



Republic of the Philippines  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

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SUPPLY AND PROPE  
COA - DBM

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24 OCT 2013

BY: HL CONTROL NO.

**PURCHASE ORDER NO. 2013-170**

Supplier: <u>TOYOTA Manila Bay Corp.</u>	Date: October 11, 2013
Address: <u>Roxas Blvd., cor. EDSA Extn., Pasay City</u>	Mode of Procurement: Small Value
TIN:	<b>Toyota Hi-Ace ZSJ-988</b>
	<b>Office of the Secretary</b>

Gentlemen:  
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: Mabini Hall	Delivery Term: 15 days
Date of Delivery: 15 days after receipt of Purchase Order	Payment Term: Upon completion of delivery & acc <u>P.O. 2</u>

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
		General cleaning & repair of aircon unit			24,525.00
		Evaporator (front)			23,438.00
		Evaporator (rear)			1,366.00
		Receiver drier			372.00
		O-ring small			280.00
		O-ring medium			240.00
		O-ring big			1,710.00
		Aircon Filter			2,688.00
		Freon			1,344.00
		Pag oil			795.50
		Materials			5,376.00
		Labor			62,134.50
				Discount	5,730.70
					56,403.80

(Total Amount In Words)  
**Fifty Six Thousand Four Hundred Three Pesos and 80/100** 56,403.80

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,  
 Conforme: Romeo B. Marinas Jr.  
 Signature over Printed Name of Supplier  
 Date \_\_\_\_\_  
 ATTY. SOFIA C. YANTO  
 Director, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by: <u>Esperanza Q. Ignacio</u> ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>2013-10-184</u> Amount : <u>₱ 56,403.80</u> Date : <u>10/23/13</u>
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Distribution of Copies:  
 / / Original copy for the Supplier's Conformance  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor