



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING

December 9, 2020, 9:30 a.m.

Bids and Awards Committee Conference Room

I. Attendance

Chairperson	Undersecretary Janet B. Abuel
Vice-Chairperson:	Director Andrea Celene M. Magtalas
Members:	Director Ryan S. Lita Director Dante De Chavez Mr. Virgilio Umpacan, Jr.
End-User Representatives/ Provisional Member:	Director Thea Marie Corinne F. Palarca
Technical Working Group:	Mr. Rainier Diaz Ms. Jeanalyn Caceres Mr. George Sotelo Atty. Keith Francis Briones Atty. Madelaine Meris Ms. Jhoana Marie Rull Ms. Janina Papa Ms. Darlene Reyes
Secretariat:	Joyce D. Labao Ms. Rhonna Regina Puno Ms. Abegail Igna
Bidders Present:	For the Project: “Supply and Delivery of Steel Racks” 1. Ms. Joies Anne Gonzales, SSIS Shelves and Storage Equipment 2. Ms. Maria Karla Puno, Magneto Enterprises 3. Ms. Jhen Fegarido, Magneto Enterprises 4. Ms. Teresa Tiu, IKF Home Furnishing and Office Furniture 5. Mr. Anthony Tiu, IKF Home Furnishing and Office Furniture 6. Mr. Jojo Deocadiz, Tri-M Vault Specialist “Courier Services” 1. Ms. Lorelei Alan, Inter Traffic Transport Corporation “Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget Information and Training Service Office “ 1. Ms. Corazon Bautista, Interworld Enterprises 2. Mr. Rodolfo Cariño, MMEEN Construction

“Supply and Delivery of Memento Rings for the Implementation of the
DBM’s Reward and Recognition System”
1. Ms. Laricel Bonifacio

II. Call to Order

The BAC Chairperson called the meeting to order after determining that there is a quorum at 9:30 a.m.

The agenda for December 9, 2020 BAC Meeting is as follows:

Agenda	
A.	Post-qualification Report
	1. Cleaning Services for the Air-conditioning Units located at the DBM Central Office and Arcache Building - Early Procurement Activity (EPA)
B.	Submission and Opening of Bids
	1. Supply and Delivery of Steel Racks – EPA
	2. Courier Services – EPA
	3. Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget Information and Training Service Office
C.	Pre-bid Conference
	1. Supply and Delivery of Memento Rings for the Implementation of the DBM’s Reward and Recognition System
	2. Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget and Management Bureau-B Office
D.	Other Matters
	1. Printers

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions												
A. Post Qualification Report	<ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC recognized the TWG in-charge for the project, Atty. Keith Briones - The summary of the Post Qualification Report is as follows: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Name of Bidder</td> <td>EM Refrigeration and Air Conditioning Services (EMRACS)</td> </tr> <tr> <td>Rank in the list of bids</td> <td>1</td> </tr> <tr> <td>Submission of Bids</td> <td>December 1, 2020</td> </tr> <tr> <td>Period of Post Qualification</td> <td>December 1-11, 2020</td> </tr> <tr> <td colspan="2">Eligibility Documents</td> </tr> <tr> <td>1. PhilGEPS Registration</td> <td>Complied</td> </tr> </table>	Name of Bidder	EM Refrigeration and Air Conditioning Services (EMRACS)	Rank in the list of bids	1	Submission of Bids	December 1, 2020	Period of Post Qualification	December 1-11, 2020	Eligibility Documents		1. PhilGEPS Registration	Complied
Name of Bidder		EM Refrigeration and Air Conditioning Services (EMRACS)											
Rank in the list of bids		1											
Submission of Bids		December 1, 2020											
Period of Post Qualification		December 1-11, 2020											
Eligibility Documents													
1. PhilGEPS Registration		Complied											
1. Cleaning Services for the Air-conditioning Units located at the DBM Central Office and Arcache Building - Early Procurement Activity (EPA)													

Topics/Issues	Comments/Decisions/Instructions	
		Platinum Membership Valid until January 31, 2021
	2. SEC/ DTI Registration	Complied DTI Certification Valid until March 18, 2024
	3. Mayor's Permit	Complied Valid until December 31, 2020
	4. Tax Clearance	Complied Valid until March 4, 2021
	5. Audited Financial Statement	Complied Date received by the BIR February 20, 2020
Technical Documents		
	6. Statement of all ongoing private and government contract	Complied
	7. Statement of Single Largest Complete Contract	Complied Presented a contract with: Leisure World Commodities Inc. Kind pf Goods: Comprehensive Preventive Maintenance of Split Type and VRF Date of Contract: December 27, 2016 Date of Delivery: January 3, 2017-January 2, 2019 Amount of Contract: P21, 956,000.00 Also presented as proof: - a copy of the contract - certificate of acceptance and completion
	8. Bid Security	Complied Submitted a notarized Performance Securing Declaration
	9. Compliance with Section VI Schedule of Requirements	Complied Submitted the revised Schedule of Requirements signed by Mr. Edward Mendoza
	10. Compliance with Section VII Technical Specification	Complied Submitted the revised Technical Specification

Topics/Issues	Comments/Decisions/Instructions					
		signed by Mr. Edward Mendoza				
	11. Omnibus Sworn Statement (OSS)	Complied Submitted a notarized OSS				
	12. Authority of the Signatory	Complied Note: it was reported that the person signing all the documents is the owner and sole proprietor.				
	13. Net Financial Contracting Capacity NFCC	Complied NFCC = 8,014,647.00				
	14. Post Qualification Documents: Income Tax Return Business Tax Return	Complied ITR was manually paid but considered accepted considering BIR RMC No. 37-2019, dated March 18, 2019, which provides: <i>"The revised manual return is already available in the BIR website (www.bir.gov.ph) under the BIR Forms-Income Tax Return section. However, the form is not yet available in the Electronic Filing and Payment System (eFPS) and Electronic Bureau of Internal Revenue Forms (eBIRForms); thus, eFPS/eBIRForms filers shall use manual return in filing and paying the income tax due thereon. Revenue District Offices (RDOs) shall receive the manually-filed returns by the taxpayers, either no payment returns or returns with payments made online."</i>				
	15, Financial Proposal	Within the ABC Offer = P3,483,200.00 Total calculated bid price				
	<ul style="list-style-type: none"> - Considering other remaining issues, the TWG in-charge requested to be given until December 10, 2020 to verify the submitted ITR. - The BAC instructed the TWG in-charge to complete the post qualification report on or before December 10, 2020 and report to the BAC on December 11, 2020. 					
B. Opening of Bids 1. Supply and Delivery of Steel Racks	<ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC recognized Ms. Janina Papa, TWG in-charge, assisted by Ms. Darlene Reyes to facilitate the opening of Bids. - The summary of the proceedings is as follows: <table border="1" data-bbox="651 1861 1433 2033"> <tr> <td colspan="2" data-bbox="651 1861 1433 1933">1st Bidder: SSIS Shelves and Storage Equipment BID Received: December 7, 2020, 1:22 p.m.</td> </tr> <tr> <td data-bbox="651 1933 1043 2033">1st Envelope</td> <td data-bbox="1043 1933 1433 2033">Noted to be properly sealed, signed and marked.</td> </tr> </table>		1 st Bidder: SSIS Shelves and Storage Equipment BID Received: December 7, 2020, 1:22 p.m.		1 st Envelope	Noted to be properly sealed, signed and marked.
1 st Bidder: SSIS Shelves and Storage Equipment BID Received: December 7, 2020, 1:22 p.m.						
1 st Envelope	Noted to be properly sealed, signed and marked.					

Topics/Issues	Comments/Decisions/Instructions	
		Submitted an envelope containing two (2) envelopes marked as Technical and Financial
	Technical Component	
	1. PhilGEPS Certificate of Registration	Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until Sept. 2, 2021
	2. Annex A	Present
	DTI/ SEC Registration	DTI Certificate Valid until July 2, 2023
	Mayor's Permit	Valid until December 31, 2020
	Tax Clearance	Valid until September 11, 2021
	Audited Financial Statement	Filed on April 15, 2019
	3. Statement of all ongoing government and private contracts	Present Submitted One (1) government contract and one (1) private contract
	4. Statement of Single Largest Completed Contract	Present; presented a contract with All Builders Date of Contract July 24, 2019 Kinds of Goods: Pallet Rack, Slotted Angle Rack Amount P22,700,000.00 Date of Delivery: December 23, 2020 It was noted by the bidder that the date indicated was a typographical error.

Topics/Issues	Comments/Decisions/Instructions	
		The BAC decided to browse all the documents to determine if there was a typographical error as claimed by the bidder. However, there was no documents presented to validate or support the claim as such.
	5. Bid Security	
	6. Compliance with Section VI. Schedule of Requirements	The BAC also noted that the submitted schedule of requirements did not conform to the revised Section VI Schedule of Requirements.
	7. Compliance with Section VII. Technical Specifications	The BAC noted that the bidder did not indicate “comply” in the submitted Technical Specification.
	8. Omnibus Sworn Statement (OSS)	-
	9. Authority of the Signatory	
	Financial Document	
	10. Net Financial Contracting Capacity (NFCC)	
	<p>- The submission of SSIS Shelves and Storage Equipment was determined to be not compliant with the prescribed requirement for the Single Largest Completed Contract (SLCC) similar to the Project, which should have been “completed within two (2) years prior to the deadline for the submission and receipt of bids” as explicitly stated in Clause 10.2 of Section II. Instructions to Bidders (ITB), as reiterated in Section III. Bid Data Sheet, referring to Clause 5.3.b of the ITB, of the Bidding Documents; and for non-submission of the Revised Section VI. Schedule of Requirements and the Revised Section VII. Technical Specifications, which are made integral parts of the Bidding Documents for the Project by virtue of SBB No. 1 dated December 2, 2020. The submission was declared by the BAC as “failed”.</p>	
	2 nd Bidder: Magneto Enterprises BID Received: December 9, 2020, 7:42 a.m.	
	1 st Envelope	Noted to be properly sealed, signed and marked. Submitted an envelope containing two (2) envelopes marked as

Topics/Issues	Comments/Decisions/Instructions	
		Technical and Financial Component.
	Technical Component	
1. PhilGEPS Certificate of Registration		Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until July 28, 2021
	2. Annex A	
DTI/ SEC Registration		DTI Certificate Valid until October 9, 2020 Attached: A DTI Certificate valid until October 10, 2025
Mayor's Permit		Valid until December 31, 2020
Tax Clearance		Valid until July 22, 2021
Audited Financial Statement		Filed on June 12, 2020
3. Statement of all ongoing government and private contracts		Present Submitted Three (3) government contracts and two (2) private contracts
4. Statement of Single Largest Completed Contract		Present presented a contract with National Archives of the Philippines Date of Contract November 20, 2019 Kinds of Goods: Steel Shelving, Open Type Amount P3,038,400.00 Date of Delivery: January 17, 2020
5. Bid Security		Present

Topics/Issues	Comments/Decisions/Instructions	
		Submitted a notarized Bid Securing Declaration
	6. Compliance with Section VI. Schedule of Requirements	Present Submitted the signed Revised Schedule of Requirements
	7. Compliance with Section VII. Technical Specifications	Present Submitted the signed Revised Technical Specification
	8. Omnibus Sworn Statement (OSS)	Present Submitted a notarized OSS
	9. Authority of the Signatory	Present Submitted a Special Power of Attorney appointing Ms. Jenelyn Fegarido to be true and lawful attorney and to sign any and all documents for Magneto Enterprise.
	Financial Document	
	10. Net Financial Contracting Capacity (NFCC)	NFCC = P101,101,886.85
	<ul style="list-style-type: none"> - The TWG recommended the bid submission of Magneto Enterprises as “passed”. - The BAC declared the submission of Magneto Enterprises as “passed” and eligible for the opening of the financial component of the bid. 	
	3rd Bidder: IKF Home Furnishing and Office Furniture BID Received: December 9, 2020, 7:43 a.m.	
	1 st Envelope	Noted to be properly sealed, signed and marked. Submitted an envelope containing two (2) envelopes marked as Technical and Financial
	Technical Component	
	1. PhilGEPS Certificate of Registration	Present Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until March 30, 2021
	2. Annex A	Present
	DTI/ SEC Registration	DTI Certificate Valid until November 18, 2023

Topics/Issues	Comments/Decisions/Instructions	
	Mayor's Permit	Valid until December 31, 2020
	Tax Clearance	Valid until January 24, 2021
	Audited Financial Statement	Filed on April 30, 2019
	3. Statement of all ongoing government and private contracts	Present Submitted Seven (7) government contract and none private contract
	4. Statement of Single Largest Completed Contract	Present; presented a contract with National Museum Date of Contract December 28, 2017 Kinds of Goods: Compactors, Fixtures and Accessories Amount P81,580,000.00 Date of Delivery: November 26, 2018
	5. Bid Security	-
	6. Compliance with Section VI. Schedule of Requirements	-
	7. Compliance with Section VII. Technical Specifications	-
	8. Omnibus Sworn Statement (OSS)	-
	9. Authority of the Signatory	-
	Financial Document	
	10. Net Financial Contracting Capacity (NFCC)	-
	<ul style="list-style-type: none"> - The submission of IKF Home Furnishing and Office Furniture was declared as "failed" for not complying with the prescribed requirement for the SLCC similar to the Project, which should have been "completed within two (2) years prior to the deadline for the submission and receipt of bids" as explicitly stated in Clause 10.2 of 	

Topics/Issues	Comments/Decisions/Instructions	
	Section II. ITB, as reiterated in Section III. Bid Data Sheet, referring to Clause 5.3.b of the ITB, of the Bidding Documents.	
	4 th Bidder: Tri-M Vault Specialist BID Received: December 9, 2020, 8:42 a.m.	
	1 st Envelope	Noted to be properly sealed, signed and marked. Submitted an envelope containing two (2) envelopes marked as Technical and Financial
	Technical Component	
	1. PhilGEPS Certificate of Registration	Present Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until September 24, 2021
	2. Annex A	Present
	DTI/ SEC Registration	DTI Certificate Valid until March 30, 2021
	Mayor's Permit	Valid until December 31, 2020
	Tax Clearance	Valid until June 19, 2021
	Audited Financial Statement	Filed on June 4, 2020
	3. Statement of all ongoing government and private contracts	Present Submitted One (1) government contract and One (1) private contract
	4. Statement of Single Largest Completed Contract	Present; presented a contract with Landbank of the Philippines Date of Contract January 23, 2018 Kinds of Goods: Metal Fabrication/Steel Cabinets/ Steel Racks

Topics/Issues	Comments/Decisions/Instructions							
		Amount P2,334,800.00 Date of Delivery: February 26, 2020						
	5. Bid Security	Present Submitted a notarized Bid Securing Declaration						
	6. Compliance with Section VI. Schedule of Requirements	Present						
	7. Compliance with Section VII. Technical Specifications	Present						
	8. Omnibus Sworn Statement (OSS)	Present Submitted an Omnibus Certificate						
	9. Authority of the Signatory	Present Submitted an Authorization Affidavit authorizing Mr. Manuel O. Deocadiz, Jr. to represent and sign on behalf of Tri-M Vault Specialist						
	Financial Document							
	10. Net Financial Contracting Capacity (NFCC)	NFCC = P188,864,092.74						
	<ul style="list-style-type: none"> - The TWG recommended the submission of Tri-M Vault Specialist as “passed”. - The BAC declared the submission of Tri-M Vault Specialist as “passed” for complying with all the eligibility and technical requirements as stated in the Bidding Documents. - The BAC proceeded in the opening the financial component of the eligible bidders. - After evaluation of the financial proposals, the bids were ranked based on the total calculated bid prices to identify the Lowest Calculated Bid, as follows: <table border="1" data-bbox="700 1644 1394 1771" style="margin-left: 40px;"> <thead> <tr> <th>Bidder</th> <th>Financial Proposal</th> </tr> </thead> <tbody> <tr> <td>Magneto Enterprises</td> <td>P1,158,360.00</td> </tr> <tr> <td>Tri-M Vault Specialist</td> <td>P1,344,360.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> - The DBM-BAC accordingly declared the submission of Magneto Enterprises as the Lowest Calculated Bid and the submission of Tri-M as the second Calculated Bid. - The BAC requested Magneto to submit additional documents for the conduct of post qualification within the non-extendible period of five (5) days. 		Bidder	Financial Proposal	Magneto Enterprises	P1,158,360.00	Tri-M Vault Specialist	P1,344,360.00
Bidder	Financial Proposal							
Magneto Enterprises	P1,158,360.00							
Tri-M Vault Specialist	P1,344,360.00							

