

## ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

## Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

## Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: Department of Budget & Mngt.  
 Region: II  
 Address: Regional Gov't Center, Carig Sur,  
 Tuguegarao City, Cagayan

Agency Code/UACS: 05 001 0300002  
 Organization Type: NATIONAL GOVERNMENT AGENCY (NGA)

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| Item & Specifications                                   |                 |                                                              | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |           |
|---------------------------------------------------------|-----------------|--------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|--------------------------------------|---------------------------|-----------|
|                                                         |                 |                                                              |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  |                             |                                      |                           | Q4 AMOUNT |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                                      |                           |           |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                                      |                           |           |
| 1                                                       | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL                                       | bottle          | 41                           | 41  | 41  | 123 | 5,885.55  | 41    | 41  | 41   | 123 | 5,885.55  | 41   | 41  | 41   | 123 | 5,885.55  | 41  | 41  | 41  | 123 | 5,885.55                    | 492                                  | 47.85                     | 23,542.20 |
| 2                                                       | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon                                     | gallon          | 2                            | 2   | 2   | 6   | 1,983.30  | 2     | 2   | 2    | 6   | 1,983.30  | 2    | 2   | 2    | 6   | 1,983.30  | 1   | 1   | 1   | 3   | 991.65                      | 21                                   | 330.55                    | 6,941.55  |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES  |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                                      |                           |           |
| 3                                                       | 60121413-CB-P01 | CLEARBOOK, 20 transparent pockets, A4                        | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0                                    | 32.91                     | 0.00      |
| 4                                                       | 60121413-CB-P02 | CLEARBOOK, 20 transparent pockets, legal                     | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0                                    | 36.36                     | 0.00      |
| 5                                                       | 60121534-ER-P01 | ERASER, plastic/ rubber                                      | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0                                    | 4.47                      | 0.00      |
| 6                                                       | 60121524-SP-G01 | SIGN PEN, Black, liquid or gel                               | piece           | 102                          | 0   | 0   | 102 | 2,264.40  | 102   | 0   | 0    | 102 | 2,264.40  | 102  | 0   | 0    | 102 | 2,264.40  | 102 | 0   | 0   | 102 | 2,264.40                    | 408                                  | 22.20                     | 9,057.60  |
| 7                                                       | 60121524-SP-G02 | SIGN PEN, Blue, liquid or gel                                | piece           | 102                          | 0   | 0   | 102 | 2,264.40  | 102   | 0   | 0    | 102 | 2,264.40  | 102  | 0   | 0    | 102 | 2,264.40  | 102 | 0   | 0   | 102 | 2,264.40                    | 408                                  | 22.20                     | 9,057.60  |
| 8                                                       | 60121524-SP-G03 | SIGN PEN, Red, liquid or gel                                 | piece           | 12                           | 0   | 0   | 12  | 266.40    | 12    | 0   | 0    | 12  | 266.40    | 12   | 0   | 0    | 12  | 266.40    | 12  | 0   | 0   | 12  | 266.40                      | 48                                   | 22.20                     | 1,065.60  |
| 9                                                       | 60121124-WR-P01 | WRAPPING PAPER, kraft, 50 sheets per pack                    | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0                                    | 161.20                    | 0.00      |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                 |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                                      |                           |           |
| 10                                                      | 45121517-DO-C02 | DOCUMENT CAMERA, 8 MP                                        | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0                                    | 23,623.60                 | 0.00      |
| 11                                                      | 45111609-MM-P01 | MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)                | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0                                    | 16,588.00                 | 0.00      |
| BATTERIES AND CELLS AND ACCESSORIES                     |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                                      |                           |           |
| 12                                                      | 26111702-BT-A02 | BATTERY, dry cell, size AA, Two (2) pieces per blister pack  | pack            | 40                           | 0   | 0   | 40  | 819.60    | 40    | 0   | 0    | 40  | 819.60    | 40   | 0   | 0    | 40  | 819.60    | 41  | 0   | 0   | 41  | 840.09                      | 161                                  | 20.49                     | 3,298.89  |
| 13                                                      | 26111702-BT-A01 | BATTERY, dry cell, size AAA, Two (2) pieces per blister pack | pack            | 12                           | 0   | 0   | 12  | 220.08    | 12    | 0   | 0    | 12  | 220.08    | 12   | 0   | 0    | 12  | 220.08    | 12  | 0   | 0   | 12  | 220.08                      | 48                                   | 18.34                     | 880.32    |
| 14                                                      | 26111702-BT-A03 | BATTERY, dry cell, size D, Two (2) pieces per blister pack   | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0                                    | 96.20                     | 0.00      |
| CLEANING EQUIPMENT AND SUPPLIES                         |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                                      |                           |           |



| Item & Specifications           |                 |                                                            | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |           |  |
|---------------------------------|-----------------|------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------------------------|--------------------------------------|---------------------------|-----------|--|
|                                 |                 |                                                            |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |                                      |                           | Q4 AMOUNT |  |
| 14                              | 26111702-BT-A03 | BATTERY, dry cell, size D, Two (2) pieces per blister pack | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 96.20                     | 0.00      |  |
| CLEANING EQUIPMENT AND SUPPLIES |                 |                                                            |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                      |                           |           |  |
| 15                              | 47131812-AF-A01 | AIR FRESHENER, Aerosol type, 150g                          | can             | 10                           | 10  | 10  | 30 | 2,449.20  | 10    | 10  | 10   | 30 | 2,449.20  | 10   | 10  | 10   | 30 | 2,449.20  | 10  | 10  | 10  | 30 | 2,449.20                    | 120                                  | 81.64                     | 9,796.80  |  |
| 16                              | 47131604-BR-S01 | BROOM, Soft (Walls Tambo)                                  | piece           | 4                            | 0   | 0   | 4  | 544.96    | 1     | 0   | 0    | 1  | 136.24    | 2    | 0   | 0    | 2  | 272.48    | 3   | 0   | 0   | 3  | 408.72                      | 10                                   | 136.24                    | 1,362.40  |  |
| 17                              | 47131604-BR-T01 | BROOM, Stick (Walls Ting-ting)                             | piece           | 4                            | 0   | 0   | 4  | 91.12     | 1     | 0   | 0    | 1  | 22.78     | 3    | 0   | 0    | 3  | 68.34     | 2   | 0   | 0   | 2  | 45.56                       | 10                                   | 22.78                     | 227.80    |  |
| 18                              | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL            | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 41.60                     | 0.00      |  |
| 19                              | 47131805-CL-P01 | CLEANSER, Scouring Powder, 350g                            | can             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 23.92                     | 0.00      |  |
| 20                              | 47131811-DE-B02 | DETERGENT BAR, 140g as packed                              | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 8.30                      | 0.00      |  |
| 21                              | 47131811-DE-P03 | DETERGENT POWDER, all purpose, 1kg                         | pouch           | 4                            | 4   | 4   | 12 | 648.96    | 4     | 4   | 4    | 12 | 648.96    | 4    | 4   | 4    | 12 | 648.96    | 4   | 4   | 4   | 12 | 648.96                      | 48                                   | 54.08                     | 2,595.84  |  |
| 22                              | 47131803-DS-A01 | DISINFECTANT SPRAY, Aerosol type, 400g                     | can             | 4                            | 4   | 4   | 12 | 1,678.68  | 4     | 4   | 4    | 12 | 1,678.68  | 4    | 4   | 4    | 12 | 1,678.68  | 4   | 4   | 4   | 12 | 1,678.68                    | 48                                   | 139.89                    | 6,714.72  |  |
| 23                              | 47131601-DU-P01 | DUST PAN, rigid non-breakable plastic                      | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 27.64                     | 0.00      |  |
| 24                              | 47131802-FW-P02 | FLOOR WAX, paste type, red, 2kg                            | can             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 309.76                    | 0.00      |  |
| 25                              | 47131830-FC-A01 | FURNITURE CLEANER, Aerosol type, 300mL                     | can             | 4                            | 4   | 4   | 12 | 1,441.44  | 4     | 4   | 4    | 12 | 1,441.44  | 4    | 4   | 4    | 12 | 1,441.44  | 4   | 4   | 4   | 12 | 1,441.44                    | 48                                   | 120.12                    | 5,765.76  |  |
| 26                              | 73101612-HS-L01 | LIQUID HAND SOAP, 500mL                                    | bottle          | 4                            | 4   | 4   | 12 | 515.40    | 4     | 4   | 4    | 12 | 515.40    | 4    | 4   | 4    | 12 | 515.40    | 4   | 4   | 4   | 12 | 515.40                      | 48                                   | 42.95                     | 2,061.60  |  |
| 27                              | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic, 30 liters capacity   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 2,288.00                  | 0.00      |  |
| 28                              | 47131613-MP-H02 | MOPHANDLE, heavy duty                                      | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 124.80                    | 0.00      |  |
| 29                              | 47131619-MP-R01 | MOPHEAD, made of rayon                                     | piece           | 3                            | 0   | 0   | 3  | 367.53    | 3     | 0   | 0    | 3  | 367.53    | 3    | 0   | 0    | 3  | 367.53    | 3   | 0   | 0   | 3  | 367.53                      | 12                                   | 122.51                    | 1,470.12  |  |
| 30                              | 47131501-RG-C01 | RAGS, all cotton, 1 kilo per bundle                        | bundle          | 2                            | 2   | 2   | 6  | 318.84    | 2     | 2   | 2    | 6  | 318.84    | 2    | 2   | 2    | 6  | 318.84    | 2   | 2   | 2   | 6  | 318.84                      | 24                                   | 53.14                     | 1,275.36  |  |
| 31                              | 47131602-SC-N01 | SCOURING PAD, 5 pieces per pack                            | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 57.93                     | 0.00      |  |
| 32                              | 47121701-TB-P04 | TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack | pack            | 3                            | 0   | 0   | 3  | 432.12    | 3     | 0   | 0    | 3  | 432.12    | 3    | 0   | 0    | 3  | 432.12    | 3   | 0   | 0   | 3  | 432.12                      | 12                                   | 144.04                    | 1,728.48  |  |
| 33                              | 47121702-WB-P01 | WASTEBASKET, rigid plastic                                 | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 31.91                     | 0.00      |  |
| COLOR COMPOUNDS AND DISPERSIONS |                 |                                                            |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                      |                           |           |  |
| 34                              | 12171703-SI-P01 | INK, for stamp pad, 50mL                                   | bottle          | 4                            | 0   | 0   | 4  | 115.64    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 4                                    | 28.91                     | 115.64    |  |
| CONSUMER ELECTRONICS            |                 |                                                            |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                      |                           |           |  |
| 35                              | 52161535-DV-R01 | DIGITAL VOICE RECORDER                                     | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 7,339.16                  | 0.00      |  |
| FACE MASK                       |                 |                                                            |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                      |                           |           |  |
| 36                              | 42131713-SM-M06 | FACE MASK, 3 ply, fifty (50) pieces per box                | box             | 65                           | 0   | 0   | 65 | 5,037.50  | 60    | 0   | 0    | 60 | 4,650.00  | 65   | 0   | 0    | 65 | 5,037.50  | 60  | 0   | 0   | 60 | 4,650.00                    | 250                                  | 77.50                     | 19,375.00 |  |
| FILMS                           |                 |                                                            |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                      |                           |           |  |
| 37                              | 13111203-AC-P01 | ACETATE, 50 meters                                         | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 969.88                    | 0.00      |  |
| 38                              | 13111201-CF-P01 | CARBON FILM, A4, 100 sheets per box                        | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 221.00                    | 0.00      |  |
| 39                              | 13111201-CF-P02 | CARBON FILM, Legal, 100 sheets per box                     | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 238.54                    | 0.00      |  |
| FIRE FIGHTING EQUIPMENT         |                 |                                                            |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                      |                           |           |  |
| 40                              | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 1,144.00                  | 0.00      |  |
| 41                              | 46191601-FE-H01 | FIRE EXTINGUISHER, pure HCFC                               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0                                    | 5,613.25                  | 0.00      |  |
| FLAG OR ACCESSORIES             |                 |                                                            |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                      |                           |           |  |
| 42                              | 55121905-PH-P01 | PHILIPPINE NATIONAL FLAG                                   | piece           | 3                            | 0   | 0   | 3  | 854.52    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 3                                    | 284.84                    | 854.52    |  |



| Item & Specifications                                                                |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|--------------------------------------------------------------------------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                                                                                      |                 |                                                   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| FURNITURE AND FURNISHINGS                                                            |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 43                                                                                   | 56101504-CM-B01 | MONOBLOC CHAIR, beige                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 347.41                               | 0.00                      |
| 44                                                                                   | 56101504-CM-W01 | MONOBLOC CHAIR, white                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 344.92                               | 0.00                      |
| 45                                                                                   | 56101519-TM-S01 | MONOBLOC TABLE, white, 4 seater capacity          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,248.00                             | 0.00                      |
| 46                                                                                   | 56101519-TM-S02 | MONOBLOC TABLE, beige, 4 seater capacity          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,248.00                             | 0.00                      |
| HEATING AND VENTILATION AND AIR CIRCULATION                                          |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 47                                                                                   | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,222.00                             | 0.00                      |
| 48                                                                                   | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,109.68                             | 0.00                      |
| 49                                                                                   | 40101604-EF-S01 | ELECTRIC FAN, stand type                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 856.86                               | 0.00                      |
| 50                                                                                   | 40101604-EF-W01 | ELECTRIC FAN, wall mount                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 768.56                               | 0.00                      |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 51                                                                                   | 43211507-DSK001 | DESKTOP, for Basic Users                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 24,793.60                            | 0.00                      |
| 52                                                                                   | 43211507-DSK002 | DESKTOP, for Mid-Range Users                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 42,390.40                            | 0.00                      |
| 53                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1TB                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,792.40                             | 0.00                      |
| 54                                                                                   | 43211503-LAP001 | LAPTOP, for Mid-range Users                       | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 42,380.00                            | 0.00                      |
| 55                                                                                   | 43211503-LAP002 | LAPTOP, Lightweight                               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 46,800.00                            | 0.00                      |
| 56                                                                                   | 43211708-MO-C01 | MOUSE, OPTICAL, USB connection type               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 149.76                               | 0.00                      |
| 57                                                                                   | 43212102-PR-D02 | PRINTER, Impact, Dot Matrix, 24 pins, 136 columns | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 38,100.97                            | 0.00                      |
| 58                                                                                   | 43212102-PR-D01 | PRINTER, Impact, Dot Matrix, 9 pins, 80 columns   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,189.92                            | 0.00                      |
| 59                                                                                   | 43212105-PR-L01 | PRINTER, Laser, Monochrome                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,636.89                             | 0.00                      |
| LIGHTING AND FIXTURES AND ACCESSORIES                                                |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 60                                                                                   | 39101628-LB-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts    | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 75.61                                | 0.00                      |
| 61                                                                                   | 39101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 205.82                               | 0.00                      |
| MANUFACTURING COMPONENTS AND SUPPLIES                                                |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 62                                                                                   | 31201610-GL-J01 | GLUE, all-purpose, 200 grams                      | jar             | 2                            | 0   | 0   | 2  | 141.44    | 2     | 0   | 0    | 2  | 141.44    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 70.72                                | 282.88                    |
| 63                                                                                   | 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type), 23/13      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 22.55                                | 0.00                      |
| 64                                                                                   | 31151804-SW-S01 | STAPLE WIRE, standard                             | box             | 10                           | 0   | 0   | 10 | 237.60    | 10    | 0   | 0    | 10 | 237.60    | 10   | 0   | 0    | 10 | 237.60    | 10  | 0   | 0   | 10 | 237.60    | 40                          | 23.76                                | 950.40                    |
| 65                                                                                   | 31201502-TA-E01 | TAPE, electrical                                  | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 19.45                                | 0.00                      |
| 66                                                                                   | 31201503-TA-M01 | TAPE, masking, 24mm                               | roll            | 3                            | 0   | 0   | 3  | 185.64    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 61.88                                | 185.64                    |
| 67                                                                                   | 31201503-TA-M02 | TAPE, masking, 48 mm                              | roll            | 3                            | 0   | 0   | 3  | 363.48    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 121.16                               | 363.48                    |
| 68                                                                                   | 31201517-TA-P01 | TAPE, packaging, 48 mm                            | roll            | 3                            | 0   | 0   | 3  | 67.08     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 22.36                                | 67.08                     |
| 69                                                                                   | 31201512-TA-T01 | TAPE, transparent, 24mm                           | roll            | 8                            | 0   | 0   | 8  | 89.44     | 8     | 0   | 0    | 8  | 89.44     | 8    | 0   | 0    | 8  | 89.44     | 8   | 0   | 0   | 8  | 89.44     | 32                          | 11.18                                | 357.76                    |
| 70                                                                                   | 31201512-TA-T02 | TAPE, transparent, 48 mm                          | roll            | 3                            | 0   | 0   | 3  | 67.71     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 22.57                                | 67.71                     |
| 71                                                                                   | 31151507-TW-P01 | TWINE, plastic                                    | roll            | 2                            | 0   | 0   | 2  | 133.24    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 66.62                                | 133.24                    |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT                                        |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 72                                                                                   | 41111604-RU-P02 | RULER, plastic, 450 mm                            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 16.64                                | 0.00                      |



| Item & Specifications                         |                 |                                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |          |           |
|-----------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|--------------------------------------|---------------------------|----------|-----------|
|                                               |                 |                                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                      |                           | Q4       | Q4 AMOUNT |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                                     |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                      |                           |          |           |
| 73                                            | 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife, 10 pieces per tube | tube            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 14.82    | 0.00      |
| 74                                            | 44101602-P8-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacity                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 9,534.72 | 0.00      |
| 75                                            | 44101807-CA-C01 | CALCULATOR, Compact                                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 266.24   | 0.00      |
| 76                                            | 44121710-CH-W01 | CHALK, white enamel, 100 pieces per box                             | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 32.97    | 0.00      |
| 77                                            | 44122105-BF-C01 | CLIP, backfold, 19mm                                                | box             | 12                           | 0   | 0   | 12 | 104.64    | 12    | 0   | 0    | 12 | 104.64    | 12   | 0   | 0    | 12 | 104.64    | 13  | 0   | 0   | 13                          | 113.36                               | 49                        | 8.72     | 427.28    |
| 78                                            | 44122105-BF-C02 | CLIP, backfold, 25mm                                                | box             | 12                           | 0   | 0   | 12 | 177.00    | 12    | 0   | 0    | 12 | 177.00    | 12   | 0   | 0    | 12 | 177.00    | 12  | 0   | 0   | 12                          | 177.00                               | 48                        | 14.75    | 708.00    |
| 79                                            | 44122105-BF-C03 | CLIP, backfold, 32mm                                                | box             | 12                           | 0   | 0   | 12 | 306.72    | 12    | 0   | 0    | 12 | 306.72    | 12   | 0   | 0    | 12 | 306.72    | 12  | 0   | 0   | 12                          | 306.72                               | 48                        | 25.56    | 1,226.88  |
| 80                                            | 44122105-BF-C04 | CLIP, backfold, 50mm                                                | box             | 12                           | 0   | 0   | 12 | 672.48    | 12    | 0   | 0    | 12 | 672.48    | 12   | 0   | 0    | 12 | 672.48    | 12  | 0   | 0   | 12                          | 672.48                               | 48                        | 56.04    | 2,689.92  |
| 81                                            | 44121801-CT-R02 | CORRECTION TAPE, 8 meters                                           | piece           | 34                           | 0   | 0   | 34 | 392.02    | 34    | 0   | 0    | 34 | 392.02    | 34   | 0   | 0    | 34 | 392.02    | 0   | 0   | 0   | 0                           | 0.00                                 | 102                       | 11.53    | 1,176.06  |
| 82                                            | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose                           | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 33.43    | 0.00      |
| 83                                            | 44111515-DF-B01 | DATA FILE BOX                                                       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 77.20    | 0.00      |
| 84                                            | 44122011-DF-F01 | DATA FOLDER                                                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 68.64    | 0.00      |
| 85                                            | 44103202-DS-M01 | DATING AND STAMPING MACHINE                                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 453.96   | 0.00      |
| 86                                            | 44121506-EN-D01 | ENVELOPE, Documentary, A4, 500 pieces per box                       | box             | 1                            | 0   | 0   | 1  | 764.40    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 764.40   | 764.40    |
| 87                                            | 44121506-EN-D02 | ENVELOPE, Documentary, legal, 500 pieces per box                    | box             | 1                            | 0   | 0   | 1  | 980.72    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 980.72   | 980.72    |
| 88                                            | 44121506-EN-X01 | ENVELOPE, Expanding, Kraft, 100 pieces per box                      | box             | 1                            | 0   | 0   | 1  | 738.40    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 738.40   | 738.40    |
| 89                                            | 44121506-EN-X02 | ENVELOPE, Expanding, Plastic                                        | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 30.49    | 0.00      |
| 90                                            | 44121506-EN-M02 | ENVELOPE, Mailing, 500 pieces per box                               | box             | 1                            | 0   | 0   | 1  | 432.52    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 432.52   | 432.52    |
| 91                                            | 44121504-EN-W02 | ENVELOPE, Mailing, with window, 500 pieces per box                  | box             | 1                            | 0   | 0   | 1  | 488.80    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 488.80   | 488.80    |
| 92                                            | 44111912-ER-B01 | ERASER, felt, for blackboard/whiteboard                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 11.41    | 0.00      |
| 93                                            | 44101714-FX-M01 | FACSIMILE MACHINE                                                   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 5,642.00 | 0.00      |
| 94                                            | 44122118-FA-P01 | FASTENER, metal, non-sharp edges, 50 sets per box                   | box             | 5                            | 0   | 0   | 5  | 473.20    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 5                         | 94.64    | 473.20    |
| 95                                            | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal                           | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 85.20    | 0.00      |
| 96                                            | 44122018-FT-D01 | FILE TAB/INDEX DIVIDER, bristol board, A4                           | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 11.13    | 0.00      |
| 97                                            | 44122018-FT-D02 | FILE TAB/INDEX DIVIDER, bristol board, legal                        | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 14.23    | 0.00      |
| 98                                            | 44122011-FO-P01 | FOLDER, Fancy with slide, A4, 50 pieces per bundle                  | bundle          | 1                            | 0   | 0   | 1  | 270.40    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 270.40   | 270.40    |
| 99                                            | 44122011-FO-P02 | FOLDER, Fancy with slide, legal, 50 pieces per bundle               | bundle          | 1                            | 0   | 0   | 1  | 286.52    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 286.52   | 286.52    |
| 100                                           | 44122011-FO-L01 | FOLDER, L-type, A4, 50 pieces per pack                              | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 187.54   | 0.00      |
| 101                                           | 44122011-FO-L02 | FOLDER, L-type, legal, 50 pieces per pack                           | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 238.57   | 0.00      |
| 102                                           | 44122027-FO-P01 | FOLDER, pressboard, 100 pieces per box                              | box             | 1                            | 0   | 0   | 1  | 952.64    | 1     | 0   | 0    | 1  | 952.64    | 1    | 0   | 0    | 1  | 952.64    | 1   | 0   | 0   | 1                           | 952.64                               | 4                         | 952.64   | 3,810.56  |
| 103                                           | 44122011-FO-T03 | FOLDER with tab, A4, 100 pieces per pack                            | pack            | 1                            | 0   | 0   | 1  | 289.12    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 289.12   | 289.12    |
| 104                                           | 44122011-FO-T04 | FOLDER with tab, legal, 100 pieces per pack                         | pack            | 1                            | 0   | 0   | 1  | 333.26    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 1                         | 333.26   | 333.26    |
| 105                                           | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent, 5 sets per box               | box             | 5                            | 0   | 0   | 5  | 315.55    | 5     | 0   | 0    | 5  | 315.55    | 5    | 0   | 0    | 5  | 315.55    | 5   | 0   | 0   | 5                           | 315.55                               | 20                        | 63.11    | 1,262.20  |
| 106                                           | 44111515-MF-B02 | MAGAZINE FILE BOX, Large                                            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 41.60    | 0.00      |
| 107                                           | 44121716-MA-P01 | MARKER, Fluorescent, 3 colors per set                               | set             | 12                           | 0   | 0   | 12 | 439.92    | 12    | 0   | 0    | 12 | 439.92    | 12   | 0   | 0    | 12 | 439.92    | 12  | 0   | 0   | 12                          | 439.92                               | 48                        | 36.66    | 1,759.68  |



| Item & Specifications        |                 |                                                                      | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue <small>(as of 28 July 2022)</small> | Total Amount for the year |          |           |
|------------------------------|-----------------|----------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|-----------------------------------------------------|---------------------------|----------|-----------|
|                              |                 |                                                                      |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                                     |                           | Q4       | Q4 AMOUNT |
| 108                          | 44121708-MP-B01 | MARKER, Permanent, Black                                             | piece           | 5                            | 0   | 0   | 5  | 37.35     | 5     | 0   | 0    | 5  | 37.35     | 5    | 0   | 0    | 5  | 37.35     | 4   | 0   | 0   | 4                           | 29.88                                               | 19                        | 7.47     | 141.93    |
| 109                          | 44121708-MP-B02 | MARKER, Permanent, Blue                                              | piece           | 5                            | 0   | 0   | 5  | 37.35     | 5     | 0   | 0    | 5  | 37.35     | 5    | 0   | 0    | 5  | 37.35     | 5   | 0   | 0   | 5                           | 37.35                                               | 20                        | 7.47     | 149.40    |
| 110                          | 44121708-MP-B03 | MARKER, Permanent, Red                                               | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 7.47     | 0.00      |
| 111                          | 44121708-MW-B01 | MARKER, Whiteboard, Black                                            | piece           | 5                            | 0   | 0   | 5  | 48.25     | 5     | 0   | 0    | 5  | 48.25     | 5    | 0   | 0    | 5  | 48.25     | 5   | 0   | 0   | 5                           | 48.25                                               | 20                        | 9.65     | 193.00    |
| 112                          | 44121708-MW-B02 | MARKER, Whiteboard, Blue                                             | piece           | 5                            | 0   | 0   | 5  | 48.25     | 5     | 0   | 0    | 5  | 48.25     | 5    | 0   | 0    | 5  | 48.25     | 5   | 0   | 0   | 5                           | 48.25                                               | 20                        | 9.65     | 193.00    |
| 113                          | 44121708-MW-B03 | MARKER, Whiteboard, Red                                              | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 9.65     | 0.00      |
| 114                          | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm                               | box             | 15                           | 0   | 0   | 15 | 132.30    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 15                        | 8.82     | 132.30    |
| 115                          | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm                        | box             | 15                           | 0   | 0   | 15 | 206.70    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 15                        | 13.78    | 206.70    |
| 116                          | 44101601-PT-M01 | PAPER TRIMMER/CUTTING MACHINE, table top                             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 9,297.60 | 0.00      |
| 117                          | 44121706-PE-L01 | PENCIL, lead/graphite, with eraser, one (1) dozen per box            | box             | 4                            | 0   | 0   | 4  | 83.16     | 4     | 0   | 0    | 4  | 83.16     | 4    | 0   | 0    | 4  | 83.16     | 4   | 0   | 0   | 4                           | 83.16                                               | 16                        | 20.79    | 332.64    |
| 118                          | 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 212.87   | 0.00      |
| 119                          | 44101602-PU-P01 | PUNCHER, paper, heavy duty                                           | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 150.80   | 0.00      |
| 120                          | 44122037-RB-P10 | RING BINDER, plastic, 32 mm, 10 pieces per bundle                    | bundle          | 1                            | 0   | 0   | 1  | 274.23    | 1     | 0   | 0    | 1  | 274.23    | 1    | 0   | 0    | 1  | 274.23    | 1   | 0   | 0   | 1                           | 274.23                                              | 4                         | 274.23   | 1,096.92  |
| 121                          | 44122101-RU-B01 | RUBBER BAND No. 18, 350g                                             | box             | 1                            | 0   | 0   | 1  | 135.20    | 1     | 0   | 0    | 1  | 135.20    | 1    | 0   | 0    | 1  | 135.20    | 1   | 0   | 0   | 1                           | 135.20                                              | 4                         | 135.20   | 540.80    |
| 122                          | 44121905-SP-F01 | STAMP PAD, felt                                                      | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 39.92    | 0.00      |
| 123                          | 44121618-SS-S01 | SCISSORS, symmetrical or asymmetrical                                | pair            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 33.37    | 0.00      |
| 124                          | 44121615-ST-S01 | STAPLER, standard type                                               | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 145.60   | 0.00      |
| 125                          | 44121615-ST-B01 | STAPLER, heavy duty (blinder type), desktop                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 888.16   | 0.00      |
| 126                          | 44121613-SR-P01 | STAPLE REMOVER, plier type                                           | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 27.87    | 0.00      |
| 127                          | 44121605-TD-T01 | TAPE DISPENSER, table top                                            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 72.80    | 0.00      |
| PAPER MATERIALS AND PRODUCTS |                 |                                                                      |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                     |                           |          |           |
| 128                          | 14111525-CA-A01 | CARTOLINA, assorted colors, 20 pieces of assorted colors per pack    | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 83.72    | 0.00      |
| 129                          | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 882.55   | 0.00      |
| 130                          | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 1,166.88 | 0.00      |
| 131                          | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box   | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 1,528.80 | 0.00      |
| 132                          | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box   | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 1,026.48 | 0.00      |
| 133                          | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box     | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 790.40   | 0.00      |
| 134                          | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box     | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 1,508.00 | 0.00      |
| 135                          | 14111609-LL-C01 | LOOSELEAF COVER, 50 sets per bundle                                  | bundle          | 1                            | 1   | 1   | 3  | 2,384.88  | 1     | 1   | 1    | 3  | 2,384.88  | 1    | 1   | 1    | 3  | 2,384.88  | 1   | 1   | 1   | 3                           | 2,384.88                                            | 12                        | 794.96   | 9,539.52  |
| 136                          | 14111514-NP-S02 | NOTE PAD, stick on, 2" x 3", 100 sheets per pad                      | pad             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 37.06    | 0.00      |
| 137                          | 14111514-NP-S04 | NOTE PAD, stick on, 3" x 4", 100 sheets per pad                      | pad             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 59.28    | 0.00      |
| 138                          | 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3", 100 sheets per pad                      | pad             | 34                           | 0   | 0   | 34 | 1,768.00  | 34    | 0   | 0    | 34 | 1,768.00  | 34   | 0   | 0    | 34 | 1,768.00  | 34  | 0   | 0   | 34                          | 1,768.00                                            | 136                       | 52.00    | 7,072.00  |
| 139                          | 14111514-NB-S01 | NOTEBOOK, stenographer                                               | piece           | 34                           | 0   | 0   | 34 | 409.36    | 34    | 0   | 0    | 34 | 409.36    | 34   | 0   | 0    | 34 | 409.36    | 34  | 0   | 0   | 34                          | 409.36                                              | 136                       | 12.04    | 1,637.44  |
| 140                          | 14111507-PP-M01 | PAPER, MULTICOPY A4, 500 sheets per ream                             | ream            | 20                           | 20  | 20  | 60 | 9,939.00  | 20    | 20  | 20   | 60 | 9,939.00  | 20   | 20  | 20   | 60 | 9,939.00  | 20  | 20  | 20  | 60                          | 9,939.00                                            | 240                       | 165.65   | 39,756.00 |
| 141                          | 14111507-PP-M02 | PAPER, MULTICOPY LEGAL, 500 sheets per ream                          | ream            | 5                            | 5   | 5   | 15 | 2,837.70  | 5     | 5   | 5    | 15 | 2,837.70  | 5    | 5   | 5    | 15 | 2,837.70  | 5   | 5   | 5   | 15                          | 2,837.70                                            | 60                        | 189.18   | 11,350.80 |
| 142                          | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4, 500 sheets per ream                          | ream            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                | 0                         | 137.74   | 0.00      |



| Item & Specifications                                      |                 |                                                         | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|------------------------------------------------------------|-----------------|---------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                                                            |                 |                                                         |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| 143                                                        | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream          | ream            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 158.91                               | 0.00                      |
| 144                                                        | 14111531-PP-R01 | PAD PAPER, ruled                                        | pad             | 12                           | 0   | 0   | 12 | 258.36    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 12                          | 21.53                                | 258.36                    |
| 145                                                        | 14111503-PA-P01 | PAPER, parchment, 100 sheets per box                    | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 98.05                                | 0.00                      |
| 146                                                        | 14111531-RE-B01 | RECORD BOOK, 300 PAGES                                  | book            | 4                            | 0   | 0   | 4  | 249.60    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 62.40                                | 249.60                    |
| 147                                                        | 14111531-RE-B02 | RECORD BOOK, 500 PAGES                                  | book            | 4                            | 0   | 0   | 4  | 416.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 104.00                               | 416.00                    |
| 148                                                        | 14111818-TH-P02 | THERMAL PAPER, 216mm                                    | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 55.64                                | 0.00                      |
| 149                                                        | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack     | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 33.80                                | 0.00                      |
| 150                                                        | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack          | pack            | 20                           | 0   | 0   | 20 | 1,726.40  | 20    | 0   | 0    | 20 | 1,726.40  | 10   | 0   | 0    | 10 | 863.20    | 20  | 0   | 0   | 20 | 1,726.40  | 70                          | 86.32                                | 6,042.40                  |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 151                                                        | 53131626-HS-S01 | LIQUID HAND SANITIZER, 500mL                            | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 80.85                                | 0.00                      |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 152                                                        | 10191509-IN-A01 | INSECTICIDE, 600mL                                      | can             | 8                            | 8   | 8   | 24 | 3,344.64  | 8     | 8   | 8    | 24 | 3,344.64  | 8    | 8   | 8    | 24 | 3,344.64  | 8   | 8   | 8   | 24 | 3,344.64  | 96                          | 139.36                               | 13,378.56                 |
| PRINTED PUBLICATIONS                                       |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 153                                                        | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184) | book            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 37.21                                | 0.00                      |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 1                                                          | 44103109-BR-D05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                  | cart            | 1                            | 0   | 0   | 1  | 6,947.20  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 6,947.20                             | 6,947.20                  |
| 2                                                          | 44103105-BR-B04 | INK CARTRIDGE, BROTHER LC67B, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 910.00                               | 0.00                      |
| 3                                                          | 44103105-BR-B05 | INK CARTRIDGE, BROTHER LC67HYBK, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,601.60                             | 0.00                      |
| 4                                                          | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,126.32                             | 0.00                      |
| 5                                                          | 44103105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,178.32                             | 0.00                      |
| 6                                                          | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 861.12                               | 0.00                      |
| 7                                                          | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-810, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 892.32                               | 0.00                      |
| 8                                                          | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 249.60                               | 0.00                      |
| 9                                                          | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 249.60                               | 0.00                      |
| 10                                                         | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 249.60                               | 0.00                      |
| 11                                                         | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 249.60                               | 0.00                      |
| 12                                                         | 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 852.80                               | 0.00                      |
| 13                                                         | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,048.32                             | 0.00                      |
| 14                                                         | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 910.00                               | 0.00                      |
| 15                                                         | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,053.52                             | 0.00                      |
| 16                                                         | 44103105-HP-P48 | INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                             | 0.00                      |
| 17                                                         | 44103105-HP-C48 | INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                             | 0.00                      |
| 18                                                         | 44103105-HP-M48 | INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                             | 0.00                      |
| 19                                                         | 44103105-HP-Y48 | INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                             | 0.00                      |
| 20                                                         | 44103105-HP-G48 | INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                             | 0.00                      |
| 21                                                         | 44103105-HP-B48 | INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,016.00                             | 0.00                      |



|    |                 | Item & Specifications                               | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|----|-----------------|-----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|    |                 |                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| 22 | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 880.88                               | 0.00                      |
| 23 | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,047.28                             | 0.00                      |
| 24 | 44103105-HP-B35 | INK CARTRIDGE, HP CD887AA (HP703), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                               | 0.00                      |
| 25 | 44103105-HP-T35 | INK CARTRIDGE, HP CD888AA (HP703), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                               | 0.00                      |
| 26 | 44103105-HP-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68                               | 0.00                      |
| 27 | 44103105-HP-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68                               | 0.00                      |
| 28 | 44103105-HP-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68                               | 0.00                      |
| 29 | 44103105-HP-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,541.28                             | 0.00                      |
| 30 | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 865.28                               | 0.00                      |
| 31 | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,066.00                             | 0.00                      |
| 32 | 44103105-HP-B49 | INK CARTRIDGE, HP CH565A (HP82), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 935.00                               | 0.00                      |
| 33 | 44103105-HP-C49 | INK CARTRIDGE, HP CH566A (HP82), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00                               | 0.00                      |
| 34 | 44103105-HP-M49 | INK CARTRIDGE, HP CH567A (HP82), Magenta            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00                               | 0.00                      |
| 35 | 44103105-HP-Y49 | INK CARTRIDGE, HP CH568A (HP82), Yellow             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00                               | 0.00                      |
| 36 | 44103105-HP-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,970.80                             | 0.00                      |
| 37 | 44103105-HP-C43 | INK CARTRIDGE, HP CN046AA (HP951XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36                             | 0.00                      |
| 38 | 44103105-HP-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36                             | 0.00                      |
| 39 | 44103105-HP-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36                             | 0.00                      |
| 40 | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                               | 0.00                      |
| 41 | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                               | 0.00                      |
| 42 | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56                               | 0.00                      |
| 43 | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56                               | 0.00                      |
| 44 | 44103105-HP-B42 | INK CARTRIDGE, HP CZ121A (HP685A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 312.00                               | 0.00                      |
| 45 | 44103105-HP-C33 | INK CARTRIDGE, HP CZ122A (HP685A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88                               | 0.00                      |
| 46 | 44103105-HP-M33 | INK CARTRIDGE, HP CZ123A (HP685A), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88                               | 0.00                      |
| 47 | 44103105-HP-Y33 | INK CARTRIDGE, HP CZ124A (HP685A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88                               | 0.00                      |
| 48 | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 424.32                               | 0.00                      |
| 49 | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 424.32                               | 0.00                      |
| 50 | 44103105-HP-C50 | INK CARTRIDGE, HP L0551AA (HP955), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80                               | 0.00                      |
| 51 | 44103105-HP-M50 | INK CARTRIDGE, HP L0554AA (HP955), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80                               | 0.00                      |
| 52 | 44103105-HP-Y50 | INK CARTRIDGE, HP L0557AA (HP955), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80                               | 0.00                      |
| 53 | 44103105-HP-B50 | INK CARTRIDGE, HP L0560AA (HP955), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,294.80                             | 0.00                      |
| 54 | 44103105-HP-C48 | INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52                             | 0.00                      |
| 55 | 44103105-HP-M48 | INK CARTRIDGE, HP L0566AA (HP955XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52                             | 0.00                      |
| 56 | 44103105-HP-Y48 | INK CARTRIDGE, HP L0569AA (HP955XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52                             | 0.00                      |
| 57 | 44103105-HP-B48 | INK CARTRIDGE, HP L0572AA (HP955XL), Black Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,817.92                             | 0.00                      |



|    |                 |                                                     | Item & Specifications | Unit of Measure | Monthly Quantity Requirement |     |     |           |           |       |     |      |      |           |      |     |      |      |           |     |     |     |      | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|----|-----------------|-----------------------------------------------------|-----------------------|-----------------|------------------------------|-----|-----|-----------|-----------|-------|-----|------|------|-----------|------|-----|------|------|-----------|-----|-----|-----|------|-----------------------------|--------------------------------------|---------------------------|
|    |                 |                                                     |                       |                 | Jan                          | Feb | Mar | Q1        | Q1 AMOUNT | April | May | June | Q2   | Q2 AMOUNT | July | Aug | Sept | Q3   | Q3 AMOUNT | Oct | Nov | Dec | Q4   |                             |                                      |                           |
| 58 | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original    | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 468.00                               | 0.00                      |
| 59 | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 468.00                               | 0.00                      |
| 60 | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 468.00                               | 0.00                      |
| 61 | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 774.80                               | 0.00                      |
| 62 | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 77.43                                | 0.00                      |
| 63 | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C13S015632, Black           | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 77.94                                | 0.00                      |
| 64 | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C13S015531 (S015086)        | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 818.48                               | 0.00                      |
| 65 | 44103109-BR-D06 | TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000  | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 6,760.00                             | 0.00                      |
| 66 | 44103103-BR-B03 | TONER CARTRIDGE, BROTHER TN-2025, Black             | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 2,685.28                             | 0.00                      |
| 67 | 44103103-BR-B04 | TONER CARTRIDGE, BROTHER TN-2130, Black             | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 1,892.80                             | 0.00                      |
| 68 | 44103103-BR-B05 | TONER CARTRIDGE, BROTHER TN-2150, Black             | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 2,685.28                             | 0.00                      |
| 69 | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3320, Black             | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,567.20                             | 0.00                      |
| 70 | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart                  | 2               | 0                            | 0   | 2   | 10,004.80 | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 2                           | 5,002.40                             | 10,004.80                 |
| 71 | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black             | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 5,575.44                             | 0.00                      |
| 72 | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 4,564.56                             | 0.00                      |
| 73 | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 7,716.80                             | 0.00                      |
| 74 | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 7,716.80                             | 0.00                      |
| 75 | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 7,716.80                             | 0.00                      |
| 76 | 44103103-CA-B00 | TONER CARTRIDGE, CANON CRG-324 II                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 13,399.36                            | 0.00                      |
| 77 | 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,099.20                             | 0.00                      |
| 78 | 44103103-HP-B14 | TONER CARTRIDGE, HP CB540A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,603.60                             | 0.00                      |
| 79 | 44103103-HP-B18 | TONER CARTRIDGE, HP CE255A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 6,942.00                             | 0.00                      |
| 80 | 44103103-HP-B21 | TONER CARTRIDGE, HP CE278A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,741.92                             | 0.00                      |
| 81 | 44103103-HP-B22 | TONER CARTRIDGE, HP CE285A (HP85A), Black           | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,242.72                             | 0.00                      |
| 82 | 44103103-HP-B23 | TONER CARTRIDGE, HP CE310A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 2,350.40                             | 0.00                      |
| 83 | 44103103-HP-C23 | TONER CARTRIDGE, HP CE311A, Cyan                    | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 2,610.40                             | 0.00                      |
| 84 | 44103103-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow                  | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 2,610.40                             | 0.00                      |
| 85 | 44103103-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta                 | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 2,610.40                             | 0.00                      |
| 86 | 44103103-HP-B24 | TONER CARTRIDGE, HP CE320A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,192.80                             | 0.00                      |
| 87 | 44103103-HP-C24 | TONER CARTRIDGE, HP CE321A, Cyan                    | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,083.60                             | 0.00                      |
| 88 | 44103103-HP-Y24 | TONER CARTRIDGE, HP CE322A, Yellow                  | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,083.60                             | 0.00                      |
| 89 | 44103103-HP-M24 | TONER CARTRIDGE, HP CE323A, Magenta                 | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 3,083.60                             | 0.00                      |
| 90 | 44103103-HP-B25 | TONER CARTRIDGE, HP CE390A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 7,872.80                             | 0.00                      |
| 91 | 44103103-HP-B26 | TONER CARTRIDGE, HP CE400A, Black                   | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 6,786.00                             | 0.00                      |
| 92 | 44103103-HP-C26 | TONER CARTRIDGE, HP CE401A, Cyan                    | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 10,103.60                            | 0.00                      |
| 93 | 44103103-HP-Y26 | TONER CARTRIDGE, HP CE402A, Yellow                  | cart                  | 0               | 0                            | 0   | 0   | 0.00      | 0         | 0     | 0   | 0    | 0.00 | 0         | 0    | 0   | 0    | 0.00 | 0         | 0   | 0   | 0   | 0.00 | 0                           | 10,193.04                            | 0.00                      |



|     |                 | Item & Specifications                                 | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|-----|-----------------|-------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|     |                 |                                                       |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| 94  | 44103103-HP-M26 | TONER CARTRIDGE, HP CE403A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.60                            | 0.00                      |
| 95  | 44103103-HP-B27 | TONER CARTRIDGE, HP CE410A, (HP305), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,837.60                             | 0.00                      |
| 96  | 44103103-HP-C27 | TONER CARTRIDGE, HP CE411A, (HP305), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,011.20                             | 0.00                      |
| 97  | 44103103-HP-Y27 | TONER CARTRIDGE, HP CE412A, (HP305), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,460.00                             | 0.00                      |
| 98  | 44103103-HP-M27 | TONER CARTRIDGE, HP CE413A, (HP305), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,011.20                             | 0.00                      |
| 99  | 44103103-HP-B28 | TONER CARTRIDGE, HP CE505A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,050.80                             | 0.00                      |
| 100 | 44103103-HX-B28 | TONER CARTRIDGE, HP CE505X, Black, high cap           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,332.00                             | 0.00                      |
| 101 | 44103103-HP-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,878.72                             | 0.00                      |
| 102 | 44103103-HP-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,246.80                             | 0.00                      |
| 103 | 44103103-HP-B55 | TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,690.40                             | 0.00                      |
| 104 | 44103103-HP-B51 | TONER CARTRIDGE, HP CF280XC                           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,359.52                             | 0.00                      |
| 105 | 44103103-HP-B56 | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,800.00                             | 0.00                      |
| 106 | 44103103-HP-B57 | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,034.72                             | 0.00                      |
| 107 | 44103103-HX-B51 | TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,796.00                             | 0.00                      |
| 108 | 44103103-HP-B58 | TONER CARTRIDGE, HP CF287A (HP87), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,828.00                             | 0.00                      |
| 109 | 44103103-HX-B52 | TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 13,728.00                            | 0.00                      |
| 110 | 44103103-HP-B60 | TONER CARTRIDGE, HP CF350A, Black LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,574.00                             | 0.00                      |
| 111 | 44103103-HP-C60 | TONER CARTRIDGE, HP CF351A, Cyan LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,652.00                             | 0.00                      |
| 112 | 44103103-HP-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LaserJet           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,652.00                             | 0.00                      |
| 113 | 44103103-HP-M60 | TONER CARTRIDGE, HP CF353A, Magenta LaserJet          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,652.00                             | 0.00                      |
| 114 | 44103103-HP-B61 | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,030.40                             | 0.00                      |
| 115 | 44103103-HP-C61 | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00                             | 0.00                      |
| 116 | 44103103-HP-Y61 | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00                             | 0.00                      |
| 117 | 44103103-HP-M61 | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00                             | 0.00                      |
| 118 | 44103103-HP-B62 | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,099.20                             | 0.00                      |
| 119 | 44103103-HP-C62 | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80                             | 0.00                      |
| 120 | 44103103-HP-Y62 | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80                             | 0.00                      |
| 121 | 44103103-HP-M62 | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80                             | 0.00                      |
| 122 | 44103103-HP-B63 | TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,900.00                             | 0.00                      |
| 123 | 44103103-HX-B54 | TONER CARTRIDGE, HP CF410XC (HP410XC), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,848.40                             | 0.00                      |
| 124 | 44103103-HP-C63 | TONER CARTRIDGE, HP CF411A (HP410A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80                             | 0.00                      |
| 125 | 44103103-HX-C54 | TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,522.00                             | 0.00                      |
| 126 | 44103103-HP-Y63 | TONER CARTRIDGE, HP CF412A (HP410A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80                             | 0.00                      |
| 127 | 44103103-HX-Y54 | TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,522.80                             | 0.00                      |
| 128 | 44103103-HP-M63 | TONER CARTRIDGE, HP CF413A (HP410A), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80                             | 0.00                      |
| 129 | 44103103-HX-M54 | TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,522.80                             | 0.00                      |



