



Republic of the Philippines
 DEPARTMENT OF BUDGET AND MANAGEMENT
 Malacañang, Manila
 Telephone Nos. 7354902 * 7351957

PURCHASE ORDER NO. 2013-151

Supplier: <u>Answers General Merchandise</u>	Date: <u>August 30, 2013</u>
Address: <u>Dasmariñas, Binondo, Manila</u>	Mode of Procurement: <u>Shopping</u>
TIN:	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated July 23, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: <u>DBM, Mabini Hall</u>	Delivery Term:
Date of Delivery:	Payment Term:

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pc	1 pc. STAPLER, binder for high volume stapling, compatible with 12mm & 17mm staple size, body made of metal, base made of rubber (min) load cap. With adjustable paper guide	1	2,250.00	2,250.00
(Total Amount In Words)					2,250.00

Two Thousand Two Hundred Fifty Pesos Only
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: Rodrigo Padalala
 Signature over Printed Name of Supplier
Sept - 6, 2013
 Date

Very truly yours,
MARY
 ATTY. SOFIA C. YANTO
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by:
Esperanza Q. Ignacio
 ESPERANZA Q. IGNACIO
 Chief Accountant

OS No : 2013-9-1506
 Amount : ₱ 2,250.
 Date : 9/2/13

- Distribution of Copies:
- Original copy for the Supplier's Conforme
 - Agency's Central Supply and Property Section for file
 - COA Auditor