



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE VIII
VILLA RUIZ, BARANGAY 77, MARASBARAS, TACLOBAN CITY

REQUEST FOR QUOTATION (RFQ)
Upgrading and Commissioning of DBM Regional Office VIII Internet Protocol (IP)-Based Closed Circuit Television (CCTV) System

November 5, 2021

THE MANAGER

Dear Sir/Madam:

Please quote your price for the item specified below, taking into consideration the following:

PROCUREMENT TERMS & CONDITIONS

1. The Total Approved Budget for the Contract (ABC) is **One Million Pesos only (P1,000,000.00)**.
2. Price quotation should be inclusive of tax obligations.
3. Evaluation of bids will be conducted on a "per lot" basis.
4. Delivery period is within ninety (90) calendar days upon receipt of the Notice of Award (NOA) and Purchase Order (PO) at the DBM-Regional Office VIII, Marasbaras, Tacloban City.
5. If awarded the contract, processing and payment shall be made within fifteen (15) working days upon receipt of Statement of Account.
6. Refusal to accept an award may be ground for imposition of administrative sanctions under Rule XXIII of the 2016 Revised IRR of RA 9184.
7. Failure of the supplier to deliver goods and render services under the contract within the specified delivery schedule shall be liable for damages for the delay pursuant to Sec. 3 Annex D of the 2016 Revised IRR of RA 9184.
8. The BAC upon consultation with the end-user unit, may cancel or terminate the conduct of procurement activities pursuant to Sec. 35.6 of the 2016 Revised IRR of RA 9184. Moreover, the Head of the Agency reserves the right to reject any and all bids, declare a failure of bidding or not award the contract per Sec. 41 of the same IRR.
9. Winning bidder/supplier shall post performance security within three (3) calendar days from receipt of NOA in any of the forms prescribed in Section 39.2 of the 2016 revised IRR of RA No. 9184. Performance Securing Declaration (PSD) may be accepted using the attached format in lieu of a performance security to guarantee the winning bidder's faithful performance of obligations under the contract. An unnotarized PSD may be accepted, subject to submission of a notarized PSD before payment, unless the same is replaced with a performance security in the prescribed form under Section 39.2 of the 2016 revised IRR of RA No. 9184.
10. **This RFQ must be duly filled out supported with the following documents, and the same must be submitted sealed not later than November 11, 2021 @ 9:30 AM, DBM Bundy Clock Time:**
 - a) 2021 Mayor's/Business Permit. If not yet available, the recently expired Mayor's/Business Permit with official receipt of renewal application, subject however, to submission of 2021 Mayor's/Business Permit after award of contract but before payment
 - b) Latest Income and Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (eFPS):
 - 2021 Quarterly Income Tax Return (2nd Quarter of 2021)
 - 2021 Quarterly Value Added Tax Return (2nd Quarter of 2021)
 - 2021 Monthly Value Added Tax Declaration (August 2021)

- c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid completed within two (2) years prior to the deadline for the submission and receipt of bids using the attached format. For this purpose, the definition of contract similar to the Project is "Supply, Delivery and Installation or Configuration of CCTV System and Equipment." The bidder has the option to submit:
- SLCC equivalent to at least fifty percent (50%) of the ABC, or
 - At least two (2) similar completed contracts, the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC. The largest of these similar contracts must be equivalent to at least twenty-five (25%) of the ABC.
- d) Omnibus Sworn Statement (OSS) using the attached prescribed format. Unnotarized OSS will be accepted subject to submission of a notarized OSS after award of contract but before payment.

The supplier's PhilGEPS Registration Number must also be indicated at the last page of this RFQ.

Address of bid submission

FLORITA M. LACDO-O, BAC Chairperson
DBM-Regional Office No. VIII
Villa Ruiz, Marasbaras, Tacloban City


ENERIZA A. REALINO
Canvasser


FLORITA M. LACDO-O
BAC Chairperson

I have read and understood the Procurement Terms & Conditions. By signing this quote, I hereby agree and bind myself to the Terms & Conditions indicated in this RFQ.