| Item & Specifications                                                                                                              |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |  |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|--|
|                                                                                                                                    |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |  |
| 130                                                                                                                                | 44103103-HP-B34  | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,744.00                             | 0.00                      |  |
| 131                                                                                                                                | 44103103-HP-B48  | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,680.00                             | 0.00                      |  |
| 132                                                                                                                                | 44103103-SA-B03  | TONER CARTRIDGE, SAMSUNG ML-D2850B, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,116.80                             | 0.00                      |  |
| 133                                                                                                                                | 44103103-SA-B06  | TONER CARTRIDGE, SAMSUNG MLT-D101S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,484.00                             | 0.00                      |  |
| 134                                                                                                                                | 44103103-SA-B07  | TONER CARTRIDGE, SAMSUNG MLT-D103S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,689.44                             | 0.00                      |  |
| 135                                                                                                                                | 44103103-SA-B08  | TONER CARTRIDGE, SAMSUNG MLT-D104S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,454.40                             | 0.00                      |  |
| 136                                                                                                                                | 44103103-SA-B09  | TONER CARTRIDGE, SAMSUNG MLT-D105L, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,380.00                             | 0.00                      |  |
| 137                                                                                                                                | 44103103-SA-B14  | TONER CARTRIDGE, SAMSUNG MLT-D108S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,289.52                             | 0.00                      |  |
| 138                                                                                                                                | 44103103-SA-B21  | TONER CARTRIDGE, SAMSUNG MLT-D203E, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,304.40                             | 0.00                      |  |
| 139                                                                                                                                | 44103103-SA-B18  | TONER CARTRIDGE, SAMSUNG MLT-D203L, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,956.16                             | 0.00                      |  |
| 140                                                                                                                                | 44103103-SA-B20  | TONER CARTRIDGE, SAMSUNG MLT-D203U, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,442.80                             | 0.00                      |  |
| 141                                                                                                                                | 44103103-SA-B12  | TONER CARTRIDGE, SAMSUNG MLT-D205E, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,321.14                             | 0.00                      |  |
| 142                                                                                                                                | 44103103-SA-B05  | TONER CARTRIDGE, SAMSUNG MLT-D205L, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,533.36                             | 0.00                      |  |
| 143                                                                                                                                | 44103103-SA-B10  | TONER CARTRIDGE, SAMSUNG SCX-D655SA, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,066.40                             | 0.00                      |  |
| SOFTWARE                                                                                                                           |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |  |
| 1                                                                                                                                  | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 2                                                                                                                                  | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 10                                                                                                                                 | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 11                                                                                                                                 | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 12                                                                                                                                 | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 13                                                                                                                                 | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 14                                                                                                                                 | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 15                                                                                                                                 | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| 16                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                      |  |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |  |
|                                                                                                                                    |                  | Toner Cart, Gestetner, MP2501L                                   | cart            | 1                            |     |     | 1  | 2,710.40  | 1     |     |      | 1  | 2,710.40  | 1    |     |      | 1  | 2,710.40  | 1   |     |     | 1  | 2,710.40  | 4                           | 2,710.40                             | 10,841.60                 |  |
|                                                                                                                                    |                  | Toner Cart, Gestetner, C2011SP,Black                             | cart            | 2                            |     |     | 2  | 10,850.00 | 1     |     |      | 1  | 5,425.00  | 2    |     |      | 2  | 10,850.00 | 1   |     |     | 1  | 5,425.00  | 6                           | 5,425.00                             | 32,550.00                 |  |
|                                                                                                                                    |                  | Toner Cart, Gestetner, C2011SP,Cyan                              | cart            | 1                            |     |     | 1  | 10,600.00 |       |     |      | 0  | 0.00      | 1    |     |      | 1  | 10,600.00 |     |     |     | 0  | 0.00      | 2                           | 10,600.00                            | 21,200.00                 |  |
|                                                                                                                                    |                  | Toner Cart, Gestetner, C2011SP,Magenta                           | cart            | 1                            |     |     | 1  | 10,600.00 |       |     |      | 0  | 0.00      | 1    |     |      | 1  | 10,600.00 |     |     |     | 0  | 0.00      | 2                           | 10,600.00                            | 21,200.00                 |  |