Topics/Issues	Comments/Decisions/Instructions																						
2. Courier Services	<ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC Recognized Ms. Jeanlyn Caceres and Ms. Darlene Reyes, TWG in-charge of the project, to facilitate the opening of bids. - The summary of the proceedings is as follows: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">1st (lone) Bidder: Intertraffic Transport Corp. BID Received: December 4, 2020, 10:33 a.m.</td> </tr> <tr> <td style="width: 50%;">1st Envelope</td> <td>Noted to be properly sealed, signed and marked.</td> </tr> <tr> <td colspan="2">Technical Component</td> </tr> <tr> <td>1. PhilGEPS Certificate of Registration</td> <td>Present Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until June 19,2021</td> </tr> <tr> <td>2. Annex A</td> <td>Present</td> </tr> <tr> <td style="padding-left: 40px;">DTI/ SEC Registration</td> <td>SEC Certificate Registration date August 3, 1987</td> </tr> <tr> <td style="padding-left: 40px;">Mayor's Permit</td> <td>Valid until December 31, 2020</td> </tr> <tr> <td style="padding-left: 40px;">Tax Clearance</td> <td>Valid until June 3, 2021</td> </tr> <tr> <td style="padding-left: 40px;">Audited Financial Statement</td> <td>Filed on June 13, 2020</td> </tr> <tr> <td>3. Statement of all ongoing government and private contracts</td> <td>Present Submitted one (1) government contract and three (3) private contracts</td> </tr> <tr> <td>4. Statement of Single Largest Completed Contract</td> <td>Present; presented a contract with Citibank Date of Contract June 1, 2014 Kinds of Goods: Courier and Parcel Delivery Amount P5,023,123.00 Date of Delivery: May 31,2016</td> </tr> </table>	1 st (lone) Bidder: Intertraffic Transport Corp. BID Received: December 4, 2020, 10:33 a.m.		1 st Envelope	Noted to be properly sealed, signed and marked.	Technical Component		1. PhilGEPS Certificate of Registration	Present Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until June 19,2021	2. Annex A	Present	DTI/ SEC Registration	SEC Certificate Registration date August 3, 1987	Mayor's Permit	Valid until December 31, 2020	Tax Clearance	Valid until June 3, 2021	Audited Financial Statement	Filed on June 13, 2020	3. Statement of all ongoing government and private contracts	Present Submitted one (1) government contract and three (3) private contracts	4. Statement of Single Largest Completed Contract	Present; presented a contract with Citibank Date of Contract June 1, 2014 Kinds of Goods: Courier and Parcel Delivery Amount P5,023,123.00 Date of Delivery: May 31,2016
1 st (lone) Bidder: Intertraffic Transport Corp. BID Received: December 4, 2020, 10:33 a.m.																							
1 st Envelope	Noted to be properly sealed, signed and marked.																						
Technical Component																							
1. PhilGEPS Certificate of Registration	Present Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until June 19,2021																						
2. Annex A	Present																						
DTI/ SEC Registration	SEC Certificate Registration date August 3, 1987																						
Mayor's Permit	Valid until December 31, 2020																						
Tax Clearance	Valid until June 3, 2021																						
Audited Financial Statement	Filed on June 13, 2020																						
3. Statement of all ongoing government and private contracts	Present Submitted one (1) government contract and three (3) private contracts																						
4. Statement of Single Largest Completed Contract	Present; presented a contract with Citibank Date of Contract June 1, 2014 Kinds of Goods: Courier and Parcel Delivery Amount P5,023,123.00 Date of Delivery: May 31,2016																						

Topics/Issues	Comments/Decisions/Instructions			
<p>3. Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget Information and Training Service Office</p>	5. Bid Security	Present Submitted a notarized Bid Securing Declaration		
	6. Compliance with Section VI. Schedule of Requirements	Present The submitted Schedule of Requirements is not the revised version		
	7. Compliance with Section VII. Technical Specifications	Present The submitted Technical Specification is not the revised version. The bidder was advised that both documents will be subject to post qualification.		
	8. Omnibus Sworn Statement (OSS)	Present Submitted a notarized OSS		
	9. Authority of the Signatory	Present Submitted a Secretary's Certificate		
	Financial Document			
	10. Net Financial Contracting Capacity (NFCC)	NFCC= P47,796,606.43		
	<ul style="list-style-type: none"> - The TWG recommended the submission of Intertraffic Transport Corp be declared as "passed". - The BAC declared the submission of Intertraffic Transport Corp. in so far as all the documents required are present. - The BAC proceeded in the opening of the financial component. The financial proposal of the Intertraffic Transpost Corp. as follows: 			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Bid Proposal</td> <td style="text-align: right;">P6,492,940.00</td> </tr> </table>	Bid Proposal	P6,492,940.00	
	Bid Proposal	P6,492,940.00		
<ul style="list-style-type: none"> - The TWG recommended the bid submission of the Intertraffic Transport Corp, be declared as the single calculated bid, subject to post qualification. - The BAC declared the bid submission of Intertraffic Transport Corp as the Single Calculated bid but all the documents will be subjected to post qualification. - The bidder was advised to submit the post qualification documents within the non-extendible period of five (5) days. - The BAC Secretariat provided a brief background of the project. - The BAC recognized Ms. Jhoana Marie Rull and Ms. Darlene Reyes, TWG in-charge of the project, to facilitate the opening of the bids. 				

Topics/Issues	Comments/Decisions/Instructions	
	1 st Bidder: MMEEN Construction BID Received: December 9, 2020, 9:00 a.m.	
	1 st Envelope	Noted to be properly sealed, signed and marked. The envelope contained three (3) envelopes marked as original, copy one, and copy two.
	Technical Component	
	1. PhilGEPS Certificate of Registration	Present Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until July 27, 2021
	2. Annex A	Present
	DTI/ SEC Registration	DTI Certificate Registration date August 5, 2015 Valid until August 5, 2020 Attached: DTI Certification Valid until August 6, 2025
	Mayor's Permit	Valid until December 31, 2020
	Tax Clearance	Valid until January 2, 2021
	Audited Financial Statement	Filed on December 31, 2019
	3. Statement of all ongoing government and private contracts	Present Submitted one (1) government contract and none for the private contract
	4. Statement of Single Largest Completed Contract	Present; Submitted a contract with Malanday National High School Date of Contract August 6, 2019 Kinds of Goods: Vertical, General Construction

Topics/Issues	Comments/Decisions/Instructions	
		Amount P13,517,578,.74 Date of Delivery: August 6, 2019 EU Acceptance December 5, 2019
	5. Bid Security	Present Submitted a notarized Bid Securing Declaration
	6. Compliance with Section VI. Schedule of Requirements	Present
	7. Compliance with Section VII. Technical Specifications	Present
	8. Omnibus Sworn Statement (OSS)	Present Submitted a notarized OSS
	9. Authority of the Signatory	Present Submitted a Special Power of Authority appointing Mr. Rodolfo Cariño to attend pre-bid and drop the bid proposal.
	Financial Document	
	10. Net Financial Contracting Capacity (NFCC)	NFCC= P96,447,841.54
	<ul style="list-style-type: none"> - The TWG recommended the submission of MMEEN to be declared as “passed”. - The BAC declared the submission of MMEEN as passed and qualified for the opening of financial component. 	
	2 nd Bidder: MMEEN Construction BID Received: December 9, 2020, 11:35 a.m.	
	1 st Envelope	Noted to be properly sealed, signed and marked. The envelope contained three (3) envelopes marked as original, copy one, and copy two.
	Technical Component	
	1. PhilGEPS Certificate of Registration	Present Presented a Certificate of PhilGEPS Registration, Platinum Membership Valid until October 3, 2021

