



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

MINUTES OF MEETING

August 11, 2020, 10:00 a.m.

Bids and Awards Committee Conference Room

I. Attendance

Chairperson	Undersecretary Janet B. Abuel
Vice-Chairperson:	Director Andrea Celene M. Magtalas
Members:	OIC Assistant Director Rosemarie Pagala OIC Director Rowel Escalante Ms. Jean Teresita Importante Mr. Virgilio Umpacan, Jr.
End-User Representatives/ Provisional Member:	Mr. Amiel Del Rosario
Technical Working Group:	Mr. Rainier Diaz Ms. Jeanalyn Caceres Mr. George Sotelo Atty. Keith Francis Briones Ms. Darlene Reyes
Secretariat:	Joyce D. Labao Ms. Rhonna Regina Puno Ms. Abegail Igna
Bidders Present:	For the Project: “Supply, Delivery, Installation, Configuration, Migration, and Testing of Additional Servers for BTMS Infrastructure” 1. Beth Sanchez, Integrated Computer Systems, Inc. 2. Roberto Fernandez, Unison Computer Systems, Inc. 3. Mark Sagaydoro, Unison Computer Systems, Inc. 4. Eden Lorren Pablan, HP 5. Alexis Jaloyjoy, HP 6. Jamie Rafaelle Carrero, Micro Genesis Business Systems 7. Rosie Sayas, Micro Genesis 8. Danilo Dungka, ePLDT 9. Richard Lucas, ePLD 10. Connie Bautista, Micro Genesis Business Systems 11. Oscar Capili, Unison Computer Systems 12. Arabella Ewalla, Infocentric Solutions, Inc. 13. Neil Patrick Cabrera, Micro Genesis Business Systems 14. Raye Martin, Micro Genesis Business Systems 15. Jasper Gan, HP 16. Philip Umali, HP

- 17. Charise Carballa, HP
- 18. Daniella Cruz, Micro Genesis Business Systems
- 19. Edong Jimenez, Unison Computer Systems

II. Call to Order

The BAC Chairperson called the meeting to order after determining that there is a quorum at 10:00 a.m.

The agenda for August 11, 2020 BAC Meeting is as follows:

Agenda
<p>A. Pre-bid Conference</p> <ul style="list-style-type: none"> 1. Supply, Delivery, Installation, Configuration, Migration, and Testing of Additional Servers for BTMS Infrastructure (10:00 a.m.) <p>B. Other Matters</p> <ul style="list-style-type: none"> 1. Projects for inclusion in or revision of SAPP <ul style="list-style-type: none"> a. Supply and Delivery of Frames for the Loyalty Award (NP-Small Value Procurement) b. Supply and Delivery of Memorabilia for the Loyalty Award (NP-Small Value Procurement) c. Printing of the 2019 People's Implemented Budget (NP-Small Value Procurement) d. Consultancy Service for the Development and Implementation of the PFMCP Digital Courses (NP-Highly Technical Consultant) e. Supply and Delivery of Various [Supplies] for Capacity Development Activities (NP-Small Value Procurement) f. Supply and Delivery of Training Collaterals for Capacity Development activities (NP-Small Value Procurement) g. Printing of the Information-Education Campaign Materials for the Budget Reform Program- Program Brochure (NP-Small Value Procurement) h. Printing of Information-Education Campaign Materials for the Budget Reform Program – Handbooks (NP-Small Value Procurement) i. Supply and Delivery of Medical Equipment for the DBM Clinic (NP-Small Value Procurement) j. Supply and Delivery of Various Medical Supplies for the DBM Clinic (NP-Small Value Procurement) k. Rental of Multi-function Copier/Printer/Scanner (Repeat Order) l. Supply and Delivery of Pocket Wi-Fi (modem?) (NP-Small Value Procurement) m. Consultancy Services for the Environmental Compliance of the Department (Public Bidding) n. Supply and Delivery of LED Lights (NP-Small Value Procurement) o. Supply, Deliver, Fabrication, Installation, Testing, and Commissioning of Various Air-conditioning Units, Automatic Voltage Regulators, and other Accessories at the DBM Central Office (Public Bidding)

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions					
<p>A. Pre-Bid Conference</p> <p>1. Supply, Delivery, Installation, Configuration, Migration, and Testing of Additional Servers for BTMS Infrastructure</p>	<ul style="list-style-type: none"> - The BAC Secretariat provided a brief background of the project. - The BAC recognized Ms. Darlene Reyes, the TWG in-charge, to lead the discussion. - Ms. Reyes discussed point by point all aspects of the projects, including: the objectives of the meeting; the project background; Requirements to be submitted during bid submission, after declaration of Lowest Calculated Bid, and After receipt of Notice of Award; Sealing and Marking of Bids; Post Qualification Documents; Performance Security; Contract Signing Timeline; Parts of the Contract; Schedule of Requirements; Technical Specification; the common reasons for disqualification; and the procurement timeline. - A copy of the power point presentation is attached to this minutes for reference. - The summary of the questions/clarifications from the prospective bidders and the replies of the end-user/BAC is as follows: 					
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Questions</th> <th style="width: 50%;">Replies</th> </tr> </thead> <tbody> <tr> <td> <p>1. For your consideration and approval if we can submit an HPE Accredited Technical Professional (ATP) certificate or its equivalent to other brand of servers?</p> <p>1.1 HP Accredited Technical Professional, Hybrid IT Solutions V1 - Will this certification be acceptable as equivalent to the requirement?</p> </td> <td> <p>1 & 1.1 An HP Accredited Solution Expert is required because we require an individual who designs, architects, implements, manages and supports global IT solutions. At this level, a credential holder works with much more complex technologies than an ATP.</p> </td> </tr> </tbody> </table>	Questions	Replies	<p>1. For your consideration and approval if we can submit an HPE Accredited Technical Professional (ATP) certificate or its equivalent to other brand of servers?</p> <p>1.1 HP Accredited Technical Professional, Hybrid IT Solutions V1 - Will this certification be acceptable as equivalent to the requirement?</p>	<p>1 & 1.1 An HP Accredited Solution Expert is required because we require an individual who designs, architects, implements, manages and supports global IT solutions. At this level, a credential holder works with much more complex technologies than an ATP.</p>	
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	<p>2. Cisco Certified Network Associate (CCNA), Cisco Certified Network Professional (CCNP), Cisco Certified Specialist – Enterprise, Core Cisco Certified Specialist – Advance Infrastructure, Palo Alto Certified Network Security Engineer (PCNSE), Will any of the following Cisco and Palo Alto Certifications acceptable as equivalent to the requirement?</p>	<p>2. CISCO Certified Network Professional (routing and switching), as an equivalent of the CISCO Certified Network Professional Enterprise, will be acceptable.</p>				

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	3. May we request for the models of Cisco and Palo Alto device for compatibility check.	3. The models for CISCO and Palo Alto devices are CISCO C6807-XL and PAN PA-3260, respectively.
	4. Can you provide a network diagram if possible?	4. The DBM Network Diagram is confidential in nature. We will only provide the said document in the winning bidder after the execution of a Non-Disclosure Agreement.
	5. 4.9.1 – May we request for the Cisco model for compatibility check.	5. 4.9.1 The model is CISCO C6807-XL.
	6. 4.9.2 - LC/LC or SC/LC fiber cable?	6. 4.9.2 The connector type of the required transceiver is MPO.
	7. 4.9.3 May we request for the Palo Alto model for compatibility check.	7. 4.9.3 The model is PAN PA-3260.
	8. 4.9.10 - How many cable organizers and cable straps? - Is the scope only limited to this project?	8. 4.9.10 The number of organizers and cable straps will depend on the required number of network cables. - Yes, it is limited to this project only.
	9. 4.9.11 - How many CAT6, what length? How many Fiber, what length? - Single-mode or Multi-mode? - SC-LC or LC-LC? - Is the scope only limited to this project?	9. 4.9.11 Patch cables will depend on the number and types of connection per node/server, 3 meters length. - Multi-mode. - LC-LC. - Yes, it is limited to this project only.
	10. How many servers will be required for migration?	10. Around 75 servers.
	11. What type of migration shall be expected by the end-user: - VM level (V2V) - Application level / file level (With application level migration we recommend application vendor to	11. Migration type: VM to VM and Physical to VM

Topics/Issues	Comments/Decisions/Instructions	
	execute this kind of migration) - Physical to VM (P2V).	
	12. We'll be sending a capacity planner along for us to set the proper expectation and deliverable during the migration. Kindly fill up the attached form and input the servers that will be included on the migration.	12. We will only provide the information for the capacity planner in the pre-implementation meeting as specified in Section 5.1 of the Revised Annex "A."
	13. Are the requested servers for migration have a validated backup? We highly recommend having a good backup prior to the migration.	13. Yes, we have a reliable backup
	14. Are there servers configured with Application level clustering	14. Yes, some of the servers are configured with application-level clustering.
	15. Are there servers that requires no or almost zero downtime?	15. We require zero downtime.
	16. For the P2V, are the application providers of the server to be migrated have guaranteed to work as virtual machine?	16. Yes, it will work, virtualization was already considered in our plan.
	17. Are the Application licenses and OS licenses already consulted with your application provider?	17. Licenses that are not specified in the Revised Annex "A" were already considered.
	18. Are there also physical devices (such as dongles, USB, PCIE, and etc.) connected to your servers required to operate properly?	18. There are no peripherals connected.
	19. Are there also VMs that have utilized functions such as and similar to Pass-through devices, VMDirectPath, and RDM?	19. There is no such configuration.

