REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION II

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ **INDICATIVE** ☐ **FINAL** ☑ **UPDATED [Version No. 1]**

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
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General Requirements											
Procurement of CSE not available in the Procurement Service	Finance and Admnistrative (FAD) & Technical Divisions (TD)	Office Supplies not available in PS (off the shelf goods) but are regularly purchased by the agency (Goods)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	49,000.00	Life Cycle Assesssment (LCA) and Life Cycle Cost Analysis (LCCA)	Based from the FY 2026 APP-CSE and attached Annex A
Procurement of Petroluem, Oil and Lubricants	FAD/TDs	Procurement of Petroleum, Oil, Lubricants for official vehicles and equipment to support the operational requirements of the agency (Goods)	Direct Retail Purchase	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	53,000.00	LCA and LCCA	See Attached Annex A
Procurement of other supplies and materials	**FAD/TDs**	**Procurement of other supplies and materials expense i.e Women's Day , GAD, First Aid Kit, Medicines, GCU Machine and Digital Body Weighing Scale and others (Goods)**	**Small Value Procurement**	**NO**	**LCRB**	**1/2026**	**12/2026**	**GAA 2026 - Current Appropriation**	**53,800.00**	**LCA and LCCA**	**See Attached Annex A**
Procurement of Stamp for AB/SB "Reviewed"	TDs	Procurement of Stamp for AB/SB "Reviewed" 3 pieces 37x76mm	Small Value Procurement	NO	LCRB	01/2026	1/2026	GAA 2026 - Current Appropriation	3,900.00	LCA and LCCA	See Attached Annex A
Procurement of Stamp for "Received"	TDs	Procurement of Stamp for "Received"	Small Value Procurement	NO	LCRB	01/2026	1/2026	GAA 2026 - Current Appropriation	1,300.00	LCA and LCCA	See Attached Annex A
Procurement of wooden flag stand with roller	**FAD**	**Procurement of wooden flag stand with roller**	**Small Value Procurement**	**NO**	**LCRB**	**02/2026**	**02/2026**	**GAA 2026 - Current Appropriation**	**17,000.00**	**LCA and LCCA**	**See Attached Annex A**
Procurement of water utility services	FAD	Procurement of water utility services for office operations and facilities to ensure continous water supply and sanitation (Goods/General Support Services)	Direct Contracting	NO	N/A	1/2026	12/2026	GAA 2026 - Current Appropriation	122,500.00	. Renewal of Regular and Recurring Services	See Attached Annex A
Procurement of drinking water	FAD/TDs	Procurement of purified/mineral water in containers, including refilling services for use by employees and guest to ensure health and wellness in the workplace. (Goods/General Support Services)	Small Value Procurement	No	LCRB	1/2026	1/2026	GAA 2026 - Current Appropriation	20,500.00	. Renewal of Regular and Recurring Services	See Attached Annex A

