



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING

November 24, 2020, 9:30 a.m.

Bids and Awards Committee Conference Room

I. Attendance

Chairperson Undersecretary Janet B. Abuel
Vice-Chairperson: Director Andrea Celene M. Magtalas
Members: Director Ryan S. Lita
Dir. Dante De Chavez
OIC Director Rowel Escalante
Mr. Virgilio Umpacan, Jr.

End-User Representatives/
Provisional Member: Dir. Thea Marie Corinne F. Palarca
Mr. Luis Indefonso
Ms. Lourdes Bayaton-Monte
Ms. Loliya P. Matias
Ms. Marissa Santos

Technical Working Group: Mr. Rainer Diaz
Ms. Jeana Lyn Caceres
Atty. Keith Francis Briones
Atty. Madelaine Meris
Ms. Jhoana Marie Rull
Ms. Janina Papa
Ms. Darlene Reyes
Mr George Sotelo

Secretariat: Joyce D. Labao
Ms. Rhonna Regina Puno
Ms. Abegail Igna

Observer: Mr. Jayvee Montercer, Commission on Audit

Bidders Present: For the Project:
“Supply and Delivery of Steel Racks”
1. Adrian Alicpala, NSB Engineering Design and Fabrication (NSB)
2. Regine Soriano, NSB
3. Rachelle Ann Martinez, NSB
4. Delmer Ebueza, Progress Home and Office Furnishing
5. Jhen Fegarido, Magento Enterprises (Magnetto)
6. Maria Carla Puno, Magnetto
7. Theresa Roselada, Design and Function, Inc.
8. Jojo Deocadiz, Tri-M Vaults Specialists
9. Joyce Ann Gonzeles, SSIS shelves and Storage Equipment

II. Call to Order

The BAC Chairperson called the meeting to order after determining that there is a quorum at 9:30 a.m.

The agenda for November 24, 2020 BAC Meeting is as follows:

Agenda	
A. Post Qualification Report	
<ul style="list-style-type: none"> 1. Online Competency Assessment of DBM Employees, Early Procurement Activity (EPA) 2. Administration of Psychometric Exams for DBM Applicants and Employees, EPA 3. Maintenance and Support Services for Budget and Treasury Management System (BTMS) Equipment and Licenses 4. Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget Information and Training Service and Budget and Management Bureau-B Offices (Lot 1) 	
B. Submission and Opening of Bids	
<ul style="list-style-type: none"> 1. Renewal of Licenses for the Subscription of Google Suite, EPA 	
C. Pre-bid Conference	
<ul style="list-style-type: none"> 1. Supply and Delivery of Steel Racks , EPA 	
D. Other Matters	

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions																
<ul style="list-style-type: none"> - Post Qualification Report 1. Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget Information and Training Service and Budget and Management Bureau-B Offices (Lot 1) 	<ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC acknowledged Mr. Jhoana Marie Rull, TWG in-charge to present the Post Qualification Report - The summary of the report is as follows: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Name of Bidder</td> <td>Interworld Enterprises</td> </tr> <tr> <td>Rank in the list of bids</td> <td>Single Calculated Bid</td> </tr> <tr> <td>Period of Post Qualification</td> <td>November 18-24, 2020</td> </tr> <tr> <td colspan="2">Eligibility Documents</td> </tr> <tr> <td>1. PhilGEPS Registration</td> <td>Complied Valid until October 2021</td> </tr> <tr> <td>2. SEC/ DTI Registration</td> <td>Complied</td> </tr> <tr> <td>3. Mayor's Permit</td> <td>Complied</td> </tr> <tr> <td>4. Tax Clearance</td> <td>Complied</td> </tr> </table>	Name of Bidder	Interworld Enterprises	Rank in the list of bids	Single Calculated Bid	Period of Post Qualification	November 18-24, 2020	Eligibility Documents		1. PhilGEPS Registration	Complied Valid until October 2021	2. SEC/ DTI Registration	Complied	3. Mayor's Permit	Complied	4. Tax Clearance	Complied
Name of Bidder	Interworld Enterprises																
Rank in the list of bids	Single Calculated Bid																
Period of Post Qualification	November 18-24, 2020																
Eligibility Documents																	
1. PhilGEPS Registration	Complied Valid until October 2021																
2. SEC/ DTI Registration	Complied																
3. Mayor's Permit	Complied																
4. Tax Clearance	Complied																

