



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7351957

**PURCHASE ORDER NO. 2013-198**

Supplier: <u>Answers General Merchandise</u>	Date: <u>November 21, 2013</u>
Address: <u>Dasmariñas, Binondo, Manila</u>	Mode of Procurement: <u>Shopping</u>
TIN:	

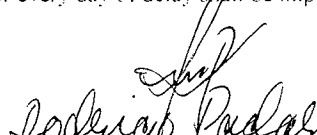
Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated November 12, 2013, subject to the Terms and Conditions enumerated at the back hereof:

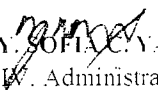
Place of Delivery: <u>DBM, Mabini Hall</u>	Delivery Term:
Date of Delivery:	Payment Term:

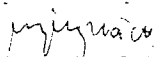
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pcs	Stapler (big, heavy duty)	2	6,450.00	12,900.00
	pc	Puncher(big, heavy duty)	1	1,694.00	1,694.00

**(Total Amount In Words)**  
**Fourteen Thousand Five Hundred Ninety Four Pesos Only** 14,594.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:   
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
NOV 24 2013  
 Date

Very truly yours,  
  
**ATTY. SOFIA C. YANTO**  
 Director W. Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:  <b>ESPERANZA Q. IGNACIO</b> Chief Accountant	OS No : <u>2013-11-2028</u> Amount : <u>14,594.-</u> Date : <u>11/22/2013</u>
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Distribution of Copies:  
 Original copy for the Supplier's Conforme  
 Agency's Central Supply and Property Section for file  
 COA Auditor