

**(Department of Budget and Management-Regional Office V) Indicative Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>													
<b>A. Supplies, Materials, Tools and Equipment Expenses</b>													
P01	Common use supplies	FAD/TD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	816,459.95	816,459.95		Office supplies & materials available at PS. (See attached APP-CSE)
P02	Common use supplies	FAD/TD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	36,540.05	36,540.05		Office supplies & materials not available in PS.
P03	Airline Tickets	FAD/TD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00		Airline Tickets funded by available allotments for travelling expenses
P04	Petroleum, Oil, & Lubricant Expenses	FAD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January 2022	January 2022	GoP	80,000.00	80,000.00		For DBM-ROV Office Generator Set.
P05	Semi-Expendable Machinery & Equipment Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	23,000.00	23,000.00		
P06	Other Supplies and Material Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	555,000.00	555,000.00		Maintenance supplies to be procured as the need arises
<b>B. General Services</b>													
P07	Janitorial Services	FAD/TD	NO	Competitive Bidding	N/A	N/A	N/A	September 2022	GoP	613,000.00	613,000.00		Renewal of Contract per item 7.2.2 of NBC 583
P08	Security Services	FAD/TD	NO	Competitive Bidding	N/A	N/A	N/A	September 2022	GoP	782,000.00	782,000.00		Renewal of Contract per item 7.2.2 of NBC 583
P09	Other Services	FAD/TD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	140,000.00	140,000.00		
<b>C. Repair and Maintenance</b>													
P10	R & M-Building	FAD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	203,000.00	203,000.00		Minor Repairs in DBM Office Building
P11	R & M-Machinery and Equipment	FAD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	100,000.00	100,000.00		Office equipment , ICT and Other machinery/equipment
P12	R & M-Transportation Equipment	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00		
P13	R & M- Property plant and equipment	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	665,000.00	665,000.00		
P14	Provision of other maintenance & other operating Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	60,000.00	60,000.00		To be procured as the need arises.
<b>D. Utility Expenses</b>													
P15	WETI-Water Expenses	FAD/TD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	96,000.00	96,000.00		
P16	WETI-Electric Expenses	FAD/TD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	386,000.00	386,000.00		
<b>E. Communication Expenses</b>													
P17	Postage and Courier Services	FAD	NO	Direct Contracting	N/A	N/A	January 2022	January 2022	GoP	150,000.00	150,000.00		Renewal of Contract.
P18	WETI-Telephone Expenses	FAD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	241,000.00	241,000.00		
P19	WETI-Internet expenses	FAD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	240,000.00	240,000.00		Renewal of Services per GPPB Resolution No. 41-2017.

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
P20	Cable, Satellite, telegraph & Radio Expenses	FAD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	5,000.00	5,000.00		
<b>F. Other Maintenance and Operating Expenses</b>													
P21	Representation Expenses (Includes meals and venue for the conduct of meetings/trainings with client agencies)	FAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	705,000.00	705,000.00		Venue and Catering Services
P22	Newspaper Subscription	DBM-ROV	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	20,000.00	20,000.00		
<b>SUB-TOTAL</b>										<b>6,317,000.00</b>	<b>6,317,000.00</b>		
<b>CAPITAL OUTLAY (CO)</b>													
<b>OFFICE BUILDING</b>													
P23	Canopy Overhang at the Second Floor of DBM-ROV Building Main Entrance with an estimated area of 40 sq. meters, with sliding glass door, roll-up and canopy enclosure	DBM-ROV	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	2,090,000.00		2,090,000.00	1 lot Construction of 40 s.q. Canopy/Balcony of DBM ROV 2nd floor Note: Added 10% to Total Proposed Budget of Project 2019 due to inflation.
P24	Completion of the Second Floor of DBM-ROV Staff House with an area of 110 sq. meters with bedrooms and comfort rooms	DBM-ROV	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	3,660,000.00		3,660,000.00	1 lot Completion of 110 s.q. second floor of the DBM ROV Multi purpose hall/Staff House
<b>SUB-TOTAL</b>										<b>5,750,000.00</b>		<b>5,750,000.00</b>	
<b>GRAND TOTAL</b>										<b>12,067,000.00</b>	<b>6,317,000.00</b>	<b>5,750,000.00</b>	

Prepared by:

  
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