

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: DEPARTMENT OF BUDGET AND MANAGEMENT R02	Agency Code/UACS: 060010300002	Contact Person: JAYSON S. ESTEBAN
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue ^(PS of 30 April 2021)	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-JN-A01	INSECTICIDE, aerosol type	can	4	4	4	12	1,672.32	4	4	4	12	1,672.32	4	4	4	12	1,672.32	4	4	4	12	1,672.32	48.00	139.36	6689.28
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-901	LIQUID HAND SANITIZER, 500-ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, ethyl, 68%-72%, 500 ml	bottle	41	41	41	123	8,186.88	41	41	41	123	8,186.88	41	41	41	123	8,186.88	41	41	41	123	8,186.88	492.00	56.56	32747.52
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	1	1	1	3	1,163.76	1	1	1	3	1,163.76	1	1	1	3	1,163.76	1	1	1	3	1,163.76	12.00	387.02	4655.04
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	31.52	0.00
FILMS																										
9	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 April 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	83.72	0.00	
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00	
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00	
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00	
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00	
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00	
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.00	0.00	
19	14111609-LI-C01	LOOSELEAF COVER, legal	bundle	2	2	2	6	4,769.76	2	2	2	6	4,769.76	2	2	2	6	4,769.76	2	2	2	6	4,769.76	24.00	794.96	19079.04	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 75mm (2" x 3") min	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.06	0.00	
21	14111514-NP-S04	NOTE PAD, stick on, 75mm x 100mm (3" x 4") min	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	59.28	0.00	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	34	0	0	34	1,838.72	34	0	0	34	1,838.72	34	0	0	34	1,838.72	34	0	0	34	1,838.72	136.00	54.08	7354.88	
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	34	0	0	34	409.36	34	0	0	34	409.36	34	0	0	34	409.36	34	0	0	34	409.36	136.00	12.04	1637.44	
24	14111507-PP-H01	PAPER, MULTICOPY, A4, 80 gsm	reams	15	15	15	45	6,149.70	15	15	15	45	6,149.70	15	15	15	45	6,149.70	15	15	15	45	6,149.70	180.00	136.66	24598.80	
25	14111507-PP-H02	PAPER, MULTICOPY, Legal, 80gsm	reams	5	0	0	5	638.55	5	0	0	5	638.55	5	0	0	5	638.55	5	0	0	5	638.55	20.00	127.71	2554.20	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.26	0.00	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	118.46	0.00	
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.12	0.00	
29	14111503-PP-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.05	0.00	
30	14111818-TH-P02	Thermal Paper, 57GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	52.64	0.00	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	4	0	0	4	282.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	70.72	282.88	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	4	0	0	4	407.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	161.92	407.68	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	10	0	0	10	868.40	10	0	0	10	868.40	10	0	0	10	868.40	10	0	0	10	868.40	40.00	86.84	3473.60	
34	14111704-TT-P01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	40	0	0	40	1,452.00	40	0	0	40	1,452.00	40	0	0	40	1,452.00	40	0	0	40	1,452.00	160.00	36.30	5808.00	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	6	0	0	6	118.38	6	0	0	6	118.38	6	0	0	6	118.38	6	0	0	6	118.38	24.00	19.73	473.52	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	96.20	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-S01	GLUE, all purpose	jar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	71.50	0.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	19.76	0.00	
41	31151804-SW-S01	STAPLE WIRE, standard	box	10	0	0	10	224.10	10	0	0	10	224.10	10	0	0	10	224.10	10	0	0	10	224.10	40.00	22.41	896.40	
42	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	18.67	0.00	
43	31201503-TA-H01	TAPE, masking, 24mm	roll	3	0	0	3	163.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	54.60	163.80	
44	31201503-TA-H02	TAPE, MASKING, 48mm	roll	3	0	0	3	319.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	106.60	319.80	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	3	0	0	3	67.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	22.36	67.08	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	8	0	0	8	80.72	8	0	0	8	80.72	8	0	0	8	80.72	8	0	0	8	80.72	32.00	10.09	322.88	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 June 2021)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
47	31201512-TA-T02 TAPE, transparent, 48mm	roll	3	0	0	3	59.91	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	3.00	19.97	59.91		
48	31151507-TW-P01 TWINE, plastic	roll	2	0	0	2	116.48	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2.00	58.24	116.48		
HEATING AND VENTILATION AND AIR CIRCULATION																										
49	40101604-EF-G01 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.68	0.00		
50	40101604-EF-C01 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00		
