REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VI

ANNUAL PROCUREMENT PLAN FOR FY 2025

☐ INDICATIVE ☐ FINAL ☑ UPDATED [Version No. 5 (28 November 2025)]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Purchase of Common Use Supplies and Equipment not available at PS	Finance and Administrative Division	Purchase of Common Use Supplies and Equipment not available at PS (Goods)	Small Value Procurement	No	LCRB	01/2025 (Q1) 04/2025 (Q2) 06/2025 (Q3) 10/2025 (Q4)	01/2025 (Q1) 04/2025 (Q2) 06/2025 (Q3) 10/2025 (Q4)	FY 2025 GAA - Current Appropriation (MOOE)	₱ 840,000.00	-	Updated APP: Version No. 2 (17 June 2025) 1. Change of mode of procurement from "Shopping". 2. Updated timeline of procurement activity.
Purchase of Consumables for Sharp Photocopying Machines	Finance and Administrative Division	Purchase of Consumables for Sharp AR 6026N and Sharp AR 5516 Photocopying Machines Toner # MX 237FT MX-312FV Developer, for Photocopying Machine AR-312FR Drumkit, for Photocopying Machine (Goods)	Small Value Procurement	No	LCRB	01/2025 (Q1) 04/2025 (Q2) 07/2025 (Q3) 10/2025 (Q4)	01/2025 (Q1) 04/2025 (Q2) 07/2025 (Q3) 10/2025 (Q4)	FY 2025 GAA - Current Appropriation (MOOE)	₱ 63,000.00	-	
Supply and delivery of spring purified drinking water for the period January 1 to December 31, 2025	Finance and Administrative Division	Supply and delivery of spring purified drinking water for the period January 1 to December 31, 2025 (Goods)	Small Value Procurement	No	LCRB	01/2025	02/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 57,000.00	For contract renewal, subject to evaluation of performance by Management	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Postage and Courier Services	Finance and Administrative Division	Procurement of Postage and Courier Services for mailing of released physical documents from the DBM RO VI Records Unit to concerned agencies/offices (Goods)	Small Value Procurement	No	LCRB	01/2025	02/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 210,000.00	For contract renewal, subject to evaluation of performance by Management	
Regional Budget Forum	Finance and Administrative Division	Lease of venue including audio visual equipment, and meal and snacks of the participants to the Regional Budget Forum (Goods)	Negotiated Procurement - Lease of Real Property and Venue	No	LCRB	01/2025	02/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 431,000.00	-	
Mid-Year Agency Performance Review (APR) for FY 2025	Technical Divisions A, B and C	Provision of meal and snacks for the representatives of State Universities and ChED, and DBM RO VI personnel, on the Conduct of Mid-Year Agency Performance Review (APR) for FY 2025 (Goods)	Small Value Procurement	No	LCRB	07/2025	07/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 45,600.00	-	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Full-Year Agency Performance Review (APR) for FY 2024	Technical Divisions A, B and C	Provision of meal and snacks for the representatives of State Universities and ChED, and DBM RO VI personnel, on the Conduct of Full-Year Agency Performance Review (APR) for FY 2024 (Goods)	Small Value Procurement	No	LCRB	02/2025	02/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 45,600.00	-	
Conduct of Technical Budget Hearing for FY 2026 Budget of SUCs	Technical Divisions A, B and C	Provision of meal and snacks for the representatives of State Universities, and DBM RO VI personnel, on the Conduct of Technical Budget Hearing for FY 2026 Budget of SUCs (Goods)	Small Value Procurement	No	LCRB	04/2025	04/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 42,600.00	-	
Refilling of Fire Extinguishers	Finance and Administrative Division	Refilling of Fire Extinguishers (Goods)	Small Value Procurement	No	LCRB	04/2025	04/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 27,000.00	-	

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Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Change Oil, Filters, and Comprehensive Preventive Maintenance Service of One (1) Unit Generator	Finance and Administrative Division	Change Oil, Filters, and Comprehensive Preventive Maintenance Service of One (1) Unit Generator (Goods)	Small Value Procurement	No	LCRB	04/2025 10/2025	04/2025 10/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 36,000.00	-	
General Checkup and Cleaning of Air-conditioning Units	Finance and Administrative Division	General Checkup and Cleaning of Air-conditioning Units (Goods)	Small Value Procurement	No	LCRB	03/2025 09/2025	03/2025 09/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 41,600.00	-	
Preventive and Corrective Maintenance of DBM Motor Vehicle (Toyota Hi-Ace)	Finance and Administrative Division	Preventive and Corrective Maintenance of DBM Motor Vehicle (Toyota Hi-Ace) (Goods)	Small Value Procurement	No	LCRB	05/2025	05/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 25,000.00	-	
Preventive and Corrective Maintenance of DBM Motor Vehicle (Toyota Innova)	Finance and Administrative Division	Preventive and Corrective Maintenance of DBM Motor Vehicle (Toyota Innova) (Goods)	Small Value Procurement	No	LCRB	03/2025	03/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 20,000.00	-	
Replacement of Tires of DBM Motor Vehicle (Toyota **Innova**)	Finance and Administrative Division	Replacement of Tires of DBM Motor Vehicle (Toyota **Innova**) (Goods)	Small Value Procurement	No	LCRB	As the need arises	As the need arises	FY 2025 GAA - Current Appropriation (MOOE)	₱ 45,000.00	-	**Updated APP: Version No. 5 (28 November 2025). Change in project title from "Replacement of Tires of DBM Motor Vehicle (Toyota Hi-Ace)" per Final APP.**

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Replacement of Battery of DBM Motor Vehicle (Toyota Hi-Ace)	Finance and Administrative Division	Replacement of Battery of DBM Motor Vehicle (Toyota Hi-Ace) (Goods)	Small Value Procurement	No	LCRB	As the need arises	As the need arises	FY 2025 GAA - Current Appropriation (MOOE)	₱ 9,000.00	-	
Replacement of Battery of DBM Motor Vehicle (Toyota Innova)	Finance and Administrative Division	Replacement of Battery of DBM Motor Vehicle (Toyota Innova) (Goods)	Small Value Procurement	No	LCRB	As the need arises	As the need arises	FY 2025 GAA - Current Appropriation (MOOE)	₱ 9,000.00	-	
General Manpower Services	Finance and Administrative Division	Procurement of General Manpower Services (Goods)	Competitive Bidding	No	LCRB	01/2025	03/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 1,048,000.00	For contract renewal, subject to evaluation of performance by Management	
Security Services	Finance and Administrative Division	Procurement of Security Services (Goods)	Competitive Bidding	No	LCRB	01/2025	03/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 911,000.00	For contract renewal, subject to evaluation of performance by Management	
Pest Control Services	Finance and Administrative Division	Procurement of Pest Control Services - for treatment of termite and pest infestation in the DBM RO VI Old and Annex Building (Goods)	Small Value Procurement	No	LCRB	01/2025	02/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 111,000.00	-	
Printer (Continuous Ink System)	Technical Division A	Procurement of Printer (Continuous Ink System) (Goods)	Small Value Procurement	No	LCRB	03/2025	03/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 10,000.00	-	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Executive Chair	Technical Division B and Finance and Administrative Division	Procurement of Executive Chair (Goods)	Small Value Procurement	No	LCRB	05/2025	06/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 66,000.00	-	Updated APP: Version No. 1 (22 May 2025) 1. Additional ABC of P38,000.00, from the original ABC of P28,000.00 per Final APP. 2. Updated timeline of procurement activity.
Executive Table	Finance and Administrative Division	Procurement of Executive Table (Goods)	Small Value Procurement	No	LCRB	03/2025	03/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 38,000.00	-	
Steel Cabinet	Finance and Administrative Division	Procurement of Steel Cabinet (Goods)	Small Value Procurement	No	LCRB	07/2025	08/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 15,000.00	-	Updated APP: Version No. 3 (23 July 2025) 1. Additional ABC of P6,000.00, from the original ABC of P9,000.00 per Final APP. 2. Updated timeline of procurement activity.
Mobile Drawer	Technical Division A	Procurement of Mobile Drawer (Goods)	Small Value Procurement	No	LCRB	03/2025	03/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 10,000.00	-	
DBM Year-End Assessment	Finance and Administrative Division	Provision of Meals and Snacks for the Conduct of DBM Year-End Assessment (Goods)	Small Value Procurement	No	LCRB	12/2025	12/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 52,800.00	-	

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DBM Anniversary Celebration	Finance and Administrative Division	Provision of Meals and Snacks for the Conduct of DBM Anniversary Celebration (Goods)	Small Value Procurement	No	LCRB	04/2025	04/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 52,800.00	-	
DBM Christmas Gathering	Finance and Administrative Division	Provision of Meals and Snacks for the Conduct of DBM Christmas Gathering (Goods)	Small Value Procurement	No	LCRB	12/2025	12/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 52,800.00	-	
Closed-Circuit Television (CCTV) Equipment and Peripherals	Finance and Administrative Division	Supply, Delivery and Installation of Closed-Circuit Television (CCTV) System (Goods)	Small Value Procurement	No	LCRB	04/2025	05/2025	FY 2025 GAA - Current Appropriation (CO)	₱ 200,000.00	-	
Photocopying Machine	Finance and Administrative Division	Procurement of one (1) unit Photocopying Machine (Goods)	Small Value Procurement	No	LCRB	07/2025	08/2025	FY 2025 GAA - Current Appropriation (CO)	₱ 125,000.00	-	Updated APP: Version No. 3 (23 July 2025) 1. Additional ABC of P31,000.00, from the original ABC of P94,000.00 per Final APP. 2. Updated timeline of procurement activity.

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Air Conditioner	Finance and Administrative Division	Procurement of Air Conditioner (Goods)	Small Value Procurement	No	LCRB	04/2025	05/2025	FY 2025 GAA - Current Appropriation (CO)	₱ 880,000.00	-	
Generator Set	Finance and Administrative Division	Procurement of Generator Set (Goods)	Small Value Procurement	No	LCRB	03/2025	04/2025	FY 2025 GAA - Current Appropriation (CO)	₱ 2,000,000.00	-	
HP Scanjet Enterprise Flow 7000 S3 Scanner Consumables	Finance and Administrative Division	Procurement of two (2) units HP Scanjet Enterprise Flow 7000 S3 Scanner Consumables (Goods)	Small Value Procurement	No	LCRB	07/2025	08/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 17,600.00	-	Updated APP: Version No. 3 (23 July 2025). New procurement project incorporated in the APP. Updated APP: Version No. 4 (09 September 2025). Change of mode of procurement from "Direct Contracting".

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Preventive Maintenance and Repair of DBM RO VI Buildings and Facilities	Finance and Administrative Division	Preventive Maintenance and Repair of DBM RO VI Buildings and Facilities (Goods)	Small Value Procurement	No	LCRB	12/2025	12/2025	FY 2025 GAA - Current Appropriation (MOOE)	₱ 1,776,453.00	-	Updated APP: Version No. 5 (28 November 2025). New procurement project incorporated in the APP.
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
-	-	-	-	-	-	-	-	-	-	-	

Total Amount of Estimated Budget for EPA Projects: ₱ -
Total Amount of CSEs to be purchased from PS-DBM: ₱ -
Total Amount of Estimated Budget: ₱ 9,313,853.00

Prepared by:

Digitally signed by John Arnold C. Toribio

JOHN ARNOLD C. TORIBIO
BMS II
Bids and Awards Committee Secretariat

Date : _____

Recommended by:
By the Authority of the Bids and Awards Committee:

Digitally signed by Gallego Mariel Dave Mallo

ATTY. MARIEL DAVE M. GALLEGO
Director III
Bids and Awards Committee Chairperson

Date : _____

Approved by:

Digitally signed by Maria Liane L. Gayomali

MARIA LIANE L. GAYOMALI
Regional Director
Head of the Procuring Entity

Date : _____