

May 2015

ADDRESS OF DEPARTMENT OF BUDGET AND MAN
GENERAL SOLANO ST., BRGY. SAN MI
657-3300 LOC. 3115

AGENCY PROCUREMENT REQUE

To: PROCUREMENT SERVICE
DBM Compound, RR Road
Cristobal St., Paco, Manila

PLEASE CHECK (V) APPROPRIATE BOX ON ACTION REQU

[] Please issue common-use supplies/materials per Price List A
Mode of delivery: [] Pick-up (Fast Lane) [] Pick-up (Schedt

In case fund is not sufficient: [] Reduce Quantity [] Bill Us [] Charge to Unutilized Bal

[] Please purchase for our agency non-common items. Attached herewith :
[] Complete Specifications [] Obligation Request (ObR) [] Others, pls. specify _____
[] Certificate of Budget Allocation (CBA) [] Payment

This form shall be prepared for requisitions of **Common-Use goods** from the PS Depot
Non-Common Use Supplies from the PS

For PS Main-Common Use Supplies, please use Form 001

Page Amount

PAGE	Page	Amount
1	1	846,751.51
2	2	169,632.10
3	3	1,726,681.41
4	4	250,793.20
5	5	512,845.81
6	6	170,482.18

TOTAL

Total	3,677,186.21
Less:	
Common Supplies	2,511,112.21
backlog & laptop	1,166,074.00

17	274	175.56	48,103.44
		29.12	1,164.80
			123.04
			341.46
			233.28
			415.00
			163.40
			719.00
			551.40
			481.00
			5,372.60
			6,751.51

18/02/19

original DR attached to
CSE - 1st Quarter Requirement
D.

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QUANTITY				
1	INSECTICIDE, aerosol type, net content: 600ml min	181				
2	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	722				
3	STAMP PAD INK, purple or violet	40				
4	ACETATE, thickness: 0.075mm min (gauge #3)	10				
5	CARBON FILM, PE, black, size 210mm x 297mm	1				
6	CARTOLINA, assorted colors	40				
7	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	4	box	703.44		
8	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	14	box	596.80	8,355.20	
9	LOOSELEAF COVER, made of chipboard, for legal	10	bundle	670.70	6,707.00	
10	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	560	pad	32.22	18,043.20	
11	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	467	pad	56.06	26,180.02	
12	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	471	pad	41.50	19,546.50	
13	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	265	pc	12.73	3,390.60	
14	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	1395	ream	179.30	250,123.50	
15	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	244	ream	196.54	47,955.76	
16	PAPER, Multi-Purpose (COPY) A4, 70 gsm	1755	ream	155.65	273,165.75	
17	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	274	ream	175.56	48,103.44	
18	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	40	pad	29.12	1,164.80	
19	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	12	ream	101.92	1,223.04	
20	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	7	roll	48.78	341.46	
21	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	74	book	70.72	5,233.28	
22	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	112	book	101.92	11,415.04	
23	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	573	pack	67.60	38,734.80	
24	BATTERY, dry cell, AA, 2 pieces per blister pack	242	pack	19.50	4,719.00	
25	BATTERY, dry cell, AAA, 2 pieces per blister pack	180	pack	19.73	3,551.40	
26	BATTERY, dry cell, D, 1.5 volts, alkaline	5	pack	96.20	481.00	
27	GLUE, all purpose, gross weight: 200 grams min	129	jar	49.40	6,372.60	
				TOTAL AMOUNT	₱ 846,549.91	

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM: JOYCE D. LABAO AGENCY PROPERTY/SUPPLY OFFICER	FUNDS CERTIFIED AVAILABLE: ESPERANZA Q. IGNACIO AGENCY CHIEF ACCOUNTANT	APPROVED: THEA MARIE CORINNE F. PALARCA AGENCY HEAD/AUTHORIZED SIGNATURE
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[] FUNDS DEPOSITED WITH PS [] CHECK No. _____ IN THE AMOUNT OF: _____ (P _____) ENCLOSED

PAGE 1/6

Revised May 2015

ADDRESS OF DEPARTMENT OF BUDGET AND MANAGEMENT
 POSTING AGENCY GENERAL SOLANO ST., BRGY. SAN MIGUEL, MANILA
 NOS. 657-3300 LOC. 3115

AGENCY ACCT. CODE E007
 AGENCY CONTROL No. 2019-001
 PS APR No.

AGENCY PROCUREMENT REQUEST

To: PROCUREMENT SERVICE
 DBM Compound, RR Road
 Cristobal St., Paco, Manila

1/2
 (Date)

PLEASE CHECK (v) APPROPRIATE BOX ON ACTION REQUESTED ON THE ITEM/S LISTED BELOW

[] Please issue common-use supplies/materials per Price List No. _____ dated _____
 Mode of delivery: [] Pick-up (Fast Lane) [] Pick-up (Schedule) [] Delivery (door-to-door)

In case fund is not sufficient: [] Reduce Quantity [] Bill Us [] Charge to Unutilized Deposit, APR No.: _____ Date: _____

[] Please purchase for our agency non-common items. Attached herewith :
 [] Complete Specifications [] Obligation Request (ObR) [] Others, pls. specify _____
 [] Certificate of Budget Allocation (CBA) [] Payment



This form shall be prepared for requisitions of **Common-Use goods** from the **PS Depots & Sub-Depots**; and for orders of **Non-Common Use Supplies** from the PS Main.

For PS Main-Common Use Supplies, please use Form 001 R or Form 001 B

Item No.	Quantity	Unit Price	Amount
28	44	19.76	869.44
29	453	20.05	9,082.65
30	32	18.20	582.40
31	142	55.12	7,827.84
32	102	106.60	10,873.20
33	120	18.20	2,184.00
34	503	9.10	4,577.30
35	162	18.20	2,948.40
36	27	58.24	1,572.48
37	1	1,109.68	1,109.68
38	3	856.86	2,570.58
39	0	-	-
40	2	82.16	164.32
41	97	17.68	1,714.96
42	213	86.06	18,330.78
43	27	130.00	3,510.00
44	12	30.58	366.96
45	108	41.60	4,492.80
46	31	23.92	741.52
47	31	9.14	283.34
48	447	37.43	16,731.21
49	132	122.98	16,233.36
50	14	24.83	347.62
51	474	87.36	41,408.64
52	4	2,288.00	9,152.00
53	30	145.60	4,368.00
54	62	122.41	7,589.42
TOTAL AMOUNT			169,204.68

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QUANTITY	UNIT	UNIT PRICE	AMOUNT
28	STAPLE WIRE, for heavy duty staplers, (23/13)	44	box	19.76	869.44
29	STAPLE WIRE, STANDARD, (26/6)	453	box	20.05	9,082.65
30	TAPE, ELECTRICAL, 18mm x 16M min	32	roll	18.20	582.40
31	TAPE, MASKING, width: 24mm (±1mm)	142	roll	55.12	7,827.84
32	TAPE, MASKING, width: 48mm (±1mm)	102	roll	106.60	10,873.20
33	TAPE, PACKAGING, width: 48mm (±1mm)	120	roll	18.20	2,184.00
34	TAPE, TRANSPARENT, width: 24mm (±1mm)	503	roll	9.10	4,577.30
35	TAPE, TRANSPARENT, width: 48mm (±1mm)	162	roll	18.20	2,948.40
36	TWINE, plastic, one (1) kilo per roll	27	roll	58.24	1,572.48
37	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	1	unit	1,109.68	1,109.68
38	ELECTRIC FAN, STAND type, plastic blade	3	unit	856.86	2,570.58
39	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	1	piece	39.39	39.39
40	Ligth Bulb, LED, 7 watts 1 pc in individual box	2	piece	82.16	164.32
41	RULER, plastic, 450mm (18"), width: 38mm min	97	piece	17.68	1,714.96
42	AIR FRESHENER, aerosol, 280ml/150g min	213	can	86.06	18,330.78
43	BROOM, soft (tambo)	27	piece	130.00	3,510.00
44	BROOM, STICK (TING-TING), usable length: 760mm min	12	piece	30.58	366.96
45	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	108	bottle	41.60	4,492.80
46	CLEANSER, SCOURING POWDER, 350g min./can	31	can	23.92	741.52
47	DETERGENT BAR, 140 grams as packed	31	bar	9.14	283.34
48	DETERGENT POWDER, all purpose, 1kg	447	pack	37.43	16,731.21
49	DISINFECTANT SPRAY, aerosol type, 400-550 grams	132	can	122.98	16,233.36
50	DUST PAN, non-rigid plastic, w/ detachable handle	14	piece	24.83	347.62
51	FURNITURE CLEANER, aerosol type, 300ml min per can	474	can	87.36	41,408.64
52	MOP BUCKET, heavy duty, hard plastic	4	unit	2,288.00	9,152.00
53	MOPHANDLE, heavy duty, aluminum, screw type	30	piece	145.60	4,368.00
54	MOPHEAD, made of rayon, weight: 400 grams min	62	piece	122.41	7,589.42
TOTAL AMOUNT					168,204.68

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM:  JOYCE D. LABAO AGENCY PROPERTY/SUPPLY OFFICER	FUNDS CERTIFIED AVAILABLE: ESPERANZA Q. IGNACIO AGENCY CHIEF ACCOUNTANT	APPROVED:  THEA MARIE CORINNE F. PALARCA AGENCY HEAD/AUTHORIZED SIGNATURE
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[] FUNDS DEPOSITED WITH PS [] CHECK No. _____ IN THE AMOUNT OF: _____ (P _____) ENCLOSED

Item No.	Quantity	Unit Price	Amount
55	247	53.82	13,293.5
56	43	107.12	4,606.1
57	454	111.99	50,843.41
58	64	23.59	1,509.71
59	16	39,208.00	627,328.00
60	100	21.79	2,179.00
61	69	2,724.80	188,011.20
62	359	212.16	76,165.44
63	15	35,916.40	538,746.00
64	123	143.21	17,614.83
65	4	724.88	2,899.52
66	413	8.79	3,630.27
67	369	15.27	5,634.63
68	291	20.25	5,895.66
69	232	46.26	10,732.32
70	546	14.02	7,654.92
71	399	77.20	30,802.80
72	866	68.64	59,442.24
73	46	408.14	18,774.44
74	23	518.08	11,915.84
75	41	738.40	30,274.40
76	231	30.49	7,043.19
77	28	328.64	9,201.92
78	6	414.13	2,484.78

Issued May 2015

ADDRESS OF DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO ST., BRGY. SAN MIGUEL, MANILA
 657-3300 LOC. 3115

AGENCY ACCT. CODE E007
 AGENCY CONTROL No. 2019-001
 PS APR No.

AGENCY PROCUREMENT REQUEST

To: PROCUREMENT SERVICE
 DBM Compound, RR Road
 Cristobal St., Paco, Manila

PLEASE CHECK (V) APPROPRIATE BOX ON ACTION REQUESTED ON THE ITEM/S LISTED BELOW

[] Please issue common-use supplies/materials per Price List No. _____ dated _____
 Mode of delivery: [] Pick-up (Fast Lane) [] Pick-up (Schedule) [] Delivery (door-to-door)

In case fund is not sufficient: [] Reduce Quantity [] Bill Us [] Charge to Unutilized Deposit, APR No.: _____ D

[] Please purchase for our agency non-common items. Attached herewith:
 [] Complete Specifications [] Obligation Request (ObR) [] Others, pls. specify _____
 [] Certificate of Budget Allocation (CBA) [] Payment

This form shall be prepared for requisitions of **Common-Use goods** from the **PS Depots & Sub-Depots**; and for **Non-Common Use Supplies** from the PS Main.

For PS Main-Common Use Supplies, please use Form 001 R or Form 001 B

TOTAL AMOUNT	1,726,681.41
Less:	
59 16 39,208.00	627,328.00
63 15 35,916.40	538,746.00
NET AMOUNT	560,607.41

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QUANTITY	UNIT	UNIT PRICE	AMOUNT
55	RAGS, all cotton, 32 pieces per kilogram min	247	rags	53.82	12,273.43
56	SCOURING PAD, made of synthetic nylon, 140 x 220mm	43	pack	107.12	4,606.16
57	TRASHBAG, plastic, transparent	454	roll	111.99	63,505.52
58	WASTEBASKET, non-rigid plastic	64	piece	23.59	1,509.76
59	Desktop Computer, branded ✓	16	unit	39,208.00	627,328.00
60	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	100	piece	21.79	2,179.00
61	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	69	piece	2,724.80	188,011.20
62	FLASH DRIVE, 16 GB capacity	359	piece	212.16	76,165.44
63	Laptop Computer, branded ✓	15	unit	35,916.40	538,746.00
64	MOUSE, optical, USB connection type	123	unit	143.21	17,614.83
65	PRINTER, LASER, monochrome, network-ready	4	unit	724.88	2,899.52
66	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	413	box	8.79	3,630.27
67	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	369	box	15.27	5,634.63
68	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	291	box	20.25	5,895.66
69	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	232	box	46.26	10,732.32
70	CORRECTION TAPE, film base type, UL 6m min	546	piece	14.02	7,654.92
71	DATA FILE BOX, made of chipboard, with closed ends	399	piece	77.20	30,802.80
72	DATA FOLDER, made of chipboard, taglia lock	866	piece	68.64	59,442.24
73	ENVELOPE, DOCUMENTARY, for A4 size document	46	box	408.14	18,774.44
74	ENVELOPE, DOCUMENTARY, for legal size document	23	box	518.08	11,915.84
75	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	41	box	738.40	30,274.40
76	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	231	piece	30.49	7,043.19
77	ENVELOPE, MAILING, white, 80gsm (-5%)	28	box	328.64	9,201.92
78	ENVELOPE, mailing, white, with window	6	box	414.13	2,484.80

TOTAL AMOUNT P 1,738,268.85

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM: JOYCE D. LABAO AGENCY PROPERTY/SUPPLY OFFICER	FUNDS CERTIFIED AVAILABLE: P 1,166,074 - ESPERANZA O. IGNACIO AGENCY CHIEF ACCOUNTANT	APPROVED: THEA MARIE CORINNE F. PALARCA AGENCY HEAD/AUTHORIZED SIGNATURE
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[] FUNDS DEPOSITED WITH PS [] CHECK No. _____ IN THE AMOUNT OF: _____ (P _____) ENCLOSED

Revised May 2015
 ADDRESS OF
 REQUESTING AGENCY
 NOS.

DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO ST., BRGY. SAN MIGUEL, MANILA
 657-3300 LOC. 3115

AGENCY ACCT. CODE E007
 AGENCY CONTROL No. 2019-001
 PS APR No.

AGENCY PROCUREMENT REQUEST

To: PROCUREMENT SERVICE
 DBM Compound, RR Road
 Cristobal St., Paco, Manila

Item No.	Quantity	Unit Price	Amount
79	28	10.40	291.20
80	202	83.67	16,901.34
81	137	86.72	11,880.64
82	460	11.13	5,119.80
83	343	14.23	4,880.89
84	38	291.19	11,065.22
85	34	325.51	11,067.34
86	102	187.08	19,082.16
87	96	243.24	23,351.04
88	51	954.72	48,690.72
89	53	247.52	13,118.56
90	52	279.64	14,541.28
91	323	53.14	17,164.22
92	76	41.60	3,161.60
93	238	37.23	8,860.74
94	146	11.86	1,731.56
95	153	11.86	1,814.58
96	123	11.86	1,458.78
97	244	8.98	2,191.12
98	226	8.98	2,029.48
99	227	8.98	2,038.46
100	405	6.29	2,547.45
101	331	14.04	4,647.24
102	92	20.79	1,912.68
103	75	201.64	15,123.00
104	49	109.50	5,365.50
105	26	29.10	756.60

PLEASE CHECK (v) APPROPRIATE BOX ON ACTION REQUESTED ON THE ITEM/S LISTED BELOW

- Please issue common-use supplies/materials per Price List No. _____ dated _____
- Mode of delivery: Pick-up (Fast Lane) Pick-up (Schedule) Delivery (door-to-door)
- In case fund is not sufficient: Reduce Quantity Bill Us Charge to Unutilized Deposit, APR No.: _____ Date _____
- Please purchase for our agency non-common items. Attached herewith :
 - Complete Specifications Obligation Request (ObR) Others, pls. specify _____
- Certificate of Budget Allocation (CBA) Payment

This form shall be prepared for requisitions of **Common-Use goods** from the **PS Depots & Sub-Depots**; and for order: **Non-Common Use Supplies** from the PS Main.

TOTAL AMOUNT	250,793.20
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For PS Main-Common Use Supplies, please use Form 001 R or Form 001 B

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QUANTITY	UNIT	UNIT PRICE	AMOUNT
79	ERASER, FELT, for blackboard/whiteboard	28	piece	10.40	291.20
80	FASTENER, METAL, 70mm between prongs	202	box	83.67	16,901.34
81	FILE ORGANIZER, expanding, plastic, 12 pockets	137	piece	86.72	11,880.64
82	FILE TAB DIVIDER, bristol board, for A4	460	set	11.13	5,119.80
83	FILE TAB DIVIDER, bristol board, for legal	343	set	14.23	4,880.89
84	FOLDER, FANCY, for A4 size documents	38	bundle	291.19	11,065.22
85	FOLDER, FANCY, for legal size documents	34	bundle	325.51	11,067.34
86	FOLDER, L-TYPE, PLASTIC, for A4 size documents	102	pack	187.08	19,082.16
87	FOLDER, L-TYPE, PLASTIC, for legal size documents	96	pack	243.24	23,351.04
88	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	51	box	954.72	48,690.72
89	FOLDER, TAGBOARD, for A4 size documents	53	pack	247.52	13,118.56
90	FOLDER, TAGBOARD, for legal size documents	52	pack	279.64	14,541.28
91	INDEX TAB, self-adhesive, transparent	323	box	53.14 51.88	16,757.24
92	MAGAZINE FILE BOX, LARGE size, made of chipboard	76	piece	41.60	3,161.60
93	MARKER, FLUORESCENT, 3 assorted colors per set	238	set	37.23 44.41	10,569.58
94	MARKER, whiteboard, black, felt tip, bullet type	146	piece	11.86	1,731.56
95	MARKER, whiteboard, blue, felt tip, bullet type	153	piece	11.86	1,814.58
96	MARKER, whiteboard, red, felt tip, bullet type	123	piece	11.86	1,458.78
97	MARKER, PERMANENT, bullet type, black	244	piece	8.98	2,191.12
98	MARKER, PERMANENT, bullet type, blue	226	piece	8.98	2,029.48
99	MARKER, PERMANENT, bullet type, red	227	piece	8.98	2,038.46
100	PAPER CLIP, vinyl/plastic coat, length: 32mm min	405	box	6.29	2,547.45
101	PAPER CLIP, vinyl/plastic coat, length: 48mm min	331	box	14.04	4,647.24
102	PENCIL, lead, w/ eraser, wood cased, hardness: HB	92	box	20.79	1,912.68
103	RING BINDER, 80 rings, plastic, 32mm x 1.12m	75	bundle	201.64	15,123.00
104	RUBBER BAND, 70mm min lay flat length (#18)	49	box	109.50	5,365.50
105	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	26	piece	29.10	756.60
				TOTAL AMOUNT	252,095.06

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM: JOYCE D. LABAO AGENCY PROPERTY/SUPPLY OFFICER	FUNDS CERTIFIED AVAILABLE: ESPERANZA Q. IGNACIO AGENCY CHIEF ACCOUNTANT	APPROVED: THEA MARIE CORINNE F. PALARCA AGENCY HEAD/AUTHORIZED SIGNATURE
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FUNDS DEPOSITED WITH PS _____ CHECK No. _____
 IN THE AMOUNT OF: _____ (P. _____) ENCLOSED

May 2015

ADDRESS OF
AGENCY

DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., BRGY. SAN MIGUEL, MANILA
657-3300 LOC. 3115

AGENCY ACCT. CODE E007
AGENCY CONTROL No. 2019-001
PS APR No.

AGENCY PROCUREMENT REQUEST

To: PROCUREMENT SERVICE
DBM Compound, RR Road
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(Date)

PLEASE CHECK (V) APPROPRIATE BOX ON ACTION REQUESTED ON THE ITEM/S LISTED BELOW

[] Please issue common-use supplies/materials per Price List No. _____ dated _____
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[] Complete Specifications [] Obligation Request (ObR) [] Others, pls. specify _____
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This form shall be prepared for requisitions of **Common-Use goods** from the **PS Depots & Sub-Depots**; and for order: **Non-Common Use Supplies** from the PS Main.

For PS Main-Common Use Supplies, please use Form 001 R or Form 001 B



Item No.	Quantity	Unit Price	Amount
106	66	11.77	776.82
107	113	29.74	3,360.62
108	5	453.96	2,269.80
109	26	193.32	5,026.32
110	66	131.96	8,709.36
111	176	15.60	2,745.60
112	170	155.48	26,431.60
113	3	684.32	2,052.96
114	188	23.35	4,389.80
115	51	55.83	2,847.33
116	3	9,534.72	28,604.16
117	73	135.20	9,869.60
118	3	4,711.20	14,133.60
119	4	8,088.08	32,352.32
120	8	5,699.20	45,593.60
121	4	6,947.20	27,788.80
122	10	658.32	6,583.20
123	10	745.68	7,456.80
124	1	2,685.28	2,685.28
125	1	2,685.28	2,685.28
126	4	3,567.20	14,268.80
127	48	5,002.40	240,115.20
128	1	3,337.36	3,337.36
129	2	3,868.80	7,737.60
130	1	5,512.00	5,512.00
131	1	5,512.00	5,512.00

TOTAL AMOUNT 512,845.8

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QUANTITY	UNIT	UNIT PRICE	AMOUNT
106	CUTTER BLADE, for heavy duty cutter	66	piece	11.77	776.82
107	CUTTER KNIFE, for general purpose	113	piece	29.74	3,360.62
108	DATING AND STAMPING MACHINE, heavy duty	5	piece	453.96	2,269.80
109	PENCIL SHARPENER, manual, single cutter head	26	piece	193.32	5,026.32
110	PUNCHER, paper, heavy duty, with two hole guide	66	piece	131.96	8,709.36
111	SCISSORS, symmetrical, blade length: 65mm min	176	pair	15.60	2,745.60
112	STAPLER, STANDARD TYPE, load cap: 200 staples min	170	piece	82.16	13,967.20
113	STAPLER, BINDER TYPE, heavy duty, desktop	3	unit	794.98	2,384.94
114	STAPLE REMOVER, PLIER-TYPE	188	piece	23.35	4,389.80
115	TAPE DISPENSER, TABLE TOP, for 24mm width tape	51	piece	55.83	2,847.33
116	BINDING AND PUNCHING MACHINE, binding cap: 50mm	3	unit	9,534.72	28,604.16
117	CALCULATOR, compact, 12 digits	73	unit	135.20	9,869.60
118	FACSIMILE MACHINE, uses thermal paper	3	unit	4,711.20	14,133.60
119	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	4	unit	8,088.08	32,352.32
120	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	8	unit	5,699.20	45,593.60
121	DRUM CART, BROTHER DR-3455	4	cart	6,947.20	27,788.80
122	INK CART, HP C9351AA, (HP21), Black	10	cart	658.32	6,583.20
123	INK CART, HP C9352AA, (HP22), Tri-color	10	cart	745.68	7,456.80
124	TONER CART, BROTHER TN-2025, Black	1	cart	2,685.28	2,685.28
125	TONER CART, BROTHER TN-2150, Black	1	cart	2,615.60	2,615.60
126	TONER CART, BROTHER TN-3320, Black	4	cart	3,567.20	14,268.80
127	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printe	48	cart	5,002.40	240,115.20
128	TONER CART, HP CB540A, Black	1	cart	3,337.36	3,337.36
129	TONER CART, HP CE410A, (HP305), Black	2	cart	3,868.80	7,737.60
130	TONER CART, HP CE411A, (HP305), Cyan	1	cart	5,512.00	5,512.00
131	TONER CART, HP CE412A, (HP305), Yellow	1	cart	5,512.00	5,512.00

TOTAL AMOUNT P 463,659.35

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM:  JOYCE D. LABAO AGENCY PROPERTY/SUPPLY OFFICER	FUNDS CERTIFIED AVAILABLE: ESPERANZA Q. IGNACIO AGENCY CHIEF ACCOUNTANT	APPROVED:  THEA MARIE CORINNE F. PALARCA AGENCY HEAD/AUTHORIZED SIGNATURE
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[] FUNDS DEPOSITED WITH PS [] CHECK No. _____ IN THE AMOUNT OF: _____ (P _____) ENCLOSED

May 2015

DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO ST., BRGY. SAN MIGUEL, MANILA
 657-3300 LOC. 3115

AGENCY ACCT. CODE E007
 AGENCY CONTROL No. 2019-001
 PS APR No.

AGENCY PROCUREMENT REQUEST

Item No.	Quantity	Unit Price	Amount
132	1	5,512.00	5,512.00
133	1	319.28	319.28
134	24	29.12	698.88
135	1	1,144.00	1,144.00
136	14	6,270.42	87,785.88
137	171	39.50	6,754.50
138	226	42.32	9,564.32
139	127	4.42	561.34
140	538	34.61	18,620.18
141	685	34.61	23,707.85
142	367	34.61	12,701.87
143	24	129.67	3,112.08

TO: PROCUREMENT SERVICE
 DBM Compound, RR Road
 Cristobal St., Paco, Manila

PLEASE CHECK (V) APPROPRIATE BOX ON ACTION REQUESTED ON THE ITEM/S LISTED BELOW

- Please issue common-use supplies/materials per Price List No. _____ dated _____
- Mode of delivery: Pick-up (Fast Lane) Pick-up (Schedule) Delivery (door-to-door)
- In case fund is not sufficient: Reduce Quantity Bill Us Charge to Unutilized Deposit, APR No.: _____ Date _____
- Please purchase for our agency non-common items. Attached herewith:
 - Complete Specifications Obligation Request (ObR) Others, pls. specify _____
 - Certificate of Budget Allocation (CBA) Payment _____

This form shall be prepared for requisitions of **Common-Use goods** from the **PS Depots & Sub-Depots**; and for order of **Non-Common Use Supplies** from the PS Main.



TOTAL AMOUNT 170,482.18

For PS Main-Common Use Supplies, please use Form 001 R or Form 001 B

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QUANTITY	UNIT	UNIT PRICE	AMOUNT
132	TONER CART, HP CE413A, (HP305), Magenta	1	cart	5,512.00	5,512.00
133	PHILIPPINE NATIONAL FLAG, 100% polyester	1	piece	319.28	319.28
134	HANDBOOK (RA 9184), 7th Edition	24	book	29.12	698.88
135	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	1	unit	1,144.00	1,144.00
136	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	14	unit	6,270.42	87,785.88
137	CLEARBOOK, 20 transparent pockets, for A4 size	171	piece	39.50 39.78	6,802.38
138	CLEARBOOK, 20 transparent pockets, for LEGAL size	226	piece	42.32 42.38	9,577.88
139	ERASER, PLASTIC/RUBBER, for pencil draft/writing	127	piece	4.42	561.34
140	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	538	piece	34.61	18,620.18
141	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	685	piece	34.61	23,707.85
142	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	367	piece	34.61	12,701.87
143	WRAPPING PAPER, kraft, 65gsm (-5%)	24	pack	129.67 129.97	3,119.28
				TOTAL AMOUNT	170,550.82

DEPARTMENT OF BUDGET AND MANAGEMENT
 PROCUREMENT SERVICE
PAID
 27 FEB 2019
 J.B. No. 129702
 Amount _____
 By: L. Uele, OFC

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM:  JOYCE D. LABAO AGENCY PROPERTY/SUPPLY OFFICER	FUNDS CERTIFIED AVAILABLE: ESPERANZA Q. IGNACIO AGENCY CHIEF ACCOUNTANT	APPROVED:  THEA MARIE CORINNE F. PALARCA AGENCY HEAD/AUTHORIZED SIGNATURE
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FUNDS DEPOSITED WITH PS CHECK No. _____ (P. _____) ENCLOSED
 IN THE AMOUNT OF: _____