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	20. May we clarify if the technical trainings are virtual trainings or classroom trainings?	20. It can be a classroom or virtual training but it should be conducted by an Authorized Training Center of the respective Training Courses.
	21. Are the Technical Trainings in 5.8 official training course with certification exam or a Customized Training only, or Knowledge Transfer?	21. The Technical Trainings specified in Section 5.8 of the Revised Annex "A" are Official Training Courses without certification exam, it should not merely be a customized training nor knowledge transfer.
	22. May I clarify if MAF/Resellership certificate should be included in our bid submission? If yes, do you require MAF for all HW & SW components or just the HPE servers component only?	22. The MAF/Resellership certificate is not in the requirement.
	23. Are brochures/datasheets required to be submitted during the submission of bids?	23. Brochures and Data sheets shall be requested together with other post-qualification documents from the bidder with the single/lowest calculated bid
B. Other Matters 1. Inclusion in the Supplemental Annual Procurement Plan	1. Supply and Delivery of Frames for the Loyalty Award (NP-Small Value Procurement) 2. Supply and Delivery of Memorabilia for the Loyalty Award (NP-Small Value Procurement) 3. Printing of the Information-Education Campaign Materials for the Budget Reform Program- Program Brochure (NP-Small Value Procurement) 4. Printing of Information-Education Campaign Materials for the Budget Reform Program – Handbooks (NP-Small Value Procurement) - The projects of the AS-GSD requested for cancellation was discussed. The BAC advised the AS to prepare the PPMP early if AS intends to proceed for CY 2021. - Considering that above-mentioned projects are the only the ones with endorsement of the Finance Service, these will be adopted for recommendation to the Secretary.	

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	<ul style="list-style-type: none"> - The other projects will be parked for consideration of the BAC once the required documents are completed and submitted to the BAC. - Beyond the deadline set by the BAC, the End-user shall seek clearance from the Office of the Secretary before endorsing to the BAC for discussion. 									
2. BAC Action Items	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="646 468 1038 506" style="width: 50%;">Project</th> <th data-bbox="1042 468 1431 506" style="width: 50%;">To Do</th> </tr> </thead> <tbody> <tr> <td data-bbox="646 510 1038 779">Supply, Delivery, Installation, Configuration, Migration and Testing of the Additional Servers for BTMS Infrastructure</td> <td data-bbox="1042 510 1431 779"> Prepare the Supplemental Bid Bulletin (SBB) as necessary. The TWG in-charge should closely coordinate with the End-users in the drafting of the SBB. </td> </tr> <tr> <td data-bbox="646 784 1038 1160">Administrative Matter: August 18 Other Matters</td> <td data-bbox="1042 784 1431 1160"> The BAC Secretariat and TWG were instructed to report to the Vice Chairperson on the following matters: <ol style="list-style-type: none"> 1. Records Management 2. GPPB Training 3. Mandatory Review 4. Supplemental Annual Procurement Plan (SAPP) 5. BAC honoraria </td> </tr> <tr> <td data-bbox="646 1164 1038 1397">SAPP</td> <td data-bbox="1042 1164 1431 1397"> 1. The BAC Secretariat were instructed to update the excel file based on discussion of the BAC and to closely coordinate with the FS on BITS Printing and with AS on Air Con projects. </td> </tr> </tbody> </table>		Project	To Do	Supply, Delivery, Installation, Configuration, Migration and Testing of the Additional Servers for BTMS Infrastructure	Prepare the Supplemental Bid Bulletin (SBB) as necessary. The TWG in-charge should closely coordinate with the End-users in the drafting of the SBB.	Administrative Matter: August 18 Other Matters	The BAC Secretariat and TWG were instructed to report to the Vice Chairperson on the following matters: <ol style="list-style-type: none"> 1. Records Management 2. GPPB Training 3. Mandatory Review 4. Supplemental Annual Procurement Plan (SAPP) 5. BAC honoraria 	SAPP	1. The BAC Secretariat were instructed to update the excel file based on discussion of the BAC and to closely coordinate with the FS on BITS Printing and with AS on Air Con projects.
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IV. Adjournment

There being no other matters to be discussed, the meeting was adjourned at 5:00 p.m.

Prepared by:

Noted by:

Joyce D. Labao
Secretariat

Director ANDREA CELENE MAGTALAS
Vice-Chairperson