



DEPARTMENT OF BUDGET AND MANAGEMENT REGION XIII

ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE  FINAL  UPDATED [Version No.1]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	Section 52. Shopping (RA 9184) Section 34. Small Value Procurement (RA 12009); Section 32. Direct Acquisition (RA 12009)	No	Lowest Calculated and Responsive Bid (LCRB)	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	971,095.98	N/A	See list of specifications attached  For Direct Acquisition, procurement activities were delegated to end-user/implementing unit.
Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Other Items Not Available at PS-DBM But Are Regularly Purchased From Other Sources	Section 50. Direct Contracting (RA 9184); Section 31. Direct Contracting (RA 12009)	Yes	N/A	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	319,550.00	N/A	See list of specifications attached
Foreseeable Contingencies	ORD, OARD, FAD, TDs A, B and C	Foreseeable Contingencies	Section 52. Shopping (RA 9184) Section 34. Small Value Procurement (RA 12009);	No	Lowest Calculated and Responsive Bid (LCRB)	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	211,651.57	N/A	
Supply of Petroleum Oil and Lubricants	ORD, OARD, FAD, TDs A, B and C	Supply of Petroleum Oil and Lubricants	Section 53.14. Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions (RA 9184);  Section 35.13. Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions (RA 12009)	No	N/A	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	300,000.00	N/A	See list of specifications attached.  Procurement activities were delegated to end-user/implementing unit.
Purchase of Airline Tickets	ORD, OARD, FAD, TDs A, B and C	Purchase of Airline Tickets	Section 53.5. Agency-to-Agency (RA 9184)	No	N/A	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	400,000.00	N/A	Through the Government Fares Agreement of PS-DBM.
Supply and Delivery of Office Equipment	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Office Equipment	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	256,000.00	N/A	See list of specifications attached
Supply and Delivery of ICT Equipment	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of ICT Equipment	Section 53.9. Small Value Procurement (RA 9184)	No	LCRB	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	126,000.00	N/A	See list of specifications attached
Supply of Water Utilities	ORD, OARD, FAD, TDs A, B and C	Supply of Water Utilities	Section 53.5. Agency-to-Agency (RA 9184); Section 35.5. Agency-to-Agency (RA 12009)	No	N/A	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	42,600.00	N/A	
Supply and Delivery of Drinking Water	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Drinking Water	Section 53.9. Small Value Procurement (RA 9184)	No	LCRB	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	23,400.00	N/A	
Supply of Electricity	ORD, OARD, FAD, TDs A, B and C	Supply of Electricity	Section 50. Direct Contracting (RA 9184); Section 31. Direct Contracting (RA 12009)	No	N/A	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	960,000.00	N/A	
Purchase of Postage and Courier Services	ORD, OARD, FAD, TDs A, B and C	Purchase of Postage and Courier Services	Section 53.9. Small Value Procurement (RA 9184)	No	LCRB	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	61,000.00	N/A	
Procurement of Landline Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Landline Services	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	58,000.00	N/A	

