



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7351957

AGS, Supply & Property Section  
**RECEIVED**  
 JUL 22 2013  
 B/L: Cp. CTRL No. 89

**PURCHASE ORDER NO. 2013-117**

Supplier: <b>TOYOTA Manila Bay Corp.</b>	Date: July 5, 2013
Address: <b>Roxas Blvd., cor. EDSA Extn., Pasay City</b>	Mode of Procurement: Shopping
TIN:	<b>Toyota Innova 2007 ZLP-544</b>

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation dated June 26, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Mabini Hall	Delivery Term: 15 days
Date of Delivery: 15 days after receipt of Purchase Order	Payment Term: Upon completion of delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Clutch overhaul		Parts	Labor
		Release bearing		2,999.00	2,500.00
		Pressure plate		3,872.00	
		Clutch disc		4,201.00	
		Pilot bearing		204.00	
		Crankshaft oil seal		500.00	
		Resurface flywheel			2,800.00
		Washer reservoir motor		5,429.00	500.00
		Materials		130.00	
				Less discount	23,135.00
					2,300.50
					20,834.50

**(Total Amount In Words)** 20,834.50  
**Twenty Thousand Eight Hundred Thirty Four Pesos and 50/100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: *Romco Makina Jr.*  
 Signature over Printed Name of Supplier  
7/9/13  
 Date

Very truly yours,  
**ATTY. SOFIA C. YANTO**  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by: <u><i>Esperanza Q. Ignacio</i></u> <b>ESPERANZA Q. IGNACIO</b> Chief Accountant	OS No : <u>2013-7-1181</u> Amount : <u>₱20,834.50</u> Date : <u>7/9/13</u>
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Distribution of Copies:  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor