for the Supplier's Conforme					
i .		ral Supply and Property Section for file					
/ / COA	Auditor						

TERMS AND CONDITIONS (PURCHASE ORDER)

- 1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
- 2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
- 3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

- 4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
- 5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
- 6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
- Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
- 8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

Accepted By:

- 9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
- 10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

	Micros Casipue
REPUBLIC OF THE PHILIPPINES)	AWARDEE
CITY OF MANILA) S.S.	
, 2019, personally appeared	City of Manila, Philippines on this day o known to me to be the same person who accepted
the foregoing Terms and Conditions of a Purchase Order and who and deed and of the entity that he represents.	acknowledged to me that the same is his free and voluntary ac
This Instrument refers to a	consisting of() pages including
this page and its Annexes, signed by the parties and their material	witnesses.
WITNESS MY HAND AND SEAL this day	of, 2019
Doc No;	
Page No;	
Book No:	
Series of 2019.	



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

February 15, 2019

MR. PRISCILLO SUMAGPANG GBR-GEN General Merchandise 1034-A Mindoro Street, Sampaloc, Manila

Dear MR. SUMAGPANG:

Per attached Purchase Order No. 2019-016, we hereby notify you that your Office may proceed with the delivery of the project "Supply and Delivery of 3SMF Battery for Various Motor Vehicles", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD

Conforma / Data



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

February 15, 2019

MR. PRISCILLO SUMAGPANG GBR-GEN General Merchandise 1034-A Mindoro Street, Sampaloc, Manila

Dear MR. SUMAGPANG:

We are pleased to inform you that the project "Supply and Delivery of 3SMF Battery for Various Motor Vehicles", is hereby awarded to your company in the amount of Twenty Four Thousand Pesos (P 24,000.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

THEA MARIE CORINNE F. PALARCA

Director IV, Administrative Service MAD

Conforme / Date



OBLIGATION REQUEST AND STATUS

anne.	Š Depa	artment of Budget ar	nd Managemen	ıt		Date :	02/18/19	9
1936					0196	Fund Cl	uster: <u>�) '</u>	
Payee :	GBF	R-GEN GENERAL M	TERCHANDISE	=				
Office :								
Address:	103	4-A Mindoro Street,	Sampaloc, Ma	nila				
Responsibi Center	ility	Partio	ulars		MFO/PAF	>	UACS Object Code	Amount
	Paym to AS	ent for the Supply and -GSD (2) and OSEC (Delivey of 3SM 1).	F Battery for V	/arious Motor	Vehicles	assigned	24,000.0
AS				10	acco) a cost	loso c	1000061200	161 mo
osec						:		8,000
Purchase Or	der no. 2019	9-016				·		24,000.0
necess	ary, lawful a	s to appropriation /al nd under my direct s ents valid, proper and	supervision; an	d for		/adjustm	ailable and obli nent necessary	-
Signature	:	yrul-		Signatu	re : _	<u>e</u>	Pangile	ion_
Printed Nam	ie: THEA	A MARIE CORINNE F.	PALARCA	Printed	Name :	E	EDEN D. PANGIL	INAN
Position	:	Director IV, AS	WAD	Position	: -	Head, B	udget Division/Ui Representativ	nit/Authorized ve
Date	:	Feb 15, 2019		Date	:		2-18-	-19
C.	Referen	100	STATUS	OF OBLIGA	· · · · · · · · · · · · · · · · · · ·	ount		··-
Date F	Particulars	ORS/JEV/Check/ ADA/TRA No.	Obligation	Payable	Paym	Ţ.	Bal Not Yet Due	ance Due and Demandable
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(a)	(b)	(c)		(d)	(e)
1								