Upgrading and Commissioning of DBM Regional Office VIII Internet Protocol (IP)-Based Closed Circuit Television (CCTV) System

Lot	Qty	Unit	Particulars	ABC	State here if "Comply" or "Not Comply" for each specification/ requirement	TOTAL BID PRICE
1	1	lot	Upgrading and Commissioning of DBM Regional Office VIII Internet Protocol (IP)-Based Closed Circuit Television (CCTV) System: Scope of Work: <ul style="list-style-type: none"> - Wiring Layout, Equipment Setup, Installation/Integration of 17 new cameras and 15 existing cameras, 1 NVR, Data Cabinet, and commissioning (including the transfer of necessary components from the office of the Director to Server Room except monitor) (See attached layout) - The cabling system shall be well-structured that it should not clutter on the floor or in the ceiling and must be kept in place through PVC pipes, molding, and/or etc. whichever is applicable. Network and Data Cabinet must be structured using Patch panel and Patch cables (1 foot). Proper Cable Management must be followed according to standard practice. 	1,000,000		

- Endpoints or Network drop in the Camera end must be terminated using Keystone RJ45 jack and must be connected using patch cables.
- All network drops/patch panel ports must be properly labeled and Patch Panel Matrix must be prepared and included in the Technical Reports.
- Network cables must be terminated using TIA/EIA 568A or 568B Standard.
- For security purposes, assign dedicated VLAN for CCTV devices (Camera and NVR) and uplink between switches must be on different VLAN. All unused ports must be disabled.
- Removal of old and unused CCTV components (wirings, old NVR, cable moldings, and other components which will not be part of the upgraded CCTV System)
- Replacement of the damaged HDMI Cable for the CCTV Monitor in the Main Entrance
- Configuration of CCTV for remote access
- Submission of Technical Report/as-built plan. This includes Network layout/Single Line Diagram, IP address/Subnet Mask tables, NVR, IP Camera and switch configuration Configurations (includes user credentials and access list) and Patch Matrix.
- Provide training to end-users for two days (Saturday only).

Materials and Labor:

1 pc. Network Video Recorder (NVR)

- At least 64 channel IPC input or higher
- H Smart H.265+/H.265/Smart H.264+/H.264/MPEG4/ MJPEG codec decoding
- supports 384Mbps or higher access, storage or forwarding bandwidth
- Up to 12Mp resolution preview & playback
- 2HDMI/2VGA simultaneous video output
- 1/4/8/9/16/25/36/64 channel synchronous real time playback, GRID interface
- 1/4/8/9/16/25/36/64 CH Multi Screen Display

