

APP-CSE 2022 FORM

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency’s annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store
- 7.0 Should there be changes in the agency’s CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with **Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25,** the APP-CSE for FY 2022 must be submitted on or before **31 August 2021.**

Department/Bureau/Office: DEPARTMENT OF BUDGET AND MANAGEMENT REGION IV-A

Region: MAIN & NCR

Address: 2/F ARCACHE BUILDING, GENERAL SOLANO STREET CORNER  
NEPOMUCENO STREET, BARANGAY 645, SAN MIGUEL, MANILA

Agency Code/UACS: EO87

Organization Type: NATIONAL GOVERNMENT AGENCY

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| Item & Specifications                                   |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue<br><small>(as of 30 April 2021)</small> | Total Amount for the year |         |           |
|---------------------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------------------------|---------------------------|---------|-----------|
|                                                         |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                                         |                           | Q4      | Q4 AMOUNT |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                         |                           |         |           |
| PESTICIDES OR PEST REPELLENTS                           |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                         |                           |         |           |
| 1                                                       | 10191509-IN-A01 | INSECTICIDE, aerosol type                          | can             | 2                            | 0   | 0   | 2  | 278.72    | 0     | 2   | 0    | 2  | 278.72    | 0    | 0   | 2    | 2  | 278.72    | 0   | 0   | 2   | 2                           | 278.72                                                  | 8.00                      | 139.36  | 1114.88   |
| PERFUMES OR COLOGNES OR FRAGRANCES                      |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                         |                           |         |           |
| 2                                                       | 53131626-HS-S01 | LIQUID HAND SANITIZER, 500mL                       | bottle          | 25                           | 0   | 0   | 25 | 3,785.75  | 0     | 0   | 0    | 0  | 0.00      | 25   | 0   | 0    | 25 | 3,785.75  | 0   | 0   | 0   | 0                           | 0.00                                                    | 50.00                     | 151.43  | 7571.50   |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                         |                           |         |           |
| 3                                                       | 12191601-AL-E04 | ALCOHOL, Ethyl, 68%-72%, 500 ml                    | bottle          | 25                           | 0   | 0   | 25 | 1,664.00  | 0     | 0   | 25   | 25 | 1,664.00  | 0    | 0   | 0    | 0  | 0.00      | 25  | 0   | 0   | 25                          | 1,664.00                                                | 75.00                     | 66.56   | 4992.00   |
| 4                                                       | 12191601-AL-E03 | ALCOHOL, ethyl, 68%-72%, 1 Gallon                  | gallon          | 0                            | 4   | 0   | 4  | 1,551.68  | 0     | 4   | 0    | 4  | 1,551.68  | 0    | 4   | 0    | 4  | 1,551.68  | 0   | 4   | 0   | 4                           | 1,551.68                                                | 16.00                     | 387.92  | 6206.72   |
| 5                                                       | 51471901-AL-I01 | ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)         | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                    | 0.00                      | 43.58   | 0.00      |
| 6                                                       | 51471901-AL-I02 | ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters | gallon          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                    | 0.00                      | 455.00  | 0.00      |
| 7                                                       | 51471505-PO-P01 | POVIDONE IODINE, 10 % solution, 120 ml             | gallon          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                    | 0.00                      | 207.75  | 0.00      |
| COLOR COMPOUNDS AND DISPERSIONS                         |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                         |                           |         |           |
| 8                                                       | 12171703-SI-P01 | INK, for stamp pad                                 | bottle          | 1                            | 0   | 0   | 1  | 31.52     | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 31.52     | 0   | 0   | 0   | 0                           | 0.00                                                    | 2.00                      | 31.52   | 63.04     |
| FILMS                                                   |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                         |                           |         |           |
| 9                                                       | 13111203-AC-F01 | ACETATE                                            | roll            | 1                            | 0   | 0   | 1  | 847.82    | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 847.82    | 0   | 0   | 0   | 0                           | 0.00                                                    | 2.00                      | 847.82  | 1695.64   |
| 10                                                      | 13111201-CF-P01 | CARBON FILM, A4                                    | box             | 1                            | 0   | 0   | 1  | 221.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                    | 1.00                      | 221.00  | 221.00    |
| 11                                                      | 13111201-CF-P02 | CARBON FILM, legal                                 | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                    | 0.00                      | 208.52  | 0.00      |
| PAPER MATERIALS AND PRODUCTS                            |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                         |                           |         |           |
| 12                                                      | 14111525-CA-A01 | CARTOLINA, assorted colors                         | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                    | 0.00                      | 83.72   | 0.00      |
| 13                                                      | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                                    | 0.00                      | 882.55  | 0.00      |
| 14                                                      | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm       | box             | 0                            | 2   | 0   | 2  | 2,059.20  | 0     | 0   | 0    | 0  | 0.00      | 0    | 2   | 0    | 2  | 2,059.20  | 0   | 0   | 0   | 0                           | 0.00                                                    | 4.00                      | 1029.60 | 4118.40   |

| Item & Specifications                       |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |  |
|---------------------------------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|--|
|                                             |                 |                                                   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |  |
| 15                                          | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1528.80                                  | 0.00                      |  |
| 16                                          | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 906.36                                   | 0.00                      |  |
| 17                                          | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 884.00                                   | 0.00                      |  |
| 18                                          | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1508.00                                  | 0.00                      |  |
| 19                                          | 14111609-LL-C01 | LOOSELEAF COVER, legal                            | bundle          | 0                            | 1   | 0   | 1  | 794.96    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 794.96    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 794.96                                   | 1589.92                   |  |
| 20                                          | 14111514-NP-S02 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min     | pad             | 25                           | 0   | 0   | 25 | 926.50    | 0     | 0   | 0    | 0  | 0.00      | 25   | 0   | 0    | 25 | 926.50    | 0   | 0   | 0   | 0  | 0.00      | 50.00                       | 37.06                                    | 1853.00                   |  |
| 21                                          | 14111514-NP-S04 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min    | pad             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 59.28                                    | 0.00                      |  |
| 22                                          | 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3"                       | pad             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 54.08                                    | 0.00                      |  |
| 23                                          | 14111514-NB-S01 | NOTEBOOK, stenographer                            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 12.04                                    | 0.00                      |  |
| 24                                          | 14111507-PP-M01 | PAPER, MULTICOPY, A4, 80 gsm                      | reams           | 50                           | 0   | 20  | 70 | 9,566.20  | 0     | 30  | 0    | 30 | 4,099.80  | 0    | 40  | 0    | 40 | 5,466.40  | 0   | 50  | 0   | 50 | 6,833.00  | 190.00                      | 136.66                                   | 25965.40                  |  |
| 25                                          | 14111507-PP-M02 | PAPER, MULTICOPY, Legal, 80gsm                    | reams           | 10                           | 0   | 0   | 10 | 1,277.10  | 0     | 5   | 0    | 5  | 638.55    | 0    | 5   | 0    | 5  | 638.55    | 0   | 10  | 0   | 10 | 1,277.10  | 30.00                       | 127.71                                   | 3831.30                   |  |
| 26                                          | 14111507-PP-C01 | PAPER, Multi-Purpose, A4, 70 gsm                  | reams           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 98.26                                    | 0.00                      |  |
| 27                                          | 14111507-PP-C02 | PAPER, multi-purpose, legal, 70gsm                | reams           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 118.46                                   | 0.00                      |  |
| 28                                          | 14111531-PP-R01 | PAD PAPER, ruled                                  | pad             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 29.12                                    | 0.00                      |  |
| 29                                          | 14111503-PA-P01 | PAPER, parchment                                  | box             | 1                            | 0   | 0   | 1  | 98.05     | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 98.05     | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 98.05                                    | 196.10                    |  |
| 30                                          | 14111818-TH-P02 | Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 55.64                                    | 0.00                      |  |
| 31                                          | 14111531-RE-B01 | RECORD BOOK, 300 PAGES, size: 214mm x 278mm min   | book            | 0                            | 0   | 3   | 3  | 212.16    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 141.44    | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 70.72                                    | 353.60                    |  |
| 32                                          | 14111531-RE-B02 | RECORD BOOK, 500 PAGES, size: 214mm x 278mm min   | book            | 0                            | 0   | 3   | 3  | 305.76    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 203.84    | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 101.92                                   | 509.60                    |  |
| 33                                          | 14111704-TT-P02 | TOILET TISSUE PAPER, 2-ply, 100% recycled         | pack            | 8                            | 0   | 0   | 8  | 694.72    | 8     | 0   | 0    | 8  | 694.72    | 8    | 0   | 0    | 8  | 694.72    | 8   | 0   | 0   | 8  | 694.72    | 32.00                       | 86.84                                    | 2778.88                   |  |
| 34                                          | 14111704-IFPT01 | TISSUE, interfolded paper towel                   | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 34.84                                    | 0.00                      |  |
| 35                                          | 14111704-TT-P04 | TOILET TISSUE PAPER, Interfolded Paper Towel      | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 33.80                                    | 0.00                      |  |
| BATTERIES AND CELLS AND ACCESSORIES         |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 36                                          | 26111702-BT-A02 | BATTERY, dry Cell, size AA                        | pack            | 2                            | 0   | 0   | 2  | 72.60     | 2     | 0   | 0    | 2  | 72.60     | 2    | 0   | 0    | 2  | 72.60     | 2   | 0   | 0   | 2  | 72.60     | 8.00                        | 36.30                                    | 290.40                    |  |
| 37                                          | 26111702-BT-A01 | BATTERY, dry Cell, size AAA                       | pack            | 2                            | 0   | 0   | 2  | 39.46     | 2     | 0   | 0    | 2  | 39.46     | 2    | 0   | 0    | 2  | 39.46     | 2   | 0   | 0   | 2  | 39.46     | 8.00                        | 19.73                                    | 157.84                    |  |
| 38                                          | 26111702-BT-A03 | BATTERY, dry Cell, size D                         | pack            | 2                            | 0   | 0   | 2  | 192.40    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 192.40    | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 96.20                                    | 384.80                    |  |
| MANUFACTURING COMPONENTS AND SUPPLIES       |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 39                                          | 31201610-GL-J01 | GLUE, all purpose                                 | jar             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 71.50                                    | 0.00                      |  |
| 40                                          | 31151804-SW-H01 | STAPLE WIRE, heavy duty, binder type, 23/13       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 19.76                                    | 0.00                      |  |
| 41                                          | 31151804-SW-S01 | STAPLE WIRE, standard                             | box             | 10                           | 0   | 0   | 10 | 224.10    | 0     | 0   | 10   | 10 | 224.10    | 0    | 0   | 0    | 0  | 0.00      | 10  | 0   | 0   | 10 | 224.10    | 30.00                       | 22.41                                    | 672.30                    |  |
| 42                                          | 31201502-TA-E01 | TAPE, electrical                                  | roll            | 0                            | 2   | 0   | 2  | 37.34     | 0     | 0   | 0    | 0  | 0.00      | 0    | 2   | 0    | 2  | 37.34     | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 18.67                                    | 74.68                     |  |
| 43                                          | 31201503-TA-M01 | TAPE, masking, 24mm                               | roll            | 5                            | 0   | 0   | 5  | 273.00    | 2     | 0   | 0    | 2  | 109.20    | 2    | 0   | 0    | 2  | 109.20    | 0   | 2   | 0   | 2  | 109.20    | 11.00                       | 54.60                                    | 600.60                    |  |
| 44                                          | 31201503-TA-M02 | TAPE, MASKING, 48mm                               | roll            | 5                            | 0   | 0   | 5  | 533.00    | 0     | 2   | 0    | 2  | 213.20    | 0    | 2   | 0    | 2  | 213.20    | 0   | 2   | 0   | 2  | 213.20    | 11.00                       | 106.60                                   | 1172.60                   |  |
| 45                                          | 31201517-TA-P01 | TAPE, packaging, 48mm                             | roll            | 2                            | 0   | 0   | 2  | 44.72     | 2     | 0   | 0    | 2  | 44.72     | 1    | 0   | 0    | 1  | 22.36     | 1   | 0   | 0   | 1  | 22.36     | 6.00                        | 22.36                                    | 134.16                    |  |
| 46                                          | 31201512-TA-T01 | TAPE, transparent, 24mm                           | roll            | 10                           | 0   | 0   | 10 | 100.90    | 0     | 0   | 10   | 10 | 100.90    | 0    | 0   | 0    | 0  | 0.00      | 0   | 10  | 0   | 10 | 100.90    | 30.00                       | 10.09                                    | 302.70                    |  |
| 47                                          | 31201512-TA-T02 | TAPE, transparent, 48mm                           | roll            | 0                            | 5   | 0   | 5  | 99.85     | 0     | 0   | 0    | 0  | 0.00      | 5    | 0   | 0    | 5  | 99.85     | 0   | 0   | 0   | 0  | 0.00      | 10.00                       | 19.97                                    | 199.70                    |  |
| 48                                          | 31151507-TW-P01 | TWINE, plastic                                    | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 58.24                                    | 0.00                      |  |
| HEATING AND VENTILATION AND AIR CIRCULATION |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 49                                          | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1109.68                                  | 0.00                      |  |
| 50                                          | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1369.68                                  | 0.00                      |  |

| Item & Specifications                                                                |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |  |
|--------------------------------------------------------------------------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|--|
|                                                                                      |                 |                                                   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |  |
| 51                                                                                   | 40101604-EF-S01 | ELECTRIC FAN, stand type                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 856.86                                   | 0.00                      |  |
| 52                                                                                   | 40101604-EF-W01 | ELECTRIC FAN, wall mount, plastic blade           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 674.96                                   | 0.00                      |  |
| MEDICAL THERMOMETERS AND ACCESSORIES                                                 |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 53                                                                                   | 41112224-TG-T02 | THERMOGUN                                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2532.40                                  | 0.00                      |  |
| LIGHTING AND FIXTURES AND ACCESSORIES                                                |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 54                                                                                   | 39101628-LT-L01 | LINEAR TUBE, Light Emitting Diode (LED), 18 watts | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 205.82                                   | 0.00                      |  |
| 55                                                                                   | 39101628-LB-L01 | LIGHT BULB, Light Emitting Diode (LED)            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 82.16                                    | 0.00                      |  |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT                                        |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 56                                                                                   | 41111604-RU-P02 | RULER, plastic, 450mm                             | piece           | 3                            | 0   | 0   | 3  | 53.04     | 0     | 0   | 0    | 0  | 0.00      | 3    | 0   | 0    | 3  | 53.04     | 0   | 0   | 0   | 0  | 0.00      | 6.00                        | 17.68                                    | 106.08                    |  |
| CLEANING EQUIPMENT AND SUPPLIES                                                      |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 57                                                                                   | 47131812-AF-A01 | AIR FRESHENER, aerosol type                       | can             | 2                            | 0   | 0   | 2  | 180.44    | 2     | 0   | 0    | 2  | 180.44    | 2    | 0   | 0    | 2  | 180.44    | 2   | 0   | 0   | 2  | 180.44    | 8.00                        | 90.22                                    | 721.76                    |  |
| 58                                                                                   | 47131604-BR-S01 | BROOM, soft, tambo                                | piece           | 0                            | 0   | 1   | 1  | 136.24    | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 136.24    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 136.24                                   | 272.48                    |  |
| 59                                                                                   | 47131604-BR-T01 | BROOM, stick, ting-ting                           | piece           | 0                            | 0   | 1   | 1  | 18.20     | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 18.20     | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 18.20                                    | 36.40                     |  |
| 60                                                                                   | 47131829-TB-C01 | CLEANER, toilet and urinal                        | bottle          | 2                            | 0   | 0   | 2  | 83.20     | 1     | 0   | 0    | 1  | 41.60     | 1    | 0   | 0    | 1  | 41.60     | 2   | 0   | 0   | 2  | 83.20     | 6.00                        | 41.60                                    | 249.60                    |  |
| 61                                                                                   | 47131805-CL-P01 | CLEANSER, scouring powder                         | can             | 2                            | 0   | 0   | 2  | 47.84     | 1     | 0   | 0    | 1  | 23.92     | 1    | 0   | 0    | 1  | 23.92     | 1   | 0   | 0   | 1  | 23.92     | 5.00                        | 23.92                                    | 119.60                    |  |
| 62                                                                                   | 47131811-DE-B02 | DETERGENT BAR, 140g                               | piece           | 2                            | 0   | 0   | 2  | 16.60     | 2     | 0   | 0    | 2  | 16.60     | 2    | 0   | 0    | 2  | 16.60     | 2   | 0   | 0   | 2  | 16.60     | 8.00                        | 8.30                                     | 66.40                     |  |
| 63                                                                                   | 47131811-DE-P03 | DETERGENT POWDER, all-purpose, 1kg                | pack            | 3                            | 0   | 0   | 3  | 162.24    | 2     | 0   | 0    | 2  | 108.16    | 2    | 0   | 0    | 2  | 108.16    | 3   | 0   | 0   | 3  | 162.24    | 10.00                       | 54.08                                    | 540.80                    |  |
| 64                                                                                   | 47131803-DS-A01 | DISINFECTANT SPRAY, aerosol type                  | can             | 3                            | 0   | 0   | 3  | 386.88    | 2     | 0   | 0    | 2  | 257.92    | 2    | 0   | 0    | 2  | 257.92    | 3   | 0   | 0   | 3  | 386.88    | 10.00                       | 128.96                                   | 1289.60                   |  |
| 65                                                                                   | 47131601-DU-P01 | DUST PAN, non-rigid plastic                       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 1   | 0    | 1  | 24.83     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 24.83                                    | 24.83                     |  |
| 66                                                                                   | 51241552-SH-S01 | SODIUM HYPOCHLORITE, 3.785 liters                 | gallon          | 2                            | 0   | 0   | 2  | 262.50    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 262.50    | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 131.25                                   | 525.00                    |  |
| 67                                                                                   | 73101612-HS-L01 | LIQUID HAND SOAP, 500mL                           | bottle          | 0                            | 5   | 0   | 5  | 514.80    | 0     | 5   | 0    | 5  | 514.80    | 0    | 5   | 0    | 5  | 514.80    | 0   | 5   | 0   | 5  | 514.80    | 20.00                       | 102.96                                   | 2059.20                   |  |
| 68                                                                                   | 47131802-FW-P02 | FLOOR WAX, paste type, red                        | can             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 309.76                                   | 0.00                      |  |
| 69                                                                                   | 47131830-FC-A01 | FURNITURE CLEANER, aerosol type                   | can             | 2                            | 0   | 0   | 2  | 240.24    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 240.24    | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 120.12                                   | 480.48                    |  |
| 70                                                                                   | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic              | unit            | 0                            | 0   | 2   | 2  | 4,576.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 2    | 2  | 4,576.00  | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 2288.00                                  | 9152.00                   |  |
| 71                                                                                   | 47131613-MP-H02 | MOPHANDLE, heavy duty, screw type                 | piece           | 0                            | 0   | 1   | 1  | 124.80    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 124.80    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 124.80                                   | 249.60                    |  |
| 72                                                                                   | 47131619-MP-R01 | MOPHEAD, made of rayon                            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 123.76                                   | 0.00                      |  |
| 73                                                                                   | 47131501-RG-C01 | RAGS, all cotton                                  | bundle          | 0                            | 2   | 0   | 2  | 107.64    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 107.64    | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 53.82                                    | 215.28                    |  |
| 74                                                                                   | 47131602-SC-N01 | SCOURING PAD                                      | pack            | 0                            | 2   | 0   | 2  | 224.64    | 0     | 0   | 1    | 1  | 112.32    | 0    | 1   | 0    | 1  | 112.32    | 0   | 0   | 2   | 2  | 224.64    | 6.00                        | 112.32                                   | 673.92                    |  |
| 75                                                                                   | 47121701-TB-P04 | TRASHBAG, GPP specs, black, 940mmx1016mm          | pack            | 2                            | 0   | 0   | 2  | 269.36    | 2     | 0   | 0    | 2  | 269.36    | 2    | 0   | 0    | 2  | 269.36    | 2   | 0   | 0   | 2  | 269.36    | 8.00                        | 134.68                                   | 1077.44                   |  |
| 76                                                                                   | 47121702-WB-P01 | WASTEBASKET, non-rigid plastic                    | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 27.96                                    | 0.00                      |  |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 77                                                                                   | 43211507-DSK001 | DESKTOP FOR BASIC USERS                           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 24,793.60                                | 0.00                      |  |
| 78                                                                                   | 43211507-DSK002 | DESKTOP FOR MID-RANGE USERS                       | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 42,390.40                                | 0.00                      |  |
| 79                                                                                   | 43211503-LAP001 | LAPTOP FOR MID-RANGE USERS                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 41,392.00                                | 0.00                      |  |
| 80                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1 TB                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2598.84                                  | 0.00                      |  |
| 81                                                                                   | 43202010-FD-U01 | FLASH DRIVE, 16 GB                                | piece           | 0                            | 0   | 25  | 25 | 4,186.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25.00                       | 167.44                                   | 4186.00                   |  |
| 82                                                                                   | 43211708-MO-O01 | MOUSE, OPTICAL, USB connection type               | unit            | 0                            | 0   | 3   | 3  | 333.90    | 0     | 0   | 0    | 0  | 0.00      | 0    | 3   | 0    | 3  | 333.90    | 0   | 0   | 0   | 0  | 0.00      | 6.00                        | 111.30                                   | 667.80                    |  |
| 83                                                                                   | 43211708-MO-O02 | MOUSE, WIRELESS, USB                              | unit            | 0                            | 0   | 3   | 3  | 462.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 3   | 0    | 3  | 462.00    | 0   | 0   | 0   | 0  | 0.00      | 6.00                        | 154.00                                   | 924.00                    |  |