Topics/Issues	Comments/Decisions/Instructions	
	5. Audited Financial Statement	Complied
	Technical Documents	
	6. Statement of all ongoing private and government contract	Complied Listed a contract with the Municipality of Barass
7. Statement of Single Largest Complete Contract	<p>Non – COMPLYING</p> <p>In particular, for non-compliance with the requirement for the submission of a Single Largest Completed Contract (SLCC) that is similar in nature to the contract to be bid, in accordance with Section 23.1 (a) (v) of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184</p> <p>Stated in the Instructions to Bidders Clause 5.3 as specified in the Bid Data Sheet of the Bidding Documents, that the SLCC should refer to the replacement and/or installation of floor tiles, and painting and/or repainting of walls. Further, replacement and/or installation of floor tiles, and painting and/or repainting of walls included in a building construction project may also be considered as a similar contract</p> <p>The SLCC submitted by Interworld Enterprises indicated a contract for the supply and delivery of materials only, which is not compliant with the required similar contract as described above.</p>	

Topics/Issues	Comments/Decisions/Instructions	
2. Maintenance and Support Services for Budget and Treasury Management System (BTMS) Equipment and Licenses	8. Bid Security	Complied
	9. Compliance with Section VI Schedule of Requirements	Complied
	10. Compliance with Section VII Technical Specification	Complied
	11. Omnibus Sworn Statement (OSS)	Complied
	12. Authority of the Signatory	Complied
	13. Net Financial Contracting Capacity NFCC	Complied
	14. Post Qualification Documents: Income Tax Return Business Tax Return	Complied
	15. Financial Proposal	P1,900,000.00 Within the ABC
	<ul style="list-style-type: none"> - The TWG in-charge recommended the post disqualification of the bidder. - The BAC declared: (1) the post-disqualification of Interworld Enterprises for the Project, "Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget Information and Training Service and Budget and Management Bureau-B Offices," and to notify the said bidder in writing about its post-disqualification and the grounds for it, pursuant to Section 34.5 of the 2016 Revised IRR of RA No. 9184; (2) The third failure of bidding for Lot 1 of the Project, pursuant to Section 35.1© of the 2016 Revised IRR of RA No. 9184; (3) to conduct a re-bidding, and reposting for Lot 1 of the Project as provided for in Section 21.2 of the same IRR. - The BAC summarized the next steps to include: preparation of BAC resolution declaring failure of the bid; Letter to the bidder notifying post disqualification; reposting of the project immediately. - The BAC Secretariat provided a brief background of the project. - The BAC acknowledged Atty. Keith Briones , TWG in-charge to present the Post Qualification Report - The summary of the report is as follows: 	
	Name of Bidder	Trends and Technologies
	Rank in the list of bids	1
	Period of Post Qualification	November 18-24, 2020
	Eligibility Documents	
	1. PhilGEPS Registration	Complied Valid until September 3, 2021

Topics/Issues	Comments/Decisions/Instructions	
	2. SEC/ DTI Registration	Complied SEC Registration Certificate issued on October 30, 1992
	3. Mayor's Permit	Complied Valid until December 31, 2020
	4. Tax Clearance	Complied Valid until February 3, 2021
	5. Audited Financial Statement	Complied Filed on June 30, 2020
Technical Documents		
	6. Statement of all ongoing private and government contract	Complied
	7. Statement of Single Largest Complete Contract	Complied Submitted a contracts with: 1. Department of Budget and Management Date of Completion: Feb. 5, 2019 Contract Cost: P15,778,000.00 Kinds of Goods: Anti-Disturbed Denial-of Service/Web Application Firewall Solution 2. Department of Budget and Management Date of Completion: February 20, 2018 Contract Cost: P 11,958,000.00 Kinds of Goods: Network Security Optimization
	8. Bid Security	Complied Submitted a notarized Bid Securing Declaration Signed by Gerry Baquiram
	9. Compliance with Section VI Schedule of Requirements	Complied
	10. Compliance with Section VII Technical Specification	Complied
	11. Omnibus Sworn Statement (OSS)	Non-Complying In particular, for non-compliance with the required contents of the

