



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7354979

**PURCHASE ORDER NO. 2014-046**

Supplier: <b>MICROIMAGING SALES AND SERVICES, INC.</b>	Date: March 19, 2014
Address: 2nd Floor, Kodak Bldg., 2247 Chino Roces Ave., Makati City	Mode of Procurement: Repeat Order
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your **life style**  
 Quotation dated \_\_\_\_\_, subject to the Terms and Conditions enumerated at the back hereof:


Place of Delivery : DBM Bldg. III, Gen. Solano, San Miguel, Manila	Delivery Term : Ten (10) cd upon receipt of PO
Date of Delivery : Ten (10) cd upon receipt of PO	Payment Term: Monthly

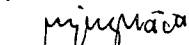
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Lease of additional equipment and manpower for CPRU and CRD-Archiving Unit under the Document Management System			P 254,760.00
		1. Document Scanner	2	6,430.00	77,170.00
		2. Document Scanner Operator	2	14,800.00	177,600.00
		covering the period March 26 - Sept. 26, 2014			

(Total Amount in Words) **Two Hundred Fifty Four Thousand Seven Hundred Sixty Pesos** 254,760.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,  
**ATTY. SOFIA C. YANTO**  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User)

Conforme:   
 Signature over Printed Name of Supplier  
 3/25/14  
 Date

Funds Availability Certified by:  <b>ESPERANZA Q. IGNACIO</b> Chief Accountant	OS No : 2014-3-416 Amount : ₱ 254,760.00 Date : 3/20/2014
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**Distribution of Copies:**  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor