



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM) Bids and Awards Committee (BAC), through the Administrative Service (AS), will undertake a Negotiated Procurement for the Lease of Venue, in accordance with Section 53.10 of the Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

- Name of Project : Lease of Venue for the DBM 80th Anniversary Celebration
- Brief Description : Lease of Venue on April 29, 2016, inclusive of Catering Service (see Annex A for the complete specifications)
- Approved Budget for the Contract : One Million Two Hundred Thousand Pesos (P1,200,000.00)

Interested bidders must submit their Mayor's Permit, and Certificate of PhilGEPS Registration or PhilGEPS Registration Number, and the duly accomplished Annexes A (Statement of Compliance to the Technical Specifications) and B (Financial Bid Form).

Submission of quotation and eligibility documents is on or before 5:00 p.m. of March 1, 2016. Open quotations may be submitted, manually or through facsimile at Administrative Service (AS), General Services Division, G/F DBM Building III, Gen. Solano St., San Miguel, Manila. TeleFax No. 735-4979

For inquiry, you may contact us at tel. nos. 735-4979 or 791-2000 locals 3107, 3114 & 3115.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each specification stating the corresponding performance parameter of the service/equipment offered.

Item	Specification	Statement of Compliance
I.	Availability April 29, 2016, 6 pm to 11 pm	
II.	Venue Functionality: 1. Function Room that can accommodate 1000 pax 2. Function Room Ingress: 4 Hours 3. Function Room Event: 5 Hours 4. Function Room Egress: 2 Hours	
III	Catering Services: Buffet for 1000 pax, inclusive of tables, chairs, and center table flower.	

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature Over Printed Name
of Representative

Date