

**DEPARTMENT OF BUDGET AND MANAGEMENT
MIMAROPA REGIONAL OFFICE**

Annual Procurement Plan (APP) for FY 2023

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Lease of Venue and Provision of Meals/Catering Services													
100010001	Lease of Venue for the Conduct of Fora/Meetings/Trainings/Capacity Building/Year-Round Assessment Activities, etc.	OD/FAD/TD	NO	Negotiated Procurement (Lease of Real Property and Venue, Sec. 53.10)	N/A		Within the FY 2023	2023 GAA	200,000.00	200,000.00	-	Provision for Lease of Venue (which may include accommodation, meals, etc., as may be necessary).	
100010001	Provision of meals/catering services for official meetings/foras	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)			Within the FY 2023	2023 GAA	100,000.00	100,000.00	-	Provision for Meals/Catering services for official meetings/foras hosted by DBM MIMAROPA RO	
B. Supplies, Materials, Tools, and Equipment													
100010001	Supply and delivery of various common-use supplies and equipment	OD/FAD/TD	NO	Negotiated Procurement (Agency-to-Agency, Sec. 53.5)	N/A		Within the FY 2023	2023 GAA	414,000.00	414,000.00	-	Recommended to be undertaken through Shopping (Sec. 52.1 b) if not available in the DBM-PS. The details are in a separate APP for CSE which was submitted and posted on September 5, 2022.	
100010001	Supply and delivery of various non-common-use supplies and equipment, and provision of services	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)			Within the FY 2023	2023 GAA	109,000.00	109,000.00	-	Provision for various non-common-use supplies and equipment, and services	
100010001	Supply/Provision of gasoline, oil and lubricants for official motor vehicles	FAD	NO	-Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products (Sec. 53.14)	N/A		Within the FY 2023	2023 GAA	53,000.00	53,000.00	-	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products	
C. General and Other Services													
100010001	Janitorial Manpower Services including Cleaning Supplies and Materials for FY 2023	OD/FAD/TD	YES	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	December 2022		January 2023	January 2023	2023 GAA	550,000.00	550,000.00	-	Twelve (12) months contract from January to December 2023
100010001	Provision of Security Services for FY 2023	OD/FAD/TD	YES	Competitive Bidding	November 2022	November 2022	January 2023	January 2023	2023 GAA	1,077,000.00	1,077,000.00	-	Twelve (12) months contract from January to December 2023
100010001	Provision of Courier Services for FY 2023	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)			January 2023	2023 GAA	133,000.00	133,000.00	-	Twelve (12) months contract from January to December 2023	
100010001	Provision of Quarterly General Pest Control Treatment Services for FY 2023	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A		January 2023	2023 GAA	40,800.00	40,800.00	-	Contract implementation/delivery is on January, March, May, July, September and November 2023	
100010001	Provision of Monthly Disinfection and Sanitation of the Regional Office for FY 2023	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)			January 2023	2023 GAA	69,200.00	69,200.00	-	Contract implementation/delivery is every Saturday or Sunday of the first week of the month covering the period January to December 2023	
100010001	Rental of Photocopying Machine for FY 2023	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)			January 2023	2023 GAA	55,000.00	55,000.00	-	Twelve (12) months contract from January to December 2023	
100010001	Supply and Delivery of Purified Drinking Water	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A		January 2023	2023 GAA	24,600.00	24,600.00	-	Twelve (12) months contract from January to December 2023	

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					Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
D. Repair and Maintenance													
100010001	Repair and maintenance of Transportation Equipment	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)		Within the FY 2023			2023 GAA	100,000.00	100,000.00	-	Provision for repair and maintenance of three (3) official service/motor vehicles
100010001	Repair and maintenance of various office equipment	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A	Within the FY 2023			2023 GAA	50,000.00	50,000.00	-	Provision for repair and maintenance of various office equipment
100010001	Provision of Quarterly General Cleaning and Check-up of Airconditioning units for FY 2023	OD/FAD/TD	NO	Negotiated Procurement (Small Value Procurement, Sec. 53.9)		January 2023			2023 GAA	67,350.00	67,350.00	-	Contract implementation is on January, April, July, October 2023
TOTAL										3,042,950.00	3,042,950.00	-	

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