

DEPARTMENT OF BUDGET AND MANAGEMENT  
Regional Office No. II

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY 2024

END-USER/UNIT: FINANCIAL AND ADMINISTRATIVE DIVISION

CODE	GENERAL DESCRIPTION	QUANTITY/SIZE	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1100000100001/ 310200100003000	Supply and delivery of four (4) Inkjet printer for the Finance and Administrative Division (FAD)	1 lot	55,600.00				x									
1100000100001/ 310200100003000	Procurement of three (3) units of stand fan for the office lobbies (1st and 2nd floor) and COA Office	1 lot	7,500.00				x									
1100000100001/ 310200100003000	Procurement of one (1) brand new laptop unit for COA	1 lot	45,000.00			x										
TOTAL			108,100.00													

Prepared by:

Submitted by:

  
JALE ANN A. ESPANOL  
Administrative Officer III

  
MARIETTE D. ALVARADO  
Acting Chief Administrative Officer

**SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) FY 2024 No. 2**

DEPARTMENT OF BUDGET AND MANAGEMENT  
Regional Office No. II

CODE (PAP)	Procurement Program/Project	PMO/End User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ESTIMATED BUDGET			REMARKS
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract of Signing		TOTAL	MOOE	CO	
1100000100001/ 310200100003000	Supply and delivery of four (4) Inkjet printer for the Finance and Administrative Division (FAD)	FAD/OPRNS	Small Value Procurement	April 3, 2024	April 8, 2024	April 9, 2024	April 9, 2024	FY 2023 GAA Continuing Appropriations	55,600.00	55,600.00		See Attached ANNEX A for the detailed specifications
1100000100001/ 310200100003000	Procurement of three (3) units of stand fan for the office lobbies (1st and 2nd floor) and COA Office	FAD/OPRNS	Small Value Procurement	April 3, 2024	April 8, 2024	April 9, 2024	April 9, 2024	FY 2023 GAA Continuing Appropriations	7,500.00	7,500.00		
1100000100001/ 310200100003000	Procurement of one (1) brand new laptop unit for COA	FAD/OPRNS	Small Value Procurement	March 22, 2024	March 25, 2024	March 26, 2024	March 26, 2024	FY 2023 GAA Continuing	45,000.00	45,000.00		
<b>Total</b>									<b>108,100.00</b>	<b>108,100.00</b>	<b>-</b>	

Prepared by:

  
**MAVIDETTE D. ALVARADO**  
 Head BAC Secretariat

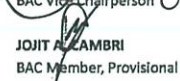
We, the members of the BAC hereby RESOLVE as it is hereby RESOLVED, to recommend to the Acting Director the above-mentioned mode of procurement.

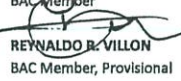
  
**LUDIVINA T. POTOT**  
 BAC Chairperson

  
**MACARIO C. GUMABAY**  
 BAC Vice Chairperson

  
**JOSE C. PANLITAN**  
 BAC Member

  
**JULIET T. MILAG**  
 BAC Member

  
**JOJIT A. CAMBRI**  
 BAC Member, Provisional

  
**REYNALDO R. VILLON**  
 BAC Member, Provisional

Approved by:

  
**CHERRY W. BRAVO, CESE**  
 Acting Director IV

LIST OF PROJECTS FOR SUPPLEMENTAL APP	ABC (SAPP #2)	REMARKS
<p>Supply and delivery of four (4) Inkjet printer for the Finance and Administrative Division (FAD)</p> <p><b>Specifications:</b>  <b>FUNCTIONS</b>            Print, Scan, Copy  <b>PRINT SPEED</b>            17 (Mono) / 16.5 (Col) ipm            FPOT: 6 (Mono) / 6.5 (Col) seconds  <b>PAPER SIZE</b>            A4, Letter, Legal, Mexican Legal, India Legal, Folio, Executive, B5, A5, B6, A6, C5 Envelope, Com-10, DL Envelope, Monarch, Photo(10x15cm/4x6"), Photo-L(9x13cm/3.5x5"), Photo-2L(13x18cm/5x7"), Index card(13x20cm/5x8")  <b>RESOLUTION</b>            Up to 1,200 x 6,000 dpi            ADF (PAPER HANDLING) 1            148 mm to 215.9 mm  <b>Connectivity</b>  <b>USB</b>            Hi-Speed USB 2.0  <b>WIRELESS LAN</b>            IEEE 802.11b/g/n (Infrastructure)            IEEE 802.11g/n (Wi-Fi Direct)  <b>MEMORY CAPACITY</b>            128MB  <b>POWER SOURCE</b>            AC 220 - 240V 50/60Hz  <b>POWER CONSUMPTION - PRINTING</b>            Approx. 16W</p>	55,600.00	<p>*P 13,900 per printer            Four printers will go to:            1. CMT            2. Cashiering Unit            3. Records Unit            4. ADAS III (Senior Bookkeeper)</p>
<p>Procurement of three (3) units of stand fan for the office lobbies (1st and 2nd floor) and COA Office</p> <p><b>Specifications:</b>            Power Input: 60W            Blade Size: 16" Plastic Blade            Lock Type: Clip Type/Screw type            Motorspeed: 4 speed            Wide Sweep Oscillation            Solid Base            Adjustable Fan Height            With 1 year warranty</p>	7,500.00	<p>2500 per stand fan            1 unit for the security guard post            1 unit for COA            1 unit for waiting area</p>

<p>Procurement of one (1) laptop for COA</p> <p><b>Specifications:</b></p> <p><b>Operating System:</b> Windows 11 Home  <b>Processor &amp; Chipset:</b> i5  <b>Processor Speed:</b> 2.4 GHz  <b>Processor Speed (turbo):</b> 4.2 GHz  <b>Memory:</b> 8GB (Standard); Number of Total Memory Slots:2  <b>Storage:</b> 512GB(Total Solid State Drive Capacity); NVMe SSD upgradeable to maximum of 1TB  <b>Display &amp; Graphics:</b> 39.6 cm (15.6.)  <b>Display Screen Technology:</b> LED-backlit TFT LCD  <b>Audio:</b> HD Audio, and 2 Speakers  <b>Network&amp;Communication:</b> Wireless LAN, IEEE 802.11 a/b/g/n+ac+ax (Wireless LAN Standard), Bluetooth, and 5.1 or above Bluetooth standard  <b>Built-in Devices:</b> Webcam (1280x720), and microphone  <b>Interfaces/Ports:</b> HDMI,2 (two) USB 2.0 Ports, 1 (one) USB 3.2 Gen 2 Port, 1 (one) USB 3.2 (Type C) Gen 2 Port, and Headphone  <b>Battery:</b> 3-cell Lithium Ion with 36Wh  <b>Power Description:</b> 3-pin 45W AC adapter  <b>Warranty:</b> 2 years warranty</p>	<p>45,000.00</p>	<p>For COA P40,000</p>
<p><b>GRAND TOTAL</b></p>	<p><b>108,100.00</b></p>	

Prepared by:

  
**JALE ANN A. ESPAÑOL**  
 AO III