



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

13 NOV 2024

CHERUBY A. DALID

Sales Executive
Venue 88 Hotel and Events Place
Dacera Ave., San Isidro, Mabuhay Road, General Santos City

Dear **Mr./Ms. Dalid:**

We are pleased to inform you that the contract for the Project, "**Lease of Venue for the Philippine Open Government Partnership (PH-OGP) Mainstreaming Activities in Mindanao**" is hereby awarded to **Venue 88 Hotel and Events Place** in the amount of **One Hundred Fifteen Thousand Five Hundred Pesos (P115,500.00) only.**

Based on the evaluation of your submitted documents, the Philippine Open Government Partnership Project Management Office finds your submission as the single calculated and most responsive quotation for the project.

Thank you and God Bless.

Very truly yours,


RYAN S. LITA
Director IV

Confirmed: Cheruby Dalid / Nov. 13, 2024

Name of Authorized Representative
Venue 88 Hotel and Events Place
Date:



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

13 NOV 2024

CHERUBY A. DALID

Sales Executive
Venue 88 Hotel and Events Place
Dacera Ave., San Isidro, Mabuhay Road, General Santos City

Dear **Mr./Ms. Dalid,**

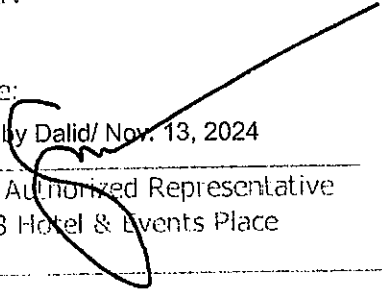
This is to inform your company that the *performance of the obligations specified in the attached Contract for the Project, "Lease of Venue for the Philippine Open Government Partnership (PH-OGP) Mainstreaming Activities in Mindanao,"* shall commence upon receipt of this Notice to Proceed.

Thank you and God Bless.

Very truly yours,


RYAN S. LITA
Director IV

Conforme:


Cheruby Dalid/ Nov. 13, 2024

Name of Authorized Representative

Venue 88 Hotel & Events Place

Date: _____

LETTER OF AGREEMENT
Between
Mahintana Foundation Inc.
And
VENUE 88 HOTEL AND EVENTS PLACE
For
Banquet Package on 14th of NOVEMBER 2024

A. CONTACT

CLIENT
Atty. Ryan S. Lita
Director, Local Government and Regional
Coordination Bureau
Department of Budget and Management

HOTEL
Cheruby A. Dalid

Sales Executive
Venue 88 Hotel and Events Place
Dacera Ave., San Isidro, Mabuhay Road, General
Santos City
Cel. No:09199133802
Email: events@venue88gensan.com

This agreement binds both parties to the following terms & conditions:

B. GUEST ROOM ACCOMMODATION:

1. Main Group Dates

Main Arrival Date : N/A
Main Departure Date : N/A
Total : N/A
Daily Room Block

Date	Room Type	Number of Rooms	No. Of Pax
N/A	N/A	N/A	N/A

- *Please note that the above room block may consist of a mixture of Single and Twin Rooms. Requests for specific bed types must be made in advance and we will do our best to accommodate special requests upon receipt of the group's rooming list.*

Amenities / Concessions:

- Complimentary Breakfast
- Free use of the Swimming Pool
- Complimentary Coffee and Tea-making facility in each room
- Complimentary Bottled water replenished daily

NOTE: STANDARD CHECK IN TIME IS 2:00P.M.
STANDARD CHECK OUT TIME IS 12:00NN

BANQUET ARRANGEMENT

DATE : 14 NOVEMBER 2024
Type of Function: MEETING
Venue : DOME 2
Time : 8 PM TO 5 PM
No. Of persons: 150 PAX
Meal Requirement: AM SNACKS LUNCH AND PM SNACKS
Rate : Php 670.00/person

Set up : ROUND TABLE
Table Cloth : ROYAL BLUE
Table Napkin : CREAM WHITE

Package Inclusions

- Use of Venue of 9 hours
- Table and chairs set up with Linen Requirements
- Basic sound system with microphone
- Standby service waiter and AVTECH
- Free flowing coffee
- Whiteboard w/ Markers and Eraser
- LCD Projector & Screen

Requirements :

Facilities/ Services, which the Hotel will be providing FREE OF CHARGE:

Rostrum- APPLICABLE
Basic Sound System- **APPLICABLE**
2 Microphones (wireless) - **APPLICABLE**
Registration/Secretariat Table with 3 Chairs- **APPLICABLE**
LCD Projector with Screen- **APPLICABLE**
Directional Signage- **APPLICABLE**

If Client will bring the following:

Rate for the Corkage/Handling Fee:

Whole Tuna- Php2, 500.00 per Tuna (10-20kgs.)
Local Beers- Php500.00/case
Wine- Php500.00/bot per 750ml
Hard Liquor- Php500.00/bot per 750ml
Roasted Pig- Php500.00/pc
Dessert bar – Php 500.00

Signage Title : MINDANAO OGP REGIONAL FORUM AND PROPEACE ANNUAL LEARNING

TERMS AND CONDITIONS FOR BANQUET

- If number of attendees is less than minimum guarantee, hotel will charge based on minimum guaranteed number.
- If number of attendees is greater than minimum guarantee, hotel will charge based on the actual number of attendees.
- Final number of minimum guarantees is required seven (7) days prior to the event. Final number will not be adjusted more than 20% of minimum guarantee without prior agreement by the hotel.
- Menu to be decided seven (7) days prior to the function. Hotel reserves the right to decide the menu if menu choice has not been submitted by organizer in due time.
- No outside food and beverage will be allowed without written authorization from the hotel.
- Any adjustment from the agreed set-up made within 24 hours prior to the event will be subject to a service surcharge.
- Signage wording to be given to the hotel seven (7) days prior to the event.
- Function space will be available at least 45 minutes prior to the event. If you need the room to be ready in advance, please liaise with the Banquet Sales Department seven (7) days prior to the event and hotel reserves the right to charge room rental fee or any subsequent service surcharge.

BILLING ARRANGEMENT

The Hotel requires reservation fee of Php10, 000.00 (Non-refundable) upon confirmation and is deductible from the total bill. Full payment is required seven (05) days before the event thru cash or credit card.

Payment may be deposited through our bank account

Account Number: 2801-1013-59
Account Name: Venue 88 Resort and Events Place Corporation
Bank: Landbank of the Philippines

Account Number: 001758030587
Account Name: Venue 88 Resort and Events Place Corporation
Bank: BDO

Account Number: 0000020594025
Account Name: Venue 88 Resort and Events Place Corporation
Bank: SECURITY BANK


CANCELLATION POLICY

- Cancellation of the event by the Engager must be notified to the Hotel in writing.
- A Cancellation fee of 30% based on the bill will be charged if cancellation is made (01) one month before the event; 50% Cancellation fee will be charged if cancellation is made (14) fourteen days before the event; and 100%; Cancellation fee will be charged if cancellation is made One (01) week before the event

Thank you for your support to Venue 88 Hotel and Events Place. We look forward to welcoming you and your guests to the Hotel.

Sincerely yours,
VENUE 88 HOTEL AND EVENTS PLACE

Agreed and accepted by


Cherub A. Dalid
Sales Executive
Cel. No: 0919 913 3802


Atty. Ryan S. Lita
Engager

Mail: events@venue88gensan.com

Date: 13 NOV 2024

Noted by:


Kristeen Domonique Apaldo
Sales And Marketing Head

PRO-FORMA INVOICE

13 NOVEMBER 2024

Atty. Ryan S. Lita
Director, Local Government and Regional Coordination Bureau
Department of Budget and Management

Dear Atty. Lita,

Banquet and Room Arrangement:

NOVEMBER 14, 2024- WHOLE DAY SEMINAR

Whole Day (2snacks and 1meal)	@670/H	X150person	₱100,500 .00
Led Wall (Size7x10)	@15000/Unit	X1Unit	₱ 15,000.00

Grand Total: Meals and Function

₱115,500.00

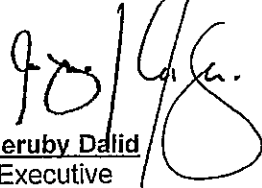
Note: Guaranteed booking under Mahintana Foundation Inc.

Incidentals such as additional orders, additional number of attendees, energy fee, corkage's, and handling fees, etc., are not included in this pro-forma invoice. The said items shall be posted under the total billing of the event.

Yours sincerely,

Agreed and accepted by

VENUE 88 HOTEL AND EVENTS PLACE


Cheruby Dalid
Sales Executive


Atty. Ryan S. Lita
Engager

Date: 13 NOV 2024

Noted by:


Kristeen Domjonique Apoldo
Sales And Marketing Head