ABSTRACT OF QUOTATIONS

Project Title: Supply and Delivery of 3SMF Battery for Various Motor Vehicles

ABC: 25,000

Date: February 15, 2019

Ly: AND WYNN
JOYCE D. LABAO
OIC-Chief Administrative Officer, PMD

MARCO A. DAVID Administrative Officer II

Director IV, Administrative Service THEA MARIE CORINNE F. PALARCA



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT Malacañang, Manila

01/29/2019	
 Date	

REQUEST FOR PRICE QUOTATION

ompany								
	N General Merc	chandise						
	doro Street, Samp							
el. No.	715-4130 80	06-1451						
ax No.	715-4130							
nail								
	مسواح بيمين من	st price on the ite	m/s listed holow					
Quantity	Unit	st price on the ite	item/s		Uni	t Price	Т	otal Price
· · · ·	·	····		<u>'</u>				
3	pieces	3SMF Battery			₽	8,000.00	₽	24,000.00
J	protot	22				<u> </u>		<u> </u>
						Total:	₽	24,000.00
						Very truly yo	ours,	
								Dens 1
					Jn	lu: Al		Dun
					Jn	ly: 90 JOYCE D. LA	VA/VX BAO	Duw e Officer, PMD
					Jn	ly: 90 JOYCE D. LA	VA/VX BAO	
uoted by:					Jn	JOYCE D. LA OIC-Chief Adi	PAR MO	e Officer, PMD
Prec	illo H. Sumagp				Jn	JOYCE D. LA OIC-Chief Add	BAO ministrativ y: wy ARCO A.	e Officer, PMD
Prec Printe	cillo H. Sumagp ed name & Sign	ature			Yn	JOYCE D. LA OIC-Chief Add	BAO ministrativ y: ARCO A.	e Officer, PMD AVID Signature
Prec Printe	illo H. Sumagp ed name & Sign Sales Manager	ature			Уn	Canvassed b Printer Admin	PACO A. I	e Officer, PMD DAVID Signature Officer II
Printe	cillo H. Sumagp ed name & Sign	ature				JOYCE D. LA OIC-Chief Adı Canvassed b M Printe	POSITION	DAVID Signature Officer II
Prec Printe	illo H. Sumagp ed name & Sign Sales Manager	ature				Canvassed by M. Printer Admin	POSITION/ -3300 Loc.	e Officer, PMD DAVID Signature Officer II

verbal communication.



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT Malacañang, Manila

						02/15/20)19
						Date	
		RE	QUEST FOR PRICE (NOITATOU			
Company							
1 Sto	p Battery Shor	o Inc.					
	3 E Rodriguez Sr.						
	osefa, Quezon Cit	у					
Tel. No.	712-1868						
Fax No.							
Email							
Please quot	e us your lowe	est price on the item	/s listed below.	<u></u>			
Quantity	Unit		Item/s		Init Price	To	tal Price
3	pīeces	3SMF Battery		P	8,100.00	<u>#</u>	24,300.00
					Total:	₽	24,300.00

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:
Rose Tahutan
Printed name & Signature
Sales Manager
Position/Title
Position/Title
Remarks:
Quotation obtained through
Verbal communication.

Canvassed by:
MARCO A. DAVID
Printed name & Signature
Administrative Officer II
Position/Title
Telephone: 657-3300 Loc. 3115 Fax: 735-4979
email: mdavid@dbm.gov.ph



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT Malacañang, Manila

				01/29/2019
				Date
		REQUEST FOR PRICE QUOT	ATION	
Company				
JIGA N	lags and Tire Su	pply		
1851 Argue	lles Street, Brgy. Pic	Del Pilar		
corner	Evangelista, Makati	i City		
Tel. No.	801-0043 801	I-9303		
Fax No.				
Email				
Please quot	e us your lowes	t price on the item/s listed below.		
Quantity	Unit	Item/s	Unit Price	Total Price
3	pieces	3SMF Battery	₱ 8,736.00	₽ 26,208.00
			Total:	₱ 26,208.00

Very truly yours,

Joyce D. LABAO

OIC-Chief Administrative Officer, PMD

	<i>r</i>
Quoted by:	Canvassed by: w
Hazel	MARCO A. DAVID
Printed name & Signature	Printed name & Signature
Sales Representative	Administrative Øfficer II
Position/Title	Position/Title
	Telephone: 657-3300 Loc. 3115 Fax: 735-4979
Remarks:	email: mdavid@dbm.gov.ph
Quotation obtained through	
email.	

