



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the *"Supply and Delivery of DBM Anniversary Jackets"* in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : *"Supply and Delivery of DBM Anniversary Jackets"*

Approved Budget for the Contract : Eight Hundred Fifty Two Thousand Five Hundred Pesos (Php852,500.00)

Specifications : See the attached Annex "A" for specifications

Location : G/F DBM Building III, Gen. Solano St., San Miguel, Manila

Delivery Term : Please see attached Schedule of Requirements

Interested suppliers are required to submit their valid and current **Mayor's Permit, Income/Business Tax Return, PhilGEPS Registration Number, Omnibus Sworn Statement, Statement of Compliance, Schedule of Requirements, and price quotation form (Annex "A")** during submission of quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 3:00 p.m. of **May 15, 2018** at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-1957.

For inquiry, you may contact us at tel. nos. 735-4902 or 657-3300 local 3115.

Very truly yours,



RYAN S. LITA
Director IV, Administrative Service

Annex "A"**PRICE QUOTATION FORM**

Date: _____

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Bldg. III, Gen. Solano St.,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
DBM Anniversary Jackets	<ul style="list-style-type: none">• Color: Oxford Blue or any equivalent color• Fabric: "Michael Angelo" with "Quiana"(Blue Underlining)• All stitches at 1/4• With silver front zipper• With side pockets• With embroidered DBM logo• With printed "Department of Budget and Management" at the back <p>*Please see attached picture for the sample</p>	1,100 pcs		
Total (inclusive of VAT)				

(Amount in Words)

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The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.



TECHNICAL SPECIFICATIONS

Bidders must state either "Comply" or "Not Comply" or any equivalent term in the column "Statement of Compliance" against each of the individual parameters of each "Specification".

Please do not just place check in the bidder's "Statement of Compliance".

ITEM NO.	QUANTITY	DESCRIPTION	STATEMENT OF COMPLIANCE
1	1,100 pcs	<ul style="list-style-type: none"> Color: Oxford Blue or any equivalent color 	
		<ul style="list-style-type: none"> Fabric: "Michael Angelo" with "Quiana"(Blue Underlining) 	
		<ul style="list-style-type: none"> All stitches at 1/4 	
		<ul style="list-style-type: none"> With silver front zipper 	
		<ul style="list-style-type: none"> With side pockets 	
		<ul style="list-style-type: none"> With embroidered DBM logo 	
		<ul style="list-style-type: none"> With printed "Department of Budget and Management" at the back 	

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter the date of delivery to the project site.

Item	Description	Quantity	Delivery Schedule
	The Contractor shall provide the following needed for the project:		
1.	Sample of sizes of Jackets		Within 5 calendar days after receipt of NTP
2.	DBM Jackets	300 pieces 400 pieces 400 pieces	First delivery: 300 pieces Within 20 calendar days after the receipt of actual sizes Second delivery: 400 pieces Within 15 calendar days from the date of First Delivery Third Delivery: 400 pieces Within 15 calendar days after the receipt of actual sizes

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name of Representative

Date