Topics/Issues	Comments/Decisions/Instructions	
		<p>Omnibus Sworn Statement¹ as prescribed in the Bidding Documents for the Project consistent with the format under the 6th edition of the Philippine Bidding Documents;</p> <p>Cited also as basis is Non-Policy Matter (NPM) No. 005-2016² of the Government Procurement Policy Board (GPPB) reiterated that, “[F]ailure of the bidder to comply with the prescribed Omnibus Sworn Statement is a cause for the bidder’s disqualification, unless the mistake was committed due to the procuring entity’s failure to provide the correct and updated form</p>
	12. Authority of the Signatory	Complied Submitted a Secretary’s Certificate authorizing Gerry Baquiran as the authorized representative of Trends and Technologies
	13. Net Financial Contracting Capacity NFCC	Complied NFCC = 20,656,586,048.67
	14. Post Qualification Documents: Income Tax Return Business Tax Return	Complied
	15. Financial Proposal	P31,838,849.00 Within the ABC
	<ul style="list-style-type: none"> - The TWG in-charge recommended the post disqualification of the bidder. - The BAC declared the post-disqualification of Trends and Technologies, Inc. for the Project, “Maintenance and Support Services for Budget and Treasury Management System (BTMS) Equipment and Licenses,” and to notify the said bidder in writing about its post-disqualification and the grounds for it, pursuant to Section 34.5 of the of the 2016 Revised IRR of RA No. 9184; and instructed to initiate and complete the post-qualification process on 	

¹ Required under Sections 25.2 (a) (viii) and 25.3 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

² Dated March 18, 2016; https://www.gppb.gov.ph/GPPBTSO_Non-Policy/1412

Topics/Issues	Comments/Decisions/Instructions																						
<p>Continued:</p> <p>3. Online Competency Assessment of DBM Employees, EPA</p>	<p>the bidder with the second Lowest Calculated Bid, Micro-D International, Inc., pursuant to Section 34.6 of same IRR.</p> <ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC acknowledged Mr. Rainier Diaz, TWG in-charge to present the Post Qualification Report - The summary of the report is as follows: <table border="1" data-bbox="654 537 1428 2054"> <tr> <td data-bbox="654 537 1045 575">Name of Bidder</td> <td data-bbox="1045 537 1428 575">People Dynamics, Inc.</td> </tr> <tr> <td data-bbox="654 575 1045 613">Rank in the list of bids</td> <td data-bbox="1045 575 1428 613">Lowest Calculated Bid</td> </tr> <tr> <td data-bbox="654 613 1045 651">Period of Post Qualification</td> <td data-bbox="1045 613 1428 651">November 18-24, 2020</td> </tr> <tr> <td colspan="2" data-bbox="654 651 1428 689">Eligibility Documents</td> </tr> <tr> <td data-bbox="654 689 1045 817">1. PhilGEPS Registration</td> <td data-bbox="1045 689 1428 817">Complied PhilGEPS Platinum Membership valid until December 9, 2020</td> </tr> <tr> <td data-bbox="654 817 1045 922">2. SEC/ DTI Registration</td> <td data-bbox="1045 817 1428 922">Complied SEC Registration issued on August 12, 2002</td> </tr> <tr> <td data-bbox="654 922 1045 1028">3. Mayor's Permit</td> <td data-bbox="1045 922 1428 1028">Complied Valid until December 31, 2020</td> </tr> <tr> <td data-bbox="654 1028 1045 1133">4. Tax Clearance</td> <td data-bbox="1045 1028 1428 1133">Complied Valid until October 28, 2021</td> </tr> <tr> <td data-bbox="654 1133 1045 1200">5. Audited Financial Statement</td> <td data-bbox="1045 1133 1428 1200">Complied</td> </tr> <tr> <td colspan="2" data-bbox="654 1200 1428 1238">Technical Documents</td> </tr> <tr> <td data-bbox="654 1238 1045 2054">6. Statement of all ongoing private and government contract</td> <td data-bbox="1045 1238 1428 2054">NON-COMPLYING People Dynamics, Inc. has an ongoing contract with the DBM entitled "Administration of Psychometric Exams for DBM Applicants and Employees," which was not declared in the Statement of Ongoing Government and Private Contracts Including Contracts Awards but not yet Started. This contract has a timeline of up to December 2020, as stated in Section VII. Technical Specifications made part of said contract and has around</td> </tr> </table>	Name of Bidder	People Dynamics, Inc.	Rank in the list of bids	Lowest Calculated Bid	Period of Post Qualification	November 18-24, 2020	Eligibility Documents		1. PhilGEPS Registration	Complied PhilGEPS Platinum Membership valid until December 9, 2020	2. SEC/ DTI Registration	Complied SEC Registration issued on August 12, 2002	3. Mayor's Permit	Complied Valid until December 31, 2020	4. Tax Clearance	Complied Valid until October 28, 2021	5. Audited Financial Statement	Complied	Technical Documents		6. Statement of all ongoing private and government contract	NON-COMPLYING People Dynamics, Inc. has an ongoing contract with the DBM entitled "Administration of Psychometric Exams for DBM Applicants and Employees," which was not declared in the Statement of Ongoing Government and Private Contracts Including Contracts Awards but not yet Started. This contract has a timeline of up to December 2020, as stated in Section VII. Technical Specifications made part of said contract and has around
Name of Bidder	People Dynamics, Inc.																						
Rank in the list of bids	Lowest Calculated Bid																						
Period of Post Qualification	November 18-24, 2020																						
Eligibility Documents																							
1. PhilGEPS Registration	Complied PhilGEPS Platinum Membership valid until December 9, 2020																						
2. SEC/ DTI Registration	Complied SEC Registration issued on August 12, 2002																						
3. Mayor's Permit	Complied Valid until December 31, 2020																						
4. Tax Clearance	Complied Valid until October 28, 2021																						
5. Audited Financial Statement	Complied																						
Technical Documents																							
6. Statement of all ongoing private and government contract	NON-COMPLYING People Dynamics, Inc. has an ongoing contract with the DBM entitled "Administration of Psychometric Exams for DBM Applicants and Employees," which was not declared in the Statement of Ongoing Government and Private Contracts Including Contracts Awards but not yet Started. This contract has a timeline of up to December 2020, as stated in Section VII. Technical Specifications made part of said contract and has around																						