51	40101604-EF-S01 ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	856.86	0.00		
52	40101604-EF-W01 ELECTRIC FAN, wall mount, plastic blades	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00		
MEDICAL THERMOMETERS AND ACCESSORIES																										
53	41112224-TG-T02 THERMOMETER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	2532.40	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																										
54	39101628-LT-L01 LINEAR TUBE, Light Emitting Diode (LED), 1ft warts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	205.82	0.00		
55	39101628-LB-L01 LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	82.16	0.00		
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-P02 RULER, plastic, 450 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	17.68	0.00		
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131812-AF-A01 AIR FRESHENER, aerosol type	can	2	2	2	6	541.32	2	2	2	6	541.32	2	2	2	6	541.32	2	2	2	6	541.32	24.00	90.22	2165.28	
58	47131604-BR-S01 BROOM, soft, bamboo	piece	2	0	0	2	272.48	2	0	0	2	272.48	2	0	0	2	272.48	2	0	0	2	272.48	8.00	136.24	1089.92	
59	47131604-BR-T01 BROOM, stick, long-handling	piece	4	0	0	4	72.80	4	0	0	4	72.80	4	0	0	4	72.80	4	0	0	4	72.80	16.00	18.20	291.20	
60	47131829-TR-C01 CLEANER, toilet and urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00		
61	47131805-CL-P01 CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00		
62	47131811-DE-B02 DETERGENT BAR, 145g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00		
63	47131803-DE-P03 DETERGENT POWDER, all-purpose, 1kg	pack	4	4	4	12	648.96	4	4	4	12	648.96	4	4	4	12	648.96	4	4	4	12	648.96	48.00	54.08	2595.84	
64	47131803-DS-A01 DISINFECTANT SPRAY, aerosol type	can	4	4	4	12	1,547.52	4	4	4	12	1,547.52	4	4	4	12	1,547.52	4	4	4	12	1,547.52	48.00	128.96	6190.08	
65	47131601-DU-P01 DUST PAN, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	24.83	0.00		
66	51241552-SH-S01 SODIUM HYPOCHLORITE, 3.765 liters	gallon	1	1	1	3	393.75	1	1	1	3	393.75	1	1	1	3	393.75	1	1	1	3	393.75	12.00	131.25	1575.00	
67	73101612-HS-L01 LIQUID HAND SOAP, 500ml	bottle	4	4	4	12	1,235.52	4	4	4	12	1,235.52	4	4	4	12	1,235.52	4	4	4	12	1,235.52	48.00	102.96	4947.36	
68	47131802-FW-P02 FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00		
69	47131830-FC-A01 FURNITURE CLEANER, aerosol type	can	4	4	4	12	1,441.44	4	4	4	12	1,441.44	4	4	4	12	1,441.44	4	4	4	12	1,441.44	48.00	120.12	5765.76	
70	47121804-MB-B01 MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.03	0.00		
71	47131613-MH-B02 MOPHANDLE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	124.80	0.00		
72	47131619-MH-R01 MOPHEAD, made of rayon	piece	3	0	0	3	371.28	3	0	0	3	371.28	3	0	0	3	371.28	3	0	0	3	371.28	12.00	123.76	1485.12	
73	47131501-RG-C01 RAGS, all cotton	bundle	2	2	2	6	322.92	2	2	2	6	322.92	2	2	2	6	322.92	2	2	2	6	322.92	24.00	53.82	1291.68	
74	47131602-SC-N01 SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00		
75	47121701-TR-P04 TRASHBAG, GPP specs, black, 940mmx1016mm	pack	3	0	0	3	404.04	3	0	0	3	404.04	3	0	0	3	404.04	3	0	0	3	404.04	12.00	134.68	1616.16	
76	47121702-WB-P01 WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	27.96	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00		
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	47,390.40	0.00		
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00		
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	2598.84	0.00		
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	167.44	0.00		
82	43211708-MO-C01	MOUSE, OPTICAL USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	111.30	0.00		
83	43211708-MO-C02	MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	0.00		
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00		
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00		
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00		
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00		
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00		
89	44122105-BF-C01	CLIP, backfold, 19mm	box	13	0	0	13	118.88	12	0	0	12	105.12	12	0	0	12	105.12	12	0	0	12	105.12	49.00	8.76	429.24	
90	44122105-BF-C02	CLIP, backfold, 25mm	box	12	0	0	12	182.64	12	0	0	12	182.64	12	0	0	12	182.64	12	0	0	12	182.64	48.00	15.22	730.56	
91	44122105-BF-C03	CLIP, backfold, 32mm	box	12	0	0	12	268.32	12	0	0	12	268.32	12	0	0	12	268.32	12	0	0	12	268.32	48.00	22.36	1073.28	
92	44122105-BF-C04	CLIP, backfold, 50mm	box	12	0	0	12	655.20	12	0	0	12	655.20	12	0	0	12	655.20	12	0	0	12	655.20	48.00	54.60	2620.80	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	34	0	0	34	397.12	34	0	0	34	397.12	34	0	0	34	397.12	34	0	0	34	397.12	136.00	11.68	1588.48	
94	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	77.20	0.00		
95	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	68.64	0.00		
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	1	0	0	1	673.09	0	0	0	0	0.00	1	0	0	1	673.09	0	0	0	0	0.00	2.00	673.09	1346.18	
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	1	0	0	1	927.16	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1.00	927.16	927.16		
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	1	0	0	1	738.40	0	0	0	0	0.00	1	0	0	1	738.40	0	0	0	0	0.00	2.00	738.40	1476.80	
