

Republic of the Philippines

DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

TeleFax No. 7354979 **PURCHASE ORDER NO. 2017-192** Supplier: MYBUSYBEE Inc. Date: July 31, 2017 Mode of Procurement: Small Value Procurement G7 G/F Burgundy Place, Loyola Heights, Address: B. Gonzales Street, Quezon City TIN: 008-248-650-000 Gentlemen: Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof: Place of Delivery: DBM Bldg III Delivery Term: Within 15 calendar days from receipt of NTP Date of Delivery: Within 15 calendar days upon receipt of NTP Payment Term: Upon completion of delivery and acceptance Stock No. Unit Item and Description /Specification Quantity **Unit Cost AMOUNT** lot SSL Certificate Subscription 44,000.00 44,000.00 Please see attached: Technical Specification and Schedule of Requirements (Total Amount In Words) Forty Four Thousand Pesos 44,000.00 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed. Very truly yours, Conforme: Y. ANDREA CELENE M. MÄGTA Director IV, Administrative Service **Authorized Official** (Representing End User) Funds Availability Certified by: OS No Amount IZA Q. IGNACIO Date Distribution of Copies: / / Original copy for the Supplier's Conforme / Agency's Central Supply and Property Section for file

COA Auditor



Republic of the Philippines

DEPARTMENT OF BUDGET AND MANAGEMENT

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Conforme: ATY. ANDREA CELENE M. MAGTALAS.						
Director IV, Administrative Service MO						
Signature over Printed Name of Supplier Authorized Official (Representing End User)						
		Date				
Funds Availability Certified by: OS No : 910207-02-146						
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ESPERANZA Q. IGNACIO Date :						
Chief Accountant						
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/ / COA Auditor						



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

July 31, 2017

MR. RICO M. HERNANDEZ
MYBUSYBEE INC.
G7 G/F Burgundy Place, Loyola Heights,
B. Gonzales Street, Quezon City, Philippines

Dear Mr. Hernandez:

Per attached Purchase Order No. **2017-192**, we hereby notify you that your Office may proceed with the delivery of the project "SSL Certificate Subscription", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

ATTY. ANDREA CELENE M. MAGTALAS

Director IV, Administrative Service -

MORPHINE

Conforme / Date

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REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT GENERAL SOLANO STREET. SAN MIGUEL, MANILA

NOTICE OF AWARD

July 31, 2017

MR. RICO M. HERNANDEZ MYBUSYBEE INC. G7 G/F Burgundy Place, Loyola Heights, B. Gonzales Street, Quezon City, Philippines

Dear Mr. Hernandez:

We are pleased to inform you that the project "SSL Certificate Subscription" is hereby awarded to your company in the amount of Forty Four Thousand Pesos (Php44,000.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

ATTY ANDREA CELENE M. MAGTALAS 7

Director IV, Administrative Service

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