Topics/Issues	Comments/Decisions/Instructions	
		P1,286,400.00 as of November 20, 2020, which has not yet been utilized. Thus, the project is still ongoing and should have been declared by People Dynamics,
7. Statement of Single Largest Complete Contract		COMPLYING Submitted Purchase Order, and Official Receipt dated May 22, 2020 and Certificate of Completion dated February 18, 2020 Submitted Contract, and Official Receipt dated June 28, 2019
8. Bid Security		Complied Submitted a Bid Securing Declaration
9. Compliance with Section VI Schedule of Requirements		Complied
10. Compliance with Section VII Technical Specification		Complied
11. Omnibus Sworn Statement (OSS)		Complied Submitted a notarized OSS
12. Authority of the Signatory		Complied Submitted a Secretary's Certificate authorizing Ms. Jocelyn R. Pick as the authorized representative
13. Net Financial Contracting Capacity NFCC		Complied NFCC is equivalent to: P 76,687,745.85
14. Post Qualification Documents: Income Tax Return Business Tax Return		Complied
15. Financial Proposal		P1,084,200.00 Within the ABC
	<ul style="list-style-type: none"> - The WTG in-charge recommended the post disqualification of the bidder considering that PDI failed to include DBM in its all ongoing contracts. - The BAC declared the post disqualification of the bidder. - The BAC Chairperson instructed the TWG and the Secretariat to prepare the BAC Resolution for the matter. 	