JIGA MAGS AND TIRE SUPPLY

1851 Arguelles Sts., Brgy. Pio Del Pilar Corner Evangelista Makati City 801-0043/ 801-9303

Date: January 29, 2019

QUOTATION

Customer:

J<u>Eg</u>a

Department of Budget and Management

Attn to:

Mr. Marco A. David

Contact no.:

6573300 local 3115

QTY.	unit	DESCRIPTION	UNIT PRICE	TOTAL
	_	3SMF BATTERY		
3		MOTOLITE GOLD	8,736.00	26,208.00

PLEASE CALL FOR THE APPROVAL OF THIS QOUTATION

NOTE:

DISCOUNTED CASH PRICE

PRICES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE

APPROVED BY: HAZEL

PURCHASE REQUEST

Department of Budget and Management

Agency

Department:	t: Administrative Service		PR No.: 19-0	44 Date:	JAN	. 24,2010
Section:		ral Service Division	SAI No.:	Date:		
Stock No.	Unit.	Item Descriptio	n	Quantity	Unit Cost	Total Cost
	lot	20,000 km check up and replacemen	t of defective	1		
	1	wiper and aircon filter of the ff:				
		* SAA 1130 G. Tacusalme				
		* SAA 1135 A. Calabia				
		* SAA 1134 R. Calinao				
		* SAA 1136 J. Navarro		,		
		* SAA 1141 J. Atanaacio				
		* SAA 1132 R. Estrelldo				
		* SAA 1133 D. Español				
	30,000 km check-up and replacement of defective					
		wiper and aircon filter of the ff:				
	* SAA 1131 R. Recopero					<u></u>
		* SAA 1137 R. Ignacio				
	1	* SAA 1140 N. Aruta				
		Replacement of defective battery of	the ff:			
		* SAA 1130 G. Tacusalme				
		* SAA 1131 R. Recopero 5 35 WIT				
		********	*****			
Purpose:	For th	ne preventive maintenance of DBM	various shuttle se	ervice		
		Requestęd by:		Ар	proved by:	
Signature:		/ AN			mele	
Printed Nam	e:	ENGR. ARGE STA BARBAR		THEA MARIE		PALARCA
Designation		OIC Chief Administrative Office	er	$ u_{D_i}$	irector, AS	

repared (y):

EDDIESONA. JORTHAN Administrative Assistant V

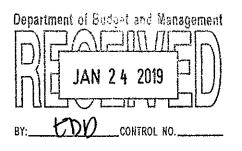
PURCHASE REQUEST

Department of Budget and Management Agency

BMSPR#: 01-06001- PR-2019-01-0033

		nent of Budget & Management		Date:	1/21/19
Section	Office o	f the Secretary	SAI No.	Date:	
Stock				Unit	Total
No.	Unit	Item Description	Quantity	Cost	Cost
	lot	Change of Battery Toyota Hi-Ace VL 4987 3SMF	1	5,000.00	5,000.00
					•
					5,000.00
Purpose:		Change of Battery			
Signature		Requested by:		Approved by	<i>'</i> : →
Printed Na Designation		NARCISO ALCARAZ Driver/Admin Aide VI		AH F. PANGA recretary/Chie	

Pre-lowp Vehicle focold /. CAA U ays





REPUBLIC OF THE PHILIPPINES Department of Budget and Management General Solano Street, San Miguel, Manila

REQUISITION AND ISSUE SLIP

Entity Name: Department of Budget and Management

Division/Unit: Office of the Secretary

Office: Requisition

Fund Cluster:

Stock Available?

Responsibility Center Code: OSEC

RIS No.:

OSEC Issue

Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks
	unit	Battery	1				
	· ·					-	
		1					

Purpose:

Change of Battery

Requested by:

Approved by:

Issued by:

Received by:

Signature :

Printed Name:

Designation:

Date:

NARCISO ALCARAZ Driver/Admin Ajde V

1/21/2019

1/21/2019



PRE-INSPECTION REPORT

01-24-19-152

01/24/2019		Vehicle / Plate No.	Toyota Hi-Ace VL 4987
tioning Office/Dept.	OSEC		•
and Scope of Last Rep			
First time to replac	e Battery since Ja	nuary 2017	
ints/Defects :			
Battery			
components to be Rep	aired / Replaced:		
Battery (3smf)	•		
GS / OBSERVATIONS:			
GS / OBSERVATIONS:			
GS / OBSERVATIONS:			
GS / OBSERVATIONS:		V	
GS / OBSERVATIONS:			n
GS / OBSERVATIONS:			√) √MARASIGAN
GS / OBSERVATIONS:		ROBERT E	MARASIGAN V Inspector
GS / OBSERVATIONS:		ROBERT E	AT .
GS / OBSERVATIONS:		ROBERT B Proper	y Inspector
GS / OBSERVATIONS:		ROBERT B Proper	AT .
GS / OBSERVATIONS:		ROBERT B Proper	y Inspector
GS / OBSERVATIONS:		ROBERT B Proper	y Inspector
GS / OBSERVATIONS:		ROBERT B Proper	y Inspector