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Procurment of electricity utility services	FAD	Procurement of electricity services for office building, equipment, and facilities to support daily operations (Goods/General Support Services)	Direct Contracting	NO	N/A	1/2026	12/2026	GAA 2026 - Current Appropriation	705,000.00	. Renewal of Regular and Recurring Services	See Attached Annex A
Procurement of Legal and Notarial Services	FAD	Procurement of legal and notarial services for office documents (Goods/General Support Services)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	3,000.00	. Renewal of Regular and Recurring Services	See Attached Annex A
Postage and Courier Services - registered mail	FAD	Procurement of Postage stamps, mailing services and courier/delivery services for the transmittal of official documents, communications, and packages to various agencies and stakeholders (Goods/General Support Services)	NP-Agency-to-Agency	NO	N/A	01/2026	12/2026	GAA 2026 - Current Appropriation	5,000.00	N/A	See Attached Annex A
Procurment of Postage and Courier Services	FAD	Procurement of Postage stamps, mailing services and courier/delivery services for the transmittal of official documents, communications, and packages to various agencies and stakeholders (Goods/General Support Services)	Small Value Procurement	NO	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriation	30,000.00	. Renewal of Regular and Recurring Services	See Attached Annex A
Procurement of Telephone Services - Landline	FAD	Procurement of Telephone services from PLDT (Goods/General Support Services)	Direct Contracting	NO	N/A	01/2026	12/2026	GAA 2026 - Current Appropriation	54,000.00	. Renewal of Regular and Recurring Services	See Attached Annex A
Procurement of Internet Subscription Expense	FAD	Provision of Internet Connection (Goods/General Support Services)	Direct Contracting	NO	N/A	01/2026	12/2026	GAA 2026 - Current Appropriation	115,000.00	. Renewal of Regular and Recurring Services	See Attached Annex A
Procurement of Janitorial Services for CY 2026	FAD	Procurement of janitorial services, including two (2) janitors, cleaning materials and supervision to maintain clealiness and sanitation of office premises (Goods/General Support Services)	Small Value Procurement	NO	LCRB	01/2026	01/2026	GAA 2026 - Current Appropriation	500,000.00	Renewal of Regular and Recurring Services	See Attached Annex A
Procurement of Janitorial Services for CY 2026	**FAD**	**Procurement of janitorial services for the srtaff house March to December 2026, including one (1) janitor , cleaning materials and supervision to maintain clealiness and sanitation of staff house (Goods/General Support Services)**	**Small Value Procurement**	**NO**	**LCRB**	**02/2026**	**02/2026**	**GAA 2026 - Current Appropriation**	**208,000.00**	**N/A**	**See Attached Annex A**
Procurement of Security Services for CY 2026	FAD	Procurement of security services including deployment of three (3) licensed security guards, provision of communication equipment and supervision to safeguard agency personnel, facilities, and properties (Goods/General Support Services)	Small Value Procurement	NO	LCRB	01/2026	01/2026	GAA 2026 - Current Appropriation	1,020,000.00	Renewal of Regular and Recurring Services	See Attached Annex A
Procurement for Printing and Publication Services	FAD	Procurement for the binding of circulars, printing of liaison officer's ID and printing of tarpaulins (Goods/General Support Services)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	58,000.00	LCA and LCCA	See Attached Annex A
Procurement of Other General Services	**FAD**	**Procurement for the Syphoning of Septic Tank (Semi-Annual) and Others (i.e. plumbing, electrical and other general services) (Goods/General Support Services)**	**Small Value Procurement**	**NO**	**LCRB**	**1/2026**	**12/2026**	**GAA 2026 - Current Appropriation**	**38,000.00**	**. Renewal of Regular and Recurring Services**	**See Attached Annex A**
Procurement for the Repair and Maintenance - Building	FAD	Procurment for the repair of DBM ROII building and the staff house (Goods/General Support Services)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	58,000.00	LCA and LCCA	See Attached Annex A

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Procurement for the Repair and Maintenance - ICT Equipment	FAD	Repair and maintenance of ICT Equipment (Goods/General Support Services)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	35,000.00	LCA and LCCA	See Attached Annex A
Procurement for the Repair and Maintenance - Office Equipment	FAD	Procurement for the cleaning of Airconditioning Units and Other Maintenance - Repair (Goods/General Support Services)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	102,000.00	LCA and LCCA	See Attached Annex A
Procurement for the Repair and Maintenance - Transportation Equipment	FAD	General repair and/or maintenance for all fleet e.g. aircon cleaning, change oil, replacement of defective parts and accessories) ; Tires for official motor vehicles and Batteries for all official motor vehicles and generator (Goods/General Support Services)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	201,000.00	LCA and LCCA	See Attached Annex A
Procurement of Catering Services for the conduct of Seminars, Meetings, In-House Trainings, Orientations, etc.	FAD/TDs	Supply and delivery of catering services for various trainings, seminars, meetings and other related activities ofthe office (Goods/General Support Services)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	1,226,000.00	LCA and LCCA	Lease of venue/meals for official meetings/FDU Meetings/Accommodation for the conduct of various trainings/Capacity Building
Procurement of meals and snacks, accommodation, rental of venue, rental of motor vehicle for Year-End Assessment Activities	FAD/TDs	Provision of meals and snacks, accommodation, rental of venue, rental of motor vehicle for thirty four (34) pax @ 2400 per employee (Goods)	Small Value Procurement	NO	LCRB	12/2026	12/2026	GAA 2026 - Current Appropriation	81,600.00	LCA and LCCA	See Attached Annex A
Procurement of meals and snacks for Year-End Gathering Activities	FAD/TDs	Provision of meals and snacks for sixty-five (65) pax @ 1200 per pax (Goods)	Small Value Procurement	NO	LCRB	12/2026	12/2026	GAA 2026 - Current Appropriation	78,000.00	LCA and LCCA	See Attached Annex A
Procurement of meals, snacks, accommodation, rental of venue, rental of motor vehicle for Strategic Planning	FAD/TDs	Procurement of meals, snacks, accommodation, rental of venue, rental of motor vehicle for thirty-four (34) pax @ 8400 per employee (Goods)	Small Value Procurement	NO	LCRB	03/2026	05/2026	GAA 2026 - Current Appropriation	285,600.00	. Renewal of Regular and Recurring Services	See Attached Annex A
Procurement of Other Subscription Expenses ICT Software Subscription	FAD/TDs	Procurement of Online Multimedia Design Tools Subscription - 36 months (Goods/General Support Services)	Direct Contracting	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	21,000.00	LCA and LCCA	See Attached Annex A
Procurement for the Other Maintenance and Operating Expenses	FAD/TDs	Procurement of meals and snacks, other supplies and materials for Year End Gathering and DBM Anniversary (Goods)	Small Value Procurement	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	81,600.00	LCA and LCCA	See Attached Annex A
Repair and Rehabilitation of DBM RO II Building	FAD	Repair and Rehabilitation of DBM RO II Building (Adaptation of Gender Neutral Comfort Rooms, Repainting of 1st and 2nd Floors, and Rehabilitation of Office Pantry) (Infrastucture)	Competitive Bidding	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	5,700,000.00	Engagement of a Procurement Agent	See Attached Annex A
Procurement of Motor Vehicles	FAD	Procurement of one (1) unit of Pick Up Truck up to 2889 cc and one (1) unit of brand new passenger van (not exceeding 2500cc for gasoline or 3000cc for diesel) (Goods)	NP-Agency-to-Agency	NO	LCRB	1/2026	12/2026	GAA 2026 - Current Appropriation	4,500,000.00	N/A	See Attached Annex A
Procurement of catering services for DepEd Capacity Building (Batch 1 to 3)	TDs	Procurement of catering services for DepEd Capacity Building (Batch 1 to 3) 357 pax @ 600	Small Value Procurement	NO	LCRB	03/2026	04/2026	CY 2025 - Continuing Appropriation	214,200.00	N/A	See Attached Annex A
Supply, Delivery and Installation of Furniture and Fixtures for COA Office	COA	Procurement of furnitures anf fixtures for COA Office (Goods)	Small Value Procurement	NO	LCRB	2/2026	12/2026	CY 2025 - Continuing Appropriation	74,500.00	LCA and LCCA	See Attached Annex A

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Supply, Delivery and Installation of Two (2) Heavy Duty Adjustable Steel Rack (4 layers) *200*200	FAD	Procurement of steel rack for supply room (Goods)	Small Value Procurement	NO	LCRB	2/2026	12/2026	CY 2025 - Continuing Appropriation	22,000.00	LCA and LCCA	See Attached Annex A
Supply, Delivery and Installation of three (3) units TV Bracket Stand	FAD	Procurement of bracket stand for smart TV (Goods)	Small Value Procurement	NO	LCRB	2/2026	12/2026	CY 2025 - Continuing Appropriation	30,000.00	LCA and LCCA	See Attached Annex A
Supply, Delivery and Installation of Flutted Walls for Conference Hall	FAD	Procurement of Flutted Walls for Conference Hall (Goods)	Small Value Procurement	NO	LCRB	2/2026	12/2026	CY 2025 - Continuing Appropriation	50,000.00	LCA and LCCA	See Attached Annex A
Supply, Delivery and Installation of Brand New Wifi and Communication Equipment for the DBM RO2 Staff House	FAD	Procurement of Communication Equipment for DBM RO II Staff House (Goods)	Small Value Procurement	NO	LCRB	2/2026	12/2026	CY 2025 - Continuing Appropriation	40,000.00	LCA and LCCA	See Attached Annex A
Supply, Delivery and Installation of Sports Equipment	FAD/TDs	Provision of sports equipment; motorized threadmill and rubber mat for DBM RO II (Goods) (1 unit) and High Density Rubber Mat, Interlocking Puzzle Floor (3 packs)	mitt	NO	LCRB	2/2026	12/2026	CY 2025 - Continuing Appropriation	78,000.00	LCA and LCCA	See Attached Annex A
Supply, Delivery and Installation of Acrylic Logo for Conference Hall	FAD	Supply, Delivery and Installation of Acrylic Logo for Conference Hall 2 pieces	Small Value Procurement	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	15,000.00	LCA and LCCA	See Attached Annex A
Procurement of Mirrorless Camera	TDs	Procurement of Mirrorless Camera	Small Value Procurement	NO	LCRB	2/2026	12/2026	CY 2025 - Continuing Appropriation	49,000.00	LCA and LCCA	See Attached Annex A
Procurement of Drone Camera with Controller	TDs	Procurement of Drone Camera with Controller	Small Value Procurement	NO	LCRB	4/2026	6/2026	CY 2025 - Continuing Appropriation	30,000.00	LCA and LCCA	See Attached Annex A
Procurement of Photoshoot Services for the DBM's 90th Anniversary Coffee Table Book	FAD	Provision of professional photographer services for the DBM's 90th Anniversary Coffee Table Book	Negotiated Procurement	NO	LCRB	01/2026	01/2026	CY 2025 - Continuing Appropriation	16,000.00	LCA and LCCA	See Attached Annex A
Procurement of meals and snacks for the DBM ROII Staff House Inauguration @ 97 pax	FAD	Provision of meals and snacks, accommodation, rental of venue, rental of motor vehicle for the inaugaration of the DBM ROII Staff House for thirty four (34) pax @ 2400 per employee (Goods)	Direct Acquisition	NO	LCRB	9/2026	10/2026	GAA 2026 - Current Appropriation	86,000.00	LCA and LCCA	
Procurement of other supplies and materials expense	FAD/TDs	Provision of medicines for medicine kit and GAD related activity (Goods)	Direct Acquisition	NO	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriation	38,200.00	LCA and LCCA	

