

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UNCS: 6001030006

AGENCY NAME: Department of Budget and Management

ORGANIZATION TYPE: National Government Agency

REGION: VI

ADDRESS: 251-A General Hughes St., Iloilo City, Iloilo

CONTACT PERSON: Tzarina Eboran M. Palaces

DESIGNATION: Administrative Officer III (Supply)

EMAIL: tpalaces@dbm.gov.ph

CONTACT NUMBER: (033) 338-0864

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMARKS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philippines.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/4UwG7>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2554425 (Smart) or 0962-8255199 (Smart), or email apoc@helpdesk.philippines.gov.ph, or visit the PS-DBM website (www.ps-philippines.gov.ph) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
1	51474001	Formaldehyde/isopropyl alcohol/sodium nitrite	Alcohol, 70% Isopropyl with Moisturizer, 500 ml	bottle	40	30	50	100	12,000.00	40	30	50	100	12,000.00	50	30	40	100	12,000.00	40	30	50	100	12,000.00	400	120.00	48,000.00	
2	44122027	Expandable file folders	Expandable Folder (legal, hard, light green)	piece	0	50	50	100	3,000.00	50	0	50	100	3,000.00	50	0	50	100	3,000.00	50	0	50	100	3,000.00	400	30.00	12,000.00	
3	44122027	Expandable file folders	Expandable Folder (legal, hard, red)	piece	10	0	0	10	300.00	0	0	0	0	0.00	10	0	0	10	300.00	0	0	10	10	300.00	30	30.00	900.00	
4	44122027	Expandable file folders	Expandable Folder (legal, hard, blue)	piece	10	0	0	10	300.00	0	0	0	0	0.00	10	0	0	10	300.00	0	0	10	10	300.00	30	30.00	900.00	
5	44122027	Expandable file folders	Expandable Folder (legal, hard, yellow)	piece	10	0	0	10	300.00	0	0	0	0	0.00	10	0	0	10	300.00	0	0	10	10	300.00	30	30.00	900.00	
6	44122011	Folders	Folder (tagboard, legal size, Green)	piece	0	50	50	100	1,000.00	0	50	50	100	1,000.00	0	0	0	0	0.00	0	50	50	100	1,000.00	300	10.00	3,000.00	
7	44122011	Folders	Folder (tagboard, legal size, White)	piece	0	50	50	100	1,000.00	0	0	0	0	0.00	50	0	0	50	500.00	0	0	50	50	500.00	200	10.00	2,000.00	
8	44122011	Folders	Folder with plastic, Tagboard legal size, Red	piece	10	0	0	10	300.00	10	0	0	10	300.00	10	0	0	10	300.00	10	0	0	10	300.00	40	30.00	1,200.00	
9	44122011	Folders	Folder with plastic, Tagboard legal size, Blue	piece	10	0	0	10	300.00	10	0	0	10	300.00	10	0	0	10	300.00	10	0	0	10	300.00	40	30.00	1,200.00	
10	44122011	Folders	Folder with plastic, Tagboard legal size, Yellow	piece	10	0	0	10	300.00	10	0	0	10	300.00	10	0	0	10	300.00	10	0	0	10	300.00	40	30.00	1,200.00	
11	44122011	Folders	Folder with plastic, Tagboard legal size, Green	piece	0	50	0	50	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	30.00	1,500.00	
12	44121905	ink or stamp pads	Stamp pad ink, black, 30ml	bottle	0	0	1	1	40.00	0	0	0	0	0.00	1	0	0	1	40.00	0	0	0	0	0.00	2	40.00	80.00	
13	44121905	ink or stamp pads	Stamp pad ink, blue, 30ml	bottle	0	0	1	1	40.00	0	0	0	0	0.00	1	0	0	1	40.00	0	0	0	0	0.00	2	40.00	80.00	
14	44121905	ink or stamp pads	Stamp pad ink, red, 30ml	bottle	0	0	1	1	40.00	0	0	0	0	0.00	1	0	0	1	40.00	0	0	0	0	0.00	2	40.00	80.00	
15	44121905	ink or stamp pads	Stamp pad ink, violet, 30ml	bottle	0	0	2	2	80.00	0	0	0	0	0.00	2	0	0	2	80.00	0	0	0	0	0.00	4	40.00	160.00	
16	44101103	Printer or facsimile toner	HP88A Toner	piece	1	0	0	1	16,000.00	0	1	0	1	16,000.00	1	0	0	1	16,000.00	0	1	0	1	16,000.00	4	16,000.00	64,000.00	
17	44121904	ink refills	ink, brother BT3000C	bottle	1	0	0	1	450.00	0	1	0	1	450.00	0	0	0	0	0.00	0	1	0	1	450.00	3	450.00	1,350.00	
18	44121904	ink refills	ink, brother BT3000H	bottle	1	0	0	1	450.00	0	1	0	1	450.00	0	0	0	0	0.00	0	1	0	1	450.00	3	450.00	1,350.00	
19	44121904	ink refills	ink, brother BT3000Y	bottle	1	0	0	1	450.00	0	1	0	1	450.00	0	0	0	0	0.00	0	1	0	1	450.00	3	450.00	1,350.00	
20	44121904	ink refills	ink, brother BT3000K	bottle	1	0	0	1	450.00	0	1	0	1	450.00	0	1	0	1	450.00	0	1	0	1	450.00	4	450.00	1,800.00	
21	44121904	ink refills	Canon Pigma G1010 ink, 790 BK	bottle	10	0	0	10	4,500.00	0	0	10	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	40	450.00	18,000.00	
22	44121904	ink refills	Canon Pigma G1010 ink, 790 C	bottle	10	0	0	10	4,500.00	0	0	10	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	40	450.00	18,000.00	
23	44121904	ink refills	Canon Pigma G1010 ink, 790 M	bottle	10	0	0	10	4,500.00	0	0	10	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	40	450.00	18,000.00	
24	44121904	ink refills	Canon Pigma G1010 ink, 790 Y	bottle	10	0	0	10	4,500.00	0	0	10	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	40	450.00	18,000.00	
25	47171010	Dishwashing products	Dishwashing Pad (Scrub sponge, 140 x 80 x 19 mm)	piece	10	0	0	10	700.00	10	0	0	10	700.00	10	0	0	10	700.00	10	0	0	10	700.00	40	70.00	2,800.00	
26	39101600	Lamps and lightbulbs	LED Light Bulb, daylight, 11 watts	piece	10	10	10	30	6,000.00	10	0	10	20	6,000.00	10	0	10	20	6,000.00	10	10	10	30	6,000.00	130	200.00	26,000.00	
27	39101600	Lamps and lightbulbs	T5 led Tube light, 20 watts, 4ft, daylight	set	5	0	0	5	1,000.00	0	0	0	0	0.00	5	0	0	5	1,000.00	0	0	0	0	0.00	10	300.00	3,000.00	
28	44111515	File storage boxes or organizers	Magazine filing box, large with cover, green/maroon, legal	box	10	0	10	20	8,000.00	10	0	10	20	8,000.00	0	10	0	10	4,000.00	0	10	0	10	4,000.00	60	400.00	24,000.00	
29	14111525	Multipurpose paper	Bond Paper, 8.5 x 11, Substance 20	ream	5	0	0	5	2,000.00	0	0	0	0	0.00	5	0	0	5	2,000.00	5	0	0	5	2,000.00	15	400.00	6,000.00	
30	14111525	Multipurpose paper	Bond Paper, Yellow, A4, Substance 20	ream	5	0	0	5	2,000.00	0	0	0	0	0.00	5	0	0	5	2,000.00	5	0	0	5	2,000.00	15	400.00	6,000.00	
31	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
32	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
33	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
34	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
35	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
36	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
37	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
38	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
39	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
40	-								0.00					0.00					0.00					0.00	0	0.00	0.00	
41	-								0.00					0.00					0.00					0.00	0	0.00	0.00	

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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
42	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
54	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
55	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
56	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
57	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
58	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
59	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
60	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
61	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
62	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
63	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
64	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
65	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
66	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
67	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
68	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
69	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
70	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
71	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
72	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
73	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
74	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
75	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
76	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
77	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
78	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
79	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
80	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
81	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
82	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
83	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
84	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
85	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
86	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
87	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
88	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
89	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
90	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
91	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
92	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
93	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
94	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

[illegible]