

II. Call to Order

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 9:20 A.M. by the BAC Chairperson Assistant Secretary Achilles Gerard C. Bravo.

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions
<p>A. Pre-Bid Conference</p> <p>1. Supply, Delivery, Fabrication, Installation, Testing and Commissioning of Energy Recovery Ventilation System, Exhaust Fans and Associated Ductworks for the DBM Arcache Building</p>	<ul style="list-style-type: none"> • Mr. Raymund Luna of CITIAIRE attended the pre-bid conference held to discuss, clarify, and explain the eligibility requirements and the technical and financial components of the contract to be bid. • The TWG in-charge, Mr. Rainier Diaz defined what constitute “similar contract” to include the supply, delivery, installation, testing and commissioning of ERV System. • The prospective bidder has the following questions/clarifications: <ol style="list-style-type: none"> 1. Target date of completion. Based on the bidder’s calculation, they will need at least eight (8) months to complete the project. 2. The prospective bidder also requested for the details of the exhaust fans to be installed in the comfort rooms. The end-users replied that the bidder may request for an ocular inspection.
<p>B. Post-qualification Report</p> <p>1. Provision of Courier Services</p>	<ul style="list-style-type: none"> • The Libcap Super Express Corporation being the Lowest Calculated Bid underwent a post-qualification in order to determine whether the bidder complies with and is responsive to all the requirements and conditions as specified in the bidding documents. • The TWG in-charge verified, validated and ascertained all statements made and all documents submitted by the bidder including legal and technical requirements submitted during the bid opening. • The TWG in-charge reported that Libcap Super Express Corporation passed all the criteria for post-qualification. • The BAC declared the said bid as the LCRB and shall recommend to the HOPE the award of the contract to the said bidder at its submitted bid price.

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<p>2. Consulting Services for the LLDA and DENR permits of the DBM Central Office</p> <p>C. Pre- procurement Conference</p> <p>1. Subscription of Advanced Endpoint Security Solution</p>	<ul style="list-style-type: none"> • Upon careful evaluation, verification and validation of the bid submitted by the shortlisted bidder, the TWG in-charge reported that bidder failed the criteria for post-qualification, specifically on the qualifications required for the key personnel to be assigned to the project. • The BAC instructed the Secretariat to immediately draft a letter to the bidder to notify its post-disqualification and the grounds for it. <ul style="list-style-type: none"> • The BAC called a pre-procurement conference for the project “Subscription of Advanced Endpoint Security Solution” to confirm the description and scope of the contract, determine the readiness of the procurement project and completeness of the bidding documents and adherence to the GPRA. • The TWG in-charge, in coordination with the end-users, presented the technical specification, scope of the project in accordance with the PMP and APP. • The invitation to bid shall be posted to the PhilGEPS, the DBM Website and other conspicuous places within the DBM immediately upon the approval of the bidding documents.
<p>D. Other Matters</p>	<ul style="list-style-type: none"> • The Secretariat discussed the letter from the Commission on Audit, Special Services Sector, Fraud Audit Office requesting DBM to fill out and answer a questionnaire re: Printing Services of National Printing Office (NPO) and other Printing Companies of Government Accountable Forms/Documents/Other Printing Jobs for period covering Calendar Years 2013-2016. – The BAC recommended to the Secretariat to coordinate with the Finance Service for records and to also review the PMR for CYs 2013-2016.


IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 1:00 p.m.

Prepared by:

Noted by:


Joyce D. Labao
 Secretariat


ACHILLES GERARD C. BRAVO
 Chairperson