Topics/Issues	Comments/Decisions/Instructions																						
<p>4. Administration of Psychometric Exams for DBM</p>	<ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC acknowledged Atty. Madelaine Meris, TWG in-charge to present the Post Qualification Report - The summary of the report is as follows: <table border="1" data-bbox="655 398 1428 2045"> <tr> <td data-bbox="655 398 1042 436">Name of Bidder</td> <td data-bbox="1042 398 1428 436">People Dynamics, Inc.</td> </tr> <tr> <td data-bbox="655 436 1042 474">Rank in the list of bids</td> <td data-bbox="1042 436 1428 474">Single Calculated Bid</td> </tr> <tr> <td data-bbox="655 474 1042 512">Period of Post Qualification</td> <td data-bbox="1042 474 1428 512">November 18-24, 2020</td> </tr> <tr> <td colspan="2" data-bbox="655 512 1428 551">Eligibility Documents</td> </tr> <tr> <td data-bbox="655 551 1042 680">1. PhilGEPS Registration</td> <td data-bbox="1042 551 1428 680">Complied PhilGEPS Platinum Membership valid until December 9, 2020</td> </tr> <tr> <td data-bbox="655 680 1042 788">2. SEC/ DTI Registration</td> <td data-bbox="1042 680 1428 788">Complied SEC Registration issued on August 12, 2002</td> </tr> <tr> <td data-bbox="655 788 1042 893">3. Mayor's Permit</td> <td data-bbox="1042 788 1428 893">Complied Valid until December 31, 2020</td> </tr> <tr> <td data-bbox="655 893 1042 999">4. Tax Clearance</td> <td data-bbox="1042 893 1428 999">Complied Valid until October 28, 2021</td> </tr> <tr> <td data-bbox="655 999 1042 1064">5. Audited Financial Statement</td> <td data-bbox="1042 999 1428 1064">Complied</td> </tr> <tr> <td colspan="2" data-bbox="655 1064 1428 1102">Technical Documents</td> </tr> <tr> <td data-bbox="655 1102 1042 2045">6. Statement of all ongoing private and government contract</td> <td data-bbox="1042 1102 1428 2045">NON-COMPLYING People Dynamics, Inc. has an ongoing contract with the DBM entitled "Administration of Psychometric Exams for DBM Applicants and Employees," which was not declared in the Statement of Ongoing Government and Private Contracts Including Contracts Awards but not yet Started. This contract has a timeline of up to December 2020, as stated in Section VII. Technical Specifications made part of said contract and has around P1,286,400.00 as of November 20, 2020, which has not yet been utilized. Thus,</td> </tr> </table>	Name of Bidder	People Dynamics, Inc.	Rank in the list of bids	Single Calculated Bid	Period of Post Qualification	November 18-24, 2020	Eligibility Documents		1. PhilGEPS Registration	Complied PhilGEPS Platinum Membership valid until December 9, 2020	2. SEC/ DTI Registration	Complied SEC Registration issued on August 12, 2002	3. Mayor's Permit	Complied Valid until December 31, 2020	4. Tax Clearance	Complied Valid until October 28, 2021	5. Audited Financial Statement	Complied	Technical Documents		6. Statement of all ongoing private and government contract	NON-COMPLYING People Dynamics, Inc. has an ongoing contract with the DBM entitled "Administration of Psychometric Exams for DBM Applicants and Employees," which was not declared in the Statement of Ongoing Government and Private Contracts Including Contracts Awards but not yet Started. This contract has a timeline of up to December 2020, as stated in Section VII. Technical Specifications made part of said contract and has around P1,286,400.00 as of November 20, 2020, which has not yet been utilized. Thus,
Name of Bidder	People Dynamics, Inc.																						
Rank in the list of bids	Single Calculated Bid																						
Period of Post Qualification	November 18-24, 2020																						
Eligibility Documents																							
1. PhilGEPS Registration	Complied PhilGEPS Platinum Membership valid until December 9, 2020																						
2. SEC/ DTI Registration	Complied SEC Registration issued on August 12, 2002																						
3. Mayor's Permit	Complied Valid until December 31, 2020																						
4. Tax Clearance	Complied Valid until October 28, 2021																						
5. Audited Financial Statement	Complied																						
Technical Documents																							
6. Statement of all ongoing private and government contract	NON-COMPLYING People Dynamics, Inc. has an ongoing contract with the DBM entitled "Administration of Psychometric Exams for DBM Applicants and Employees," which was not declared in the Statement of Ongoing Government and Private Contracts Including Contracts Awards but not yet Started. This contract has a timeline of up to December 2020, as stated in Section VII. Technical Specifications made part of said contract and has around P1,286,400.00 as of November 20, 2020, which has not yet been utilized. Thus,																						

Topics/Issues	Comments/Decisions/Instructions	
		the project is still ongoing and should have been declared by People Dynamics,
7. Statement of Single Largest Complete Contract		COMPLYING Submitted Purchase Order, and Official Receipt dated May 22, 2020 and Certificate of Completion dated February 18, 2020 Submitted Contract, and Official Receipt dated June 28, 2019
8. Bid Security		Complied Submitted a Bid Securing Declaration
9. Compliance with Section VI Schedule of Requirements		Complied
10. Compliance with Section VII Technical Specification		Complied
11. Omnibus Sworn Statement (OSS)		Complied Submitted a notarized OSS
12. Authority of the Signatory		Complied Submitted a Secretary's Certificate authorizing Ms. Jocelyn R. Pick as the authorized representative
13. Net Financial Contracting Capacity NFCC		Complied NFCC is equivalent to: P 76,687,745.85
14. Post Qualification Documents: Income Tax Return Business Tax Return		Complied
15. Financial Proposal		P736,000.00 Within the ABC
	<ul style="list-style-type: none"> - The TWG in-charge recommended the post disqualification of the bidder for the failure of PDI to include its ongoing contract with the DBM for the Administration of Psychometric Exams in its submitted Statement of All Ongoing Government and Private Contracts including Contracts Awarded but not yet Started, as required in the Bidding Documents pursuant to Section 23.1 (a) (iv) of the 2016 Revised IRR of RA No. 9184; - The BAC resolved to: (1) declare the post-disqualification of People Dynamics, Inc. for the Project, "Administration of Psychometric Exams for 	

