



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

## REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the *“Supply and Delivery of Anniversary Rings for CY 2016,”* in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Supply and Delivery of Anniversary Rings for CY 2016
- Approved Budget for the Contract : One Hundred Ten Thousand Pesos (P110,000.00)
- Specifications : See the attached Annex “A” for specifications
- Location : G/F DBM Building III, Gen. Solano St., San Miguel, Manila
- Delivery Date : Within ten (10) working days from receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor’s Permit and PhilGEPS Registration Certificate, Technical Specifications (Annex “A”) and Price Quotation Form (Annex “B”).

Submission of quotation and eligibility documents is on or before 5:00 p.m. of February 22, 2016 at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax no. 735-4979.

For inquiry, you may contact us at tel. nos. 735-4979 or 791-2000 locals 3107, 3114 & 3115.

Very truly yours,

**ATTY. ANDREA CELENE M. MAGTALAS**  
*Director, Administrative Service*

**Technical Specifications**

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification."

<b>Specifications</b>	<b>Bidder's Statement of Compliance</b>
1. 10 pcs. Anniversary Rings with DBM Logo and Individually Engraved Names <ul style="list-style-type: none"><li>• Male Employees – 5</li><li>• Female Employees - 5</li></ul>	
2. Fourteen (14) Karat Gold (International Standard Gold Karat Specification)	
3. Eight (8) Grams without Loss	

**I hereby certify to comply and deliver all the above Technical Specifications.**

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name  
Of Representative

\_\_\_\_\_  
Date

PRICE QUOTATION FORM

\_\_\_\_\_  
Date

The Administrative Service  
Department of Budget and Management  
Ground Floor, DBM Bldg. III, Gen. Solano St.,  
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description and Specifications	Quantity	Unit Price	Total Price
Anniversary Rings with DBM Logo and Individually Engraved Names	10 pcs.		

(Amount in Words) \_\_\_\_\_  
\_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.