



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
NEGROS ISLAND REGION

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Airline Tickets	FAD	Airline Tickets (Services)	NP - Agency-to-Agency	No	MARB	Jan-26	Dec-26	GAA 2026	500,000.00	Government Fares Agreement	
Procurement of Diesel fuel for Motor Vehicle	FAD	Procurement of Diesel fuel for Motor Vehicle (Goods)	Small Value Procurement	No	LCRB	Jan-26	Dec-26	GAA 2026	50,000.00	N/A	
Postage and Courier Services	FAD	Postage and Courier Services (Services)	Small Value Procurement	No	LCRB	Jan-26	Dec-26	GAA 2026	100,000.00	N/A	
Procurement of ICT Equipment - Heavy Duty Printer and Scanner	FAD	Procurement of ICT Equipment - Semi-industrial document scanner (Goods)	Small Value Procurement	No	LCRB	Jan-26	Jan-26	GAA 2026	75,000.00	N/A	
Auditing Services - Office Supplies Expenses and Other Supplies Expenses	FAD	Auditing Services - Office Supplies Expenses and Other Supplies Expenses (Goods)	Small Value Procurement	No	LCRB	Jan-26	Dec-26	GAA 2026	50,000.00	N/A	
Auditing Services - Fuel, Oil & Lubricant Expenses	FAD	Auditing Services - Fuel, Oil & Lubricant Expenses (Goods)	Small Value Procurement	No	LCRB	Jan-26	Dec-26	GAA 2026	25,000.00	N/A	
Auditing Services - Other Maintenance & Operating Expenses	FAD	Auditing Services - Other Maintenance & Operating Expenses (Goods)	Small Value Procurement	No	LCRB	Jan-26	Dec-26	GAA 2026	45,000.00	N/A	
Auditing Services - Other Maintenance & Operating Expenses	FAD	Auditing Services - Other Maintenance & Operating Expenses (Goods)	Small Value Procurement	No	LCRB	Jan-26	Dec-26	GAA 2026	15,000.00	N/A	
Preventive Maintenance of MV Toyota Hi-Ace Van	FAD	Preventive Maintenance of MV Toyota Hi-Ace Van (Services)	Small Value Procurement	No	LCRB	Sep-26	Sep-26	GAA 2026	100,000.00	N/A	
Procurement of Catering Services for the Conduct of In-house Activities/Meetings/Seminars	FAD	Catering Services for the Conduct of In-house Activities/Meetings/Seminars (Services)	Small Value Procurement	Yes	LCRB	Jan-26	Dec-26	GAA 2026	1,000,000.00	N/A	
Procurement of Tokens for DBM NIR Recognition Program	FAD	Procurement of Tokens for DBM NIR Recognition Program (Goods)	Small Value Procurement	No	LCRB	Jan-26	Dec-26	GAA 2026	200,000.00	N/A	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of Various Common-use Office Supplies and Materials	FAD	Common-use Office Supplies and Materials (Goods)	NP - Agency-to-Agency	No	LCRB	Jan-26	Dec-26	GAA 2026	148,183.00	N/A	

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: -
Total Amount of CSEs to be purchased from PS-DBM: 148,183.00



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Total Amount of Estimated Budget: 2,308,183.00

Prepared by:

Recommended by:
By the Authority of the Bids and Awards Committee:

Approved by:

ARNOLD M. BANAAY

Signature over Printed Name
Position/Designation
Acting Supply Officer

Date : January 28, 2026

Signature over Printed Name
Position/Designation

Bids and Awards Committee Chairperson

Date : _____

CHERRY W. BRAVO

Signature over Printed Name
Position/Designation
Head of the Procuring Entity

Date : January 28, 2026

Note: September 1, 2025, is when the DBM NIR officially begins its operation with only 8 reassigned employees; thus, composition of the mandatory requirement to constitute the Bids and Awards Committee is not possible for now and on-going coordination for procurement agent.