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	30.49	0.00		
100	44121506-EN-W02	ENVELOPE, mailing	box	1	0	0	1	378.20	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1.00	378.20	378.20		
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	1	0	0	1	433.68	1	0	0	1	433.68	1	0	0	1	433.68	1	0	0	1	433.68	4.00	433.68	1734.72	
102	44111912-FR-B01	FRASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	10.30	0.00		
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	5	0	0	5	417.05	0	0	0	0	0.00	5	0	0	5	417.05	0	0	0	0	0.00	10.00	83.41	834.10	
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	86.04	0.00		
105	44122018-FT-D01	FILE TAB DIVIDER, Bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00		
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00		
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	1	0	0	1	270.40	0	0	0	0	0.00	1	0	0	1	270.40	0	0	0	0	0.00	2.00	270.40	540.80	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	1	0	0	1	311.88	0	0	0	0	0.00	1	0	0	1	311.88	0	0	0	0	0.00	2.00	311.88	623.76	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	171.43	0.00		
110	44122011-FO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	243.24	0.00		
111	44122027-FO-P01	FOLDER, pressboard	box	1	0	0	1	952.64	1	0	0	1	952.64	1	0	0	1	952.64	1	0	0	1	952.64	4.00	952.64	3810.56	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 31 April 2021)	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
112	44122011-FO-T03	FOLDER, with tab, A4	pack	1	0	0	1	279.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1.00	279.00	279.00		
113	44122011-FO-T04	FOLDER, with tab, legal	pack	1	0	0	1	321.36	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1.00	321.36	321.36		
114	44122009-IT-101	INDEX TAB, self-adhesive, transparent	box	5	0	0	5	283.40	5	0	0	5	283.40	5	0	0	5	283.40	5	0	0	5	283.40	20.00	56.68	1133.60	
115	44111515-HF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00		
116	44121716-MA-F01	MARKER, fluorescent	set	12	0	0	12	439.52	12	0	0	12	439.52	12	0	0	12	439.52	12	0	0	12	439.52	48.00	36.66	1759.68	
117	44121708-MW-B01	MARKER, whiteboard, black	piece	5	0	0	5	66.90	5	0	0	5	66.90	5	0	0	5	66.90	5	0	0	5	66.90	20.00	13.38	267.60	
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	5	0	0	5	66.90	5	0	0	5	66.90	5	0	0	5	66.90	5	0	0	5	66.90	20.00	13.38	267.60	
119	44121708-MW-B03	MARKER, whiteboard, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00		
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	5	0	0	5	44.90	5	0	0	5	44.90	5	0	0	5	44.90	5	0	0	5	44.90	20.00	8.98	179.60	
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	5	0	0	5	44.90	5	0	0	5	44.90	5	0	0	5	44.90	5	0	0	5	44.90	20.00	8.98	179.60	
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	0.00		
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	15	0	0	15	116.40	15	0	0	15	116.40	15	0	0	15	116.40	15	0	0	15	116.40	60.00	7.76	465.60	
124	44122104-PC-I02	PAPER CLIP, vinyl/plastic coated, 50mm	box	15	0	0	15	206.70	15	0	0	15	206.70	15	0	0	15	206.70	15	0	0	15	206.70	60.00	13.78	826.80	
125	44121705-PE-L01	PENCIL, lead, with eraser	box	4	0	0	4	83.16	4	0	0	4	83.16	4	0	0	4	83.16	4	0	0	4	83.16	16.00	20.79	332.64	
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	1	0	0	1	239.79	1	0	0	1	239.79	1	0	0	1	239.79	1	0	0	1	239.79	4.00	239.79	959.16	
127	44122101-RU-B01	RUBBER BAND, No. 18	box	1	0	0	1	100.05	1	0	0	1	100.05	1	0	0	1	100.05	1	0	0	1	100.05	4.00	100.05	400.20	
128	44121905-SP-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	34.95	0.00		
129	44121612-RL-H01	BLADE, for general purpose cutter / utility knife	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	14.82	0.00		
130	44121612-CLH-H01	CLITTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	33.43	0.00		
131	44103202-OS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	433.96	0.00		
132	44121619-PS-H01	PENCIL SHARPENER, manual, single cutter head	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	202.67	0.00		
133	44101602-PLJ-F01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	130.80	0.00		
134	44121619-SS-S01	SCISSORS, symmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	40.56	0.00		
135	44121615-ST-B01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	140.40	0.00		
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	914.32	0.00		
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	24.90	0.00		
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	64.20	0.00		
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	9534.72	0.00		
140	44101807-CA-G01	CALCULATOR, compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	346.85	0.00		
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00		
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	9297.60	0.00		
143	44101603-PS-M01	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	5699.20	0.00		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00		
145	44103105-BR-B04	INK CART, BROTHER LC670, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00		
146	44103105-BR-B05	INK CART, BROTHER LC670HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
147	44103109-BR-006	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
148	44103103-BR-B16	Toner Cart, Brother TN-556 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00
149	44103103-BR-CD3	Toner Cart, Brother TN-556 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
150	44103103-BR-M03	Toner Cart, Brother TN-556 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
151	44103103-BR-Y03	Toner Cart, Brother TN-556 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2050B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
153	44103105-CA-CD4	INK CART, CANON C-741,Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00
154	44103105-CA-CD2	INK CART, CANON C-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00
157	44103105-EP-B17	INK CART, EPSON C13T664160 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
158	44103105-EP-C17	INK CART, EPSON C13T664260 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
161	44103105-HP-B40	Ink Cartridge, HP C2904AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
162	44103105-HP-T40	Ink Cartridge, HP C2906AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	930.56	0.00
163	44103105-HP-B09	INK CART, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10	INK CART, HP C9357AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-HP-M48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Grey	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP C9540WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17	INK CART, HP C9643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP C9887AA (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP C9888AA (HP70), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HP-C40	INK CART, HP C9972AA (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HP-M40	INK CART, HP C9973AA (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HP-Y40	INK CART, HP C9974AA (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HP-B40	INK CART, HP C9975AA (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP C1561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP C1562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP C1565A (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP C1566A (HP62) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 June 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
183	44103105-HP-M49 Ink Cartridge, HP C1567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49 Ink Cartridge, HP C1568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HP-C43 INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HP-C43 INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HP-M43 INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HP-Y43 INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36 INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36 INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33 INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	44103105-HP-T33 INK CART, HP CZ108AA, (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
193	44103105-HP-B12 INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33 INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33 INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33 INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43 Ink Cartridge, HP F6V26AA (HP580) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	44103105-HP-B43 Ink Cartridge, HP F6V27AA (HP580) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50 Ink Cartridge, HP L0534AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50 Ink Cartridge, HP L0534AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50 Ink Cartridge, HP L0537AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50 Ink Cartridge, HP L0560AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HP-C48 Ink Cartridge, HP L0563AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HP-M48 Ink Cartridge, HP L0566AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HP-Y48 Ink Cartridge, HP L0569AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HP-B48 Ink Cartridge, HP L0572AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51 Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51 Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51 Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51 Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05 RIBBON CART, EPSON C135013516 (48750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07 RIBBON CART, EPSON C135013531 (5015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13 RIBBON CART, EPSON C135013632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-DR-B03 TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-DR-B04 TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-DR-B05 TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-DR-B09 TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-DR-B11 TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00

	Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HP-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CE217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.00	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HP-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HP-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00			