Topics/Issues	Comments/Decisions/Instructions	
	2. Annex A	Present
	DTI/ SEC Registration	DTI Certificate Registration date December 5, 2019 Valid until December 5, 2024
	Mayor's Permit	Valid until December 31, 2020
	Tax Clearance	Valid until October 16,2021
	Audited Financial Statement	Filed on June 12,2020
	3. Statement of all ongoing government and private contracts	Present Submitted one (1) government contract and none for the private contract
	4. Statement of Single Largest Completed Contract	Present; Submitted a contract with Allyssa Learned De Leone Date of Contract July 8, 2019 Kinds of Goods: Hardware Items Amount P2,020,275.00 Date of Delivery: November 28, 2019
	5. Bid Security	Present Submitted a notarized Bid Securing Declaration
	6. Compliance with Section VI. Schedule of Requirements	Present
	7. Compliance with Section VII. Technical Specifications	Present
	8. Omnibus Sworn Statement (OSS)	Present Submitted a notarized OSS
	9. Authority of the Signatory	Present Submitted a Special Power of Authority appointing Ms. Samantha Gabielle Capulong

Topics/Issues	Comments/Decisions/Instructions							
		to do and execute and represent Interworld.						
	Financial Document							
	10. Net Financial Contracting Capacity (NFCC)	NFCC=1,043,627,570.00						
	<ul style="list-style-type: none"> - The TWG recommended the submission of Interworld to be declared as “passed”. - The BAC declared the submission of Interworld as passed and qualified for the opening of financial component. - The BAC proceeded in the opening of the Financial Component of the Bid. The financial offer was ranked as follows: 							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Bidder</th> <th style="width: 40%;">Bid Price</th> </tr> </thead> <tbody> <tr> <td>MMEEN</td> <td style="text-align: right;">P1,567,890.10</td> </tr> <tr> <td>Interworld</td> <td style="text-align: right;">P1,710,000.00</td> </tr> </tbody> </table>		Bidder	Bid Price	MMEEN	P1,567,890.10	Interworld	P1,710,000.00
Bidder	Bid Price							
MMEEN	P1,567,890.10							
Interworld	P1,710,000.00							
	<ul style="list-style-type: none"> - The DBM-BAC accordingly declared the submission of MMEEN as the Lowest Calculated Bid in the amount of P1,567,890.10. 							
<p>C. Pre Bid Conference</p> <p>1. Supply and Delivery of Memento Rings for the Implementation of the DBM’s Reward and Recognition System</p>	<ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC recognized Atty. Meris, the TWG in-charge, to lead the discussion. - Atty. Meris discussed point by point all aspects of the projects, including: the objectives of the meeting; the project background; Requirements to be submitted during bid submission, after declaration of Lowest Calculated Bid, and After receipt of Notice of Award; Sealing and Marking of Bids; Post Qualification Documents; Performance Security; Contract Signing Timeline; Parts of the Contract; Schedule of Requirements; Technical Specification; the common reasons for disqualification; and the procurement timeline. - A copy of the power point presentation is attached to this minutes for reference. - During the conference, the prospective bidder has the following questions/clarifications and was responded to by the BAC and/or the End user representative: 							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Questions</th> <th style="width: 40%;">Replies</th> </tr> </thead> <tbody> <tr> <td>Do you have the photos or are the bidders allowed to propose.</td> <td rowspan="3" style="vertical-align: top;">No photos are provided but the technical specification must be followed.</td> </tr> <tr> <td>On the logo: is it embossed or laser engraved?</td> </tr> <tr> <td>On the packaging, what would be the specification?</td> </tr> </tbody> </table>		Questions	Replies	Do you have the photos or are the bidders allowed to propose.	No photos are provided but the technical specification must be followed.	On the logo: is it embossed or laser engraved?	On the packaging, what would be the specification?
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Topics/Issues	Comments/Decisions/Instructions	
<p>2. Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget and Management Bureau-B Office</p>	<p>Do you have a budget per piece or per item?</p> <p>Do you have a limit per item?</p>	<p>Yes, 2 items have a maximum cost per unit. Attached is the Revised Bid Form where we will reflect the items that have a maximum cost per unit.</p>
	<p>Are individual certifications of authenticity required per piece?</p>	<p>For item numbers 3-9 of VII. Technical Specifications, we require individual certifications of authenticity per unit.</p>
	<p>For our tax returns for September and October, the EFPS was down, we filed it through EFPS but it was paid through online payment, is this accepted?</p>	<p>As a general rule, submission of EFPS-filed tax return is mandatory for all prospective bidders as provided under Executive Order No. 398 and Bureau of Internal Revenue RR No. 3-2005 (GPPB NPM No. 170-2012). However, we will accept non-EFPS filed tax returns, under the following exceptions: (1) EFPS is down at the time of filing/payment; or (2) Bidder is incapable to file through EFPS as of present. In these cases, we will require submission of proof of such circumstances.</p>
	<p>Is there a provision in the bid documents that says DBM should be approved the prototype before mass production?</p>	<p>None. But the specification is detailed enough for the supplier to be able to follow the requirements.</p>
	<p>- The BAC Secretariat reported that there are no prospective bidders attending the pre-bid conference.</p> <p>- The BAC Chairperson requested the TWG in-charge to call the bidders who previously submitted their bids if they are interested in submitting their bids and to remind them previous reasons for disqualification.</p>	
<p>D. Other Matters</p> <p>1. Discussion on the Single Largest Completed Contract (SLCC)</p>	<p>- The Vice Chairperson provided the background on the matter.</p> <p>- The Chairperson inquired as to who determines the number of years for the period of SLCC to which the Vice Chairperson responded that the IRR only provides “<i>within the period specified in the Invitation to Bid</i>”. The Vice Chairperson added that ultimately it will be the wisdom of the end-user considering that this matter</p>	

