

PURCHASE ORDER NO. 2013-084

Supplier: Answer General Merchandise Date: May 28, 2013
 Address: 302 Leyba Bldg., Dasmariñas, Binondo Mode of Procurement: Shopping
Manila
 TIN:

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated April 18, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Mabini Hall Delivery Term: 15 days
 Date of Delivery: 15 days upon receipt of P.O. Payment Term: Upon completion of delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pc	Clear Book, Color (Blue) with 36 Fillers	12	79.50	954.00
	pc	Clear Book, 30 Fillers, red/blue. 25 pcs/pack	1	49.00	49.00
	pc	Clear Book, Plastic, spiral, legalsize (black)	175	45.00	7,875.00
	box	Staple Wire, Max staple HD-3LS # 15 (1215Fa-H) HD	8	53.00	424.00
	box	Staple Wire, Max staple HD-3LS # 13 (1215Fa-H) HD	5	42.00	210.00
	box	Staple Wire, Max staple HD-3LS # 10 (1215Fa-H) HD	5	39.00	195.00
	box	Staple Wire # 38, 2310	8	45.00	360.00
	pc	Subsidiary Ledger	700	12.00	8,400.00
	pc	Three (3) ring Binder Folder, 3" thick	45	198.00	8,910.00
	pc	ID Tags	50	3.75	187.50

(Total Amount in Words)
Twenty Seven Thousand Five Hundred Sixty Four Pesos & 50/100 **27,564.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

[Signature]
Podencio Padernal
 Signature over Printed Name of Supplier
June 13, 2013
 Date

Very truly yours,

[Signature]
ATTY. SOFIA C. YANTO
 Director, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by:

[Signature]
ESPERANZA Q. IGNACIO
 Chief Accountant

OS No : 2013-6-903
 Amount : ₱27,564.50
 Date : 6/7/13

Distribution of Copies:

- / / Original copy for the Supplier's Conforme
- / / Agency's Central Supply and Property Section for file
- / / COA Auditor