		<ul style="list-style-type: none"> - Supports Multi-brand network cameras - ONVIF Version 2.4, SDK, CGI conformance - 3D intelligent positioning with PTZ camera - Support 16 SATA III HDDs @ 8 Terabytes each HDD - Multiple network monitoring: Web, Desktop and Mobile Application. - Intel Processor - Supports RAID 0/1/5/6/10 - Remote configuration and management of IPCs, such as setting parameters, acquiring information and upgrading IPCs of the same model in batches - AI-by-camera functions such as perimeter protection, face detection and recognition, SMD Plus, video metadata, ANPR and 3D behavior analysis N+M cluster. When the host fails, the standby device will continue to record; once the host recovers, video recorded on the standby device will be transmitted back <p>16 pcs. Surveillance Hard Drive</p> <ul style="list-style-type: none"> - 8 Terabyte - Engineered for Video Surveillance Recording Applications - Optimized for 24 x 7 operation <p>13 pcs. High-Definition Network Infrared Dome Type Indoor Camera</p> <ul style="list-style-type: none"> - 1/2.5" 8Megapixel progressive scan STARVISTM CMOS - H.265&H.264 triple-stream encoding - 15fps@4K(3840×2160), 25/30fps@3M(2304×1296) - Smart Detection supported - WDR(120dB), Day/Night(ICR), 3DNR,AWB,AGC,BLC - Multiple network monitoring: Web viewer CMS(DSS/PSS) & DMSS - 2.8mm fixed lens (4mm optional) - 1/1 Alarm in/out, 1/1 audio in/out - Max. IR LEDs Length 30m - Micro SD memory, IP67, IK10, PoE <p>4 pcs. High-Definition Network Full Color Bullet Type Outdoor Camera</p> <ul style="list-style-type: none"> - 1/1.8" 4Megapixel or higher progressive scan CMOS - ROI, SMART H.264+/H.265+, flexible coding, applicable to various bandwidth and storage environments - 25/30 fps@2688 × 1520, 50/60 fps@1080P (1920 × 1080) - Wide Dynamic Range (140 dB), Day/Night (Electronic), 3D DNR, AWB, AGC, BLC - Multiple network monitoring: Web viewer, CMS (DSS/PSS) & DMSS - 2.8 mm fixed lens (3.6 mm, 6.0 mm optional) 		
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		<ul style="list-style-type: none"> - 1/1 Alarm in/out, 1/1 audio in/out - Max. LEDs Length 20 m - Micro SD memory, IP67,IK10 <p>2 pcs. 24 Port Gigabit PoE or ePoE Switch</p> <ul style="list-style-type: none"> - Managed - 24 ports Giga-ethernet Ports - 2/4 ports – SFP/SFP+ - Switching Capacity: 56Gbps - Packet Forwarding Rate: 41.66 Mbps - PoE Standard: PoE (802.3af) / PoE (802.3at) - Vlan Supported - Rack Mounted <p>1 pc. High-Definition Light Emitting Diode (LED) Monitor 40" with High-Definition Multimedia Interface (HDMI) Input</p> <p>1 pc. Automatic Voltage Regulator 3KVA Servo Type with Time Delay</p> <p>1 pc. UPS 1500VA Tower Type</p> <ul style="list-style-type: none"> - Output Power Capacity: 1.0kW/1.5Kva - Output Connection: (2) IEC Jumpers (Battery Backup) - (8) IEC 320 C13 (Battery Backup) - Nominal Voltage Output: 230V - Nominal Voltage Input: 230V - Input Connections: IEC 320 C14 - Provides temporary battery power when the utility power is out. - Auto re-starts when AC recovers - Silence setup ~ Automatic charging (offline charging) - Battery low voltage protection - Overload & short circuit protection <p>2 pcs. High-Definition Multimedia Interface (HDMI) Extender by CAT5/6 with Power Adaptor</p> <p>2 pcs. High-Definition Multimedia Interface (HDMI) Cable 3M</p> <p>2 pcs. HDMI Cable 1.5M</p> <p>45 pcs. RJ45 Connector</p> <p>2 pcs. AC Plastic Plug</p> <p>2 pcs. Convenience Outlet 3 gang surface type</p> <p>4 pcs. Unshielded-Twisted-Pair (UTP) Cat 6E Cable Class A (300m/roll)</p> <p>1 pc 24-Port Patch Panel</p> <p>32 pcs keystone Jack RJ45</p>			
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		<p>15 pcs RJ45 Coupler</p> <p>64 pcs UTP Patch cable (Cat6) Color: Gray, White or Blue</p> <p>1 pc Power Distribution Unit (PDU) rack mounted with 10 outlets 20/30A</p> <p>1 pc. PDX 14/2 (75m/roll)</p> <p>60 pcs. PVC Pipe 1/2" Thickwall</p> <p>30 pcs. PVC Short Elbow 1/2"</p> <p>20 pcs. PVC Pipe Connector 1/2"</p> <p>2 packs PVC Clip 1/2" (100 pcs/pack)</p> <p>20 pcs. PVC Pipe 3/4" Thickwall</p> <p>20 pcs. PVC Short Elbow 3/4"</p> <p>1 pack PVC Clip 3/4" (100 pcs/pack)</p> <p>5 pcs. PVC Square Box 4 11/16" x 4 11/16" IP67</p> <p>1 pc. Metal Pull Box 6" x 8" x 8"</p> <p>2 packs Cable Tie 12" (100 pcs/pack)</p> <p>4 pcs. PVC Moulding 2" x 8 feet</p> <p>3 pcs. No More Nails Adhesive 100g</p> <p>4 pcs. Good Lumber S4S 2" x 2" x 12'</p> <p>1 pc. Marine Plywood 1/2" x 4' x 8'</p> <p>1 pc. Quick Dry Enamel (gallon)</p> <p>1 pc. Lacquer Thinner (gallon)</p> <p>1 pc. Paint Brush 1-1/2"</p> <p>1 pc. Data Cabinet</p> <ul style="list-style-type: none"> - Height 600mm (12U) - Width 550mm - Depth 400mm - Column Thickness 1.2mm - Iron Sheet Thickness 0.6mm - Number of Doors (Two – Front and Back) - Fan – 1 - Casters - PDU with 10 outlets 20A <p>Service Fee – Wiring Layout, Equipment Setup, Installation/Integration of 17 new cameras and 15 existing cameras, 1 NVR, Data Cabinets, and Commissioning</p>			
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Replacement of the damaged HDMI Cable for the CCTV Monitor in the Main Entrance