Procurement of Internet Service Provider	ORD, OARD, FAD, TDs A, B and C	Procurement of Internet Service Provider	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	100,000.00	N/A	
Procurement of Janitorial Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Janitorial Services	Section 10. Competitive Bidding (RA 9184)	Yes	LCRB	15-Oct-24	03-Jan-25	GAA 2025 - Current Appropriation	950,000.00	N/A	
Procurement of Security Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Security Services	Section 10. Competitive Bidding (RA 9184)	Yes	LCRB	15-Oct-24	03-Jan-25	GAA 2025 - Current Appropriation	821,000.00	N/A	
Procurement of Manpower Services	ORD, OARD, FAD, TDs A, B and C	Procurement of Manpower Services and Other General Services	Section 10. Competitive Bidding (RA 9184)	Yes	LCRB	15-Oct-24	03-Jan-25	GAA 2025 - Current Appropriation	545,000.00	N/A	
Repair and Maintenance (Buildings)	ORD, OARD, FAD, TDs A, B and C	Repair and Maintenance (Buildings)	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	815,000.00	N/A	See list of specifications attached.
Supply and Delivery Machinery and Equipment (Photocopy Machine)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery Machinery and Equipment (Photocopy Machine)	Section 50. Direct Contracting (RA 9184)	Yes	N/A	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	121,840.00	N/A	See list of specifications attached.
Supply and Delivery of Machinery and Equipment (Other PPE)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Machinery and Equipment (Other ME)	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	62,160.00	N/A	See list of specifications attached.
Supply and Delivery of Machinery and Equipment (Furnitures and Fixtures)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Machinery and Equipment (Furnitures and Fixtures)	Section 10. Competitive Bidding (RA 9184)	Yes	LCRB	15-Oct-24	03-Jan-25	GAA 2025 - Current Appropriation	600,000.00	N/A	
Supply and Delivery of Transportation Equipment (Motor Vehicles)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Transportation Equipment (Motor Vehicles)	Section 50. Direct Contracting (RA 9184); Section 31. Direct Contracting (RA 12009); Section 32. Direct Acquisition (RA 12009)	Yes	N/A	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	284,000.00	N/A	See list of specifications attached. For Direct Acquisition, procurement activities were delegated to end-user/implementing unit.
Supply and Delivery of Transportation Equipment (Motor Vehicles-Others)	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Transportation Equipment (Motor Vehicles-Others)	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009); Section 32. Direct Acquisition (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	216,000.00	N/A	See list of specifications attached. For Direct Acquisition, procurement activities were delegated to end-user/implementing unit.
Insurance Premiums (Office Building/Content)	ORD, OARD, FAD, TDs A, B and C	Insurance Premiums (Office Building/Content)	Section 53.5. Agency-to-Agency (RA 9184)	No	N/A	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	200,000.00	N/A	
Insurance Premiums (Motor Vehicle)	ORD, OARD, FAD, TDs A, B and C	Insurance Premiums (Motor Vehicle)	Section 53.5. Agency-to-Agency (RA 9184)	No	N/A	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	111,000.00	N/A	
Subscription	ORD, OARD, FAD, TDs A, B and C	Subscription	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	10,000.00	N/A	
Other Maintenance and Operating Expenses	ORD, OARD, FAD, TDs A, B and C	Other Maintenance and Operating Expenses	Section 53.9. Small Value Procurement (RA 9184); Section 34. Small Value Procurement (RA 12009); Section 32. Direct Acquisition (RA 12009)	No	LCRB	Per the IRR of RA Nos. 9184 and 12009		GAA 2025 - Current Appropriation	130,000.00	N/A	See list of specifications attached. For Direct Acquisition, procurement activities were delegated to end-user/implementing unit.
Supply and Delivery of Fire Sprinkler and Automative Fire Alarm Detection System	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of Fire Sprinkler and Automative Fire Alarm Detection System	Section 35.1. Two Failed Biddings (RA 12009)	No	LCRB	29-Oct-25	06-Jan-26	GAA 2025 - Current Appropriation	4,000,000.00	N/A	
Supply, Delivery, Installation and Commissioning of CCTV IP Surveillance System	ORD, OARD, FAD, TDs A, B and C	Supply, Delivery, Installation and Commissioning of CCTV IP Surveillance System	Section 53.1. Two Failed Biddings (RA 9184)	Yes	LCRB	13-Dec-24	14-Jan-25	GAA 2025 - Current Appropriation	552,000.00	N/A	
Upgrade of the Electronic New Government Accounting System (eNGAS) Server with bundled Windows Server 2019 and MS SQL 2019 Standard	ORD, OARD, FAD, TDs A, B and C	Upgrade of the Electronic New Government Accounting System (eNGAS) Server with bundled Windows Server 2019 and MS SQL 2019 Standard	Section 34. Small Value Procurement (RA 12009)	No	LCRB	Per the IRR of RA No. 12009		GAA 2025 - Current Appropriation	165,000.00	N/A	
Supply and Delivery of a Network-Attached Storage (NAS) for the Establishment of Electronic Records Management (ERM) System	ORD, OARD, FAD, TDs A, B and C	Supply and Delivery of a Network-Attached Storage (NAS) for the Establishment of Electronic Records Management (ERM) System	Section 53.9. Small Value Procurement (RA 9184)	No	LCRB	Per the IRR of RA No. 9184		GAA 2025 - Current Appropriation	125,000.00	N/A	
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
Forseeable Emergencies	ORD, OARD, FAD, TDs A, B and C	Forseeable Emergencies	Section 32.2. Direct Acquisition (RA 12009)	No	LCRB	Per the IRR of RA No. 12009		GAA 2025 - Current Appropriation	80,585.23	N/A	

Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)

Supply and Delivery of Common-use Supplies and Equipment Available at PS-DBM	FAD, TDs A, B and C	Supply and Delivery of Common-use Supplies and Equipment Available at PS-DBM	Section 53.5, Agency-to-Agency (RA 9184); Section 40. Procurement of CSE (RA 12009)	No	N/A	Per the IRR of RA Nos. 9184 and 12009	GAA 2025 - Current Appropriation	437,117.22	N/A	See attached 2026 APP-CSE.
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Total Amount of Estimated Budget for EPA Projects: 7,041,390.00  
 Total Amount of CSEs to be purchased from PS-DBM: 437,117.22  
 Total Amount of Estimated Budget: 14,055,000.00

Prepared by:

  
 KATRINA EMMANUELLE L. YAP  
 Bids and Awards Committee Secretariat

Date: 1/13/26

Recommended by:  
 By the Authority of the Bids and Awards Committee.

  
 PAUL A. ABARCA  
 Bids and Awards Committee Chairperson

Date: 1-13-2026

Approved by:

  
 MARIA FE D. JAGNA  
 Head of the Procuring Entity

Date: \_\_\_\_\_