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00			
257	44103103-HP-C61	Toner Cartridge, HP C7361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00			
258	44103103-HP-Y61	Toner Cartridge, HP C7362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00			
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00			
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00			
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00			
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00			
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00			
264	44103103-HP-B63	Toner Cartridge, HP CH10A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00			
265	44103103-HP-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00			
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00			
267	44103103-HP-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00			
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00			
269	44103103-HP-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00			
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00			
271	44103103-HP-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00			
272	44103103-HP-B34	TONER CART, HP Q7617A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00			
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00			
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00			
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00			
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00			
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00			
278	44103103-SA-B14	TONER CART, Samsung MLT-D1085, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00			
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00			
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00			
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00			
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00			
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00			
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00			
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00			
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00			
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																													
287	45121517-DO-C02	DOCUMENT CAMERA, B MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00			
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00			
FLAG OR ACCESSORIES																													

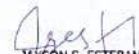
Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 June 2027)	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
289	55121905-PH-P01 PHILIPPINE NATIONAL FLAG	piece	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	12.00	284.84	3418.08		
PRINTED PUBLICATIONS																											
290	55101524-RU-I01 HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	0.00		
FIRE FIGHTING EQUIPMENT																											
291	46191601-PE-M01 FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1144.00	0.00		
292	46191601-PE-M01 FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5611.25	0.00		
CONSUMER ELECTRONICS																											
293	57161535-OV-R01 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6415.64	0.00		
FURNITURE AND FURNISHINGS																											
294	56101504-CH-001 MONOBLDC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00		
295	56101504-CH-W01 MONOBLDC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00		
296	56101519-TM-S01 MONOBLDC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00		
297	56101519-TM-S02 MONOBLDC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00		
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01 CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.04	0.00		
299	60121413-CB-P02 CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38.41	0.00		
300	60121534-ER-P01 ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.37	0.00		
301	60121524-SP-G01 SIGN PEN, black	piece	102	0	0	102	2,066.52	102	0	0	102	2,066.52	102	0	0	102	2,066.52	102	0	0	102	2,066.52	408.00	20.26	8266.98		
302	60121524-SP-G02 SIGN PEN, blue	piece	102	0	0	102	2,066.52	102	0	0	102	2,066.52	102	0	0	102	2,066.52	102	0	0	102	2,066.52	408.00	20.26	8266.98		
303	60121524-SP-G03 SIGN PEN, red	piece	12	0	0	12	243.12	12	0	0	12	243.12	12	0	0	12	243.12	12	0	0	12	243.12	48.00	20.26	972.48		
304	60121124-WR-P01 WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00		
SOFTWARE																											
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
3	43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
4	43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
5	43232202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6.80	0.00		
6	43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
7	43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
8	43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
9	43232603-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
10	43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
11	43232802-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
12	43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