Topics/Issues	Comments/Decisions/Instructions								
	<p>DBM Applicants and Employees,” and to notify the said bidder in writing about its post-disqualification and the grounds for it, pursuant to Section 34.5 of the of the 2016 Revised IRR of RA No. 9184; (2) to declare the bidding for the Project as “failed” in accordance with Section 35.1 (c) of the 2016 Revised IRR of RA No. 9184; and (3) to conduct a re-bidding, and reposting pursuant to Section 21.2 of the 2016 Revised IRR of the aforementioned law.</p>								
<p>B. Submission and Opening of Bids</p>	<ul style="list-style-type: none"> - The BAC Secretariat provided the brief background for the project - The BAC Secretariat also reported that there were no bidders who submitted their bid - The BAC resolved to: (1) declare the bidding for the Project, “Renewal of Licenses for the Subscription of Google Suite,” as “failed” in accordance with Section 35.1(a) of the 2016 Revised IRR of RA No. 9184; and (2) to conduct a re-bidding, and reposting pursuant to Section 21.2 of the 2016 Revised IRR of the aforementioned law. - The end-users were directed by the BAC to conduct a mandatory review using the survey form devised by the BAC. 								
<p>C. Pre Bid Conference</p> <p>1. Supply and Delivery of Steel Racks</p>	<ul style="list-style-type: none"> - The BAC Secretariat provided the brief background of the project - The BAC recognized Ms. Janina Papa, the TWG in-charge to lead the discussion. - The summary of the pre-bid conference is as follows: <table border="1" data-bbox="651 1346 1426 2063"> <thead> <tr> <th data-bbox="657 1355 1023 1384">Topic</th> <th data-bbox="1023 1355 1420 1384">Details</th> </tr> </thead> <tbody> <tr> <td data-bbox="657 1384 1023 1727">The Objectives of the pre bid conference</td> <td data-bbox="1023 1384 1420 1727"> 1. To address and clarify the bidder’s questions to adequately prepare bids for the project 2. Reminder to the bidders that any statement issued during the conference shall not modify the terms of bidding, unless reflected in a supplemental/bid bulletin. </td> </tr> <tr> <td data-bbox="657 1727 1023 1868">Project Background</td> <td data-bbox="1023 1727 1420 1868"> Early Procurement Activity Approved budget for the contract: P1,850,000.00 </td> </tr> <tr> <td data-bbox="657 1868 1023 2054">Requirements to be submitted during bid submission, after declaration of Lowest Calculated Bid, and After receipt of Notice of Award</td> <td data-bbox="1023 1868 1420 2054"> During Bid Submission: a. Legal Documents consisting of PhilGEPS Registration Certificate, Platinum Membership with Annex A or Class A Legal Documents </td> </tr> </tbody> </table>	Topic	Details	The Objectives of the pre bid conference	1. To address and clarify the bidder’s questions to adequately prepare bids for the project 2. Reminder to the bidders that any statement issued during the conference shall not modify the terms of bidding, unless reflected in a supplemental/bid bulletin.	Project Background	Early Procurement Activity Approved budget for the contract: P1,850,000.00	Requirements to be submitted during bid submission, after declaration of Lowest Calculated Bid, and After receipt of Notice of Award	During Bid Submission: a. Legal Documents consisting of PhilGEPS Registration Certificate, Platinum Membership with Annex A or Class A Legal Documents
Topic	Details								
The Objectives of the pre bid conference	1. To address and clarify the bidder’s questions to adequately prepare bids for the project 2. Reminder to the bidders that any statement issued during the conference shall not modify the terms of bidding, unless reflected in a supplemental/bid bulletin.								
Project Background	Early Procurement Activity Approved budget for the contract: P1,850,000.00								
Requirements to be submitted during bid submission, after declaration of Lowest Calculated Bid, and After receipt of Notice of Award	During Bid Submission: a. Legal Documents consisting of PhilGEPS Registration Certificate, Platinum Membership with Annex A or Class A Legal Documents								

