



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING

December 11, 2019, 9:00 a.m.

Bids and Awards Committee Conference Room

I. Attendance

Vice Chairperson: Director Andrea Celene Magtalas, Information and Communications Technology Systems Service (ICTSS)

Members: OIC-Director Rowel Escalante, Corporate Planning and Management Service
Ms. Eden Pangilinan, Finance Service
OIC-Adir. Rosemarie Pagala, Legal Service
Mr. Virgilio Umpacan, Jr. – B.U.D.G.E.T. Representative

Technical Working Group: (TWG) Atty. Keith Francis Briones
Ms. Jimmae Ma. Janina Papa
Ms. Jeramie Ardi Simbre
Ms. Jeana Lyn Caceres
Ms. Darlene Reyes
Mr. Rainier Diaz

Secretariat: Ms. Joyce Labao
Atty. Juan Emmanuel Reyes
Ms. Rhonna Regina Puno
Ms. Abegail Igna
Ms. Judith Ilakim

End-User Representatives: Dir. Thea Marie Corinne Palarca, Administrative Services- General Services Division (AS-GSD)
Ms. Donna de Ocampo, AS-GSD
Mr. Eddieson Fortuna, AS-GSD
Mr. Amiel del Rosario, ICTSS
Mr. Henry Carandang, ICTSS

Bidder Representatives:

Mobile Phone Line

Roldan Noel Rebosuba, Smart Communications Inc.

Petroleum, Oil and Lubricants

Joselito Pedreza, Petron Corp.

BTMS Infra Servers

Questech Co Inc.

Integrated Computer Systems Inc.

BTMS Technical Quality Assurance

Ruben Simon Jr., SGV

Daniel Maclang, SGV

Charles Lim, SGV

II. Call to Order

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 9:00 a.m. by Director Andrea Celene Magtalas, Bids and Awards Committee (BAC) Vice Chairperson.

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions
<p>A. Submission and Opening of Bids</p> <p>1. Mobile Phone Line</p>	<ul style="list-style-type: none">• Only one (1) bidder, Smart Communications Inc. submitted its bid before the 9:00 a.m. deadline.• The BAC conducted preliminary examination of the bid using non-discretionary "pass/fail" criteria to determine whether the bidder complied with all the eligibility and technical requirement.• The bidder failed to include the Department of Budget and Management (DBM) in the list of their Statement of All On-going and Completed public and private contracts. The BAC, consistent with the policy of presence of document during opening of bid submission subject to post qualification, declared the submission as "passed."• The BAC declared the same as the Single Calculated Bid in the amount of Four Million One Hundred Ninety Five Thousand Two Hundred Pesos (P 4,195,200.00). However, with the expected post disqualification of Smart Communications Inc., the BAC instructed the end user to make adjustments in their Terms of Reference, review the offered mobile phone units, after two-failed biddings and for the reposting of the Project on January 2020.

Topics/Issues	Comments/Decisions/Instructions
<p data-bbox="331 210 639 293">2. Subscription of Freshdesk Ticketing Tool</p> <p data-bbox="331 360 663 421">3. Additional BTMS Infra Servers</p>	<ul style="list-style-type: none"> <li data-bbox="738 210 1378 239">• No bid was received before the 9:30 a.m. deadline. <li data-bbox="738 360 1477 517">• Two (2) bidders submitted their bids before the 10:00 a.m. deadline, namely; <ul style="list-style-type: none"> <li data-bbox="791 456 995 486">1. Questech Inc. <li data-bbox="791 488 1241 517">2. Integrated Computer Systems Inc. <li data-bbox="738 551 1477 674">• The BAC conducted preliminary examination of the bids, using non-discretionary "pass/fail" criteria to determine whether the bidders complied with all the eligibility and technical requirements. <li data-bbox="738 707 1477 920">• Questech Inc. was declared as "failed" due to aggregate declaration of its Single Largest Completed Contract (SLCC). The bidder said that this was discussed during the pre-bid conference. The BAC explained that while it was discussed, no Supplementary Bid Bulletin (SBB) was issued for that purpose as any change should be embodied in the SBB. <li data-bbox="738 954 1477 1133">• Integrated Computer Systems Inc. was declared as "passed" during the preliminary examinations of the eligibility and technical requirements and as Single Calculated Bid in the amount of One Hundred Seventeen Million Two Hundred Seventy Eight Thousand Pesos (P 117,278,000.00) subject to post qualification.
<p data-bbox="284 1200 580 1229">B. Pre-bid Conference</p> <p data-bbox="331 1263 619 1323">1. Petroleum, Oil and Lubricant 2020</p>	<ul style="list-style-type: none"> <li data-bbox="738 1263 1477 1323">• Only one (1) bidder, Petron Corp., attended the pre-bid conference. <li data-bbox="738 1357 1477 1480">• Ms. Jeana Lyn Caceres, the TWG member-in-charge presented the technical and financial requirements of the Project, with emphasis on the specification, schedule and common reasons for disqualification. <li data-bbox="738 1514 1477 1760">• The prospective bidder clarified and asked questions on the Terms of Reference (TOR) and on the requirements regarding as follows: <ul style="list-style-type: none"> <li data-bbox="791 1637 1477 1697">1. Replacement of Fleet cards will be waived on one-time replacement except for lost card. <li data-bbox="791 1700 1477 1760">2. Single Largest Completed Contract was requested to be within three (3) years

Topics/Issues	Comments/Decisions/Instructions
	<p>3. List of specific vehicles to be used shall be indicated in the TOR to be the basis for the computation of oil and lubricant.</p> <ul style="list-style-type: none"> • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted.
<p>C. Meeting with Interested Bidders</p> <p>1. Consultancy Services for Independent Functional and Technical Infrastructure Quality Assurance Services for the System Integration and Stabilization of the Budget and Treasure Management System (BTMS)</p>	<ul style="list-style-type: none"> • One (1) prospective bidder, SGV, attended the meeting. • Mr. Rainier Diaz, the TWG member-in-charge of the Project presented the technical and financial requirements, with emphasis on the common reasons for disqualification. • A Supplemental Bid Bulletin shall be issued should any revision on the Schedule of Requirements and Technical Specifications is warranted. • The BAC instructed the TWG and the Secretariat to communicate with the prospective bidder regarding any decision on the Project. • A tentative schedule for submission is on December 23, 2019.
<p>D. Other Matters</p> <p>1. Issuance of Supplemental Bid Bulletin (SBB)</p>	<ul style="list-style-type: none"> • The BAC instructed the TWG to attach the checklist of agreement in the Supplemental Bid Bulletin before its issuance in coordination with the end-user.


IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 1:00 p.m.

Prepared by:


JUDITH P. HAKIM
 Secretariat

Noted by:


ANDREA CELENE M. MAGTALAS
 Vice Chairperson