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<p>2. AS Presentation on the "Printers"</p> <p>3. BAC Action Items</p>	<p>should be considered during the planning (market research) stage.</p> <ul style="list-style-type: none"> - The Chairperson mentioned that the TWG should always confirm with the end-user and not dictate the period to be considered for the SLCC. - Atty. Meris presented the result of the study conducted by the TWG. The power point presentation is attached to this minutes. - The TWG recommended: (1) The number of years, whether 2 or 3 years, should be determined by the End-User Representative as they conducted the market research and should have proper information as to the existing conditions of the market for the project to be bid; and (2) in the bidding documents, what is to be specified is the relevant dates covering the period of time for the SLCC and not the period in years. - The BAC confirmed the recommendation of the TWG. Further, the Chairperson instructed the TWG to: (1) work together with the end-user to guide them but it will be the end-user who will decide depending on the market research; and (2) indicate the period of time covered and no more the number of years. - The presentation of the AS-GSD on the "printers" is attached to this minutes for reference. - The AS were instructed to prepare the PPMP for the printers so that it will be ready by the time the GAA is signed. 										
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		end-user representative on the matter.
	Replacement of Tiles and Repainting of the Interior Walls and Finishes of Budget and Management Bureau-B Office	The TWG in-charge shall closely coordinate with the end-user representatives to determine if a Supplemental Bid Bulletin would be necessary.
	GSD Extension of Contracts	The Administrative Service shall submit a revised memorandum following the guidelines on the Extension of Contracts. (Appendix 24 of RA No. 9184)
	Admin Matter: BAC Instructions	<p>For Review:</p> <ol style="list-style-type: none"> 1. Use of "Date of Delivery" in SLCC Form; Definition of Completion 2. Checking of Docs after 1st Non-Compliance 3. Review of Contents to Check if Patently Insufficient <p>To-do:</p> <ol style="list-style-type: none"> 1. Adopt Guidance on SLCC Period 2. Schedule Post Qualification- Air con Cleaning 3. Printers For GAA inclusion 4. Remind possible bidders for floor tiles

IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 6:00 p.m.

Prepared by:

Noted by:

Joyce D. Labao
Secretariat

Director ANDREA CELENE MAGTALAS
Vice-Chairperson