



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING
October 29, 2019, 9:00 a.m.
Bids and Awards Committee Conference Room

I. Attendance

Vice Chairperson: Director Andrea Celene Magtalas, Information and Communications Technology Systems Service (ICTSS)

Members: Ms. Eden Pangilinan, Finance Service
OIC-Adir. Rosemarie Pagala, Legal Service
Mr. Virgilio Umpacan, Jr. – B.U.D.G.E.T. Representative

Technical Working Group: Ms. Darlene Reyes
(TWG) Mr. Rainier Diaz
Mr. George Sotelo
Ms. Jhoana Marie E. Rull

Secretariat: Ms. Rhonna Regina Puno
Atty. Juan Emmanuel Reyes
Ms. Abegail Igna

End-User Representatives: Dir. Thea Marie Corinne Palarca, Administrative Services-
General Services Division (AS-GSD)
Ms. Donna de Ocampo, AS-GSD
Ms. Lourdes Bayaton-Monte, AS-Human Resources &
Management Division
Ms. Wonder Gismundo, AS_HRMD
Mr. Henry Carandang, ICTSS
Mr. Amiel del Rosario, ICTSS
Ms. Lara Jane Evalle, Budget Information &
Training Service (BITS)
Mr. Pierre Angelica Ranon, BITS
Mr. Rey Angelo Gonzaga, BITS

Observers: Mr. Jayvee Montecer, DBM-Commission on Audit

Bidder Representatives: **ICT Equipment Licenses and Support Services**
Accent Micro Tech Inc.

Printing and Delivery of Various DBM Publications

Transprint Corp.
Kayumanggi Press
Innovation Printshoppe
Velprint Corp.
Color1 Digital Inc.
Cover & Pages

Lease of Semi-Industrial Document Scanners

Micro Imaging Sales
American Technologies Inc.
Microdata

Security Manpower Services

Trends
168 Security

Outsourcing of Multi-Skilled Workers

DBP Service Corp.

II. Call to Order

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 9:00 a.m. by Director Andrea Celene Magtalas, Bids and Awards Committee (BAC) Vice Chairperson.

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions
A. Pre-bid Conference 1. ICT Equipment Licenses and Support Services	<ul style="list-style-type: none">• One (1) prospective bidder, Accent Microtech Inc., attended the Pre-bid Conference.• Ms. Darlene Reyes, the TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the common reasons for disqualification.• Dir. Andrea Celene M. Magtalas, BAC Vice Chairperson, explained that the said project have four (4) separate lots to enable the participation of more bidders. Based on market research conducted by the end-user, some suppliers will not be able to comply with all the required products and shall not be able to bid. Hence, in order to achieve a more competitive bidding, the Project was subdivided accordingly.

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<p>2. Printing and Delivery of Various DBM Publications</p>	<ul style="list-style-type: none"> • The end-user will advise the final number of lots. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted. • Six (6) prospective bidders attended the Pre-bid Conference, namely; <ul style="list-style-type: none"> • Transcript Corp. • Kayumanggi Press • Innovation Printshoppe • Cover and Pages • Velprint Corp. • Color1 Digital Inc. • Ms. Jhoana Marie Rull, the TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the specification, schedule of requirements and common reasons for disqualification. • The prospective bidders requested for the adjustment of schedule from one (1) to two (2) working days and from two (2) to three (3) working days for the delivery of published material upon receipt of digital file from DBM-BITS. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted.
<p>3. Lease of Semi-Industrial Document Scanners</p>	<ul style="list-style-type: none"> • Three (3) prospective bidders attended the Pre-bid Conference, namely; <ul style="list-style-type: none"> • Micro Imaging Sales • American Technologies Inc. • Microdata • Ms. Jhoana Marie Rull, the TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the specification, schedule of requirements and common reasons for disqualification. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted.
<p>4. Security Manpower Services</p>	<ul style="list-style-type: none"> • Two (2) prospective bidders attended the Pre-bid Conference, namely;

Topics/Issues	Comments/Decisions/Instructions
<p>5. Outsourcing of Multi-Skilled Workers</p>	<ul style="list-style-type: none"> • Trends • 168 Security • Mr. Rainier Diaz, the TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the specification, schedule of requirements and common reasons for disqualification. • The prospective bidders inquired about the computation of salary. The BAC replied it will be in accordance with the latest NCR wage order. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted. • One (1) prospective bidder, DBM Service Corp., attended the Pre-bid Conference. • Ms. Darlene Reyes, the TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the specifications, schedule of requirements and common reasons for disqualification. • The prospective bidder asked about the Admin Fee and computation of salaries. • The BAC replied that the end-user will conduct further research. The minimum Admin Fee is 10% while salaries will be in accordance with the latest NCR wage order. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted.
<p>B. Post-qualification Report</p> <p>1. Supply, Delivery, Installation, Testing and Commissioning of Structured Cabling with Wired and Wireless Network Solution, Public Address System and IP-CCTV for the DBM Arcache Building</p>	<ul style="list-style-type: none"> • After careful evaluation, validation, and verification of the eligibility, technical and financial proposals of the bid, the TWG member-in-charge of the Project found that the submission of Infobahn Communications Inc. passed all the criteria for post qualification. • The BAC declared the same as the Lowest Calculated and Responsive Bid in the amount of Twenty Five Million Nine Hundred Eighty Eight Thousand Pesos (P 25,988,000.00) and shall recommend to the Head of the Procurement Entity (HoPE) the award of the contract to Infobahn Communications Inc.

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<p>C. Other Matters</p> <p>1. Inclusion in the Supplementary Annual Procurement Plan (SAPP)</p>	<ul style="list-style-type: none"> • Inclusion in the SAPP No. 26 <ol style="list-style-type: none"> 1. Supply and Delivery of Glass/Crystal Document Frames - (P 34,000.00) 2. Supply and Delivery of DBM Service Wristwatch - (P 142,000.00) 3. Procurement of Additional Servers for BTMS INFRA - (P118,500,000.00) 4. Supply, Delivery, Installation, Testing and Commissioning of LG VRF Airconditioning Parts (P 900,00.00)

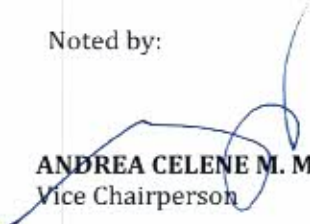
IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 2:00 p.m.

Prepared by:


JUDITH P. HAKIM
 Secretariat

Noted by:


ANDREA CELENE M. MAGTALAS
 Vice Chairperson 