(s)	TUDGET	OF
THINTE	-10	N.GE

DEPARTMENT OF BU	JDGET AND MANAGEMENT
MOTORPOOL JOB R	
MIO COM COLJOS III	JRF No: 0/8
	Date: 51-10 24, 2019
	Se.
MOTOR VEHICLE ASSIGNED TO	NFC
NATURE OF REQUEST.	
NATURE OF REQUEST: Complte Service Chan	ge Tire Others (specify)
	n Repair
Change Battery Engin	e Repair
Requested by:	Approved by:
MARCIED ALEARIS	affle
Administrative Officer// Driver	Burgau/Service/Office Head
	filled by Motorpool Unit:
	JAN 24, 2019
Date of Motor Vehicle Evaluation:	<u> </u>
INITIAL FINDINGS/WORKS TO BE DONE:	OF DEFECTVE BATTERY
ROPANTONIER	DEPOLIC BARRET
Part(s) Recommended to be replaced, if a	nny:
Quantity	Parts Name / Description
PC 35MF BATTERY	/
<u> </u>	
EVALUA	HER BY: APPROVED BY:
	OPA
1	- M- COTI)
EDDII	ESON A FORTUNA
Admini	skative Assistant V

Revised March 2018

Department of Budget and Management _CONTROL NO.__

DEPARTMENT OF BUDGET AND MANAGEMENT

Vehicle Record

Vehicle Price:

VL 4987

Unit Description: TOYOTA HI-ACE COMMUTER 3.0L DSL M/T

Red Plate: Security Plate:

Date Aquired: End-User:

January 24, 2017 OSEC BACK-UP

Date	Work / Repair Done	Amount	Total
2017			
13-May	1000 km check up	5,335.65	
05-Apr	5,000 km check-up	4,556.00	
14-Aug	10000 km check-up	14,101.00	
2018			
05-May	15 km check-up	18,455.46	
,			

PURCHASE REQUEST

Department of Budget and Management

Agency

Department: Administrative Service		istrative Service PR	No.: 19-049	Date:	JAN	. 24,201
ection:	- 10 1 0111		No.:	Date:		
Stock No.	Unit	Item Description		Quantity	Unit Cost	Total Cost
30000		20,000 km check up and replacement of d	lefective	1		
	7	wiper and aircon filter of the ff:				
		* SAA 1130 G. Tacusalme				
		* SAA 1135 A. Calabia				
		* SAA 1134 R. Calinao				
		* SAA 1136 J. Navarro				
 		* SAA 1141 J. Atanaacio				
		* SAA 1132 R. Estrelldo				
	1 /	* SAA 1133 D. Español				
	30,000 km check-up and replace wiper and aircon filter of the f		defective			
					<u> </u>	
	†	* SAA 1131 R. Recopero				
	1	* SAA 1137 R. Ignacio				
	1	* SAA 1140 N. Aruta				
	1	Replacement of defective battery of the	ff:			
		* SAA 1130 G. Tacusalme			<u> </u>	
	<u> </u>	* SAA 1131 R. Recopero 3 35141				
		***********	*****		<u></u>	
		,			<u> </u>]	
Purpose:	For th	ne preventive maintenance of DBM vario	ous shuttle serv			
_		Requested by:		Ar	proved by:	
Signature:		M			pule	DALABOA
Printed Nam	е:	ENGR. ARGE STA BARBARA	į T	HEA MARIE		PALARCA
Designation		OIC Chief Administrative Officer		<u> </u>	Director, AS	

Prepared NY:

EDDIESONA. TORTUNA

Administrative Assistant V

CERTIFIED TRUE COPY
From protocopy



DEPARTMENT OF BUDGET AND MANAGEMENT ADMINISTRATIVE SERVICE MOTORPOOL JOB REQUEST FORM

ET ET	Мото	RPOOL IOB R	REQUEST FORM		
'	1936		LQOLOT ! OMM!	JRF No:	006
		· _} - *		Date:	JAN . 22, 2019
MOTOR V	EHICLE ASSIGNED	то	MOTORPO	00L G.77	CUSTIME
NATURE C	OF REQUEST:				
	Complte Service	Chan	ge Tire Ot	hers (specify)	20 000 km Clfz
	Aircon Cleaning		n Repair UP	FNP LO	20,000 KM CHEC W BATTERY
	Change Battery	Engin	ne Repair		
Requestec	l by:	_	Approved by:		
	E. Heust	IME	-		
Adm	inistrative Officer ,	/ Driver	Ви	reau/Service/C	ffice Head
		To be	filled by Motorpool U	nit:	
Date of Me	otor Vehicle Evalu	ation:	JAN.21	,20	
NITIAL FIN	IDINGS/WORKS T				
	20,000	Km Ctt	ECK-UP M	10 PEPLA	can aut of
····	DEFECTU	JE WIPE	R AND ATE	ROOM FIL	TER AND
	BATTE127				
		<u> </u>			
	ommended to be				
Quantity	5		Parts Name / Des	cription	
I PC	BATTERY	35m=			
2 PC	WIPER	*	4		
					
		EVALUATO	ED PS:	APPROVE ENGR. OIC-Chie	ARGEE M. STA. BARBARA f Administrative Officer, GSD
			najive Assistant V		,, · · · · · · · · · · · · · · · · · ·

Revised March 2018

from photo copy



PRE-INSPECTION REPORT

01-24-19-139

Date	01/24/2019	Vehicle / Plate No.	N. M. 1070 O. 1. 4. 100
	oning Office/Dept.	AS-Motorpool, Driver Tacusalme	Nissan MV 350 SAA 1130
Naturo a	nd Scope of Last Repail	r if any a	
ivacaic ai	Last 10,000 km check	·	
Complair	its/Defects :		
Complan		replace wiper blade, aircon filter & battery	
Parts /co	mponents to be Repair		
	On, Batteryzsini, wipe	er blades & aircon filter	
FINDINGS	6 / OBSERVATIONS:		
	For maintenance	>	
			1
			4
			WARASIGAN VInspector
		Fropere	ymspector
		Date : January	24, 2019
			\bigvee
		·-	
			CERTIFIED TRUE COPY
	·		From photocopy
		<u> </u>	

DEPARTMENT OF BUDGET AND MANAGEMENT

Vehicle Record

Vehicle Price:

Php 1,315,182.86

Red Plate:

OY 6014 / SAA 1130

Unit Description: NISSAN NV 350 DIESEL November 09, 2017

Security Plate: Engine No.

YD25002936B

Date Aquired: End-User:

GUALBERTO TACUSALME

Chassis No.

JN1TC2E26Z0016093

no cost	
no cost_	
470.00	
11,058.00	

UDGET

(AA	1/31
£ 11/20 . s.	(\$11) 2.

MICCAN NUZCO

THE THE PARTY OF T	DEPARTMENT OF ADMINISTRATIVE MOTORPOOL JOB	SERVICE		NENT	7112011
1936	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			RF No:	013
				Date:	MW. 22, 2219
MOTOR VEHICLE	ASSIGNED TO	<u>GSP</u>	MOTOR	100L	R. RECOPERD
Aircoi	Ite Service Ch	ange Tire con Repair gine Repair		(specify) CHEO BATTE	30,000 KM L-10 AND LOW KY
Requested by:	1	Approved	by:		
6					
Administra	tive Officer / Driver		Bureau	/Service/	Office Head
	То	be filled by Mo	torpool Unit:		
INITIAL EINDING	ehicle Evaluation: s/works to BE DON 30,000 ICM CHO DEFECTIVE WIY		N. 22,220 MD REI DAIRLON		MENUT OF THEX AND BATTURE
Part(s) Recomm	ended to be replaced,	if any:		······································	
Quantity			ne / Descrip	tion	
		7			
	ED	MAN-R B DIESONIA. FO DIINISTROTIVE AS	RTONA	ENG	GR. ARGEEM. STA. BARBARA hief Administrative Officer, GSD