13	43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
32	46181502-BF-V01	Bulle proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
34	40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
35	48101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
36	26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
37		Toner Cart, Gestetner, MF2501L	cart	4	0	0	4	10,841.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2710.40	10841.60
38		Toner Cart, Gestetner, C20115P	cart	4	0	0	4	21,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	5425.00	21700.00
38		Toner Cart, Kyocera, F569700N	cart	1	0	0	1	8,935.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8935.00	8935.00
39		Toner Cart, Kyocera, C5130DN, Black	cart	1	0	0	1	5,035.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5035.00	5035.00
39		Toner Cart, Kyocera, C5130DN, Colored (C,Y,M)	cart	1	0	0	1	16,155.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	16155.00	16155.00
40		EPSON L4160 - Black-001 Ink Capacity: 127 ml	bottle	10	0	0	10	5,000.00	0	0	0	0	0.00	10	0	0	10	5,000.00	0	0	0	0	0.00	20.00	500.00	10000.00
40		EPSON L4160 - Cyan-001 Ink Capacity: 70 ml	bottle	10	0	0	10	4,500.00	0	0	0	0	0.00	10	0	0	10	4,500.00	0	0	0	0	0.00	20.00	450.00	9000.00
41		EPSON L4160 - Yellow-001 Ink Capacity: 70 ml	bottle	10	0	0	10	4,500.00	0	0	0	0	0.00	10	0	0	10	4,500.00	0	0	0	0	0.00	20.00	450.00	9000.00
41		EPSON L4160 - Magenta-001 Ink Capacity: 70 ml	bottle	10	0	0	10	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
42		EPSON 05for M2140 Ink Capacity: 120 ml	bottle	5	0	0	5	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	600.00	3000.00
42		Toner Cart, Gestetner, MF200L	cart	4	0	0	4	10,841.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2710.40	10841.60
43		Toner for PS 6230dn, Black	cart	1	0	0	1	9,635.00	0	0	0	0	0.00	0	1	0	1	9,635.00	0	0	0	0	0.00	2.00	9635.00	19270.00
43		Toner for PS 6230dn, Colored (C,Y,M)	cart	1	0	0	1	30,405.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	30405.00	30405.00
44		Ink for Brother 2375,Black, TN 2490	cart	1	0	0	1	3,690.00	0	0	0	0	0.00	1	0	0	1	3,690.00	0	0	0	0	0.00	2.00	3690.00	7380.00
44		Ink for Brother T710W, Black D60BK Ink Capacity: 108 ml	bottle	4	0	0	4	1,800.00	0	0	0	0	0.00	4	0	0	4	1,800.00	0	0	0	0	0.00	8.00	450.00	3600.00
45		Ink for Brother T710W, Cyan BT5000C Ink Capacity: 48.8 ml	bottle	4	0	0	4	1,800.00	0	0	0	0	0.00	4	0	0	4	1,800.00	0	0	0	0	0.00	8.00	450.00	3600.00
45		Ink for Brother T710W, Magenta BT5000M Ink Capacity: 48.8 ml	bottle	4	0	0	4	1,800.00	0	0	0	0	0.00	4	0	0	4	1,800.00	0	0	0	0	0.00	8.00	450.00	3600.00
46		Ink for Brother T710W, Yellow BT5000Y Ink Capacity: 48.8 ml	bottle	4	0	0	4	1,800.00	0	0	0	0	0.00	4	0	0	4	1,800.00	0	0	0	0	0.00	8.00	450.00	3600.00
47		Bath Soap,50 grams	pc	13	0	0	13	390.00	10	0	0	10	300.00	10	0	0	10	300.00	10	0	0	10	300.00	43.00	30.00	1290.00
48		Roll Bag, 20 inches by 30 inches (10 pcs per roll)	roll	14	14	14	42	1,260.00	14	14	14	42	1,260.00	14	14	14	42	1,260.00	14	14	14	42	1,260.00	158.00	30.00	5040.00
48		Dishwashing Paste, 200 grams	pc	4	4	4	12	480.00	4	4	4	12	480.00	4	4	4	12	480.00	4	4	4	12	480.00	48.00	40.00	1920.00
49		Glass Cleaner, 500 ml	bottle	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	24.00	150.00	3600.00
49		Dishwashing Sponge, Double Sided with Non-scratch Soft spongy Absorbent Foam and one Rough Scouring Scrubber Pad	pc	4	4	4	12	300.00	4	4	4	12	300.00	4	4	4	12	300.00	4	4	4	12	300.00	48.00	75.00	1200.00
50		Sell Point - Blue	pc	102	0	0	102	714.00	102	0	0	102	714.00	102	0	0	102	714.00	102	0	0	102	714.00	408.00	7.00	2856.00
50		Sell Point - Black	pc	102	0	0	102	714.00	102	0	0	102	714.00	102	0	0	102	714.00	102	0	0	102	714.00	408.00	7.00	2856.00
51		Yellow Bond Paper,subs 24, A4 size	ream	15	0	0	15	5,775.00	15	0	0	15	5,775.00	15	0	0	15	5,775.00	15	0	0	15	5,775.00	60.00	385.00	23100.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
51	Battery, 2v	pack	18	0	0	18	1,710.00	18	0	0	18	1,710.00	18	0	0	18	1,710.00	18	0	0	18	1,710.00	72.00	95.00	6840.00
52	Surgical Face Mask, 3-ply	pc	6156	0	0	6156	15,390.00	6150	0	0	6150	15,375.00	6150	0	0	6150	15,375.00	6150	0	0	6150	15,375.00	24,606.00	2.50	61515.00
52	K195 Face Mask	pc	410	0	0	410	4,970.00	410	0	0	410	4,970.00	410	0	0	410	4,970.00	410	0	0	410	4,970.00	1,640.00	12.00	19680.00
53	LED Bulbs, 7 watts, 610 Lumens, 200 degrees beam angle, Life 15,000 hours, with BPS Certification Mark License for Quality and/or Safety	pc	100	0	0	100	15,000.00	0	0	0	0	0.00	100	0	0	100	15,000.00	0	0	0	0	0.00	200.00	150.00	30000.00
53	Face Shield, acrylic type, direct splash protection	pc	41	0	0	41	6,150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	41.00	150.00	6150.00
A. TOTAL																						P		533,636.35	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		53,363.64	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-	
D. GRAND TOTAL (A + B + C)																						P		585,999.99	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 JAYSON S. ESTEBAN
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


 MARICAR B. CRUZ
 Accountant / Budget Officer


 FRANCIS C. BARTISTA
 Head of Office/Agency

Date Prepared: August 18, 2021