



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT

Malacañang, Manila

Telephone Nos. 7354902 * 7351957

PURCHASE ORDER NO. 2013-031

101-2013-2-73

Supplier: <u>Philcopy Corporation</u>	Date: February 19, 2013
Address: <u>793 J. P. Rizal Avenue, Makati City</u>	Mode of Procurement: Shopping
TIN:	

Gentlemen:

Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation dated January 17, 2013, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Mabini Hall	Delivery Term: 30 days
Date of Delivery: 30 days	Payment Term: Upon completion of delivery & acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		Repair of Kyocera-Mita Laser Printer FS-9130DN SN: PZJ00031 PN: IT-12-D-11-57-1 Parts:			
	pcs	Pulley, paper feed cassette	4	1,070.00	4,280.00
	pcs	Pulley, separation	4	226.00	904.00
	pcs	Pulley feed A	4	2,807.00	11,228.00
	pcs	Upper pulley, bypass	2	1,216.00	2,432.00
		BMB-B			

(Total Amount In Words)
Eighteen Thousand Eight Hundred Forty Four Pesos 18,844.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

Ramil Balicourt
Signature over Printed Name of Supplier

Date

Manny
ATTY. SOFIA C. YANTO
Director, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by:	OS No. : <u>2013-2-220</u>
<i>Esperanza Q. Ignacio</i> ESPERANZA Q. IGNACIO Chief Accountant	Amount : <u>₱ 18,844.-</u>
	Date : <u>2/20/2013</u>

Distribution of Copies:

- / / Original copy for the Supplier's Conforme
- / / Agency's Central Supply and Property Section for file
- / / COA Auditor