| Item & Specifications                         |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |  |
|-----------------------------------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|--|
|                                               |                 |                                                   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |  |
| 84                                            | 43212102-PR-D02 | PRINTER, impact, dot matrix, 24 pins, 136 columns | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 38100.97                                 | 0.00                      |  |
| 85                                            | 43212102-PR-D01 | PRINTER, impact, dot matrix, 9 pins, 80 columns   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 9191.52                                  | 0.00                      |  |
| 86                                            | 43212105-PR-L01 | PRINTER, laser, monochrome                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 724.88                                   | 0.00                      |  |
| 87                                            | 43212105-PR-L02 | PRINTER, laser, colored                           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7899.00                                  | 0.00                      |  |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 88                                            | 44121710-CH-W01 | CHALK, white enamel                               | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 29.64                                    | 0.00                      |  |
| 89                                            | 44122105-BF-C01 | CLIP, backfold, 19mm                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 25  | 0    | 25 | 219.00    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25.00                       | 8.76                                     | 219.00                    |  |
| 90                                            | 44122105-BF-C02 | CLIP, backfold, 25mm                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 25  | 0    | 25 | 380.50    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25.00                       | 15.22                                    | 380.50                    |  |
| 91                                            | 44122105-BF-C03 | CLIP, backfold, 32mm                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 25  | 0    | 25 | 559.00    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25.00                       | 22.36                                    | 559.00                    |  |
| 92                                            | 44122105-BF-C04 | CLIP, backfold, 50mm                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 25  | 0    | 25 | 1,365.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25.00                       | 54.60                                    | 1365.00                   |  |
| 93                                            | 44121801-CT-R02 | CORRECTION TAPE, 8m                               | piece           | 25                           | 0   | 0   | 25 | 292.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 25  | 0    | 25 | 292.00    | 0   | 0   | 0   | 0  | 0.00      | 50.00                       | 11.68                                    | 584.00                    |  |
| 94                                            | 44111515-DF-B01 | DATA FILE BOX                                     | piece           | 2                            | 0   | 0   | 2  | 154.40    | 2     | 0   | 0    | 2  | 154.40    | 2    | 0   | 0    | 2  | 154.40    | 2   | 0   | 0   | 2  | 154.40    | 8.00                        | 77.20                                    | 617.60                    |  |
| 95                                            | 44122011-DF-F01 | DATA FOLDER                                       | piece           | 10                           | 0   | 0   | 10 | 686.40    | 6     | 0   | 0    | 6  | 411.84    | 6    | 0   | 0    | 6  | 411.84    | 10  | 0   | 0   | 10 | 686.40    | 32.00                       | 68.64                                    | 2196.48                   |  |
| 96                                            | 44121506-EN-D01 | ENVELOPE, documentary, A4                         | box             | 1                            | 0   | 0   | 1  | 673.09    | 0     | 0   | 1    | 1  | 673.09    | 0    | 0   | 0    | 0  | 0.00      | 1   | 0   | 0   | 1  | 673.09    | 3.00                        | 673.09                                   | 2019.27                   |  |
| 97                                            | 44121506-EN-D02 | ENVELOPE, DOCUMENTARY, for legal size document    | box             | 1                            | 0   | 0   | 1  | 927.16    | 0     | 0   | 1    | 1  | 927.16    | 0    | 0   | 0    | 0  | 0.00      | 1   | 0   | 0   | 1  | 927.16    | 3.00                        | 927.16                                   | 2781.48                   |  |
| 98                                            | 44121506-EN-X01 | ENVELOPE, expanding, kraft, legal                 | box             | 1                            | 0   | 0   | 1  | 738.40    | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 738.40    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 738.40                                   | 1476.80                   |  |
| 99                                            | 44121506-EN-X02 | ENVELOPE, expanding, plastic                      | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 30.49                                    | 0.00                      |  |
| 100                                           | 44121506-EN-M02 | ENVELOPE, mailing                                 | box             | 2                            | 0   | 0   | 2  | 756.40    | 0     | 0   | 2    | 2  | 756.40    | 0    | 0   | 0    | 0  | 0.00      | 2   | 0   | 0   | 2  | 756.40    | 6.00                        | 378.20                                   | 2269.20                   |  |
| 101                                           | 44121504-EN-W02 | ENVELOPE, mailing, with window                    | box             | 2                            | 0   | 0   | 2  | 867.36    | 0     | 0   | 2    | 2  | 867.36    | 0    | 0   | 0    | 0  | 0.00      | 2   | 0   | 0   | 2  | 867.36    | 6.00                        | 433.68                                   | 2602.08                   |  |
| 102                                           | 44111912-ER-B01 | ERASER, FELT, for blackboard/whiteboard           | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10.30                                    | 0.00                      |  |
| 103                                           | 44122118-FA-P01 | FASTENER, metal, non-sharp edges                  | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 83.41                                    | 0.00                      |  |
| 104                                           | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal         | piece           | 2                            | 0   | 0   | 2  | 172.08    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 172.08    | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 86.04                                    | 344.16                    |  |
| 105                                           | 44122018-FT-D01 | FILE TAB DIVIDER, bristol board, for A4           | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 11.13                                    | 0.00                      |  |
| 106                                           | 44122018-FT-D02 | FILE TAB DIVIDER, legal                           | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 14.23                                    | 0.00                      |  |
| 107                                           | 44122011-FO-F01 | FOLDER, fancy, with slide, A4                     | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 270.40                                   | 0.00                      |  |
| 108                                           | 44122011-FO-F02 | FOLDER, fancy, with slide, legal                  | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 311.88                                   | 0.00                      |  |
| 109                                           | 44122011-FO-L01 | FOLDER, L-type, A4                                | pack            | 1                            | 0   | 0   | 1  | 171.43    | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 171.43    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 171.43                                   | 342.86                    |  |
| 110                                           | 44122011-FO-L02 | FOLDER, L-type, legal                             | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 243.24                                   | 0.00                      |  |
| 111                                           | 44122027-FO-P01 | FOLDER, pressboard                                | box             | 1                            | 0   | 0   | 1  | 952.64    | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 952.64    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 952.64                                   | 1905.28                   |  |
| 112                                           | 44122011-FO-T03 | FOLDER, with tab, A4                              | pack            | 1                            | 0   | 0   | 1  | 279.00    | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 279.00    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 279.00                                   | 558.00                    |  |
| 113                                           | 44122011-FO-T04 | FOLDER, with tab, legal                           | pack            | 1                            | 0   | 0   | 1  | 321.36    | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 321.36    | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 321.36                                   | 642.72                    |  |
| 114                                           | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent             | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 56.68                                    | 0.00                      |  |
| 115                                           | 44111515-MF-B02 | MAGAZINE FILE BOX, large                          | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 41.60                                    | 0.00                      |  |
| 116                                           | 44121716-MA-F01 | MARKER, fluorescent                               | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 36.66                                    | 0.00                      |  |
| 117                                           | 44121708-MW-B01 | MARKER, whiteboard, black                         | piece           | 1                            | 0   | 0   | 1  | 13.38     | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 13.38     | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 13.38                                    | 26.76                     |  |
| 118                                           | 44121708-MW-B02 | MARKER, whiteboard, blue                          | piece           | 1                            | 0   | 0   | 1  | 13.38     | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 13.38     | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 13.38                                    | 26.76                     |  |
| 119                                           | 44121708-MW-B03 | MARKER, whiteboard, red                           | piece           | 1                            | 0   | 0   | 1  | 13.38     | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 13.38     | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 13.38                                    | 26.76                     |  |
| 120                                           | 44121708-MP-B01 | MARKER, permanent, black, bullet type             | piece           | 0                            | 5   | 0   | 5  | 44.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 2   | 0    | 2  | 17.96     | 0   | 0   | 0   | 0  | 0.00      | 7.00                        | 8.98                                     | 62.86                     |  |
| 121                                           | 44121708-MP-B02 | MARKER, permanent, blue, bullet type              | piece           | 0                            | 5   | 0   | 5  | 44.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 2   | 0    | 2  | 17.96     | 0   | 0   | 0   | 0  | 0.00      | 7.00                        | 8.98                                     | 62.86                     |  |