Topics/Issues	Comments/Decisions/Instructions	
		b. Technical Documents 1. Statement of all ongoing contracts 2. Statement of Single Largest Completed Contract 3. Bid Security in any of the prescribed forms 4. Compliance to Section VI. Schedule of Requirements 5. Compliance to Section VII. Technical Specifications 6. Omnibus Sworn Statement 7. Authority of the Signatory 8. Net Financial Contracting Capacity and Latest Audited Financial Statement stamped received by the BIR 2 nd Envelope - Financial Proposal
	Sealing and Marking of Bids	Showed an illustration
	Post Qualification Documents	Must be submitted within non-extendible period of 5 calendar days from receipt of the notice. - Attachments to the SLCC - Latest income and business tax returns filed through EFPS
	Performance Security	Any of the form provided in the Bid Documents and must be valid until issuance by the PE of the Certificate of Final Acceptance
	Contract Signing Timeline	bidder shall enter into contract with the PE within ten (10) calendar days from receipt of the NOA
	The Contract	Parts of the Contract
	Schedule of Requirements	Discussed the Section VI
	Technical Specification	Discussed in detail the Technical Specification
	Procurement Timelines	Periods for: - Request for Clarification November 28, 2020 - Issuance of Supplemental / Bid Bulletin if any December 1, 2020 - Submission and Opening of Bids December 9, 2020

Topics/Issues	Comments/Decisions/Instructions	
	Questions and Replies:	
	Questions	Replies
	On the Schedule of Requirements	<p>Item 1: Brand New Steel Rack with shelving dimensions of 264 211 cm (H) x 100 cm (L) x 50 cm (W)</p> <p>Item 2: Brand New Steel Rack with shelving dimensions of 150 cm (H) x 170 cm (L) x 90 50 cm (W)</p>
	On the technical Specifications	<p>Steel Racks shall have the following Technical Specifications:</p> <p><u><i>Shelving OD: 264 211 cm (H) x 100 cm (L) x 50 cm (W):</i></u></p> <ul style="list-style-type: none"> a. Brand new and heavy duty (same as existing) b. Shelf Thickness: Gauge 14 18 c. Slotted Angle Bar: 1.5" x 1.5" x 2 mm (T) d. With rubber footing complete accessories – rubber footing, corner plates, bolts, nuts, and washer e. Color: Light Gray, spray-painted f. With eight (8) Seven (7) adjustable shelves (including topmost shelf), each with stiffener g. Loading Capacity: 130 80 to 120 kg per shelf/level and above <p><u><i>Shelving OD: 150 cm (H) x 170 cm (L) x 90 90 cm (W):</i></u></p> <ul style="list-style-type: none"> a. Brand new and heavy duty (same as existing) b. Shelf Thickness: Gauge 14 18 c. Slotted Angle Bar: 3.5" 1.5" x 1.5" x 2 mm (T) d. With rubber footing complete accessories – rubber footing, corner plates, bolts, nuts, and washer e. Color: Light Gray, spray-painted