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Procurement of Automatic Battery Charger	FAD	Procurement of ICT equipment enhance DBM ROII's capacity for hosting hybrid, virtual, and online meetings, conferences, and events through the integration of modern ICT solutions (Goods) 4 units	Direct Acquisition	NO	LCRB	02/2026	12/2026	GAA 2026 - Current Appropriation	8,000.00	LCA and LCCA	See Attached Annex A
Procurement of Laptop brush cleaner	TDs	Procurement of Laptop brush cleaner 28 pieces	Direct Acquisition	NO	LCRB	02/2026	12/2026	GAA 2026 - Current Appropriation	2,800.00	LCA and LCCA	See Attached Annex A
Procurement for the Other Maintenance and Operating Expenses	FAD/TDs	Procurement of meals and snacks, other supplies and materials for Athletic and Cultural Activities and Others (GAD Activities, Wreath, Bouquet, flower arrangements, Lei, Tokens, etc.) (Goods)	Direct Acquisition	NO	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriation	131,400.00	LCA and LCCA	See Attached Annex A
Procurement of External Hard Disk Drive	FAD	Procurement of reliable file backup system for DBM ROII (Goods)	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	20,000.00	LCA and LCCA	See Attached Annex A
Procurement of External Solid State Drive	FAD	Procurement of reliable file backup system for DBM ROII (Goods)	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	10,000.00	LCA and LCCA	See Attached Annex A
Procurement of Portable Video Switcher	FAD	Procurement of ICT equipment enhance DBM ROII's capacity for hosting hybrid, virtual, and online meetings, conferences, and events through the integration of modern ICT solutions (Goods)	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	49,000.00	LCA and LCCA	See Attached Annex A
Procurement of Wireless HDMI Transmitter and Receiver	FAD	Procurement of ICT equipment enhance DBM ROII's capacity for hosting hybrid, virtual, and online meetings, conferences, and events through the integration of modern ICT solutions (Goods)	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	48,000.00	LCA and LCCA	See Attached Annex A
Procurement of Aluminum Portable Camera Tripod	FAD	Procurement of ICT equipment enhance DBM ROII's capacity for hosting hybrid, virtual, and online meetings, conferences, and events through the integration of modern ICT solutions (Goods) 1 unit	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	5,000.00	LCA and LCCA	See Attached Annex A
Procurement of AA Rechargeable Battery	FAD	Procurement of ICT equipment enhance DBM ROII's capacity for hosting hybrid, virtual, and online meetings, conferences, and events through the integration of modern ICT solutions (Goods) 8 units	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	8,000.00	LCA and LCCA	See Attached Annex A

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Procurement of Universal Extension Cord	FAD	Procurement of ICT equipment enhance DBM ROII's capacity for hosting hybrid, virtual, and online meetings, conferences, and events through the integration of modern ICT solutions (Goods) 23 units	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	23,000.00	LCA and LCCA	See Attached Annex A
Procurement of Monitor Extender	TDs	Provision of extended monitor for DBM RO II employees (Goods) 14 units of 27" display	Small Value Procurement	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	128,800.00	LCA and LCCA	See Attached Annex A
Procurement of Wireless Presenter Remote with Clicker	TDs	Procurement of Wireless Presenter Remote with Clicker 5 units	Direct Acquisition	NO	LCRB	02/2026	12/2026	CY 2025 - Continuing Appropriation	1,500.00	LCA and LCCA	See Attached Annex A
Supply, Delivery and Installation of four (4) window-type Airconditioner	TDs	Procurement of two (2) window-type Airconditioner for ORD, one (1) technical division and one (1) Office Pantry	Direct Acquisition	NO	LCRB	04/2026	7/2026	CY 2025 - Continuing Appropriation	120,000.00	LCA and LCCA	See Attached Annex A
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of CSE	FAD/TDs	Goods, material, supply, equipment, or service used repetitively or frequently in the day-to-day operations of the Office (Goods)	NP-Agency-to-Agency	NO	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriation	766,000.00	N/A	See Attached Annex A
Procurement of airline ticket through GFA	**FAD/TDs**	**Goods, material, supply, equipment, or service used repetitively or frequently in the day-to-day operations of the Office (Goods)**	**NP-Agency-to-Agency**	**NO**	**LCRB**	**01/2026**	**12/2026**	**GAA 2026 - Current Appropriation**	**279,400.00**	**N/A**	**See Attached Annex A**

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: -
Total Amount of CSEs to be purchased from PS-DBM: 1,045,400.00
Total Amount of Estimated Budget: 17,770,600.00

Prepared by:

Digitally signed by Melad Ritchel Bangayan

RITCHEL B. MELAD
Acting Chief Administrative Officer
Bids and Awards Committee Secretariat
Date : _____

Recommended by:
By the Authority of the Bids and Awards Committee:

Digitally signed by Potot Ludivina Tagulano

LUDIVINA T. POTOT
Chief Budget and Management Specialist
Bids and Awards Committee Chairperson
Date : _____

Approved by:

Digitally signed by Pamittan Jose Cusipag

JOSE C. PAMITTAN
Acting Director
Head of the Procuring Entity
Date : _____