| Item & Specifications |                                                                                                                                         | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                       |                                                                                                                                         |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |                                      |                           |
|                       | Toner Cart, Gestetner, C2011SP,Cyan                                                                                                     | cart            | 1                            |     |     | 1   | 10,600.00 |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 10,600.00 |     |     |     | 0   | 0.00      | 2                           | 10,600.00                            | 21,200.00                 |
|                       | EPSON L3250 - Black -003 Ink Capacity: 65 ml                                                                                            | bottle          | 3                            |     |     | 3   | 1,200.00  |       |     |      | 0   | 0.00      | 3    |     |      | 3   | 1,200.00  |     |     |     | 0   | 0.00      | 6                           | 400.00                               | 2,400.00                  |
|                       | EPSON L3250 - Cyan-003 Ink Capacity: 65 ml                                                                                              | bottle          | 3                            |     |     | 3   | 1,200.00  |       |     |      | 0   | 0.00      | 3    |     |      | 3   | 1,200.00  |     |     |     | 0   | 0.00      | 6                           | 400.00                               | 2,400.00                  |
|                       | EPSON L3250 - Yellow-003 Ink Capacity: 65 ml                                                                                            | bottle          | 3                            |     |     | 3   | 1,200.00  |       |     |      | 0   | 0.00      | 3    |     |      | 3   | 1,200.00  |     |     |     | 0   | 0.00      | 6                           | 400.00                               | 2,400.00                  |
|                       | EPSON L3250 - Magenta-003 Ink Capacity: 65 ml                                                                                           | cart            | 3                            |     |     | 3   | 1,200.00  |       |     |      | 0   | 0.00      | 3    |     |      | 3   | 1,200.00  |     |     |     | 0   | 0.00      | 6                           | 400.00                               | 2,400.00                  |
|                       | EPSON L4160 - Black -001 Ink Capacity: 127 ml                                                                                           | bottle          | 2                            |     |     | 2   | 1,100.00  |       |     |      | 0   | 0.00      | 2    |     |      | 2   | 1,100.00  |     |     |     | 0   | 0.00      | 4                           | 550.00                               | 2,200.00                  |
|                       | EPSON L4160 - Cyan-001 Ink Capacity: 70 ml                                                                                              | bottle          | 2                            |     |     | 2   | 900.00    |       |     |      | 0   | 0.00      | 2    |     |      | 2   | 900.00    |     |     |     | 0   | 0.00      | 4                           | 450.00                               | 1,800.00                  |
|                       | EPSON L4160 - Yellow-001 Ink Capacity: 70 ml                                                                                            | bottle          | 2                            |     |     | 2   | 900.00    |       |     |      | 0   | 0.00      | 2    |     |      | 2   | 900.00    |     |     |     | 0   | 0.00      | 4                           | 450.00                               | 1,800.00                  |
|                       | EPSON L4160 - Magenta-001 Ink Capacity: 70 ml                                                                                           | bottle          | 2                            |     |     | 2   | 900.00    |       |     |      | 0   | 0.00      | 2    |     |      | 2   | 900.00    |     |     |     | 0   | 0.00      | 4                           | 450.00                               | 1,800.00                  |
|                       | EPSON L300/360 - Black -664 Ink Capacity: 70 ml                                                                                         | bottle          | 1                            |     |     | 1   | 350.00    |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 350.00    |     |     |     | 0   | 0.00      | 2                           | 350.00                               | 700.00                    |
|                       | EPSON L300/360 - Cyan -664 Ink Capacity: 70 ml                                                                                          | bottle          | 1                            |     |     | 1   | 350.00    |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 350.00    |     |     |     | 0   | 0.00      | 2                           | 350.00                               | 700.00                    |
|                       | EPSON L300/360 - Magenta -664 Ink Capacity: 70 ml                                                                                       | bottle          | 1                            |     |     | 1   | 350.00    |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 350.00    |     |     |     | 0   | 0.00      | 2                           | 350.00                               | 700.00                    |
|                       | EPSON L300/360 - Yellow -664 Ink Capacity: 70 ml                                                                                        | bottle          | 1                            |     |     | 1   | 350.00    |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 350.00    |     |     |     | 0   | 0.00      | 2                           | 350.00                               | 700.00                    |
|                       | EPSON 005for M2140 Ink Capacity: 120 ml                                                                                                 | bottle          | 2                            |     |     | 2   | 1,200.00  |       |     |      | 0   | 0.00      | 2    |     |      | 2   | 1,200.00  |     |     |     | 0   | 0.00      | 4                           | 600.00                               | 2,400.00                  |
|                       | Toner for FS 6230dn, Black                                                                                                              | cart            | 1                            |     |     | 1   | 9,500.00  |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 9,500.00  |     |     |     | 0   | 0.00      | 2                           | 9,500.00                             | 19,000.00                 |
|                       | Toner for FS 6230dn, Colored , Cyan                                                                                                     | cart            | 1                            |     |     | 1   | 10,000.00 |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 10,000.00 |     |     |     | 0   | 0.00      | 2                           | 10,000.00                            | 20,000.00                 |
|                       | Toner for FS 6230dn, Colored, Magenta                                                                                                   | cart            | 1                            |     |     | 1   | 10,000.00 |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 10,000.00 |     |     |     | 0   | 0.00      | 2                           | 10,000.00                            | 20,000.00                 |
|                       | Toner for FS 6230dn, Colored , Yellow                                                                                                   | cart            | 1                            |     |     | 1   | 10,000.00 |       |     |      | 0   | 0.00      | 1    |     |      | 1   | 10,000.00 |     |     |     | 0   | 0.00      | 2                           | 10,000.00                            | 20,000.00                 |
|                       | Ink for Brother 2375,Black, TN 2480                                                                                                     | cart            | 1                            |     |     | 1   | 4,000.00  | 1     |     |      | 1   | 4,000.00  | 1    |     |      | 1   | 4,000.00  | 1   |     |     | 1   | 4,000.00  | 4                           | 4,000.00                             | 16,000.00                 |
|                       | Ink for Brother T710W, Black D608K Ink Capacity: 108 ml                                                                                 | bottle          | 5                            |     |     | 5   | 2,500.00  |       |     |      | 0   | 0.00      | 5    |     |      | 5   | 2,500.00  |     |     |     | 0   | 0.00      | 10                          | 500.00                               | 5,000.00                  |
|                       | Ink for Brother T710W, Cyan BT5000C Ink Capacity: 48.8 ml                                                                               | bottle          | 5                            |     |     | 5   | 2,500.00  |       |     |      | 0   | 0.00      | 5    |     |      | 5   | 2,500.00  |     |     |     | 0   | 0.00      | 10                          | 500.00                               | 5,000.00                  |
|                       | Ink for Brother T710W, Magenta BT5000M Ink Capacity: 48.8 ml                                                                            | bottle          | 5                            |     |     | 5   | 2,500.00  |       |     |      | 0   | 0.00      | 5    |     |      | 5   | 2,500.00  |     |     |     | 0   | 0.00      | 10                          | 500.00                               | 5,000.00                  |
|                       | Ink for Brother T710W, Yellow BT5000Y Ink Capacity: 48.8 ml                                                                             | bottle          | 5                            |     |     | 5   | 2,500.00  |       |     |      | 0   | 0.00      | 5    |     |      | 5   | 2,500.00  |     |     |     | 0   | 0.00      | 10                          | 500.00                               | 5,000.00                  |
|                       | Roll Bag, 20 inches by 30 inches (10 pcs per roll)                                                                                      | roll            | 50                           |     |     | 50  | 2,000.00  | 50    |     |      | 50  | 2,000.00  | 50   |     |      | 50  | 2,000.00  | 50  |     |     | 50  | 2,000.00  | 200                         | 40.00                                | 8,000.00                  |
|                       | Dishwashing Paste, 200 grams                                                                                                            | pc              | 15                           |     |     | 15  | 750.00    | 15    |     |      | 15  | 750.00    | 15   |     |      | 15  | 750.00    | 15  |     |     | 15  | 750.00    | 60                          | 50.00                                | 3,000.00                  |
|                       | Glass Cleaner, 500 ml                                                                                                                   | bottle          | 2                            |     |     | 2   | 400.00    | 2     |     |      | 2   | 400.00    | 2    |     |      | 2   | 400.00    | 2   |     |     | 2   | 400.00    | 8                           | 200.00                               | 1,600.00                  |
|                       | Dishwashing Sponge, Double Sided with Non-scratch Soft spongy Absorbent Foam and one Rough Scouring Scrubber Pad                        | pc              | 4                            |     |     | 4   | 80.00     | 4     |     |      | 4   | 80.00     | 4    |     |      | 4   | 80.00     | 4   |     |     | 4   | 80.00     | 16                          | 20.00                                | 320.00                    |
|                       | Ball Point - Blue                                                                                                                       | pc              | 100                          |     |     | 100 | 600.00    | 100   |     |      | 100 | 600.00    | 100  |     |      | 100 | 600.00    | 100 |     |     | 100 | 600.00    | 400                         | 6.00                                 | 2,400.00                  |
|                       | Ball Point - Black                                                                                                                      | pc              | 100                          |     |     | 100 | 600.00    | 100   |     |      | 100 | 600.00    | 100  |     |      | 100 | 600.00    | 100 |     |     | 100 | 600.00    | 400                         | 6.00                                 | 2,400.00                  |
|                       | Yellow Bond Paper,subs 24, A4 size                                                                                                      | ream            | 15                           |     |     | 15  | 6,000.00  | 15    |     |      | 15  | 6,000.00  | 15   |     |      | 15  | 6,000.00  | 15  |     |     | 15  | 6,000.00  | 60                          | 400.00                               | 24,000.00                 |
|                       | LED Bulbs, 7 watts, 610 Lumens,200 degrees beam angle, Life 15,000 Hours, with BPS Certification Mark License for Quality and/or Safety | pc              | 100                          |     |     | 100 | 14,000.00 |       |     |      | 0   | 0.00      |      |     |      | 0   | 0.00      |     |     |     | 0   | 0.00      | 100                         | 140.00                               | 14,000.00                 |
|                       | Rags (1 kg per bundle)                                                                                                                  | kilo            | 3                            |     |     | 3   | 270.00    | 3     |     |      | 3   | 270.00    | 3    |     |      | 3   | 270.00    | 3   |     |     | 3   | 270.00    | 12                          | 90.00                                | 1,080.00                  |
|                       | Toilet Deodorant Cake, 100 grams                                                                                                        | pc              | 12                           |     |     | 12  | 900.00    | 12    |     |      | 12  | 900.00    | 12   |     |      | 12  | 900.00    | 12  |     |     | 12  | 900.00    | 48                          | 75.00                                | 3,600.00                  |
|                       | Fabric Conditioner, 660 ml refill in a pouch                                                                                            | pouch           | 4                            |     |     | 4   | 600.00    | 4     |     |      | 4   | 600.00    | 4    |     |      | 4   | 600.00    | 4   |     |     | 4   | 600.00    | 16                          | 150.00                               | 2,400.00                  |
| A. TOTAL              |                                                                                                                                         |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | P                           | 544,544.88                           |                           |



| Item & Specifications                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                                                                        |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      | 54,454.49                 |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      | -                         |
| D. GRAND TOTAL (A + B+ C)                                              |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      | 598,999.37                |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |

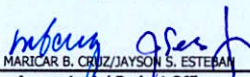
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
JALE ANN A. ESPANOL

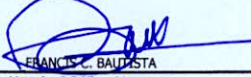
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
MARICAR B. CRUZ/JAYSON S. ESTEBAN

Accountant / Budget Officer

Approved by:

  
FRANCIS C. BALDISTA

Head of Office/Agency

Date Prepared:

9/14/2022