



DEPARTMENT OF BUDGET AND MANAGEMENT REGION XIII

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ___]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PHP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	Small Value Procurement; Direct Acquisition	No	Lowest Calculated and Responsive Bid (LCRB)	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	164,925.60	N/A	See details attached. For Direct Acquisition, procurement activities are delegated to end-user/implementing unit.
Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	Direct Contracting	Yes	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	232,380.00	N/A	See details attached.
Supply of Petroleum Oil and Lubricants	ORD, OARD, FAD, TDs A, B and C	Supply of Petroleum Oil and Lubricants	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	No	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	300,000.00	N/A	PE also utilizes fleet cards provided by DBM Central Office.
Purchase of Airline Tickets	ORD, OARD, FAD, TDs A, B and C	Purchase of Airline Tickets	Procurement of CSE	No	N/A	N/A		GAA 2026 - Current Appropriation	1,000,000.00	N/A	Through the Government Fares Agreement of PS-DBM.
Supply and Delivery of Office Equipment	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Office Equipment	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	172,000.00	N/A	See details attached.
Supply and Delivery of ICT Equipment	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of ICT Equipment	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	120,000.00	N/A	See details attached.
Supply and Delivery of Communication Equipment	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Communication Equipment	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	100,000.00	N/A	See details attached.
Supply of Water Utilities	ORD, OARD, FAD, TDs A, B and C	Supply of Water Utilities	Agency-to-Agency	No	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	42,600.00	N/A	
Supply and Delivery of Drinking Water	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Drinking Water	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	23,400.00	N/A	
Supply of Electricity	ORD, OARD, FAD, TDs A, B and C	Supply of Electricity	Direct Contracting	No	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	960,000.00	N/A	
Purchase of Postage and Courier Services	ORD, OARD, FAD, TDs A, B and C	Purchase of Postage and Courier Services	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	61,000.00	N/A	
Procurement of Landline Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Landline Services	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	58,000.00	N/A	

Procurement of Internet Service Provider	ORD, OARD, FAD, TDs A, B and C	Procurement of Internet Service Provider	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	100,000.00	N/A	
Procurement of Janitorial Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Janitorial Services	Competitive Bidding	Yes	LCRB	15-Oct-25	02-Jan-26	GAA 2026 - Current Appropriation	950,000.00	N/A	
Procurement of Security Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Security Services	Competitive Bidding	Yes	LCRB	15-Oct-25	02-Jan-26	GAA 2026 - Current Appropriation	821,000.00	N/A	
Procurement of Manpower Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Manpower Services and Other General Services	Competitive Bidding	Yes	LCRB	15-Oct-25	02-Jan-26	GAA 2026 - Current Appropriation	766,000.00	N/A	
Repair and Maintenance (Buildings)	ORD, OARD, FAD, TDs A, B and C	Repair and Maintenance (Buildings)	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	815,000.00	N/A	See details attached.
Supply and Delivery Machinery and Equipment (Photocopy Machine)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery Machinery and Equipment (Photocopy Machine)	Direct Contracting	Yes	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	121,840.00	N/A	See details attached.
Supply and Delivery of Machinery and Equipment (Other PPE)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Machinery and Equipment (Other ME)	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	62,160.00	N/A	See details attached.
Supply and Delivery of Machinery and Equipment (Other ME)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Machinery and Equipment (Other ME)	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	50,000.00	N/A	See details attached.
Supply and Delivery of Machinery and Equipment (Furnitures and Fixtures)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Machinery and Equipment (Furnitures and Fixtures)	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	600,000.00	N/A	See details attached.
Supply and Delivery of Machinery and Equipment (ICT Equipment)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Machinery and Equipment (ICT Equipment)	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	50,000.00	N/A	See details attached.
Supply and Delivery of Transportation Equipment (Motor Vehicles)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Transportation Equipment (Motor Vehicles)	Direct Contracting	Yes	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	284,000.00	N/A	See details attached.
Supply and Delivery of Transportation Equipment (Motor Vehicles-Others)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Transportation Equipment (Motor Vehicles-Others)	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	216,000.00	N/A	See details attached.
Insurance Premiums (Office Building/Content)	ORD, OARD, FAD, TDs A, B and C	Insurance Premiums (Office Building/Content)	Agency-to-Agency	No	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	200,000.00	N/A	
Insurance Premiums (Motor Vehicle)	ORD, OARD, FAD, TDs A, B and C	Insurance Premiums (Motor Vehicle)	Agency-to-Agency	No	N/A	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	111,000.00	N/A	
Subscription	ORD, OARD, FAD, TDs A, B and C	Subscription	Small Value Procurement	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	10,000.00	N/A	
Other Maintenance and Operating Expenses	ORD, OARD, FAD, TDs A, B and C	Other Maintenance and Operating Expenses	Small Value Procurement; Direct Acquisition	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	126,000.00	N/A	See details attached.
Construction of Additional Office Space in DBM RO XIII 3rd Floor	ORD, OARD, FAD, TDs A, B and C	Construction of Additional Office Space in DBM RO XIII 3rd Floor	Competitive Bidding	No	LCRB	Per the IRR of RA No. 12009		GAA 2026 - Current Appropriation	2,000,000.00	N/A	Work is done in 2025. Appropriation is subject for allotment modification in 2026.
Supply and Delivery of 1 Lot Smart-Uninterruptible Power Supply (SMART-UPS)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of 1 Lot Smart-Uninterruptible Power Supply (SMART-UPS)	Small Value Procurement	No	LCRB	Per Sec. 34, IRR of RA No. 12009		GAA 2026 - Current Appropriation	350,000.00	N/A	
Supply and Delivery of 2 Lots Wireless Microphone System for Conference and Meetings (16 Channel)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of 2 Lots Wireless Microphone System for Conference and Meetings (16 Channel)	Small Value Procurement	No	LCRB	Per Sec. 34, IRR of RA No. 12009		GAA 2026 - Current Appropriation	240,000.00	N/A	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Foreseeable Emergencies	ORD, OARD, FAD, TDs A, B and C	Foreseeable Emergencies	Direct Acquisition	No	N/A	Per Sec. 34, IRR of RA No. 12009		GAA 2026 - Current Appropriation	124,882.40	N/A	

Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)

Supply and Delivery of Common-use Supplies and Equipment Available at PS-DBM	FAD, TDs A, B and C	Supply and Delivery of Common-use Supplies and Equipment Available at PS-DBM	Procurement of CSE	No	N/A	Per Sec. 40, IRR of RA No. 12009	GAA 2026 - Current Appropriation	1,639,012.00	N/A	See attached 2026 APP-CSE
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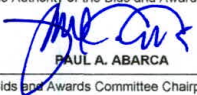
Total Amount of Estimated Budget for EPA Projects: 3,175,220.00
Total Amount of CSEs to be purchased from PS-DBM: 1,639,012.00
Total Amount of Estimated Budget: 12,871,000.00


Prepared by:

Recommended by:
By the Authority of the Bids and Awards Committee:

Approved by:


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MARIA FE D. JAGÑA
Head of the Procuring Entity

Date: 1/13/26

Date: 1-17-2026

Date: _____

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