



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the "*Licenses and Support Services for VMWARE*" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Licenses and Support Services for VMWARE
- Approved Budget for the Contract : One Hundred Eight Thousand Pesos Only (Php108, 000.00)
- Specifications : See attached Technical Specifications (Annex "B")
- Location : G/F DBM Building III, Gen. Solano St., San Miguel, Manila
- Delivery Date : See attached Schedule of Requirements (Annex "C")

Interested suppliers are required to submit the following upon submission of quotation:

I.

- Valid and current Mayor's Permit
- Income/Business Tax Return
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement
- Price quotation form (Annex "A")
- Technical Specifications (Annex "B")
- Schedule of Requirements (Annex "C")

II. Certified True Copy of the following documents must be submitted with the quotation to assure the technical competency of the Bidder/s:

- VMWare Certified Professional's Resume, Company ID and Certification(s);
- Manufacturer's Certificate / Dealership Certificate as well as certifications as proof of competency.

Award of contract shall be made to the bidder with the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before **3:00 p.m. of May 15, 2018** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San

PRICE QUOTATION FORM

 Date

The Administrative Service
 Department of Budget and Management
 Ground Floor, DBM Bldg. III, Gen. Solano St.,
 San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Licenses and Support Services for VMWARE	See attached Technical Specifications (Annex "B")	1 lot		
Total (inclusive of VAT)				

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact No.

Technical Specifications

1.0 Name of Project: Licenses and Support Services for VMWARE

2.0 Implementation Period: Twenty (20) months

3.0 Scope of Works and Deliverables:

Should be covered by license subscription renewal, and support services for a period of **Twenty (20) months**.

- 24x7 Service Desk and Engineering Support Services. Availability within 4-hours response time, firmware updates, corrective maintenance.
 - Part Number VS5-ESSL-SUB-C
 - INSTANCE: 150523895 Subscription VMware vSphere5 Essentials Kit for 3 hosts (Max 2processors per host); One (1)-Unit
 - Twenty (20) months Onsite Support for Subscription VMware Sphere5 Essentials Kit for 3 hosts (Max 2 processors per host); One (1)-Unit;
 - Upgrade to license from version 5 to version 6;and,
 - Migration of host from Vsphere 5 to 6.

4.0 Delivery Period: 7 calendar days upon receipt of Notice to Proceed

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder	Signature Over Printed Name of Representative	Date

Schedule of Requirements

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each item.

ITEM	SCHEDULE OF REQUIREMENTS	STATEMENT OF COMPLIANCE
1.	<p>Scope of Works and Deliverables</p> <p>Should be covered by license subscription renewal, and support services for a period of Twenty (20) months.</p> <ul style="list-style-type: none"> - 24x7 Service Desk and Engineering Support Services. Availability within 4-hours response time, firmware updates, corrective maintenance. <ul style="list-style-type: none"> ▪ Part Number VS5-ESSL-SUB-C ▪ INSTANCE: 150523895 Subscription VMware vSphere5 Essentials Kit for 3 hosts (Max 2processors per host); One (1)-Unit ▪ Twenty (20) months Onsite Support for Subscription VMware Sphere5 Essentials Kit for 3 hosts (Max 2 processors per host); One (1)-Unit; ▪ Upgrade to license from version 5 to version 6;and, ▪ Migration of host from Vsphere 5 to 6. 	
2.	<p>Mode of Payment</p> <p>One-time payment upon the activation/re-activation of the renewed licenses and submission of full documentation of the license subscriptions and upon issuance of Project completion and acceptance by DBM.</p>	
3.	<p>Bidder's Technical Competency,Qualification, Support and Other Consideration:</p> <p>Bidder/s are required to submit copy of the Manufacturer's Certificate / Dealership Certificate and show proof of competency by submitting</p>	

	<p>certifications.</p> <p>To protect the interest of DBM and to fully assure the technical competency of the Bidder, the Bidder must have Two (2) VMWare Certified Professional to render support services and preventive/corrective maintenance to DBM:</p> <p>Bidder must submit certification that these Engineers are regular employees of the bidding Company by submitting a copy of their certified true copy of Resume, Company ID and Certification(s)</p>	
4.	<p>Delivery Period</p> <p>- Within 7 calendar days upon receipt of Notice to Proceed</p>	

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

**Signature Over Printed Name
of Representative**

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No.02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification]*

card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her _____ No. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____