| Item & Specifications                        |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |  |
|----------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|--|
|                                              |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |  |
| 122                                          | 44121708-MP-B03 | MARKER, permanent, red, bullet type                | piece           | 0                            | 2   | 0   | 2  | 17.96     | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 8.98      | 0   | 0   | 0   | 0  | 0.00      | 3.00                        | 8.98                                     | 26.94                     |  |
| 123                                          | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm             | box             | 0                            | 0   | 25  | 25 | 194.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 25  | 0   | 0   | 25 | 194.00    | 50.00                       | 7.76                                     | 388.00                    |  |
| 124                                          | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, 50mm             | box             | 0                            | 0   | 25  | 25 | 344.50    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 25  | 0   | 0   | 25 | 344.50    | 50.00                       | 13.78                                    | 689.00                    |  |
| 125                                          | 44121706-PE-L01 | PENCIL, lead, with eraser                          | box             | 0                            | 0   | 1   | 1  | 20.79     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 1   | 0   | 0   | 1  | 20.79     | 2.00                        | 20.79                                    | 41.58                     |  |
| 126                                          | 44122037-RB-P10 | RING BINDER, plastic, 32mm                         | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 239.79                                   | 0.00                      |  |
| 127                                          | 44122101-RU-B01 | RUBBER BAND, No. 18                                | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 100.05                                   | 0.00                      |  |
| 128                                          | 44121905-SP-F01 | STAMP PAD, felt                                    | piece           | 0                            | 2   | 0   | 2  | 69.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 2   | 0    | 2  | 69.90     | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 34.95                                    | 139.80                    |  |
| 129                                          | 44121612-BL-H01 | BLADE, for general purpose cutter / utility knife  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 14.82                                    | 0.00                      |  |
| 130                                          | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose          | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 33.43                                    | 0.00                      |  |
| 131                                          | 44103202-DS-M01 | DATING AND STAMPING MACHINE                        | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 5   | 0    | 5  | 2,269.80  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 453.96                                   | 2269.80                   |  |
| 132                                          | 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 202.67                                   | 0.00                      |  |
| 133                                          | 44101602-PU-P01 | PUNCHER, paper, heavy duty                         | piece           | 0                            | 0   | 2   | 2  | 301.60    | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 301.60    | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 150.80                                   | 603.20                    |  |
| 134                                          | 44121618-SS-S01 | SCISSORS, symmetrical                              | pair            | 5                            | 0   | 0   | 5  | 202.80    | 0     | 0   | 0    | 0  | 0.00      | 5    | 0   | 0    | 5  | 202.80    | 0   | 0   | 0   | 0  | 0.00      | 10.00                       | 40.56                                    | 405.60                    |  |
| 135                                          | 44121615-ST-S01 | STAPLER, standard type                             | piece           | 5                            | 0   | 0   | 5  | 702.00    | 0     | 0   | 3    | 3  | 421.20    | 0    | 0   | 0    | 0  | 0.00      | 3   | 0   | 0   | 3  | 421.20    | 11.00                       | 140.40                                   | 1544.40                   |  |
| 136                                          | 44121615-ST-B01 | STAPLER, heavy duty, binder type                   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 914.22                                   | 0.00                      |  |
| 137                                          | 44121613-SR-P01 | STAPLE REMOVER, plier type                         | piece           | 2                            | 0   | 0   | 2  | 49.80     | 0     | 0   | 2    | 2  | 49.80     | 0    | 0   | 0    | 0  | 0.00      | 2   | 0   | 0   | 2  | 49.80     | 6.00                        | 24.90                                    | 149.40                    |  |
| 138                                          | 44121605-TD-T01 | TAPE DISPENSER, table top                          | piece           | 2                            | 0   | 0   | 2  | 128.40    | 0     | 0   | 0    | 0  | 0.00      | 0    | 2   | 0    | 2  | 128.40    | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 64.20                                    | 256.80                    |  |
| 139                                          | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacit | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 9534.72                                  | 0.00                      |  |
| 140                                          | 44101807-CA-C01 | CALCULATOR, compact                                | unit            | 0                            | 5   | 0   | 5  | 1,734.25  | 0     | 0   | 0    | 0  | 0.00      | 0    | 5   | 0    | 5  | 1,734.25  | 0   | 0   | 0   | 0  | 0.00      | 10.00                       | 346.85                                   | 3468.50                   |  |
| 141                                          | 44101714-FX-M01 | FACSIMILE MACHINE                                  | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5642.00                                  | 0.00                      |  |
| 142                                          | 44101601-PT-M01 | PAPER TRIMMER / CUTTING MACHINE, table top         | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 9297.60                                  | 0.00                      |  |
| 143                                          | 44101603-PS-M01 | PAPER SHREDDER                                     | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5699.20                                  | 0.00                      |  |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 144                                          | 44103109-BR-D05 | DRUM CART, BROTHER DR-3455, Black                  | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6947.20                                  | 0.00                      |  |
| 145                                          | 44103105-BR-B04 | INK CART, BROTHER LC67B, Black                     | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 910.00                                   | 0.00                      |  |
| 146                                          | 44103105-BR-B05 | INK CART, BROTHER LC67HYBK, Black                  | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1601.60                                  | 0.00                      |  |
| 147                                          | 44103109-BR-D06 | Drum Cart, Brother DR-451CL,high yield 30000 pages | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6760.00                                  | 0.00                      |  |
| 148                                          | 44103103-BR-B16 | Toner Cart, Brother TN-456 BLACK, high yield 6500  | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5080.40                                  | 0.00                      |  |
| 149                                          | 44103103-BR-C03 | Toner Cart, Brother TN-456 CYAN, high yield 6500   | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8569.60                                  | 0.00                      |  |
| 150                                          | 44103103-BR-M03 | Toner Cart, Brother TN-456 MAGENTA, high yield     | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8569.60                                  | 0.00                      |  |
| 151                                          | 44103103-BR-Y03 | Toner Cart, Brother TN-456 YELLOW, high yield 6500 | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8569.60                                  | 0.00                      |  |
| 152                                          | 44103103-SA-B03 | TONER CART, SAMSUNG ML-D2850B, Black               | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5116.80                                  | 0.00                      |  |
| 153                                          | 44103105-CA-C04 | INK CART, CANON CL-741,Colored                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 989.04                                   | 0.00                      |  |
| 154                                          | 44103105-CA-C02 | INK CART, CANON CL-811, Colored                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1029.60                                  | 0.00                      |  |
| 155                                          | 44103105-CA-B04 | INK CART, CANON PG-740, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 754.00                                   | 0.00                      |  |
| 156                                          | 44103105-CA-B02 | INK CART, CANON PG-810, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 780.00                                   | 0.00                      |  |
| 157                                          | 44103105-EP-B17 | INK CART, EPSON C13T664100 (T6641), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 249.60                                   | 0.00                      |  |
| 158                                          | 44103105-EP-C17 | INK CART, EPSON C13T664200 (T6642), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 249.60                                   | 0.00                      |  |
| 159                                          | 44103105-EP-M17 | INK CART, EPSON C13T664300 (T6643), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 249.60                                   | 0.00                      |  |

| Item & Specifications |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|
|                       |                 |                                                   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |
| 160                   | 44103105-EP-Y17 | INK CART, EPSON C13T664400 (T6644), Yellow        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 249.60                                   | 0.00                      |
| 161                   | 44103105-HP-B40 | Ink Cartridge, HP C2P04AA (HP62) Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 773.76                                   | 0.00                      |
| 162                   | 44103105-HP-T40 | Ink Cartridge, HP C2P06AA (HP62) Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 950.56                                   | 0.00                      |
| 163                   | 44103105-HP-B09 | INK CART, HP C9351AA, (HP21), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 795.60                                   | 0.00                      |
| 164                   | 44103105-HP-T10 | INK CART, HP C9352AA, (HP22), Tri-color           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 920.40                                   | 0.00                      |
| 165                   | 44103105-HP-P48 | Ink Cartridge, HP C9397A (HP72) 69ml Photo Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                                  | 0.00                      |
| 166                   | 44103105-HP-C48 | Ink Cartridge, HP C9398A (HP72) 69ml Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                                  | 0.00                      |
| 167                   | 44103105-HP-M48 | Ink Cartridge, HP C9399A (HP72) 69ml Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                                  | 0.00                      |
| 168                   | 44103105-HP-Y48 | Ink Cartridge, HP C9400A (HP72) 69ml Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                                  | 0.00                      |
| 169                   | 44103105-HP-G48 | Ink Cartridge, HP C9401A (HP72) 69ml Gray         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                                  | 0.00                      |
| 170                   | 44103105-HP-B48 | Ink Cartridge, HP C9403A (HP72) 130ml Matte Black | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3016.00                                  | 0.00                      |
| 171                   | 44103105-HP-B17 | INK CART, HP CC640WA, (HP60), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 769.60                                   | 0.00                      |
| 172                   | 44103105-HP-T17 | INK CART, HP CC643WA, (HP60), Tri-color           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 915.20                                   | 0.00                      |
| 173                   | 44103105-HP-B35 | INK CART, HP CD887AA, (HP703), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                   | 0.00                      |
| 174                   | 44103105-HP-T35 | INK CART, HP CD888AA, (HP703), Tri-color          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                   | 0.00                      |
| 175                   | 44103105-HX-C40 | INK CART, HP CD972AA, (HP 920XL), Cyan            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68                                   | 0.00                      |
| 176                   | 44103105-HX-M40 | INK CART, HP CD973AA, (HP 920XL), Magenta         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68                                   | 0.00                      |
| 177                   | 44103105-HX-Y40 | INK CART, HP CD974AA, (HP 920XL), Yellow,         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68                                   | 0.00                      |
| 178                   | 44103105-HX-B40 | INK CART, HP CD975AA, (HP 920XL), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1346.80                                  | 0.00                      |
| 179                   | 44103105-HP-B20 | INK CART, HP CH561WA, (HP61), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 756.08                                   | 0.00                      |
| 180                   | 44103105-HP-T20 | INK CART, HP CH562WA, (HP61), Tricolor            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 931.84                                   | 0.00                      |
| 181                   | 44103105-HP-B49 | Ink Cartridge, HP CH565A (HP82) Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1944.80                                  | 0.00                      |
| 182                   | 44103105-HP-C49 | Ink Cartridge, HP CH566A (HP82) Cyan              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20                                  | 0.00                      |
| 183                   | 44103105-HP-M49 | Ink Cartridge, HP CH567A (HP82) Magenta           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20                                  | 0.00                      |
| 184                   | 44103105-HP-Y49 | Ink Cartridge, HP CH568A (HP82) Yellow            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20                                  | 0.00                      |
| 185                   | 44103105-HX-B43 | INK CART, HP CN045AA, (HP950XL), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1786.72                                  | 0.00                      |
| 186                   | 44103105-HX-C43 | INK CART, HP CN046AA, (HP951XL), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1326.00                                  | 0.00                      |
| 187                   | 44103105-HX-M43 | INK CART, HP CN047AA, (HP951XL), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1326.00                                  | 0.00                      |
| 188                   | 44103105-HX-Y43 | INK CART, HP CN048AA, (HP951XL). Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1326.00                                  | 0.00                      |
| 189                   | 44103105-HP-B36 | INK CART, HP CN692AA, (HP704), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                   | 0.00                      |
| 190                   | 44103105-HP-T36 | INK CART, HP CN693AA, (HP704), Tri-color          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                   | 0.00                      |
| 191                   | 44103105-HP-B33 | INK CART, HP CZ107AA, (HP678), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                   | 0.00                      |
| 192                   | 44103105-HP-T33 | INK CART, HP CZ108AA, (HP678), Tricolor           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                   | 0.00                      |
| 193                   | 44103105-HP-B42 | INK CART, HP CZ121A (HP685A), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 312.00                                   | 0.00                      |
| 194                   | 44103105-HP-C33 | INK CART, HP CZ122A (HP685A), Cyan                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 256.88                                   | 0.00                      |
| 195                   | 44103105-HP-M33 | INK CART, HP CZ123A (HP685A), Magenta             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 256.88                                   | 0.00                      |
| 196                   | 44103105-HP-Y33 | INK CART, HP CZ124A (HP685A), Yellow              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 256.88                                   | 0.00                      |
| 197                   | 44103105-HP-T43 | Ink Cartridge, HP F6V26AA (HP680) Tri-color       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 405.60                                   | 0.00                      |
| 198                   | 44103105-HP-B43 | Ink Cartridge, HP F6V27AA (HP680) Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 405.60                                   | 0.00                      |

| Item & Specifications |                 |                                                | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|
|                       |                 |                                                |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |
| 199                   | 44103105-HP-C50 | Ink Cartridge, HP L0551AA (HP955) Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75                                   | 0.00                      |
| 200                   | 44103105-HP-M50 | Ink Cartridge, HP L0554AA (HP955) Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75                                   | 0.00                      |
| 201                   | 44103105-HP-Y50 | Ink Cartridge, HP L0557AA (HP955) Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75                                   | 0.00                      |
| 202                   | 44103105-HP-B50 | Ink Cartridge, HP L0560AA (HP955) Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4956.60                                  | 0.00                      |
| 203                   | 44103105-HX-C48 | Ink Cartridge, HP L0563AA (HP955XL) Cyan       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1212.64                                  | 0.00                      |
| 204                   | 44103105-HX-M48 | Ink Cartridge, HP L0566AA (HP955XL) Magenta    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1212.64                                  | 0.00                      |
| 205                   | 44103105-HX-Y48 | Ink Cartridge, HP L0569AA (HP955XL) Yellow     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1212.64                                  | 0.00                      |
| 206                   | 44103105-HX-B48 | Ink Cartridge, HP L0572AA (HP955XL) Black      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1644.24                                  | 0.00                      |
| 207                   | 44103105-HP-C51 | Ink Cartridge, HP T6L89AA (HP905) Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62                                   | 0.00                      |
| 208                   | 44103105-HP-M51 | Ink Cartridge, HP T6L93AA (HP905) Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62                                   | 0.00                      |
| 209                   | 44103105-HP-Y51 | Ink Cartridge, HP T6L97AA (HP905) Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62                                   | 0.00                      |
| 210                   | 44103105-HP-B51 | Ink Cartridge, HP T6M01AA (HP905) Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 741.28                                   | 0.00                      |
| 211                   | 44103112-EP-R05 | RIBBON CART, EPSON C13S015516 (#8750), Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 77.43                                    | 0.00                      |
| 212                   | 44103112-EP-R07 | RIBBON CART, EPSON C13S015531 (S015086), Black | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 736.32                                   | 0.00                      |
| 213                   | 44103112-EP-R13 | RIBBON CART, EPSON C13S015632, Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 77.94                                    | 0.00                      |
| 214                   | 44103103-BR-B03 | TONER CART, BROTHER TN-2025, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2685.28                                  | 0.00                      |
| 215                   | 44103103-BR-B04 | TONER CART, BROTHER TN-2130, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1892.80                                  | 0.00                      |
| 216                   | 44103103-BR-B05 | TONER CART, BROTHER TN-2150, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2685.28                                  | 0.00                      |
| 217                   | 44103103-BR-B09 | TONER CART, BROTHER TN-3320, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3567.20                                  | 0.00                      |
| 218                   | 44103103-BR-B11 | TONER CART, BROTHER TN-3350, Black             | cart            | 0                            | 2   | 0   | 2  | 10,004.80 | 0     | 0   | 0    | 0  | 0.00      | 0    | 3   | 0    | 3  | 15,007.20 | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 5002.40                                  | 25012.00                  |
| 219                   | 44103103-HP-B12 | TONER CART, HP CB435A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3380.00                                  | 0.00                      |
| 220                   | 44103103-HP-B14 | TONER CART, HP CB540A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3337.36                                  | 0.00                      |
| 221                   | 44103103-HP-B18 | TONER CART, HP CE255A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7332.00                                  | 0.00                      |
| 222                   | 44103103-HP-B21 | TONER CART, HP CE278A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3952.00                                  | 0.00                      |
| 223                   | 44103103-HP-B22 | TONER CART, HP CE285A (HP85A), Black           | cart            | 2                            | 0   | 0   | 2  | 6,864.00  | 0     | 2   | 0    | 2  | 6,864.00  | 0    | 2   | 0    | 2  | 6,864.00  | 0   | 2   | 0   | 2  | 6,864.00  | 8.00                        | 3432.00                                  | 27456.00                  |
| 224                   | 44103103-HP-B23 | TONER CART, HP CE310A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2614.56                                  | 0.00                      |
| 225                   | 44103103-HP-C23 | TONER CART, HP CE311A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80                                  | 0.00                      |
| 226                   | 44103103-HP-Y23 | TONER CART, HP CE312A, Yellow                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80                                  | 0.00                      |
| 227                   | 44103103-HP-M23 | TONER CART, HP CE313A, Magenta                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80                                  | 0.00                      |
| 228                   | 44103103-HP-B24 | TONER CART, HP CE320A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2916.16                                  | 0.00                      |
| 229                   | 44103103-HP-C24 | TONER CART, HP CE321A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16                                  | 0.00                      |
| 230                   | 44103103-HP-Y24 | TONER CART, HP CE322A, Yellow                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16                                  | 0.00                      |
| 231                   | 44103103-HP-M24 | TONER CART, HP CE323A, Magenta                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16                                  | 0.00                      |
| 232                   | 44103103-HP-B25 | TONER CART, HP CE390A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8476.00                                  | 0.00                      |
| 233                   | 44103103-HP-B26 | TONER CART, HP CE400A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6900.40                                  | 0.00                      |
| 234                   | 44103103-HP-C26 | TONER CART, HP CE401A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10193.04                                 | 0.00                      |
| 235                   | 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10193.04                                 | 0.00                      |
| 236                   | 44103103-HP-M26 | TONER CART, HP CE403A, Magenta                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10193.04                                 | 0.00                      |
| 237                   | 44103103-HP-B27 | TONER CART, HP CE410A, (HP305), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4201.60                                  | 0.00                      |

| Item & Specifications |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|
|                       |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |
| 238                   | 44103103-HP-C27 | TONER CART, HP CE411A, (HP305), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20                                  | 0.00                      |
| 239                   | 44103103-HP-Y27 | TONER CART, HP CE412A, (HP305), Yellow             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20                                  | 0.00                      |
| 240                   | 44103103-HP-M27 | TONER CART, HP CE413A, (HP305), Magenta            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20                                  | 0.00                      |
| 241                   | 44103103-HP-B28 | TONER CART, HP CE505A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4466.80                                  | 0.00                      |
| 242                   | 44103103-HX-B28 | TONER CART, HP CE505X, Black, high cap             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7332.00                                  | 0.00                      |
| 243                   | 44103103-HP-B52 | Toner Cartridge, HP CF217A (HP17A) Black Laser Jet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3044.08                                  | 0.00                      |
| 244                   | 44103103-HP-B53 | Toner Cartridge, HP CF226A (HP26A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5787.60                                  | 0.00                      |
| 245                   | 44103103-HP-B55 | Toner Cartridge, HP CF280A, LaserJet Pro M401/M425 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5200.00                                  | 0.00                      |
| 246                   | 44103103-HP-B51 | TONER CART, HP CF280XC, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 9004.32                                  | 0.00                      |
| 247                   | 44103103-HP-B56 | Toner Cartridge, HP CF281A (HP81A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8606.00                                  | 0.00                      |
| 248                   | 44103103-HP-B57 | Toner Cartridge, HP CF283A (HP83A) LaserJet Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3241.70                                  | 0.00                      |
| 249                   | 44103103-HX-B51 | Toner Cartridge, HP CF283XC (HP83X) Black LJ       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4056.00                                  | 0.00                      |
| 250                   | 44103103-HP-B58 | Toner Cartridge, HP CF287A (HP87) Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10051.00                                 | 0.00                      |
| 251                   | 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 13156.00                                 | 0.00                      |
| 252                   | 44103103-HP-B60 | Toner Cartridge, HP CF350A Black LJ                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2901.60                                  | 0.00                      |
| 253                   | 44103103-HP-C60 | Toner Cartridge, HP CF351A Cyan LJ                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60                                  | 0.00                      |
| 254                   | 44103103-HP-Y60 | Toner Cartridge, HP CF352A Yellow LJ               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60                                  | 0.00                      |
| 255                   | 44103103-HP-M60 | Toner Cartridge, HP CF353A Magenta LJ              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60                                  | 0.00                      |
| 256                   | 44103103-HP-B61 | Toner Cartridge, HP CF360A (HP508A) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7056.40                                  | 0.00                      |
| 257                   | 44103103-HP-C61 | Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24                                  | 0.00                      |
| 258                   | 44103103-HP-Y61 | Toner Cartridge, HP CF362A (HP508A) Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24                                  | 0.00                      |
| 259                   | 44103103-HP-M61 | Toner Cartridge, HP CF363A (HP508A) Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24                                  | 0.00                      |
| 260                   | 44103103-HP-B62 | Toner Cartridge, HP CF400A (HP201A) Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3429.78                                  | 0.00                      |
| 261                   | 44103103-HP-C62 | Toner Cartridge, HP CF401A (HP201A) Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83                                  | 0.00                      |
| 262                   | 44103103-HP-Y62 | Toner Cartridge, HP CF402A (HP201A) Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83                                  | 0.00                      |
| 263                   | 44103103-HP-M62 | Toner Cartridge, HP CF403A (HP201A) Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83                                  | 0.00                      |
| 264                   | 44103103-HP-B63 | Toner Cartridge, HP CF410A (HP410A) black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4440.80                                  | 0.00                      |
| 265                   | 44103103-HX-B54 | Toner Cartridge, HP CF410XC (HP410XC) black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7441.20                                  | 0.00                      |
| 266                   | 44103103-HP-C63 | Toner Cartridge, HP CF411A (HP410A) cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5616.00                                  | 0.00                      |
| 267                   | 44103103-HX-C54 | Toner Cartridge, HP CF411XC (HP410XC) cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7472.40                                  | 0.00                      |
| 268                   | 44103103-HP-Y63 | Toner Cartridge, HP CF412A (HP410A) yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5616.00                                  | 0.00                      |
| 269                   | 44103103-HX-Y54 | Toner Cartridge, HP CF412XC (HP410XC) yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7472.40                                  | 0.00                      |
| 270                   | 44103103-HP-M63 | Toner Cartridge, HP CF413A (HP410A) magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5616.00                                  | 0.00                      |
| 271                   | 44103103-HX-M54 | Toner Cartridge, HP CF413XC (HP410XC) magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7472.40                                  | 0.00                      |
| 272                   | 44103103-HP-B34 | TONER CART, HP Q2612A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3900.00                                  | 0.00                      |
| 273                   | 44103103-HP-B48 | TONER CART, HP Q7553A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4399.20                                  | 0.00                      |
| 274                   | 44103103-SA-B06 | TONER CART, SAMSUNG MLT-D101S, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3406.00                                  | 0.00                      |
| 275                   | 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D103S, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2350.40                                  | 0.00                      |
| 276                   | 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D104S, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2454.40                                  | 0.00                      |

| Item & Specifications                                  |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |  |
|--------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|--|
|                                                        |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |  |
| 277                                                    | 44103103-SA-B09  | TONER CART, SAMSUNG MLT-D105L, Black                             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3380.00                                  | 0.00                      |  |
| 278                                                    | 44103103-SA-B14  | TONER CART, Samsung MLT-D108S, Black                             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2875.58                                  | 0.00                      |  |
| 279                                                    | 44103103-SA-B21  | TONER CART, Samsung MLT-D203E, Black                             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7259.20                                  | 0.00                      |  |
| 280                                                    | 44103103-SA-B18  | TONER CART, Samsung MLT-D203L, Black                             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3458.00                                  | 0.00                      |  |
| 281                                                    | 44103103-SA-B20  | TONER CART, Samsung MLT-D203U, Black                             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6442.80                                  | 0.00                      |  |
| 282                                                    | 44103103-SA-B12  | TONER CART, SAMSUNG MLT-D205E, Black                             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7321.14                                  | 0.00                      |  |
| 283                                                    | 44103103-SA-B05  | TONER CART, SAMSUNG MLT-D205L, Black                             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3962.24                                  | 0.00                      |  |
| 284                                                    | 44103103-SA-B10  | TONER CART, SAMSUNG SCX-D6555A, Black                            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4066.40                                  | 0.00                      |  |
| 285                                                    | 44103103-BR-B15  | TONER CART, BROTHER TN-3478, Black                               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6370.00                                  | 0.00                      |  |
| 286                                                    | 44103103-CA-B00  | TONER CART, CANON CRG 324 II                                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 13399.36                                 | 0.00                      |  |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 287                                                    | 45121517-DO-C02  | DOCUMENT CAMERA, 8 MP                                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 23623.60                                 | 0.00                      |  |
| 288                                                    | 45111609-MM-P01  | MULTIMEDIA PROJECTOR                                             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 17472.00                                 | 0.00                      |  |
| FLAG OR ACCESSORIES                                    |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 289                                                    | 55121905-PH-F01  | PHILIPPINE NATIONAL FLAG                                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 284.84                                   | 0.00                      |  |
| PRINTED PUBLICATIONS                                   |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 290                                                    | 55101524-RA-H01  | HANDBOOK (RA 9184), 8th edition                                  | book            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 37.21                                    | 0.00                      |  |
| FIRE FIGHTING EQUIPMENT                                |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 291                                                    | 46191601-FE-M01  | FIRE EXTINGUISHER, dry chemical                                  | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1144.00                                  | 0.00                      |  |
| 292                                                    | 46191601-FE-H01  | FIRE EXTINGUISHER, pure HCFC                                     | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5613.25                                  | 0.00                      |  |
| CONSUMER ELECTRONICS                                   |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 293                                                    | 52161535-DV-R01  | DIGITAL VOICE RECORDER                                           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6415.64                                  | 0.00                      |  |
| FURNITURE AND FURNISHINGS                              |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 294                                                    | 56101504-CM-B01  | MONOBLOC CHAIR, beige                                            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 303.68                                   | 0.00                      |  |
| 295                                                    | 56101504-CM-W01  | MONOBLOC CHAIR, white                                            | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 301.60                                   | 0.00                      |  |
| 296                                                    | 56101519-TM-S01  | MONOBLOC TABLE, white                                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1235.52                                  | 0.00                      |  |
| 297                                                    | 56101519-TM-S02  | MONOBLOC TABLE, beige                                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1088.88                                  | 0.00                      |  |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 298                                                    | 60121413-CB-P01  | CLEARBOOK, 20 Transparent pockets, A4                            | piece           | 0                            | 0   |     | 0  | 0.00      | 0     | 5   | 0    | 5  | 185.20    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 37.04                                    | 185.20                    |  |
| 299                                                    | 60121413-CB-P02  | CLEARBOOK, 20 Transparent pockets, Legal                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 5   | 0    | 5  | 192.05    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 38.41                                    | 192.05                    |  |
| 300                                                    | 60121534-ER-P01  | ERASER, plastic/rubber                                           | piece           | 0                            | 0   | 5   | 5  | 21.85     | 0     | 0   | 0    | 0  | 0.00      | 5    | 0   | 0    | 5  | 21.85     | 0   | 0   | 0   | 0  | 0.00      | 10.00                       | 4.37                                     | 43.70                     |  |
| 301                                                    | 60121524-SP-G01  | SIGN PEN, black                                                  | piece           | 25                           | 0   | 0   | 25 | 506.50    | 0     | 0   | 25   | 25 | 506.50    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 50.00                       | 20.26                                    | 1013.00                   |  |
| 302                                                    | 60121524-SP-G02  | SIGN PEN, blue                                                   | piece           | 25                           | 0   | 0   | 25 | 506.50    | 0     | 0   | 25   | 25 | 506.50    | 0    | 0   | 0    | 0  | 0.00      | 25  | 0   | 0   | 25 | 506.50    | 75.00                       | 20.26                                    | 1519.50                   |  |
| 303                                                    | 60121524-SP-G03  | SIGN PEN, red                                                    | piece           | 25                           | 0   | 0   | 25 | 506.50    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25.00                       | 20.26                                    | 506.50                    |  |
| 304                                                    | 60121124-WR-P01  | WRAPPING PAPER, kraft                                            | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 154.84                                   | 0.00                      |  |
| SOFTWARE                                               |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |  |
| 1                                                      | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |  |
| 2                                                      | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |  |

| Item & Specifications                                                                                                              |                  |                                             | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |      |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|------|
|                                                                                                                                    |                  |                                             |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |      |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software     | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                 | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                        | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software           | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                  | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 10                                                                                                                                 | 43232701-SFT-010 | Network applications software               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 11                                                                                                                                 | 43232802-SFT-011 | Network management software                 | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 12                                                                                                                                 | 43232905-SFT-012 | Networking software                         | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 13                                                                                                                                 | 43233004-SFT-013 | Operating environment software              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 14                                                                                                                                 | 43233205-SFT-014 | Security and protection software            | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 15                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 16                                                                                                                                 | 43233501-SFT-016 | Information exchange software               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                             |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                          |                           |      |
| 1                                                                                                                                  | 40101701-AC-W01  | Air Conditioning Unit, Window Inverter Type |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 2                                                                                                                                  | 40101701-AC-S01  | Air Conditioning Unit, Split Type           |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 3                                                                                                                                  | 44111905-WB-N01  | White Board                                 |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 4                                                                                                                                  | 44111911-WB-D01  | White Board, Digital                        |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 5                                                                                                                                  | 52161505-TV-S01  | SMART Television                            |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 6                                                                                                                                  | 52161520-MC-M01  | Microphone                                  |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 7                                                                                                                                  | 52161512-SP-K01  | Speakers                                    |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 8                                                                                                                                  | 32101514-AM-P01  | Amplifier                                   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 9                                                                                                                                  | 52161517-EQ-E01  | Equalizer                                   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 10                                                                                                                                 | 46171615-HD-C01  | HD Camera                                   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 11                                                                                                                                 | 45121504-DS-C01  | DSLR Camera                                 |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 12                                                                                                                                 | 45121516-VH-C01  | HD Video Camera                             |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 13                                                                                                                                 | 45121506-VC-C01  | Video Conference Equipment                  |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 14                                                                                                                                 | 39112102-LB-B01  | LED bulb                                    |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 15                                                                                                                                 | 43212104-PI-M01  | PRINTER, Inkjet, Monochrome                 |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 16                                                                                                                                 | 43212104-PI-C01  | PRINTER, Inkjet, Color                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 17                                                                                                                                 | 43212105-PP-001  | Portable Printer                            |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 18                                                                                                                                 | 43211509-AT-001  | Android Tablet                              |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 19                                                                                                                                 | 43222610-HS-001  | Hub/Switches                                |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 20                                                                                                                                 | 43222609-NR-001  | Network Routers                             |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 21                                                                                                                                 | 43222640-WA-P01  | Wireless Access Point                       |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 22                                                                                                                                 | 43211711-SF-001  | Scanner, Flatbed                            |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |
| 23                                                                                                                                 | 45111601-WP-P01  | Wireless Pointing Device / Laser Pointer    |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     |                           | 0.00 |

| Item & Specifications |                 |                                                                                                                        | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue<br>(as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------------|---------------------------|
|                       |                 |                                                                                                                        |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                          |                           |
| 24                    | 81112306-MF-P01 | Multi Function PRINTER                                                                                                 |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 25                    | 39121011-UP-S01 | UNINTERRUPTIBLE POWER SUPPLY (UPS)                                                                                     |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 26                    | 43191501-MP-001 | Mobile Phone                                                                                                           |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 27                    | 43211711-SC-D01 | Scanner, Colored, Double sided, feeder type                                                                            |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 28                    | 53121601-GB-001 | GO BAG, for disaster relief, rescue operations                                                                         |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 29                    | 60104701-SP-001 | Solar Panel                                                                                                            |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 30                    | 46161604-LV-L01 | Life Vest / Life Jacket<br>(for emergency purposes / emergency preparedness / for disaster relief / rescue operations) |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 31                    | 26111607-CC-S01 | Charge Controller and DC Inverter for Solar Panel                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 32                    | 46181502-BF-V01 | Bullet proof vest                                                                                                      |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 33                    | 25172502-WW-001 | Wheels, _____ (type of vehicle)                                                                                        |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 34                    | 40161513-FF-001 | Fuel Filters                                                                                                           |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 35                    | 48101710-DW-F01 | Drinking Water/ Fountain                                                                                               |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 36                    | 26111729-AB-001 | Auto Battery                                                                                                           |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 0.00                        | 0.00                                     | 0.00                      |
| 37                    |                 | Paper, multicopy, 80 gsm, B4 size                                                                                      | ream            | 10                           |     |     | 10 | 3,300.00  |       |     | 10   | 10 | 3,300.00  |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 20.00                       | 330.00                                   | 6600.00                   |
| 38                    |                 | Paper, multicopy, 80 gsm, 8.5" x 14"                                                                                   | ream            | 10                           |     |     | 10 | 3,000.00  |       |     | 10   | 10 | 3,000.00  |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 20.00                       | 300.00                                   | 6000.00                   |
| 39                    |                 | Paper, multicopy, 80 gsm, letter size                                                                                  | pack            | 10                           |     |     | 10 | 2,800.00  |       |     | 10   | 10 | 2,800.00  |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 20.00                       | 280.00                                   | 5600.00                   |
| 40                    |                 | Laminating Sheet, A4 size                                                                                              | pack            | 1                            |     |     | 1  | 160.00    |       |     |      | 0  | 0.00      | 1    |     |      | 1  | 160.00    |     |     |     | 0  | 0.00      | 2.00                        | 160.00                                   | 320.00                    |
| 41                    |                 | Arrow Sticker                                                                                                          | pack            | 25                           |     |     | 25 | 2,500.00  |       |     |      | 0  | 0.00      | 25   |     |      | 25 | 2,500.00  |     |     |     | 0  | 0.00      | 50.00                       | 100.00                                   | 5000.00                   |
| 42                    |                 | Paper, yellow, A4 size                                                                                                 | ream            | 5                            |     |     | 5  | 1,600.00  | 3     |     |      | 3  | 960.00    | 3    |     |      | 3  | 960.00    | 5   |     |     | 5  | 1,600.00  | 16.00                       | 320.00                                   | 5120.00                   |
| 43                    |                 | Storage Box, heavy duty, 12" x 10" x 15"                                                                               | pack            | 10                           |     |     | 10 | 2,750.00  | 10    |     |      | 10 | 2,750.00  | 10   |     |      | 10 | 2,750.00  | 10  |     |     | 10 | 2,750.00  | 40.00                       | 275.00                                   | 11000.00                  |
| 44                    |                 | Ribbon for Time/Date Stamp                                                                                             | cartridge       | 2                            |     |     | 2  | 2,500.00  |       |     |      | 0  | 0.00      | 2    |     |      | 2  | 2,500.00  |     |     |     | 0  | 0.00      | 4.00                        | 1250.00                                  | 5000.00                   |
| 45                    |                 | Ribbon Cartridge, for Olympia typewriter                                                                               | cartridge       | 2                            |     |     | 2  | 800.00    |       |     |      | 0  | 0.00      | 2    |     |      | 2  | 800.00    |     |     |     | 0  | 0.00      | 4.00                        | 400.00                                   | 1600.00                   |
| 46                    |                 | Ribbon, lift off eraser                                                                                                | piece           | 2                            |     |     | 2  | 100.00    |       |     |      | 0  | 0.00      | 2    |     |      | 2  | 100.00    |     |     |     | 0  | 0.00      | 4.00                        | 50.00                                    | 200.00                    |
| 47                    |                 | Ink for Epson LaserJet Printer, M1120                                                                                  | bottle          |                              | 2   |     | 2  | 800.00    |       | 1   |      | 1  | 400.00    |      | 2   |      | 2  | 800.00    |     | 1   |     | 1  | 400.00    | 6.00                        | 400.00                                   | 2400.00                   |
| 48                    |                 | Car Air Freshener, gel type                                                                                            | canister        |                              | 2   |     | 2  | 320.00    |       | 2   |      | 2  | 320.00    |      | 2   |      | 2  | 320.00    |     | 2   |     | 2  | 320.00    | 8.00                        | 160.00                                   | 1280.00                   |
| 49                    |                 | Toilet Tissue, big roll                                                                                                | roll            | 2                            | 1   | 2   | 5  | 600.00    | 2     | 1   | 2    | 5  | 600.00    | 2    | 1   | 2    | 5  | 600.00    | 2   | 1   | 2   | 5  | 600.00    | 20.00                       | 120.00                                   | 2400.00                   |
| 50                    |                 | Trashbag, medium size                                                                                                  | pack            | 2                            |     |     | 2  | 300.00    | 2     |     |      | 2  | 300.00    | 2    |     |      | 2  | 300.00    | 2   |     |     | 2  | 300.00    | 8.00                        | 150.00                                   | 1200.00                   |
| 51                    |                 | Disinfectant Cleaner                                                                                                   | bottle          |                              | 2   |     | 2  | 200.00    |       |     | 1    | 1  | 100.00    |      | 1   |      | 1  | 100.00    |     | 2   |     | 2  | 200.00    | 6.00                        | 100.00                                   | 600.00                    |
| 52                    |                 | Liquid Cleaner, for glass                                                                                              | bottle          |                              | 2   |     | 2  | 300.00    |       |     |      | 0  | 0.00      | 2    |     |      | 2  | 300.00    |     | 2   |     | 2  | 300.00    | 6.00                        | 150.00                                   | 900.00                    |
| 53                    |                 | Spin mop with bucket                                                                                                   | piece           | 1                            |     |     | 1  | 700.00    |       |     |      | 0  | 0.00      | 1    |     |      | 1  | 700.00    |     |     |     | 0  | 0.00      | 2.00                        | 700.00                                   | 1400.00                   |
| 54                    |                 | Toner Cartridge, black, 7.3K, Epson, AL C300DN                                                                         | cartridge       |                              | 1   |     | 1  | 8,000.00  |       |     |      | 0  | 0.00      | 1    |     |      | 1  | 8,000.00  |     |     |     | 0  | 0.00      | 2.00                        | 8000.00                                  | 16000.00                  |
| 55                    |                 | Toner Cartridge, Cyan, Magenta, Yellow, 8.8 Epson AL C300 DN                                                           | cartridge       |                              | 3   |     | 3  | 25,500.00 |       |     |      | 0  | 0.00      | 3    |     |      | 3  | 25,500.00 |     |     |     | 0  | 0.00      | 6.00                        | 8500.00                                  | 51000.00                  |
| 56                    |                 | Toner Cartridge for Fax Machine, Brother TN-2280                                                                       | cartridge       | 4                            |     |     | 4  | 12,000.00 |       |     | 4    | 4  | 12,000.00 |      |     |      | 0  | 0.00      | 4   |     |     | 4  | 12,000.00 | 12.00                       | 3000.00                                  | 36000.00                  |

| Item & Specifications |  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |      |           |     |     |     |          | Total Quantity for the year | Price Catalogue<br><i>(as of 30 April 2021)</i> | Total Amount for the year |
|-----------------------|--|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|------|-----------|-----|-----|-----|----------|-----------------------------|-------------------------------------------------|---------------------------|
|                       |  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3   | Q3 AMOUNT | Oct | Nov | Dec | Q4       |                             |                                                 |                           |
| 57                    |  | Toner Cartridge, for Printer FujiXerox (DCIV-3060 and DCIV-3065) | cartridge       | 1                            |     |     | 1  | 8,500.00  |       |     | 1    | 1  | 8,500.00  |      |     | 0    | 0.00 |           |     | 1   | 1   | 8,500.00 | 3.00                        | 8500.00                                         | 25500.00                  |
| 58                    |  | Drum Cartridge, for Printer FujiXerox (DCIV-3060 and DCIV-3065)  | cartridge0      |                              |     |     | 0  | 0.00      |       |     | 1    | 1  | 12,500.00 |      |     | 0    | 0.00 |           |     |     | 0   | 0.00     | 1.00                        | 12500.00                                        | 12500.00                  |
| 59                    |  | Ribbon Cartridge, for Epson HP 2190                              | cartridge       |                              |     | 3   | 3  | 2,700.00  |       |     | 3    | 3  | 2,700.00  |      |     | 0    | 0.00 | 3         |     |     | 3   | 2,700.00 | 9.00                        | 900.00                                          | 8100.00                   |

| Item & Specifications                                                  |  |  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue<br><i>(as of 30 April 2021)</i> | Total Amount for the year |    |           |
|------------------------------------------------------------------------|--|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|-------------------------------------------------|---------------------------|----|-----------|
|                                                                        |  |  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                                 |                           | Q4 | Q4 AMOUNT |
|                                                                        |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                 |                           |    |           |
|                                                                        |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                 |                           |    |           |
| A. TOTAL                                                               |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           | 383,389.43                                      |                           |    |           |
| B. ADDITIONAL PROVISION FOR INFLATION    (10% of TOTAL)                |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           | 38,338.94                                       |                           |    |           |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           | -                                               |                           |    |           |
| D. GRAND TOTAL (A + B+ C)                                              |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           | 421,728.37                                      |                           |    |           |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                                 |                           |    |           |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:    Approved by:

JULIE M. FERNANDEZ

Property/Supply Officer

MARIA GWENDALYN J. RESPICIO

Accountant / Budget Officer

NYMPHA R. MANALASTAS

Head of Office/Agency

Date Prepared: August 16, 2021