Topics/Issues	Comments/Decisions/Instructions							
		<p>f. With five (5) adjustable shelves (including topmost shelf), each with stiffener</p> <p>Loading Capacity: 250 80 to 120 kg per shelf/level and above</p>						
	<ul style="list-style-type: none"> - BAC Meeting suspended until 2:15 p.m. - The BAC Meeting resumed at 2:15 p.m. to discuss the Technical Specifications of the project “Supply and Delivery of Steel Racks” and other matters. - The BAC Chairperson instructed the end-users to thoroughly study, Completed-Staff-Work (CSW), the Technical Specifications, the ABC and other aspects of the Project and report to the BAC the soonest since this is an Early Procurement Activity. 							
<p>D. Other Matters</p> <p>Summary of BAC Action Items</p>	<ul style="list-style-type: none"> - The AS-GSD presented their study regarding “printers”. <table border="1" data-bbox="651 857 1430 1977"> <thead> <tr> <th data-bbox="651 857 1046 896">Project</th> <th data-bbox="1046 857 1430 896">To Do</th> </tr> </thead> <tbody> <tr> <td data-bbox="651 896 1046 1473"> Online Competency Assessment of DBM Employees </td> <td data-bbox="1046 896 1430 1473"> <ol style="list-style-type: none"> 1. Prepare letter requesting Post Qualification Documents Letter for Busybee. 2. Prepare letter for People Dynamics Inc. informing them of the Post Disqualification. 3. Prepare BAC Resolution to initiate and complete the post-qualification process on the bidder with the second Lowest Calculated Bid, Micro-D International, Inc., pursuant to Section 34.6 of same IR. </td> </tr> <tr> <td data-bbox="651 1473 1046 1977"> Maintenance and Support Services for Budget and Treasury Management System (BTMS) Equipment and Licenses </td> <td data-bbox="1046 1473 1430 1977"> <ol style="list-style-type: none"> 1. Prepare letter requesting Post Qualification Documents for MDI 2. Prepare letter informing Trends and Technologies of the Post Disqualification. 3. Prepare BAC Resolution to initiate and complete the post-qualification process on the bidder with the second Lowest Calculated Bid, Micro-D International, Inc., pursuant to Section 34.6 of same IR. </td> </tr> </tbody> </table>		Project	To Do	Online Competency Assessment of DBM Employees	<ol style="list-style-type: none"> 1. Prepare letter requesting Post Qualification Documents Letter for Busybee. 2. Prepare letter for People Dynamics Inc. informing them of the Post Disqualification. 3. Prepare BAC Resolution to initiate and complete the post-qualification process on the bidder with the second Lowest Calculated Bid, Micro-D International, Inc., pursuant to Section 34.6 of same IR. 	Maintenance and Support Services for Budget and Treasury Management System (BTMS) Equipment and Licenses	<ol style="list-style-type: none"> 1. Prepare letter requesting Post Qualification Documents for MDI 2. Prepare letter informing Trends and Technologies of the Post Disqualification. 3. Prepare BAC Resolution to initiate and complete the post-qualification process on the bidder with the second Lowest Calculated Bid, Micro-D International, Inc., pursuant to Section 34.6 of same IR.
Project	To Do							
Online Competency Assessment of DBM Employees	<ol style="list-style-type: none"> 1. Prepare letter requesting Post Qualification Documents Letter for Busybee. 2. Prepare letter for People Dynamics Inc. informing them of the Post Disqualification. 3. Prepare BAC Resolution to initiate and complete the post-qualification process on the bidder with the second Lowest Calculated Bid, Micro-D International, Inc., pursuant to Section 34.6 of same IR. 							
Maintenance and Support Services for Budget and Treasury Management System (BTMS) Equipment and Licenses	<ol style="list-style-type: none"> 1. Prepare letter requesting Post Qualification Documents for MDI 2. Prepare letter informing Trends and Technologies of the Post Disqualification. 3. Prepare BAC Resolution to initiate and complete the post-qualification process on the bidder with the second Lowest Calculated Bid, Micro-D International, Inc., pursuant to Section 34.6 of same IR. 							

Topics/Issues	Comments/Decisions/Instructions	
	Administration of Psychometric Exams for DBM Applicants and Employees	<ol style="list-style-type: none"> 1. Prepare letter for People Dynamics Inc. informing the Post Disqualifications. 2. Prepare Bid Documents for Reposting 3. Prepare BAC Resolution declaring the Failure of bidding.
	Lot 1: Replacement of Tiles and Repainting of the Interior Walls and Finishes of Management Bureau-B Office	<ol style="list-style-type: none"> 1. Prepare letter for Interworld informing the post disqualification. 2. Prepare BAC Resolution declaring Failure of Bidding. 3. Prepare Bid Documents for Reposting.
	Renewal of Licenses for the Subscription of Google Suite	1. Prepare Bid Documents for Reposting.
	Printing of Various DBM Publications and Information Materials	1. Prepare Bid Documents for Posting
	Administrative Matter: Reasons for Failure and Disqualification	1. Prepare a PPT slide presentation on the common reasons for Failure and Disqualification based on latest Failures.
	Supply and Delivery of Memento Rings for the Implementation of the DBM's Reward and Recognition System	1. Prepare Bid Documents for Posting.

IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 6:00 p.m.

Prepared by:

Noted by:

Joyce D. Labao
Secretariat

Director ANDREA CELENE MAGTALAS
Vice-Chairperson