



Republic of the Philippines  
 DEPARTMENT OF BUDGET AND MANAGEMENT  
 Malacañang, Manila  
 Telephone Nos. 7354902

**FILE COPY**  
 SUPPLY AND PROPERTY

SEP 19 2013

**PURCHASE ORDER NO. 2013-132**

Supplier: <u>Precision Black Toner, Inc.</u>	Date: <u>July 29, 2013</u>
Address: <u>Chino Roces Ave., Makati</u>	Mode of Procurement: <u>Shopping</u>
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated July 24, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: <u>DBM Bldg3, Gen Solano St., San Miguel</u>	Delivery Term: <u>15 days</u>
Date of Delivery: <u>15 days upon receipt of P.O.</u>	Payment Term: <u>Upon completion of delivery &amp; acceptance</u>

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Toner Cartridge, Hewlett Packard Part No. CE310A, black	6	2,200.00	13,200.00
		Toner Cartridge, Hewlett Packard Part No. CE311A, Cyan	2	2,380.00	4,760.00
		Toner Cartridge, Hewlett Packard Part No. CE312A, yellow	2	2,380.00	4,760.00
		Toner Cartridge, Hewlett Packard Part No. CE313A, magenta	2	2,380.00	4,760.00

(Total Amount In Words) <b>Twenty Seven Thousand Four Hundred Eighty Pesos Only</b>	27,480.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme: *[Signature]*  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

*[Signature]*  
 ATTY. SOFIA C. YANTO  
 Director, Administrative Service  
 (P) Authorized Official  
 (Representing End User) *[Signature]*

Funds Availability Certified by:  
*[Signature]*  
 ESPERANZA Q. IGNACIO  
 Chief Accountant

OS No : 2013-7-1708  
 Amount : ₱ 27,480.-  
 Date : 7/29/13

Distribution of Copies:  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor