REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE V, RAWIS, LEGAZPI CITY

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ☑ UPDATED [Version No. __2__]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Procurement of Airline Tickets for Official Travel	FAD/TD	Procurement of domestic air transportation services for official local travel of agency personnel. (Goods/General Services)	Negotiated Procurement (Agency-to-Agency) Direct Acquisition	No	N/A	N/A	N/A	GAA 2026	736,000.00	N/A	Provision of domestic airline tickets for official local travel of agency personnel. Realigned the amount of P200,000.00 to the Repairs and Maintenance of Buildings to accommodate the total estimated cost of materials for the rehabilitation of DBM ROV.
Conduct of Training, Seminars, and Workshops for Client Agencies and Cost of Training of Agency Personnel	FAD/TD	Venue and Catering Services for the conduct of various face-to-face trainings, seminars, conferences, fora and other official purposes (Goods/General Services)	Small Value Procurement Negotiated Procurement (Lease of Real Property and Venue)	No	LCRB	N/A	N/A	GAA 2026	1,945,000.00	N/A	Covers training, seminars, and capacity-building activities for agency personnel and client agencies, including venue, meals, and registration fees. Additional funding in the amount of Php 300,000.00 from the DBM Central Office for the Launching of Project CINCO: CSOs INclusion and Collaboration towards OGP"
Procurement of Non-CSE Supplies and Materials	FAD/TD	Procurement of various Non-CSE supplies and materials required for the day-to-day operations of the agency (Goods)	Small Value Procurement Direct Acquisition	No	LCRB	01/2026	12/2026	GAA 2026	487,000.00	N/A	These items are not covered under the standardized CSE list of the DBM-PS. Actual quantities and specifications will be based on approved work and financial plan and agency-specific requirements.

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Procurement of Petroleum, Oil, and Lubricants (POL) for Official Vehicles and Equipment	FAD	Procurement of Petroleum, Oil, and Lubricants (POL) for official vehicles and equipment to support the operational requirements of the agency (Goods)	Negotitated Procurement (Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions)	No	N/A	01/2026	12/2026	GAA 2026	250,000.00	N/A	For DBM-ROV Generator Set, Motor Vehicles and fumigation of office premises.
Procurement of Semi-Expendable Machinery and Equipment	FAD	Acquisition of various semi-expendable machinery and equipment (e.g., printers, projectors, air-conditioning units, photocopiers, power tools, and other office/lab/shop equipment with unit cost below P50,000), to support operational efficiency and service delivery (Goods)	Small Value Procurement Direct Acquisition	No	LCRB	N/A	N/A	GAA 2026	460,000.00	N/A	Items fall under the category of semi-expendable property with a unit cost less than P50,000, in compliance with COA and DBM guidelines. Specifications and quantity requirements to be finalized based on end-user needs. Not covered under CSE.
Payment of Water Utility Services	FAD/TD	Procurement of water utility services for office operations and facilities to ensure continuous water supply and sanitation. (Goods/General Services)	Direct Contracting	No	N/A	01/2026	12/2026	GAA 2026	44,000.00	N/A	For office water consumption.
Procurement of Drinking Water	FAD/TD	Procurement of purified/mineral water in containers, including refilling services, for use by employees and guests to ensure health and wellness in the workplace. (Goods)	Small Value Procurement Direct Acquisition	No	LCRB	01/2026	12/2026	GAA 2026	36,000.00	N/A	excludes water utility charges which are separately accounted under Water Utility Services
Payment of Electricity Utility Services	FAD/TD	Procurement of electricity services for office building, equipment, and facilities to support daily operations. (Goods/General Services)	Direct Contracting	No	N/A	01/2026	12/2026	GAA 2026	670,000.00	N/A	Based on actual electric meter consumption billed monthly.
Procurement of Postage and Courier Services	FAD	Procurement of postage stamps, mailing services, and courier/delivery services for the transmittal of official documents, communications, and packages to various agencies and stakeholders. (Goods/General Services)	Small Value Procurement Direct Acquisition Negotitated Procurement (Agency-to-Agency)	No	N/A	01/2026	12/2026	GAA 2026	420,000.00	Repeat Order	Payments based on actual services rendered (stamps, courier fees, parcel charges
Payment of Internet Services	FAD/TD	Procurement of internet connectivity services (wired, wireless, or fiber-based plans) to support the agency's communication, online transactions, and digital operations. (Goods/General Services)	Small Value Procurement	No	LCRB	11/2025	01/2026	GAA 2026	340,000.00	N/A	Payment is based on monthly billing statements issued by the internet service provider

