



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR QUOTATION

The Department of Budget and Management (DBM), through its Administrative Service (AS), will undertake a Small Value Procurement for the *"Printing of Budget and Management Bulletin for CY 2015"*, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Printing of Budget and Management Bulletin for CY 2015
- Approved Budget for the Contract : One Hundred Thousand Pesos (P100,000.00)
- Specifications : See the attached Annex "A" for specifications
- Location : DBM Building I, Gen. Solano St., San Miguel, Manila
- Delivery Date : Quarterly

Interested suppliers are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Certificate, price quotation form (Annex "A") and Schedule of Requirements (Annex "B").

Submission of quotation and eligibility documents is on or before 3:00p.m. of March 30, 2015 at the Administrative Service, Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila. Open submission may be submitted, manually or through facsimile at fax nos. 735-4979 / 735-1957.

For inquiry, you may contact us at tel. nos. 735-4979 or 490-1000 locals 3114, 3115 & 3117.

Very truly yours,

ATTY. SOFIA C. YANTO
Director, Administrative Service

PRICE QUOTATION FORM

Date

The Administrative Service
Department of Budget and Management
Ground Floor, DBM Bldg. III, Gen. Solano St.,
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specifications		Quarterly Qty	Annual Qty	Unit Cost	Total Cost
<ul style="list-style-type: none"> • Printing of Budget and Management Bulletin for CY 2015 	Cover:	Self cover	2,000	8,000*		
	Color:	4 colors				
	Paper:	Matte coated 70 gsm				
	Trim Size:	8.25 x 11.75 inches				
	No. of Pages:	12pp.				

*Actual quantity may increase/decrease during actual implementation upon the notification of the DBM-Training and Information Service (TIS).

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

Annex "B"

SCHEDULE OF REQUIREMENTS

Bidders must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Requirement." Please do not just place check in the bidder's "Statement of Compliance."

Description	Quantity	Delivery Schedule	Statement of Compliance
• Printing of Budget and Management Bulletin for CY 2015	2,000 copies per quarter	Within 3 working days from receipt of camera ready materials from DBM-Training and Information Service	

I hereby certify to comply and deliver all the above Schedule of Requirements.

Name of Company/Bidder

Signature Over Printed Name
Of Representative

Date