



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 Malacañang, Manila
 Telephone Nos. 7354902 * 7351957

PURCHASE ORDER NO. 2013-152

| | |
|--|---|
| Supplier: <u>Office Warehouse Inc.</u> | Date: August 30, 2013 |
| Address: <u>SM Manila</u> | Mode of Procurement: <u>Small Value Procurement</u> |
| TIN: | |

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Notice of Award dated August 28, 2013, subject to the Terms and Conditions enumerated at the back hereof:

| | |
|---|---|
| Place of Delivery: <u>DBM, Mabini Hall</u> | Delivery Term: <u>5 WD upon receipt of PO</u> |
| Date of Delivery: <u>within 5 WD upon receipt of PO</u> | Payment Term: <u>Payment upon inspection & acceptance</u> |

| Stock No. | Unit | Item and Description /Specification | Quantity | Unit Cost | AMOUNT |
|-----------|------|---|----------|-----------|----------|
| | box | Staple wire, standard | 267 | 25.50 | 6,808.50 |
| | box | Transparency film | 17 | 270.00 | 4,590.00 |
| | pcs | Flash Drive 8gb, USBm port compatible, Pendrive brand | 5 | 350.00 | 1,750.00 |
| | pcs | Puncher w/ 3 hole STD, Boston brand or any brand | 2 | 235.00 | 470.00 |

(Total Amount In Words) **THIRTEEN THOUSAND SIX HUNDRED EIGHTEEN PESOS & 50/100** 13,618.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

NOTE: COO Very truly yours,

Conforme: [Signature] **ATTY. SOFIA C. YANTO**
Director, AS
Authorized Official
(Representing End User)

Signature over Printed Name of Supplier Date

| | |
|----------------------------------|--------------------|
| Funds Availability Certified by: | OS No |
| <u>[Signature]</u> | <u>2013-9-1507</u> |
| ESPERANZA Q. IGNACIO | Amount |
| Chief Accountant | <u>₱ 13,618.50</u> |
| | Date |
| | <u>9/2/13</u> |

Distribution of Copies:
 Original copy for the Supplier's Conforme
 Agency's Central Supply and Property Section for file
 COA Auditor