



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

July 17, 2014

**MR. RAYMUND F. MIGUEL**

Commerce Asia, Inc.  
2/F Vazquez Madrigal Plaza 51,  
Annapolis St., Greenhills  
San Juan City

Dear **Mr. Miguel:**

We are pleased to inform you that the project "*Supply and Delivery of PVC ID and Consumables for HID Fargo DTC4500 Card Printer*", is hereby awarded to your company in the amount of Ninety Thousand Eight Hundred Ninety Five Pesos and Ninety Five Centavos (P90,895.95).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

**ATTY. SOFIA C. YANTO**  
Director, Administrative Service

ORIGINAL RECEIVED  
By: *[Signature]*  
Decision  
Office: *[Signature]*  
Date: *JULY 17, 2014*



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7351957

**PURCHASE ORDER NO. 2014-142** *101-2014-07-311*

Supplier: <b>Commerce Asia, Inc.</b>	Date: July 21, 2014
Address: <u>2/F Vazquez St., Greenhills,</u> <u>San Juan City</u>	Mode of Procurement: Small Value
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated July 9, 2014, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery : G/F, DBM Bldg. III, Gen. Solano, San Miguel, Manila  
 Date of Delivery : Fifteen (15) working days upon receipt of NTP  
 Delivery Term : Fifteen (15) working days upon receipt of NTP  
 Payment Term : Upon complete delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		1. Ribbon for HID Fargo DTC4500 card printer, 500 prints	3 sets	15,069.60	45,208.80
		2. HDP500/4500 thermal transfer "Clear"	9 sets	3,636.35	32,637.15
		3. Ultracard NC, 30 mil, CR-80, 500 pcs.	3 sets	4,350.00	13,050.00
					<b>90,895.95</b>

(Total Amount In Words) **Ninety Thousand Eight Hundred Ninety Five Pesos and Ninety Five Centavos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: ALFREDO E. POCARAS JR.  
 Signature over Printed Name of Supplier  
July 31, 2014  
 Date

Very truly yours,  
**ATTY. SOFIA C. YANTO**  
 Director Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:  
ESPERANZA Q. IGNACIO  
 Chief Accountant

OS No : 2014-7-1319  
 Amount : 90,895.95  
 Date : 7/21/2014

**Distribution of Copies:**  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

July 21, 2014

**MR. RAYMUND F. MIGUEL**  
Commerce Asia, Inc.  
2/F Vazquez Madrigal Plaza 51,  
Annapolis St., Greenhills  
San Juan City

Dear **Mr. Miguel:**

Per attached Purchase Order No. 2014-142, we hereby notify you that your Office may commence work on the project "Supply and Delivery of PVC ID and Consumables for HID Fargo DTC4500 Card Printer", upon receipt and acceptance of this Notice.

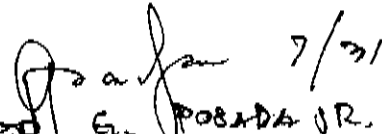
In this regard, your Office shall coordinate with our General Services Division in executing the said service, in accordance with the terms and conditions stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
**ATTY. SOFIA C. YANTO**  
Director, Administrative Service

Conforme:

  
**ALFREDO E. POSADA JR.**  
Mr. Miguel