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Payment of Cable, Satellite, Telegraph, and Radio Communication Services	FAD	Procurement of cable TV, satellite communication, telegraph, and radio communication services to support agency operations, information dissemination, and official communication requirements. (Goods/General Services)	Small Value Procurement	No	LCRB	01/2026	12/2026	GAA 2026	5,000.00	N/A	Payment is based on monthly subscription or billing from the authorized provider
Engagement of Other Professional Services	FAD	Procurement of professional services (e.g., consultancy, audit, IT support, training resource persons, or specialized technical assistance) required to support agency operations. (Consulting Services/General Services)	Small Value Procurement	No	LCRB	N/A	N/A	GAA 2026	522,000.00	N/A	Includes consulting services for FY 2026 Infrastructure Project. The amount of Php 90,000.00 was realigned and transferred for the procurement of Video Conferencing Camera The amount of Php 222,000.00 under PPMP No. 2 is intended only for Consultancy Services (for FY 2026 Infrastructure Project)
Procurement of Janitorial Services	FAD	Procurement of janitorial services, including provision of janitors, cleaning materials, and supervision, to maintain cleanliness and sanitation of office premises. (Goods/General Services)	Small Value Procurement	Yes	LCRB	01/2026	01/2026	GAA 2026	910,000.00	N/A	Janitorial services for office cleanliness, sanitation, and maintenance
Procurement of Security Services	FAD	Procurement of security services, including deployment of licensed security guards, provision of communication equipment, and supervision, to safeguard agency personnel, facilities, and properties. (Goods/General Services)	Small Value Procurement	Yes	LCRB	01/2026	01/2026	GAA 2026	1,200,000.00	N/A	Security services for safeguarding personnel, facilities, and properties
Repairs and Maintenance of Buildings	FAD	Civil works and related services for the repair, rehabilitation, repainting, and preventive maintenance of office buildings and structures. (Infrastructure)	Small Value Procurement Direct Acquisition	No	LCRB	N/A	N/A	GAA 2026	500,000.00	N/A	For minor and preventive building maintenance Realigned the amount of P200,000.00 from the Procurement of Airline Tickets for Official Travel to accommodate the total estimated cost of materials for the rehabilitation of DBM ROV.
Repairs and Maintenance of Machinery and Equipment	FAD	Procurement of labor, spare parts, and services for the repair and upkeep of machinery and equipment (e.g., air-conditioning, photocopiers, generators). (Goods/General Services)	Direct Acquisition	No	LCRB	01/2026	12/2026	GAA 2026	200,000.00	N/A	Items fall under the category of semi-expendable property with a unit cost less than P50,000, in compliance with COA and DBM guidelines. Specifications and quantity requirements to be finalized based on end-user needs. Not covered under CSE.
			Small Value Procurement	No						N/A	

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Repairs and Maintenance of Transportation Equipment	FAD	Procurement of labor, spare parts, tires, lubricants, and technical services for repair and preventive maintenance of official vehicles. (Goods/General Services)	Direct Acquisition Small Value Procurement	No	LCRB	01/2026	12/2026	GAA 2026	200,000.00	N/A	Covers both preventive and corrective maintenance (check-up, oils, breaks,tires)
Repairs and Maintenance of Property, Plant, and Equipment (PPE)	FAD	Procurement of repair services, parts, and labor for various Property, Plant, and Equipment (PPE), including furniture, fixtures, IT equipment, and other office assets. (Goods/General Services)	Direct Acquisition Small Value Procurement	No	LCRB	01/2026	12/2026	GAA 2026	300,000.00	N/A	General catch-all R&M category for PPE not classified under buildings, vehicles, or major equipment
Representation Expenses for Official Functions and Activities	FAD/TD	Procurement of goods and services for meals, snacks, tokens, and other incidental expenses during official meetings, conferences, and representation activities of the agency. (Goods)	Small Value Procurement	No	LCRB	11/2025	01/2026	GAA 2026	1,450,000.00	N/A	Covers official representation expenses in line with agency functions; subject to accounting and auditing rules Realigned the amount of Php 570,000.00 from the Procurement of Miscellaneous items for Office Operations for the procurement of goods and services of meals, snacks, tokens, and other incidental expenses during official meetings, conferences, and representation activities of the office.
			Direct Acquisition	No						N/A	
Expansion of the Modernization of DBM Region V Facilities Phase 3 (CO)	DBM-ROV	Implementation of Phase 3 of the modernization program for DBM Region 5 facilities, covering construction, structural expansion, and upgrading of office buildings and related support infrastructure. (Infrastructure)	Competitive Bidding	Yes	LCRB	10/2025	01/2026	GAA 2026	5,000,000.00	N/A	Continuation of facility modernization program
Rehabilitation of Solar Batteries (CO)	DBM-ROV	Dismantling of Seventy-Two (72) Lead acid Batteries and Installation of Three (3) New Lithium Iron Phosphate Batteries Covers Rehabilitation of all existing batteries and reconfiguration of wiring to cover 1st and 2nd floors of DBM RO V Main Office Building	Small Value Procurement	No	LCRB	07/2026	12/2026	GAA 2026	390,000.00	N/A	Realigned from the Procurement of Common-Use Supplies and Equipment (CSE)
Video Conferencing Camera (CO)	DBM-ROV	Procurement of one (1) unit Video Conferencing Camera; one (1) whole set of video conferencing camera including remote, microphones, camera with high definition	Small Value Procurement	No	LCRB	07/2026	12/2026	GAA 2026	90,000.00	N/A	Realigned from the Engagement of Other Professional Services (From the unused portion of the consultancy services for FY 2026 Infrastructure Project amounting to Php 222,000.00)
Airconditioning Units	DBM-ROV	Procurement and Installation of Airconditioning Units	Small Value Procurement	No	LCRB	07/2026	12/2026	GAA 2026	467,500.00	N/A	Realigned the amount of Php 467,500.00 from the Procurement of Common-Use Supplies and Equipment (CSE) intended for the Replacement of Defective Airconditioning Units (Semi-Expendable Office Equipment)

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Subscription to Newspapers and Periodicals	FAD	Procurement of daily newspapers and periodicals to support information dissemination, policy monitoring, and research activities of the agency. (Goods)	Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	No	LCRB	N/A	N/A	GAA 2026	20,000.00	N/A	Includes both printed and electronic subscriptions; supports continuing professional development and agency knowledge management
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Procurement of Miscellaneous Items for Office Operations	FAD/TD	Direct acquisition of various low-value miscellaneous items (e.g., minor tools, accessories, small office items, emergency consumables) necessary for day-to-day operations, not classified under CSE or other standard expenditure categories. (Goods)	Direct Acquisition	No	N/A	N/A	N/A	GAA 2026	300,000.00	N/A	Covers unclassified, low-value items procured on a need basis; used only when justified under procurement rules and within the allowable thresholds for Direct Acquisition. Realigned the amount of P570,000.00 to the Representation Expenses for Official Functions and Activities
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of Common-Use Supplies and Equipment (CSE)	FAD/TD	Procurement of common-use office supplies and equipment to support the day-to-day administrative and operational requirements of the agency, to be sourced from DBM-PS. (Goods)	Negotiated Procurement (Agency-to-Agency) Small Value Procurement Direct Acquisition	No	N/A	N/A	N/A	GAA 2026	680,500.00	N/A	Procurement of common-use supplies and equipment through the DBM-PS in compliance with existing regulations, subject to fund and item availability. The total amount of Php 857,500.00 was realigned for the Rehabilitation of the Solar Battery System (Php 390,000.00) and Procurement of Replacement for defective Airconditioning Units (Php 467,500.00).

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 7,110,000.00
Total Amount of CSEs to be purchased from PS-DBM: 680,500.00
Total Amount of Estimated Budget: 17,623,000.00

Prepared by:

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Bids and Awards Committee Secretariat
Date : July 23, 2026

Recommended by:
By the Authority of the Bids and Awards Committee:

JENNIFER B. BARCOMA
Chief Administrative Officer
Bids and Awards Committee Chairperson
Date : July 23, 2026

Approved by:

FRANCIS C. BAUTISTA
Director IV
Head of the Procuring Entity
Date : July 23, 2026