Revised March 2018

From photocopy



DEPARTMENT OF BUDGET AND MANAGEMENT PRE-INSPECTION REPORT

01-24-19-146

Date Requisitio	01/24/2019 oning Office/Dept.	Vehicle / Plate No. AS-Motorpool, Driver Recopero	Nissan MV 350 SAA 1131
Nature an	d Scope of Last Repa Last 25,000 km chec		·
Complaîn	ts/Defects : 30,000 km check up/	replace wiper blade, aircon filter and Battery	,
Parts /co	mponents to be Repa		
			· · · · · · · · · · · · · · · · · · ·
FINDINGS	6 / OBSERVATIONS: For maintenance	>	· · · · · · · · · · · · · · · · · · ·
		ROBERT B	MARASIGAN
		-	Inspector 24, 2019
			\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
}			
			CERTIFIED TRUE COPY From 6 Notocopy



Vehicle Record

Vehicle Price:

End-User:

Php 1,315,182.86

Date Aquired:

Unit Description: NISSAN NV 350 DIESEL November 09, 2017 RONALD RECOPERO

SAA 1131 OY 7790

Red Plate:

Security Plate: Engine No.

YD25004471B

Chassis No.

JN1TC2E26Z0016639

		O1123313 NO.	JN11C2E26Z001663
Date	Work / Repair Done		
2018	Topan Bone	Amount	Total
29-Jan	1000 km check up		
25-Jun	10,000 km check-up		no cost
12-Apr	additional engine oil and brake fluid	11,058.00	
30-0ct.	25,000 km check up	723.00	
	уческир	6662	
			
			
			
	,		

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REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PO 2019-016

Administrative Service – Procurement Management Division

TRANSMITTAL AND ACTION SLIP "Please do not detach from the request form"

GBR -GEN GENERAL MERCHAUDISE

Balkry St 19-045 ; BUMF PR no. 19-044 Subject: AS GUP GCFO. End User: Pa VL 4987 Q 1131 SAA Date & Time Date & Time FROM REMARKS TO Received Forwarded 20 Jan Marco 13-5MF Jena PUS 22 Jan - 28 Feb 2019 2/15 DIR.THEA PMD FOR SIGNATURE

No. of Day/s Completed:			
-------------------------	--	--	--

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: GBR GEN GENERAL MERCHANE	>१६६
Title of Project: Supply and Delivery OF SSMF BA	ATTERY FOR VARIOUS MOTOR VEHICLES
Contract Cost: 24,000	
CHECKLIST OF DOCUMENTS	REMARKS
Checklist of clocuments forwarded to Finance Se A. FUNDING (OBLIGATION AND CAF) 1. V Purchase Request APP 2. Pre-Inspection Report 3. Obligation Request and Status 4. Eligibility Documents of Suppliers 5. Purchase Order/Contract 6. Request for Price Quotation 7. Abstract of Quotation 8. Notice of Award 9. Notice to Proceed 10. Distribution List 11. Y Other Documents, if any.	19-44 19-45 19-08
Received checked items:	Date and Time
Print Name & Signature	Date and Thile
B. PROCESSING OF PAYMENT (DV) 1. Obligation Request and Status	
3. Pre-Inspection Report	
4. Inspection and Acceptance Report	
5. Delivery Receipt	
6. Sales Invoice/Statement of Account	
the state of the s	
7. Warranty/Guaranty Certificate8. Purchase Request / APP	
9. Purchase Order/Contract	
10. Request for Price Quotation	
11. Abstract of Quotation	
12. Notice of Award	
13. Notice to Proceed	
14. Distribution List	
15. Certificate of Acceptance from End-user	
16. F(SMI (Report of Supplies and Materials Issued)	
17. RIS (Requisition and Issue Slip)	
18. ICS (Inventory Custodian Slip)	*
19. PAR (Property Acknowledgement Receipt)	
20. WMR (Waste Material Report)	
21. Other Documents, if any.	
Received checked items:	
	Data and The
Print Name & Signature	Date and Time