



Department of Budget and Management

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila
Telephone Nos. 7354902 * 7351957

RECEIVED
APR 12 2013

BY: _____
Accounting Division, FMS

PURCHASE ORDER NO. 2013-053-A 101-2013-4-124

Supplier: TOYOTA Manila Bay Corp.
Address: Roxas Blvd., cor. EDSA Extn., Pasay City
TIN: _____

Date: April 12, 2013
Mode of Procurement: Shopping

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated April 11, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Mabini Hall
Date of Delivery: 15 days after receipt of Purchase Order

Delivery Term: 15 days
Payment Term: C. O. D.

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Toyota Altis ZMA-918		Parts / materials	Labor
		55,000 KM Check up			1,276.80
		Engine synthetic oil		2,560.00	
		Oil filter		316.00	
		Drainplug gasket		30.00	
		Brake pads		2,246.00	1,400.00
		Rotor disc LH & RH		13,675.00	
		Wiper rubber LH & RH		1,794.00	90.00
		Fuel filter		2,453.00	500.00
		O-ring		156.00	
		Air filter		901.00	90.00
		Sparkplugs		372.00	250.00
		Battery check up			
		Engine wash		730.00	
		Misc./supplies/rags/sandpaper		130.00	
		Wheel alignment			2,100.00
		Wheel balancing			1,000.00
		Labor			6,706.80
		Parts		24,503.00	
		Materials		860.00	
		Labor & parts discount			3,120.98

(Total Amount In Words)

Twenty Eight Thousand Nine Hundred Forty Eight Pesos

28,948.82

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme: _____

Signature over Printed Name of Supplier

Date

ATTY. SOFIA C. YANTO
Director, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by:

ESPERANZA Q. IGNACIO
Chief Accountant

OS No : 2013-4-134
Amount : 28,948.82
Date : 4/11/13

Distribution of Copies:

- / / Original copy for the Supplier's Conformance
- / / Agency's Central Supply and Property Section for file