



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 Malacañang, Manila  
 Telephone Nos. 7354902 \* 7351957

**PURCHASE ORDER NO. 2013-059 - 101-2013-4-133**

Supplier: <u>TOYOTA Manila Bay Corp.</u>	Date: April 17, 2013
Address: <u>Roxas Blvd., cor. EDSA Extn., Pasay City</u>	Mode of Procurement: Shopping
TIN:	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated April 16, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Mabini Hall	Delivery Term: 15 days
Date of Delivery: 15 days after receipt of Purchase Order	Payment Term: C. O. D.

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pc	Toyota Altis ZMA-918	1	1,045.00	1,045.00
	lot	Serpentine belt (drive belt)	1	350.00	350.00
		Labor			130.00
		Materials			139.50
				Less discount	1,385.50

(Total Amount In Words)  
**One Thousand Three Hundred Eighty Five Pesos and 50/100** 1,385.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

SHERARIN CRUZ  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

SOFIA C. YANTO  
 ATTY. SOFIA C. YANTO  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by:  <u>ESPERANZA Q. IGNACIO</u> Chief Accountant	OS No : <u>2013-4-579</u> Amount : <u>₱ 1,385.50</u> Date : <u>4/19/13</u>
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Distribution of Copies:  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor