



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The **Department of Budget and Management (DBM) through its Administrative Service**, intends to procure **"Supply and Delivery of Various Building Maintenance Supplies for DBM FY 2021"** for CY 2021 in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **Eight Hundred Thirty Two Thousand Five Hundred Pesos (P832,500.00)**. The period for the performance of the obligations shall not go beyond the validity of the appropriations for this Project.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative **not later than May 10, 2021 2:00 PM**, at the Administrative Service – Procurement Management Division, Ground Floor DBM Bldg. III, General Solano St., San Miguel, Manila. Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.

A copy of your 2021 **Business/Mayor's Permit¹** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

The **Omnibus Sworn Statement² (GPPB-prescribed forms), Income/Business Tax Return³ (for ABC's above Php 500k)** will also be required to be submitted *prior to award*.

For any clarification, you may contact us at telephone no. **(02) 8657-3300 local 3115** or email address at **mdavid@dbm.gov.ph**.

JOYCE D. LABAO
OIC-Chief Administrative Officer, AS-PMD

¹ In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

² In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.

³ Manually filed tax returns or filed through the EFPS

Date:

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.
2. Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification

Item	Description	Total Quantity	Bidder's Statement of Compliance	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)
I	Supply and Delivery of Various Building Maintenance Supplies for DBM FY 2021 <i>Please see attached 'Annex A' for the Technical Specifications</i>	1 lot			
TOTAL COST:					

**The above quoted prices are inclusive of all costs and applicable taxes.*

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter the delivery date to the project site.

Item	Description	Total Quantity	Delivery
I	Supply and Delivery of Various Building Supplies for DBM FY 2021 (2 nd Quarter)	Please see attached "Annex B" for detailed number of units per quarter	Fifteen (15) calendar days upon receipt of Notice to Proceed (NTP)
II	Supply and Delivery of Various Building Supplies for DBM FY 2021 (3 rd Quarter)		Within the 1 st week of 3 rd Quarter
III	Supply and Delivery of Various Building Supplies for DBM FY 2021 (4 th Quarter)		Within the 1 st week of 4 th Quarter

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es

<u>FINANCIAL OFFER:</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Eight Hundred Thirty-Two Thousand Five Hundred Pesos (PhP 832,500.00)	In words:
	In figures:

<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *sixty (60) calendar days* from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es

TECHNICAL SPECIFICATIONS

Unit	Description	Quantity
pcs.	light switch, single throw	20
pcs.	plate w/ cover, 2 gang	20
pcs.	plate w/ cover, 3gang	20
pcs.	convenience outlets (surface type) with cover	25
pcs.	convenient outlet (weg.1529-5)	30
pcs.	Plate cover (outlet) universal plate (1 gang)	20
pcs.	amco box (plastic), 2" x4" x 4"	20
pcs.	utility box 2 x 2 x 4" (amco)	20
pcs.	electrical tape, black	30
pcs.	universal adapter	5
pcs.	male plug	20
box	electrical wires thhn #12	2
roll	electrical wires thhn #6	2
roll	electrical wires flatcord #16	2
roll	electrical wires flatcord #14/2	2
roll	electrical wires flatcord #16 (mts)	2
roll	cat 6 cable wire	1
pcs	cable nail clip pvc 3/4"	50
pcs	xlr female cable connector	2
pcs	xlr male cable connector	5
box	rj 11, 100 pieces/box	8
box	rj 45, 100 pieces/box	8
pcs.	battery 9 volts (rechargeable)	4
roll	soldering lead	3
mtrs	aluminum lining/grid for miniature breaker, 1/4"x3"x5"	2
pcs	float switch liquid water level controller (mac3 type) 220v 5 meter	2
pcs.	led tube light, size: t5, socket: compatible with standard t5 fluorescent socket, wattage: 16watts, daylight, compatible with the existing dbm lighting fixtures, 115cm, built-in controller, 220v 50/60hz	300
pcs.	led t5 light, daylight, 16watts or 1000 lumens, with aluminum base, clip-on type, easy installation, can be continuously connected, includes 2 holding clips per bulb, includes 1 continuous connector per bulb,	50

	includes 1 power plug per bulb, 220v 50/60hz, no required housing, surface mounted	
pcs.	led pin-light, socket: standard g24d, 12watts, 220v, 50/60hz, daylight	40
pcs.	led screw-in bulb, socket: e27, 15watts, daylight	100
pcs.	led mac light, 18watts, 6000k-6500k	30
pcs.	led mac light, 9watts, 6000k-6500k	100
pcs.	led cob light, daylight, model: led-mr16-5w/cob dl, 220-240v, 60 hz, 5watts, 6500k, 450lm, pin type	100
pcs.	led cob light, daylight, model: ia 7280, 4watts, 320lm, pin type	100
pcs.	downlight, led, 6watts, daylight, 6500k	100
pcs.	circuit breaker model hc160 bolt on type, 3 phase 160 amperes	5
pcs	lavatory faucet	15
pcs	vertical tap faucet	20
pcs	3-way angle valve, 1/2x1/2"x1/2"	10
pcs	2-way angle valve 1/2 x1/2"	20
pcs	flexible hose rubber type, 1/2 x1/2"	20
pcs	flexible hose steel type, 1/2 x1/2"	10
pcs	coupling b.i 1/2x1/2"	5
pcs	single bottle tap/ faucet	5
pcs	tubular p-trap1"x1/2"	10
pcs	tubular p-trap1"x1/4"	10
pcs	gate valve (bronze), 1"	5
pcs	gate valve 2" dia.	2
pcs	g.i coupling 1/2x1/2"	5
pcs	g.i bushing 1x 3/4"	5
pcs	g.i elbow 1"	5
pcs	g.i union patente 1"	5
pcs	g.i plug 1"	5
pcs	b.i plug 1"	5
pcs	swing type p.o plug	5
pcs	bidet complete set	10
pcs	tank level brass	10
pcs	check valve (bronze) 1"	3
pcs	foot valve 1"	2

pcs	foot valve 2"	2
pcs	teflon tape	20
pcs	plunger	2
pcs	Pvc blue (tee) 2"	7
pcs	pvc blue coupling 1/2"	5
pcs	pvc blue coupling 1-1/2",	5
pcs	pvc blue coupling 2"	5
pcs	pvc gate valve, 1/2"	5
pcs	tee -y-type pvc orange 2"	4
pcs	elbow 45deg.pvc orange 2"	7
quart	all around sealant/adhesive	2
pcs	float ball 1/2"	2
pcs	float ball, 3/4"	2
pcs	float ball 1"	3
pcs	float ball 2"	2
pcs.	penetrating oil	3
pcs.	elegant door knob	2
pcs	doorknob lock set, 5-pin tumbler cylinder, 3 nickel plated brass keys	10
pcs	door closer	10
pcs	door stopper	10
pcs	cabinet hinges full and half overlay	10
pcs	barrel bolt	9
pcs	hook and eye	18
box	welding rod (n-6011), 3/32"(2.4mm) dia., 350mm long	10
kilo	finishing nails, 3/4" long	3
kilo	finishing nails, 1" long	3
kilo	finishing nails, 1-1/2" long	3
kilo	finishing nails, 2" long	3
kilo	finishing nails, 2-1/2" long	3
kilo	common nails, 3/4" long	2
kilo	common nails, 1" long	2
kilo	common nails, 1-1/2" long	2
kilo	common nails, 2" long	2
kilo	common nails, 2-1/2" long	2
kilo	concrete nails, 3" long	2
pairs	welding gloves	2

pcs	door hinges, 1" x 2"	10
pcs	door hinges, 2" x 4"	10
box	acoustic board (2ft x 4ft - 10pcs per box)	3
kilo	g.i wire #20	5
box	gun tucker gun t25	2
pcs.	cutter blade w/ holder	5
pcs.	padlock heavy duty, 2" x 2"	5
pcs.	cutting disk 5"(steel)	10
pcs.	cutting disk 4" (steel)	5
pcs.	diamond cutting disk, 5" dia.	5
pcs.	granite cutting disk, 5" dia.	10
box	wood black screw 1"	2
box	wood black screw 1-1/2"	2
box	wood black screw 2"	1
box	tek screw 1-1/2"	1
box	tek screw 2"	1
box	metal black screw 1" long	2
box	metal black screw 2" long	2
box	metal black screw 3" long	1
rolls	double sided tape (adhesive), heavy duty	10
box	plastic tox, #6	3
box	plastic tox, #8	3
gal.	Rugby	2
quart	wood glue	4
bottle	silicon sealant, white	10
bottle	silicon sealant black	10
bottle	silicon sealant clear	10
pcs.	marine plywood 3/4" thick 4'x 8'	5
pcs.	marine plywood 1/2" thick 4'x 8'	3
pcs.	marine plywood 1/4" thick 4'x 8'	5
pcs.	liston wood 3/4"x1-1/2"x8	3
pcs.	liston wood 1/2"x1"x8	3
pcs.	liston wood 1"x2"x8	3
pcs.	kd wood 2"x 3"x 8'	5
pcs.	kd wood 2"x 2"x 8'	3
pcs.	kd wood 1"x 1"x 8'	10
pcs.	call wheel caster, swivel plate, pin type with stopper, 7cm dia., rubber	10

quart	tuludine red	6
pint	tintin color, lamb black	3
pint	tintin color, raw siena	3
pint	tintin color, yellow orche	1
pint	tintin color, venetian red	3
quart	plastic wood lacquer type	2
pail	flat latex, white	15
pail	semi-gloss latex (white)	15
quars	q.d.e. chocolate brown	5
quars	q.d.e. maple nation	5
gal.	flat wall enamel	8
gal.	acrylic emulsion	4
gal.	sanding sealer	5
quart	fulatite	3
pail	lacquer thinner	4
pail	paint thinner	4
gal.	valspar varnish	10
gram	super instant glue	6
gal.	gypsum putty	5
bag	tile cement (boral powder)	2
bag	tile adhesive 25 kgs	5
pcs.	sanding paper water proof #400	50
pcs.	sanding paper water proof #200	50
meters	floor sanding #100	10
pcs.	baby roller paint	10
pcs.	roller paint w/ handle	10
pcs.	roller paint tray (big)	3
pcs.	paint brush 4"	10
bag	skim coat	3
rolls	plaster board jointing tape/mesh 50x150mm	4
Nothing follows		

SCHEDULE OF REQUIREMENTS

Unit	Description	2nd Quarter	3rd Quarter	4th Quarter
pcs.	light switch, single throw	20		
pcs.	plate w/ cover, 2 gang	20		
pcs.	plate w/ cover, 3gang	20		
pcs.	convenience outlets (surface type) with cover	25		
pcs.	convenient outlet (weg.1529-5)	20	10	
pcs.	plate cover (outlet) universal plate (1 gang)	20		
pcs.	amco box (plastic), 2" x4" x 4"	10	10	
pcs.	utility box 2 x 2 x 4" (amco)	10	10	
pcs.	electrical tape, black	10	10	10
pcs.	universal adapter		5	
pcs.	male plug	10	10	
box	electrical wires thhn #12	1	1	
roll	electrical wires thhn #6	1	1	
roll	electrical wires flatcord #16	1	1	
roll	electrical wires flatcord #14/2	1	1	
roll	electrical wires flatcord #16 (mts)	1	1	
roll	cat 6 cable wire	1		
pcs	cable nail clip pvc 3/4"	25		25
pcs	xlr female cable connector		2	
pcs	xlr male cable connector		5	
box	rj 11, 100 pieces/box		8	
box	rj 45, 100 pieces/box		8	
pcs.	battery 9 volts (rechargeable)	2	2	
roll	soldering lead	3		
mtrs	aluminum lining/grid for miniature breaker, 1/4"x3"x5"	2		
pcs	float switch liquid water level controller (mac3 type) 220v 5 meter	2		
pcs.	led tube light, size: t5, socket: compatible with standard t5 fluorescent socket, wattage: 16watts, daylight, compatible with the existing dbm lighting fixtures, 115cm, built-in controller, 220v 50/60hz	150	150	
pcs.	led t5 light, daylight, 16watts or 1000 lumens, with aluminum base, clip-on type, easy installation, can be continuously connected, includes 2 holding clips per bulb, includes 1 continuous connector per bulb, includes 1 power plug per bulb, 220v 50/60hz, no required housing, surface mounted	50		
pcs.	led pin-light, socket: standard g24d, 12watts, 220v, 50/60hz, daylight	40		
pcs.	led screw-in bulb, socket: e27, 15watts, daylight	50	50	
pcs.	led mac light, 18watts, 6000k-6500k	30		
pcs.	led mac light, 9watts, 6000k-6500k	50	25	25
pcs.	led cob light, daylight, model: led-mr16-5w/cob	50	25	25

	dl, 220-240v, 60 hz, 5watts, 6500k, 450lm, pin type			
pcs.	led cob light, daylight, model: ia 7280, 4watts, 320lm, pin type	50	25	25
pcs.	downlight, led, 6watts, daylight, 6500k	50	25	25
pcs.	circuit breaker model hc160 bolt on type, 3 phase 160 amperes	3	2	
pcs	lavatory faucet	10	5	
pcs	vertical tap faucet	10	10	
pcs	3-way angle valve, 1/2x1/2"x1/2"	5	5	
pcs	2-way angle valve 1/2 x1/2"	10	5	5
pcs	flexible hose rubber type, 1/2 x1/2"	10	10	
pcs	flexible hose steel type, 1/2 x1/2"	10		
pcs	coupling b.i 1/2x1/2"	5		
pcs	single bottle tap/ faucet	5		
pcs	tubular p-trap1"x1/2"	10		
pcs	tubular p-trap1"x1/4"	10		
pcs	gate valve (bronze), 1"	5		
pcs	gate valve 2" dia.	2		
pcs	g.i coupling 1/2x1/2"	5		
pcs	g.i bushing 1x 3/4"	5		
pcs	g.i elbow 1"	5		
pcs	g.i union patente 1"	5		
pcs	g.i plug 1"	5		
pcs	b.i plug 1"	5		
pcs	swing type p.o plug	5		
pcs	bidet complete set	5	5	
pcs	tank level brass	5	5	
pcs	check valve (bronze) 1"	3		
pcs	foot valve 1"	2		
pcs	foot valve 2"	2		
pcs	teflon tape	10	10	
pcs	plunger	2		
pcs	pvc blue (tee) 2"	7		
pcs	pvc blue coupling 1/2"	5		
pcs	pvc blue coupling 1-1/2",	5		
pcs	pvc blue coupling 2"	5		
pcs	pvc gate valve, 1/2"	5		
pcs	tee -y-type pvc orange 2"	4		
pcs	elbow 45deg.pvc orange 2"	7		
quart	all around sealant/adhesive	2		
pcs	float ball 1/2"	2		
pcs	float ball, 3/4"	2		
pcs	float ball 1"	3		
pcs	float ball 2"	2		
pcs.	penetrating oil	3		
pcs.	elegant door knob	2		
pcs	doorknob lock se, 5-pin tumbler cylinder, 3 nickel plated brass keys	5	5	
pcs	door closer	5	5	
pcs	door stopper	5	5	
pcs	cabinet hinges full and half overlay	5	5	

pcs	barrel bolt	5	4	
pcs	hook and eye	10	8	
box	welding rod (n-6011), 3/32"(2.4mm) dia., 350mm long	10		
kilo	finishing nails, 3/4" long	2	1	
kilo	finishing nails, 1" long	2	1	
kilo	finishing nails, 1-1/2" long	2	1	
kilo	finishing nails, 2" long	2	1	
kilo	finishing nails, 2-1/2" long	2	1	
kilo	common nails, 3/4" long	2		
kilo	common nails, 1" long	2		
kilo	common nails, 1-1/2" long	2		
kilo	common nails, 2" long	2		
kilo	common nails, 2-1/2" long	2		
kilo	concrete nails, 3" long	2		
pairs	welding gloves	2		
pcs	door hinges, 1" x 2"	5	5	
pcs	door hinges, 2" x 4"	5	5	
box	acoustic board (2ft x 4ft - 10pcs per box)	3		
kilo	g.i wire #20	5		
box	gun tucker gun t25	2		
pcs.	cutter blade w/ holder	5		
pcs.	padlock heavy duty, 2" x 2"	5		
pcs.	cutting disk 5"(steel)	5		5
pcs.	cutting disk 4" (steel)	5		
pcs.	diamond cutting disk, 5" dia.	5		
pcs.	granite cutting disk, 5" dia.	5	5	
box	wood black screw 1"	2		
box	wood black screw 1-1/2"	2		
box	wood black screw 2"	1		
box	tek screw 1-1/2"	1		
box	tek screw 2"	1		
box	metal black screw 1" long	2		
box	metal black screw 2" long	2		
box	metal black screw 3" long	1		
rolls	double sided tape(adhesive), heavy duty	5	5	
box	plastic tox, #6	3		
box	plastic tox, #8	3		
gal.	Rugby	2		
quart	wood glue	2	2	
bottle	silicon sealant, white	5	5	
bottle	silicon sealant black	5	5	
bottle	silicon sealant clear	5	5	
pcs.	marine plywood 3/4" thick 4'x 8'	5		
pcs.	marine plywood 1/2" thick 4'x 8'	3		
pcs.	marine plywood 1/4" thick 4'x 8'	5		
pcs.	liston wood 3/4"x1-1/2"x8	3		
pcs.	liston wood 1/2"x1"x8	3		
pcs.	liston wood 1"x2"x8	3		
pcs.	kd wood 2"x 3"x 8'	5		
pcs.	kd wood 2"x 2"x 8'	3		
pcs.	kd wood 1"x 1"x 8'	5	5	

pcs.	call wheel caster, swivel plate, pin type with stopper, 7cm dia., rubber	5	5	
quart	tuludine red	6		
pint	tintin color, lamb black	3		
pint	tintin color, raw siena	3		
pint	tintin color, yellow orche	1		
pint	tintin color, venetian red	3		
quart	plastic wood lacquer type	2		
pail	flat latex, white	10	5	
pail	semi-gloss latex (white)	10	5	
quars	q.d.e. chocolate brown	5		
quars	q.d.e. maple nation	5		
gal.	flat wall enamel	4	4	
gal.	acrylic emulsion	4		
gal.	sanding sealer	5		
quart	Fulatite	3		
pail	lacquer thinner	4		
pail	paint thinner	4		
gal.	valspar varnish	5	5	
gram	super instant glue	6		
gal.	gypsum putty	5		
bag	tile cement (boral powder)	1	1	
bag	tile adhesive 25 kgs	5		
pcs.	sanding paper water proof #400	30		20
pcs.	sanding paper water proof #200	30		20
meters	floor sanding #100	10		
pcs.	baby roller paint	10		
pcs.	roller paint w/ handle	10		
pcs.	roller paint tray (big)	3		
pcs.	paint brush 4"	10		
bag	skim coat	3		
rolls	plaster board jointing tape/mesh 50x150mm	4		
nothing follows				