Materials:

1 pc. High-Definition Multimedia Interface (HDMI) Cable 30M

- Version 1.3 and Full 1080P Resolution Supported.
- Supports 480i—1080p resolution.
- Supports standard, enhanced, or high-definition video, plus multi-channel digital audio.
- Supports True HD & DTS-HD.
- Large gauge PVC jacket provides maximum shielding against wear, tear and extreme temperatures.
- Provides an interface between any HDMI-enabled audio/video source, such as a set-top box, DVD player, and A/V receiver and an audio and/or video monitor or projector.
- Gold plated, easy to connect and plug-and-play.
- Compatible with All HDMI Devices.
- Easier to Install, the best Connection for all Brands.

1 pc. High-Definition Multimedia Interface (HDMI) Signal Splitter 1 input x 2 output

Labor / Removal of old HDMI cable and installation of new HDMI cable

OTHER TERMS AND CONDITIONS:

Site inspection before quotation:
(Schedule of Inspection: From November 8-10, 2021, excluding weekends and holidays, from 9am to 10am or 4pm to 5pm only).

Please indicate here the date of actual site inspection:

Delivery Period:
Ninety (90) calendar days from the receipt of PO and NOA.

Warranty on Service and Parts:
One (1) Year from Date of Installation

A warranty security shall be covered by either retention money in an amount equivalent to at least three percent (3%), or a special bank guarantee equivalent to at least three percent (3%) of the total contract price. The said amount shall only be released after the lapse of the warranty period.

		Service Center: Availability of accredited service within Tacloban City Inspection and Tests: DBM RO8 Inspection Committee shall at all reasonable times during the installation and commissioning of the project be entitled to examine, inspect, measure and test the materials and workmanship, and to check the progress of the said project.			
			1,000,000		

Please fill-out this portion **LEGIBLY and COMPLETELY:**

Signature over Printed Name of
Authorized Representative: _____

Date: _____

Position in Firm: _____

Business Address: _____

Contact No.: _____

PhilGEPS Registration No. _____

f11/5/21

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Statement of Single Largest Completed Contract
Similar to the Contract to be Bid
[shall be submitted with the Bid]

Business Name: _____

Business Address: _____

Title of the Contract / Name of the Project	Contract Date	Contract Duration	Name of the Client / Contact Person / Contact Number / Email Address	Kinds of Goods/ Services	Amount of Contract	Date of Delivery

Certified Correct : _____
(Printed Name and Signature of Bidder/Authorized Representative)

Position/Designation : _____

Date : _____

Instructions:

- Similar contract refers to “Supply, Delivery and Installation or Configuration of CCTV System and Equipment.” completed within two (2) years prior to the deadline for the submission and receipt of bids.
- The bidder should indicate in the form:
 - Single largest completed contract similar to the contract to be bid equivalent to at least fifty percent (50%) of the ABC, or
 - At least two (2) similar completed contracts, the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC. The largest of these similar contracts must be equivalent to at least twenty-five (25%) of the ABC.
- The end user’s acceptance or official receipt(s) or sales invoice issued for the contract(s), shall be attached to the statement.

Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacture/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant





[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

**UPGRADING OF DBM REGIONAL OFFICE VIII INTERNET PROTOCOL (IP)-BASED
CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM**

(CCTV LAYOUT)

Legend:

	Data Cabinet Rack (With CCTV Components inside) (1 Unit)
	Television – 2 Existing Units and 1 Additional Unit to be procured (included in the RFQ) (3 Units)
	Existing CCTV Cameras (15 Cameras)
	Proposed Additional CCTV Cameras (17 Cameras)

GAD CENTER



PROCUREMENT SERVICE



**2ND FLOOR
CCTV LAYOUT**



**1ST FLOOR
CCTV LAYOUT**

