

**DEPARTMENT OF BUDGET AND MANAGEMENT
MIMAROPA REGIONAL OFFICE**


Indicative Annual Procurement Plan (APP) for Non-Common Use Supplies and Equipment for FY 2022

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Lease of Venue and Provision of Meals/Catering Services												
100010001	Lease of Venue for the Conduct of Fora/Meetings/Trainings/Capacity Building/Year-Round Assessment Activities, etc.	OD/FAD/TD	Negotiated Procurement (Lease of Real Property and Venue, Sec. 53.10)	N/A	Within the FY 2022 (Quarterly)			FY 2022 NEP (GoP)	200,000.00	200,000.00	-	Lease of venue (which may include accommodation, meals, etc., as may be necessary).
100010001	Provision of meals/catering services for official meetings/foras	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)		Within the FY 2022			FY 2022 NEP (GoP)	100,000.00	100,000.00	-	Meals/Catering services for official meetings/foras hosted by DBM MIMAROPA RO
B. Supplies, Materials, Tools, and Equipment												
100010001	Supply and delivery of various common-used supplies and equipment	OD/FAD/TD	Negotiated Procurement (Agency-to-Agency, Sec. 53.5) / Shopping (Sec. 52.1 b)	N/A	Within the FY 2022 (Quarterly)			FY 2022 NEP (GoP)	370,000.00	370,000.00	-	Recommended to be undertaken through Shopping (Sec. 52.1 b) if not available in the DBM-PS. The details are in a separate APP for CSE which was submitted and posted on August 25, 2021.
100010001	Supply and delivery of one (1) unit Multi-function Printer	TD- Division A	Negotiated Procurement (Agency-to-Agency, Sec. 53.5) / Shopping (Sec. 52.1 b)	N/A	January 2022			FY 2022 NEP (GoP)	14,829.00	14,829.00	-	Recommended to be undertaken through Shopping (Sec. 52.1 b) if not available in the DBM-PS
100010001	Supply and delivery of Desk Office Chair	TD- Division C	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A	January 2022			FY 2022 NEP (GoP)	7,788.00	7,788.00	-	High Back Ergonomic Mesh Desk Office Chair with Padding Armrest and Adjustable Headrest with Footrest, Headrest, Breathable Mesh Back, Adjustable Height Desk Chair Swivel Chair
100010001	Supply and delivery of various non-common-used supplies, equipment and services	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9) / Shopping (Sec. 52.1 a)		Within the FY 2022			FY 2022 NEP (GoP)	103,000.00	103,000.00	-	Provision for various non-common-used supplies, equipment and services
100010001	Supply/Provision of gasoline, oil and lubricants for official motor vehicles	FAD	Public Bidding (through Central Office) / Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products (Sec. 53.14)	N/A	Within the FY 2022			FY 2022 NEP (GoP)	50,000.00	50,000.00	-	Provision for automotive fuels (by fleet cards) / Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products
C. General and Other Services												
100010001	Provision of Quarterly General Pest Control Treatment Services for FY 2022	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A	January 2022			FY 2022 NEP (GoP)	23,000.00	23,000.00	-	Contract implementation is on February, May, August and November 2022
100010001	Provision of Monthly Disinfection and Sanitation of the Regional Office for FY 2022	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)		January 2022			FY 2022 NEP (GoP)	117,000.00	117,000.00	-	Contract implementation is every Saturday or Sunday of the first week of the month covering the period January to December 2022.
100010001	Rental of Photocopying Machine for FY 2022	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)		January 2022			FY 2022 NEP (GoP)	55,000.00	55,000.00	-	Twelve (12) months contract from January to December 2022
D. Repair and Maintenance												

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				Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010001	Repair and maintenance of Transportation Equipment	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	Within the FY 2022				FY 2022 NEP (GoP)	100,000.00	100,000.00	-	Provision for repair and maintenance of three (3) official service/motor vehicles
100010001	Repair and maintenance of office equipment	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A	Within the FY 2022			FY 2022 NEP (GoP)	50,000.00	50,000.00	-	Provision for repair and maintenance of office equipment
100010001	Provision of Quarterly General Cleaning and Check-up of Airconditioning units for FY 2022	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	February 2022				FY 2022 NEP (GoP)	84,000.00	84,000.00	-	Contract implementation is on March, June, September and December 2022
TOTAL								1,274,617.00	1,274,617.00	-		

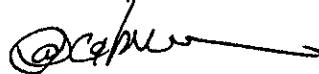
Note: The amount of P370,000.00 for CSE was indicated to capture the total APP of the Regional Office.

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